WELCOME
To a Regular Meeting of the
Coeur d'Alene City Council
Held in the Library Community Room at 6:00 P.M.
AGENDA

VISION STATEMENT
Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item F - Public Comments** is identified by the Mayor. The Mayor will not normally allow audience participation at any other time.

July 21, 2026

A. CALL TO ORDER/ROLL CALL

B. INVOCATION: Matt Dean: Berean Missionary Baptist Church

C. PLEDGE OF ALLEGIANCE

D. AMENDMENTS TO THE AGENDA: Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time. **Action Item.**

E. PRESENTATION:

1. North Idaho SAUSA – Introduction of Julia Zimny

Presented by: Benjamin Allen; Shoshone County Prosecutor

F. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

*****ALL ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS**

G. ANNOUNCEMENTS:

1. City Council
2. Mayor –
   a. Appointment of Daniel Roop to the Urban Forestry Committee.

H. CONSENT CALENDAR: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the July 7, 2026 Council Meeting.
2. Setting of a Public Hearing for **August 4, 2026** - Proposed fee increases for the Building Department – the appeal fee; valuation table; hourly inspection/plan review rates; permits and fees and the addition of a reinstatement of expired permit fee and refund of permit fees clarification; Library – establishment of a 3D Printing fee; Planning Department –In-Lieu of Parking fees and Water Department – user fees/rates including call out fees and delinquent charges.

As Recommended by the City Clerk

3. Approval of Bills as Submitted.
4. Approval of Financial Report.

I. OTHER BUSINESS:

1. **Resolution No. 26-058** - Approval of CDBG Plan Year 2025 grant funding for, and authorizing staff to enter into, a Community Development Block Grant (CDBG) award agreement with St. Vincent de Paul North Idaho in the amount of $3,799.89 for public facilities improvements at its Women and Children's Emergency Transitional Shelter.

Staff Report by: Sherrie Badertscher, CDBG Specialist

2. **Resolution No. 26-059** - Approval for the Police Department to purchase fifteen (15) taser devices for an amount not to exceed $19,037.94 and six (6) ballistic helmets in an amount not to exceed $9,497.70, utilizing remaining personnel budget authority in the Department's existing General Fund appropriation.

Staff Report by: Greg Yeager, Police Chief

J. RECESS: to July 27, 2026 for a budget workshop in the Library Community Room at 12:00 noon.

This meeting is aired live on CDA TV Spectrum Cable Channel 1301, TDS Channel 5, and on Facebook live through the City's Facebook page.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 769-2231 at least 72 hours in advance of the meeting date and time.

Coeur d'Alene

CITY COUNCIL MEETING

July 21, 2026

MEMBERS OF THE CITY COUNCIL:

Daniel K. Gookin, Mayor
Council Members English, Evans, Miller, Wood, Gabriel, Sheckler

PRESENTATIONS

ANNOUNCEMENTS

MEMO TO COUNCIL

DATE: July 14, 2026

RE: APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES

The following appointment is presented for your consideration for the July 21, 2026 Council meeting:

DANIEL ROOP	URBAN FORESTRY COMMITTEE

A copy of his Professional Data Sheet is attached, for your reference.

Sincerely,

Jo Anne Mateski
Executive Assistant

cc : Renata McLeod, City Clerk
Monte McCully, Urban Forestry Committee Liaison

CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D' ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

July 7, 2026

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on July 7, 2026, at 6:00 p.m., there being present the following members:

Dan Gookin, Mayor

Amy Evans, Council President	) Members of Council Present
Dan English	)
Kenny Gabriel	)
Kiki Miller	)
Dan Sheckler	)
Christie Wood	) arrived at 7:21 p.m.

CALL TO ORDER: Mayor Gookin called the meeting to order.

INVOCATION: David Gortner of St. Luke's Episcopal Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Miller led the pledge of allegiance.

FY 2024 – 2025 FINANCIAL STATEMENT AUDIT: Toni Hackwith, Managing Member of Alpine Summit CPAs, presented the findings of the financial statement audit for fiscal year 2024-2025. She noted that the primary purpose is to assure that the financial statements are fairly stated in all material respects and conform to generally accepted accounting principles. She explained that the audit procedure resulted in three reports: independent auditor's report on financial statements, report on internal control over financial reporting and compliance with laws and regulations, and the final report is a report on the City's compliance with federal programs. At the end of September 30, 2025, the fund balance of the General Fund was $17.6 Million, and the unassigned fund balance was $13.8 Million, which represents 26% of general revenues. The General Fund operating revenues decreased by $968,000, of which $1.5 Million was from an increase in property taxes, and $2.4 Million was a decrease in intergovernmental revenues. The General Fund operating expenditures increased by $1.37 Million (2%) due to the following: public safety increased by $2.5 Million; general expenses increased by $285,000 (3%); culture and recreation increased by $100,000 (3%); public works decreased by $275,000 (4%); and capital outlay decreased by $790,000 (14%). The revenues for 2025 were $54 Million and the expenses were $60 Million.

Mayor Gookin noted that House Bill 389, which became effective in 2023, has had significant implications for the City's budget.

Ms. Hackwith explained that the fund balance is classified into unassigned which is available for general operating expenses; assigned for specific projects; restricted such as grant funding; and committed. She stated that the Government Finance Officers Association (GFOA) recommends at a minimum, that governments should maintain an unassigned fund balance of no less than two months of regular general fund operating revenues or expenditures. She said that for 2025, the City has three months or 93 days in operating revenues and 84 days in operating expenditures in the General Fund. Ms. Hackwith noted that the propriety funds of the City come from water and wastewater. The water fund operating revenue increased by $1.2 Million which was a 15% increase from the prior year. The operating expenses decreased by $150,000 or a 2% decrease from the prior year. The net income from operations was $1.2 Million. For the wastewater fund, the operating revenue increased by $1.2 Million or 8% increase from the prior year. The operating expenses increased by $10,000. The net income from operations was $5.3 Million.

Mayor Gookin thanked Ms. Hackwith for her presentation and noted that he had discussed several items with her and would review a few additional matters with the Finance Director. Overall, he stated that the report appeared to be in good order.

PUBLIC COMMENTS:

Christine Zaranpowa, Coeur d'Alene, expressed concern on the City's fireworks ordinance and ordinance related to hate speech. She encouraged citizens to study American history, remain engaged in civic affairs, participate in the political process, and advocate for the protection of constitutional rights and liberties.

Lee Wayman, Coeur d'Alene, explained that a city tree in the public right-of-way next to his home is leaning toward an old brick chimney above his main gas valve, and he fears a windstorm could bring it down, causing fire and major damage. His request to remove the tree was denied by the Urban Forestry Committee as they took a core sample and found the tree as healthy. Mayor Gookin and Councilmember English advised him to meet with staff and discuss the process should he decides to appeal the Committee's decision to the City Council.

Max El-Kacemi, Coeur d'Alene, expressed frustration with delays in receiving a response to a public records request and criticized the City's handling of a building permit matter. He questioned City staff and legal counsel's actions and announced his intention to pursue legal action against the City.

ANNOUNCEMENTS:

Councilmember Evans shared two announcements from the Arts Commission. She reminded artists, nonprofit organizations, schools, and community groups that applications for the Art Spotlight CDA Visual Arts Grant Program are due on July 10. She also announced that nominations are being accepted for the 30th Annual Coeur d'Alene Arts Awards, which recognize individuals, organizations, and businesses for significant contributions to the community's arts and cultural life. Nominations are due by August 28, and award recipients will be honored at the Arts Awards celebration in October. Information and application forms are available on the City's website www.cdaid.org or contact 208-769-2300 to request an application form.

Mayor Gookin noted the well-attended short-term rental workshop held on June 26 and thanked staff for developing a voluntary registration system following changes in state law that limit the City's ability to regulate short-term rentals. He also reported on a downtown noise reduction workshop held on June 29, where discussions focused on enforcement, potential targeted police efforts, and signage improvements to address ongoing noise concerns. Mayor Gookin emphasized the importance of preserving the character and appeal of downtown Coeur d'Alene and noted that a follow-up meeting would be held in the fall. He further highlighted the America 250 event held last July 3 at the Kootenai County Courthouse and the dedication of a new time capsule. He thanked the City and County Historic Preservation Commissions for organizing the event. He also expressed appreciation to the CDA Chamber of Commerce for the Fourth of July parade and to the Hagadone Corporation for sponsoring the fireworks display. Mayor Gookin recognized Interim City Administrator Ron Jacobson at his final Council meeting and thanked him for his leadership and service to the City. He announced that Police Chief Greg Yeager was sworn today, and the retirement of long time Fire Deputy Chief Bill Deruyter on July 16.

Mr. Jacobson thanked the Mayor, Council, and City staff for the opportunity to serve over the past five months. He reflected positively on his time with the City, noted that his recommendations were made in the City's best interests, and praised the dedication of City employees.

CONSENT CALENDAR:

1. Approval of Council Minutes for the June 16, 2026, Council Meeting.
2. Approval of Bills as Submitted.
3. Setting of a Public Hearing – August 4, 2026 – (Legislative) Community Development Block Grant – Plan Year 2026 Annual Action Plan.

MOTION: Motion by Evans, seconded by Miller, to approve the Consent Calendar as presented.

ROLL CALL: English Aye; Evans Aye; Miller Aye; Gabriel Aye; Sheckler Aye. **Motion carried.**

CITY ADMINISTRATOR REQUEST FOR COUNCIL CONFIRMATION OF HIS APPOINTMENT OF ADAM ROUSE TO THE POSITION OF PARKS AND RECREATION DIRECTOR.

Mr. Jacobson stated that when he joined the City, it was known that Parks and Recreation Director Bill Greenwood would be retiring and that Adam Rouse had been selected as Interim Director. After working closely with Mr. Rouse over the past several months, Mr. Jacobson praised his professionalism, noting that he consistently handled challenging situations responsibly and courteously. Based on his performance and leadership, Mr. Jacobson recommended Adam Rouse for appointment as the City's Parks and Recreation Director.

MOTION: Motion by Miller, seconded by Gabriel, to approve the City Administrator's appointment of Adam Rouse to the position of Parks and Recreation Director.

DISCUSSION: Councilmember Miller stated that she had recently met with Mr. Rouse and was impressed by his approach and leadership style. She expressed confidence that Mr. Rouse would provide steady, level-headed leadership and represent the Parks and Recreation Department and the City well in his new role.

ROLL CALL: Evans Aye; Miller Aye; Gabriel Aye; Sheckler Aye; English Aye. **Motion carried.**

RESOLUTION NO. 26-054

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AN AMENDMENT TO THE CITY'S CLASSIFICATION AND COMPENSATION PLAN, ADDING TWO NEW CLASSIFICATIONS IN THE WASTEWATER DEPARTMENT: ASSISTANT OFFICE PROJECT MANAGER AND ASSISTANT FIELD PROJECT MANAGER, BOTH LEVELED AT PAY GRADE 14 AND DESIGNATED AS FLSA EXEMPT.

STAFF REPORT: Human Resources Director Melissa Tosi requested City Council to approve the Assistant Office Project Manager and Assistant Field Project Manager classifications in the Wastewater Department for inclusion in the City's current Classification and Compensation Plan. She noted that the duties previously assigned to the Utilities Project Manager position in the Wastewater Department were reviewed and restructured, dividing the work between two new positions: Assistant Office Project Manager and Assistant Field Project Manager. Following an analysis of responsibilities, authority, accountability, and alignment with existing classifications, both positions were determined to align with the City's Grade 14 Assistant Project Manager classification. The proposed Personnel Rule amendment was posted for the required minimum of ten consecutive days prior to Council consideration. Two existing employees will be reallocated into the new roles, resulting in at least a 5% salary increase as required by Personnel Rules. The restructuring will improve operational efficiency, better support Wastewater Department needs, and generate an estimated annual savings of $101,992.

MOTION: Motion by Gabriel, seconded by Evans, to approve **Resolution No. 26-054 –** Approving an amendment to the Classification and Compensation Plan to provide for two new FLSA exempt classifications in the Wastewater Department: Assistant Office Project Manager (pay grade 14) and Assistant Field Project Manager (pay grade 14).

ROLL CALL: Evans Aye; Miller Aye; Gabriel Aye; Sheckler Aye; English Aye. **Motion carried.**

RESOLUTION NO. 26-055

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, LEVYING A SPECIAL ASSESSMENT AGAINST PROPERTY LOCATED AT 361 W. MILL AVENUE, COEUR D'ALENE, IDAHO, IN THE AMOUNT OF $29,600.00 TO RECOVER THE COST OF ABATEMENT AND DEMOLITION OF A DANGEROUS BUILDING ON SAID PROPERTY.

STAFF REPORT: Building Inspector Keith Clemans noted that a residence at 361 W. Mill Avenue was declared unsafe after a tree fell through the structure in December 2025. Following unsuccessful attempts to contact the owner and obtain corrective action, the City completed demolition of the home after Council authorization on June 2, 2026. The total cost of demolition, site cleanup, utility capping, and related expenses was $29,600. Mr. Clemans recommended that Council levy a special assessment and lien against the property to recover the City's costs.

DISCUSSION: Councilmember Miller raised a safety concern about the large excavation left after demolition, asking whether it created a hazard and if remediation should be part of the cost recovery. Mr. Clemans explained that instead of filling the pit at additional expense, the contractor had sloped the sides with soft soil so it would not be a sheer drop or contain dangerous protrusions, and he emphasized that the result is safer and has been well received by neighboring residents. Mayor Gookin asked about the person occupying the garage and Mr. Clemans stated that the person relocated to an apartment.

MOTION: Motion by Gabriel, seconded by English, to approve **Resolution No. 26-055 –** Authorizing the levy of a special assessment in the amount of $29,600.00 against property located at 361 W. Mill Avenue, Coeur d'Alene, Idaho.

ROLL CALL: Miller Aye; Gabriel Aye; Sheckler Aye; English Aye; Evans Aye. **Motion carried.**

RESOLUTION NO. 26-056

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ADOPTING A BUDGET ADMINISTRATION, REALLOCATION, AND AMENDMENT POLICY, AMENDING THE CITY'S PROCUREMENT OF PERSONAL PROPERTY AND SERVICES POLICY, AMENDING THE CITY'S PROCUREMENT OF PUBLIC WORKS CONSTRUCTION POLICY, AND PROVIDING AN EFFECTIVE DATE.

STAFF REPORT: Finance Director Katie Ebner presented a new Budget Administration, Reallocation, and Amendment Policy to provide clear guidance on post-budget spending authority, including when departments may reallocate savings within approved budgets and when City Council approval is required. The Budget Administration Policy preserves flexibility for departments to reallocate non-personnel savings among supplies, services, equipment, and capital expenditures within their adopted budgets. Personnel savings may not be redirected to non-personnel uses without City Council approval. Ms. Ebner also presented revisions to the Procurement of Personal Property and Services Policy and a comprehensive update to the Procurement of Public Works Construction Policy to align with current Idaho Code, City practices, and recent procurement policy changes.

DISCUSSION: Councilmember Gabriel asked if this would take away a little bit of the ability for department heads to manage their budgets. Mayor Gookin explained that the proposal was prompted by concerns that requests to use departmental savings were approved inconsistently. Because these savings help offset the city's use of fund balance, the goal is to create a consistent process by having the Council make the final decision on requests to reallocate savings, such as from personnel to equipment. This does not prevent departments from making requests; it simply ensures greater transparency, fairness, and consistency by placing the decision with the Council. Ms. Ebner noted that the purpose of the proposed policy is to help department directors understand how savings can be reallocated during a budget deficit while maintaining transparency. She emphasized that departmental savings do not eliminate the city's overall budget shortfall and that any request to repurpose those savings should acknowledge that the deficit still exists.

Councilmember Sheckler questioned the purpose of maintaining detailed budget categories if departments are allowed to reallocate funds within their budgets without returning to the Council for approval. He noted that if a department spends less than budgeted on supplies and can shift those savings to equipment, training, travel, or other expenses, it raises the question of why the budget is broken down into specific line items rather than simply providing each department with a total budget amount. In response, Ms. Ebner explained that detailed budget categories are important for planning, financial management, and public transparency, even though some flexibility is needed during the year. Limited reallocations within smaller categories, such as supplies and services, are generally acceptable, but personnel services make up a large portion of the budget, so reallocating personnel savings warrants greater oversight because of its potential impact on the city's finances. Drawing on County practices, Mayor Gookin described the use of separate budget categories for personnel, supplies, and capital expenditures to maintain accountability and prevent funds from being routinely shifted between major spending areas. Councilmember English explained that detailed budget categories provide useful benchmarks. While the budget serves as a planning tool and adjustments may be necessary, he supports maintaining a balance between oversight and giving department heads the needed flexibility.

MOTION: Motion by Gabriel, seconded by English, to approve **Resolution No. 26-056 –** Approving a Budget Administration Policy and Revisions to Procurement Policies.

ROLL CALL: Gabriel Aye; Sheckler Aye; English Aye; Evans Aye; Miller Aye. **Motion carried.**

RESOLUTION NO. 26-057

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE OPTION FOR A SECOND YEAR OF ART SPOTLIGHT CDA PROGRAM GRANTS TO THE LAKE CITY PLAYHOUSE, THE COEUR D'ALENE SUMMER THEATER, AND THE MUSIC CONSERVATORY OF COEUR D'ALENE, FOR THE PERIOD NOVEMBER 2026 THROUGH OCTOBER 2027, IN THE AMOUNT OF $5,000 FOR EACH RECIPIENT.

STAFF REPORT: Parks & Recreation Director Adam Rouse presented a recommendation to approve a second year of Art Spotlight CDA Performing Arts grants for Lake City Playhouse, Coeur d'Alene Summer Theater, and the Music Conservatory of Coeur d'Alene. The Selection Committee reviewed annual reports from the first grant cycle and determined all three organizations met the requirements of their original contracts. Consistent with the City's Public Arts Policy goals of supporting arts education and enhancing the community's cultural identity, the Arts Commission at their May 26, 2026 meeting unanimously recommended awarding second-year grants of $5,000 each, for a total of $15,000 in dedicated Art Fund dollars, for the period of November 2026 through October 2027.

MOTION: Motion by Miller, seconded by Evans, to approve **Resolution No. 26-057 –** Approval of the option for a second year of Art Spotlight CDA-Performing Arts program grants to the Lake

City Playhouse, the Coeur d'Alene Summer Theater, and the Music Conservatory of Coeur d'Alene in the amount of $5,000 each, for a total of $15,000, using dedicated Art Funds, and authorizing contracts for each recipient.

ROLL CALL: Sheckler Aye; English Aye; Evans Aye; Miller Aye; Gabriel Aye. **Motion carried.**

DISCUSSION REGARDING POTENTIAL AMENDMENTS TO MUNICIPAL CODE §8.12.020, REGARDING ENFORCEMENT OF CHAPTER 8.12, FIREWORKS.

DISCUSSION: Councilmember Sheckler expressed concern that the provision stating that illegal fireworks debris on or adjacent to a property "shall be evidence" the owner allowed their use could unfairly implicate innocent property owners and raise due-process issues. City Attorney Randy Adams explained that "shall be evidence" does not mean conclusive proof, is similar to evidentiary presumptions used in state law, and that changing "shall" to "may" or adding a "knowingly" requirement would either create inconsistent enforcement or make the ordinance nearly unenforceable. Mayor Gookin asked how this will affect due process and Mr. Adams noted that many Idaho laws use *prima facie* standards, where possession alone can be initial evidence of intent. Councilmember Sheckler asked whether that would force prosecution if illegal fireworks debris landed on someone's property. Mr. Adams clarified that the city's ordinance does not use the stronger "prima facie" language but only says such debris "shall be evidence," meaning it is just one factor. He emphasized that both officers and prosecutors retain discretion to consider explanations and other facts before deciding whether to cite or charge anyone.

Councilmember English stated that he is comfortable with the current language of the ordinance. He added that it is work in progress that can always be amended later if needed.

Councilmember Miller asked whether the term "knowingly" should be added to the ordinance and whether "shall" should remain in the language. She indicated her support for directing staff to make the proposed change and also requested that law enforcement report back on the effectiveness of the new ordinance, including any citations issued during the recent fireworks season. She asked that any recommended ordinance revisions be brought forward for Council consideration before the next fireworks season.

Police Captain Jeff Walther reported that each year the Police Department deploys unmarked plainclothes officers to enforce fireworks regulations and address concerns about aerial fireworks, fire risks, and public safety. However, enforcement remains challenging because officers often arrive after fireworks have been discharged and require corroborating evidence to identify and charge the responsible parties. Although the new ordinance was in effect this year, the department had limited time to implement its enforcement strategy because the ordinance was adopted later than usual. As a result, officers largely operated under the previous ordinance, and no citations were issued under the new fireworks ordinance during the year. Captain Walther stated that law enforcement would welcome the opportunity to provide feedback as officers gain more experience using the ordinance and more time to implement enforcement strategies. He noted that while New Year's typically generates some fireworks activity, it is far less significant than the Fourth of July season and could serve as an opportunity to test the ordinance and evaluate its effectiveness. He also mentioned that upcoming post-event debriefs would likely generate additional input.

MOTION: Motion by Gabriel, seconded by Sheckler, to direct legal and law enforcement staff to meet and draft recommended amendments to Municipal Code § 8.12.020 for Council review within the next four months.

DISCUSSION: Councilmember Miller asked Captain Walther whether four months would provide sufficient time to conduct a thorough review of this year's Fourth of July fireworks enforcement efforts and develop recommendations for potential ordinance amendments. Captain Walther confirmed that it would be adequate to complete the debrief process and bring forward substantive recommendations.

ROLL CALL: Sheckler Aye; English Aye; Evans Aye; Miller Aye; Gabriel Aye. **Motion carried.**

COUNCIL BILL NO. 26-1013

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING SECTIONS 13.20.2.11, 13.20.3.7, AND 13.20.4.6 REGARDING UNIFORM WASTEWATER REQUIREMENTS; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

STAFF REPORT: Wastewater Director Mike Anderson noted that the proposed amendments would make several housekeeping updates to the city's sewer use ordinance following issues identified during a 2024 Department of Environmental Quality audit. One change removes a section of duplicative language because the same requirements are already addressed more comprehensively elsewhere in the ordinance. The amendments would also require industrial users that experience a spill or slug discharge to conduct testing within five days and submit compliance test results to the city within 30 days. In addition, the ordinance would be revised to replace the requirement for "immediate notification" of noncompliance with a more specific requirement that industrial users notify the city within 24 hours of any noncompliance event.

MOTION: Motion by Miller, seconded by Evans, to dispense with the rule and read **Council Bill No. 26-1013** once by title only.

ROLL CALL: Evans Aye; Sheckler Aye; Miller Aye; Gabriel Aye; English Aye. **Motion carried.**

MOTION: Motion by Sheckler, seconded by Miller, to adopt **Council Bill 26-1013.**

ROLL CALL: Evans Aye; Sheckler Aye; Miller Aye; Gabriel Aye; English Aye. **Motion carried.**

EXECUTIVE SESSION: MOTION: Motion by Evans, seconded by Miller, to enter into Executive Session Pursuant to Idaho Code § 74-206A(1)(a) - to deliberate on a labor contract offer.

ROLL CALL: Evans Aye; Sheckler Aye; Miller Aye; Gabriel Aye; English Aye. **Motion carried.**

The Council entered into Executive Session at 7:20 p.m. Those present were the Mayor, City Council, Interim City Administrator, City Attorney, Finance Director, and Human Resources Director. Council exited Executive Session at 8:07 p.m.

ADJOURNMENT: Motion by Miller, seconded by Evans, that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting ended at 8:07 p.m.

____

Daniel K. Gookin, Mayor

ATTEST:

____

Jo Anne Mateski
Executive Assistant

CITY COUNCIL
MEMORANDUM

DATE: JULY 21, 2026

TO: MAYOR AND CITY COUNCIL

FROM: RENATA MCLEOD, MUNICIPAL SERVICES DIRECTOR

RE: SETTING OF PUBLIC HEARING DATE: **AUGUST 4, 2026**

The Municipal Services Department has forwarded the following item to the City Council for scheduling a public hearing.

AUGUST 4, 2026:

Proposed fee increases as follows: Building Department – increase to the appeal fee; valuation table; hourly inspection/plan review rates; permits and fees. The addition of a reinstatement of expired permit fee and refund of permit fees clarification; Library – Establishment of a 3D Printing fee; Planning Department – Increase to the In-Lieu of Parking fees and Water Department – Water user fees/rates including call out fees and delinquent charges.

City of Coeur d'Alene
Cash and Investments
6/30/2026

Description		Balance
U.S. Bank		
Checking Account	$	112,159
Checking Account		94,138
Checking Account		1,877,572
Investment Account - Police Retirement		443,844
Investment Account - Cemetery Perpetual Care Fund		1,347,661
Idaho State Investment Pool		
State Investment Pool Account		60,178,668
State Investment Pool Account - Bond Proceeds		9,609,400
Spokane Teacher's Credit Union		
Certificate of Deposit		4,552,284
Numerica Credit Union		
Certificate of Deposit		14,437,420
Money Market		17,434,727
Cash on Hand		
Treasurer's Change Fund		1,350
Total	$	110,089,223

I hereby swear under oath that the amounts reported above, on the cash basis are true and correct to the best of my knowledge.

Katharine Ebner

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho

CITY OF COEUR D'ALENE

Treasurer's Report of Cash and Investment Transactions

FUND NAME	BALANCE 5/31/26	RECEIPTS	DISBURSEMENTS	BALANCE 6/30/26	6/30/2025
General-Designated	$ 3,497,320			3,497,320	4,390,483
General-Undesignated	10,576,102	3,309,018	5,234,508	8,650,612	7,810,478
Special Revenue:	-			-	
Library	89,421	46,089	149,188	(13,678)	(168,583)
CDBG	(17,915)	100,000	108,942	(26,856)	(29,859)
Cemetery	(142,407)	22,965	30,863	(150,305)	31,177
Parks Capital Improvements	1,961,414	25,258	29,879	1,956,793	1,383,570
Impact Fees	10,303,736	580,484	-	10,884,221	8,707,967
Annexation Fees	1,057,409	3,154	-	1,060,563	1,023,033
American Recovery Plan	-	-	-	-	1,857,213
Cemetery P/C	1,373,212	10,005	6,702	1,376,515	1,303,501
Jewett House	149,496	23,586	6,457	166,625	145,255
Street Trees / Reforestation	94,521	5,382	12,141	87,762	167,834
Public Art Fund	32,193	186	-	32,379	68,662
Public Art Fund - ignite	447,354	1,334	-	448,688	420,639
Public Art Fund - Maintenance	190,866	569	28	191,408	184,784
Debt Service:					
2015 G.O. Bonds	959,190	32,003	-	991,194	706,293
Capital Projects:					
Street Projects	2,977,660	8,882	5,908	2,980,634	3,257,629
2025 Fire Department Bond	9,176,743	30,026	18,992	9,187,777	-
Riverstone Mill Site Project	-	-	-	-	
Enterprise:					
Street Lights	107,760	76,589	123,957	60,392	121,643
Water	5,769,112	600,440	767,296	5,602,255	2,981,837
Water Capitalization Fees	7,123,582	430,753	-	7,554,335	7,215,561
Wastewater	29,583,399	1,647,821	1,383,936	29,847,285	22,904,508
Wastewater-Capital Reserve	6,696,000	-	-	6,696,000	6,696,000
WWTP Capitalization Fees	11,642,587	768,759	-	12,411,346	10,540,945
WW Property Mgmt	77,761	232	-	77,993	72,766
Sanitation	1,043,615	484,989	462,786	1,065,818	746,821
Public Parking	2,638,417	107,906	81,118	2,665,205	1,483,779
Drainage	1,220,307	96,260	103,746	1,212,821	982,240
Wastewater Debt Service	322,788	963	-	323,751	1,025,341
Fiduciary Funds:					
Kootenai County Solid Waste Billing	322,107	329,139	322,532	328,714	323,479
KCEMSS Impact Fees	3,927	15,717	3,927	15,717	9,192
Police Retirement	472,829	15,772	25,372	463,228	456,534
Sales Tax	3,789	2,461	3,793	2,457	1,922
BID	424,102	5,605	-	429,706	422,764
Homeless Trust Fund	499	367	499	367	442
City Employee - Fundraised for Events	8,156	2,024	-	10,180	
GRAND TOTAL	$ 110,187,052	$ 8,784,742	$ 8,882,571	110,089,223	$ 87,245,850

I hereby swear under oath that the amounts reported above, on the cash basis are true and correct to the best of my knowledge.

Katharine Ebner

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
NINE MONTHS ENDED
June 30, 2026

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	ORIGINAL BUDGET	SPENT THROUGH	PERCENT EXPENDED
Mayor/Council	Personnel Services	$ 277,659	$ 208,039	75%
	Services/Supplies	9,150	6,817	75%
Administration	Personnel Services	257,089	287,629	112%
	Services/Supplies	2,590	1,335	52%
Finance	Personnel Services	882,574	658,543	75%
	Services/Supplies	1,031,103	1,030,814	100%
Municipal Services	Personnel Services	1,897,474	1,364,009	72%
	Services/Supplies	1,176,287	906,343	77%
	Capital Outlay		-	
Human Resources	Personnel Services	406,714	300,837	74%
	Services/Supplies	141,405	102,673	73%
Legal	Personnel Services	1,371,251	956,797	70%
	Services/Supplies	76,000	35,635	47%
Planning	Personnel Services	771,180	572,197	74%
	Services/Supplies	43,200	33,145	77%
	Capital Outlay	-		
Building Maintenance	Personnel Services	647,043	387,999	60%
	Services/Supplies	261,950	183,415	70%
	Capital Outlay	20,000	3,731	19%
Police	Personnel Services	18,993,740	13,367,796	70%
	Services/Supplies	2,121,325	1,517,981	72%
	Capital Outlay	350,500	710,992	203%
Fire	Personnel Services	13,884,452	10,859,136	78%
	Services/Supplies	1,159,340	654,420	56%
	Capital Outlay	-	30,248	
General Government	Services/Supplies	70,810	901	1%
	Capital Outlay		-	
Police Grants	Personnel Services	567,458	380,401	67%
	Services/Supplies	-	2,050	
	Capital Outlay	-	42,775	
Streets	Personnel Services	3,771,643	2,719,020	72%
	Services/Supplies	3,104,350	980,647	32%
	Capital Outlay	140,000	157,250	112%

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	ORIGINAL BUDGET	SPENT THROUGH	PERCENT EXPENDED
Parks	Personnel Services	2,292,543	1,531,863	67%
	Services/Supplies	796,350	493,649	62%
	Capital Outlay	170,000	150,776	89%
Recreation	Personnel Services	678,589	451,438	67%
	Services/Supplies	160,250	83,662	52%
Building Inspection	Personnel Services	1,124,512	827,881	74%
	Services/Supplies	55,536	30,761	55%
	Capital Outlay	-	-	
Total General Fund		58,714,062	42,033,604	72%
Library	Personnel Services	1,699,077	1,143,877	67%
	Services/Supplies	231,000	153,658	67%
	Capital Outlay	210,000	131,215	62%
CDBG	Personnel Services	114,379	84,527	74%
	Services/Supplies	228,592	176,994	77%
Cemetery	Personnel Services	183,493	218,643	119%
	Services/Supplies	147,927	96,116	65%
	Capital Outlay	35,000	4,664	13%
Impact Fees	Services/Supplies	-	-	
Annexation Fees	Services/Supplies	580,000	-	0%
Parks Capital Improvements	Capital Outlay	781,100	209,997	27%
Cemetery Perpetual Care	Services/Supplies	19,700	18,893	96%
Jewett House	Services/Supplies	33,115	47,641	144%
Street Trees	Services/Supplies	137,000	112,000	82%
Public Art Fund	Services/Supplies	201,000	37,293	19%
Total Special Revenue Funds		4,601,383	2,435,518	53%
Debt Service Fund		1,791,067	310,817	17%
2025 Fire Bond Expenditures	Capital Outlay	16,336,161	6,635,035	41%
Atlas - Kathleen to Newbrook	Capital Outlay	-	-	
Traffic Calming	Capital Outlay	40,000	-	0%
Public Transit Sidewalk Accessibility	Capital Outlay	-	-	
Ramsey Road Rehabilitation	Capital Outlay	-	-	
15th Street	Capital Outlay	2,300,000	20,099	1%
LHTAC Pedestrian Safety	Capital Outlay	-	-	
Atlas Waterfront Project	Capital Outlay	-	-	

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	ORIGINAL BUDGET	SPENT THROUGH	PERCENT EXPENDED
Wilbur / Ramsey Project	Capital Outlay	-	27,139	
Government Way	Capital Outlay	100,000	153,851	154%
LaCrosse Ave. Improvements	Capital Outlay	-	-	
		2,440,000	201,089	8%
Street Lights	Services/Supplies	883,820	566,417	64%
Water	Personnel Services	3,179,931	2,182,148	69%
	Services/Supplies	5,961,714	1,561,189	26%
	Capital Outlay	7,309,590	1,188,714	16%
Water Capitalization Fees	Services/Supplies	3,220,000	-	0%
Wastewater	Personnel Services	3,387,820	2,602,965	77%
	Services/Supplies	8,978,571	2,732,896	30%
	Capital Outlay	10,926,000	1,231,433	11%
	Debt Service	5,542,989	1,262,685	23%
WW Capitalization	Services/Supplies	5,350,000	-	0%
WW Property Management	Services/Supplies	-	-	
Sanitation	Services/Supplies	5,625,199	3,575,805	64%
Public Parking	Services/Supplies	1,759,020	310,518	18%
	Capital Outlay	75,000	-	0%
Drainage	Personnel Services	253,798	191,336	75%
	Services/Supplies	1,358,154	494,900	36%
	Capital Outlay	640,000	189,127	30%
Total Enterprise Funds		64,451,606	18,090,133	28%
Kootenai County Solid Waste		3,270,000	2,567,089	79%
KCEMSS Impact Fees		55,000	36,138	66%
Police Retirement		149,000	114,985	77%
Business Improvement District		126,200	100,000	79%
Homeless Trust Fund		6,000	5,208	87%
City Employee - Fundraised for Events		-	216	
Total Fiduciary Funds		3,606,200	2,823,637	78%
TOTALS:		$ 151,940,479	$ 72,529,833	48%

I hereby swear under oath that the amounts reported above, on the cash basis are true and correct to the best of my knowledge.

Katharine Ebner

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho

CITY OF COEUR D'ALENE
TREASURER'S QUARTERLY FINANCIAL REPORT FOR PUBLICATION
Six Months Ended 6/30/26
(Required by Idaho Code Section 50-1011)

		Expenditures	Total	Annual Appropriation	Percent Expended
APPROPRIATED FUNDS:					
GENERAL FUND					
Personnel Services		$ 34,871,749			
Services and Supplies		6,066,083			
Capital Outlay		1,095,772			
	Subtotal		42,033,604	58,714,067	72%
SPECIAL REVENUE FUNDS					
Library Fund:					
Personnel Services		1,143,877			
Services and Supplies		153,658			
Capital Outlay		131,215			
	Subtotal		1,428,751	2,140,077	67%
2025 Fire Department Bond Projects		6,635,035	6,635,035	16,336,161	41%
Community Development Block Grant		261,521	261,521	342,971	76%
Cemetery:					
Personnel Services		218,643			
Services and Supplies		96,116			
Capital Outlay		4,664			
	Subtotal		319,423	366,420	87%
Impact Fees: Services and Supplies		-	-	-	
Annexation Fees		-	-	580,000	0%
Parks Capital Imprvmnts: Capital Outlay		209,997	209,997	781,100	27%
Cemetery Perpetual Care Fund		18,893	18,893	19,700	96%
Jewett House		47,641	47,641	33,115	144%
Reforestation / Street Trees		112,000	112,000	137,000	82%
Public Art Funds		37,293	37,293	201,000	19%
DEBT SERVICE FUND		310,817	310,817	1,791,067	17%
CAPITAL PROJECTS FUND		201,089	201,089	2,440,000	8%
ENTERPRISE FUNDS					
Street Lighting:					
Services and Supplies		566,417	566,417	883,820	64%
Water:					
Personnel Services		2,182,148			
Services and Supplies		1,561,189			
Capital Outlay		1,188,714			
	Subtotal		4,932,050	19,671,235	25%
Wastewater:					
Personnel Services		2,602,965			
Services and Supplies		2,732,896			
Capital Outlay		1,231,433			
Debt Service		1,262,685			
	Subtotal		7,829,980	34,185,380	23%
City Public Parking					
Services and Supplies		310,518	310,518	1,834,020	17%
Sanitation:					
Services and Supplies		3,575,805	3,575,805	5,625,199	64%
Drainage Mgmt:					
Personnel Services		191,336			
Services and Supplies		494,900			
Capital Outlay		189,127			
	Subtotal		875,363	2,251,952	39%
FIDUCIARY FUNDS		2,823,637	2,823,637	3,611,200	78%
TOTALS		$72,529,833	$72,529,833	$151,945,484	48%

Citizens are invited to inspect the detailed supporting records of the above financial statements.
Katie Ebner, Finance Director / Treasurer

OTHER BUSINESS

CITY COUNCIL
STAFF REPORT

DATE: **JULY 21, 2026**

FROM: **SHERRIE BADERTSCHER, COMMUNITY DEVELOPMENT SPECIALIST AND**
HILARY PATTERSON, COMMUNITY PLANNING DIRECTOR

SUBJECT: **CDBG: AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT USING THE REALLOCATION OF PLAN YEAR 2022 & 2024 FUNDS**

DECISION POINT:

Should Council approve funding and authorize staff to enter into a Community Development Block Grant (CDBG) award agreement for Plan Year 2025 (PY25) with St. Vincent de Paul?

HISTORY:

Each year, the City manages an annual Community Opportunity Grant (COG) which utilizes funds received from the U.S. Department of Housing and Urban Development (HUD) CDBG program. Proposals are accepted for projects benefiting low- to moderate-income Coeur d'Alene residents and neighborhoods.

The City received notice from HUD that the PY25 annual allocation is $290,998.00, of which $76,099.00 is budgeted for the COG program. Approximately $51,973.00 in additional funds were identified in prior plan years and approved by the Council for reallocation at the August 5, 2025, meeting.

On April 29, 2025, and May 6, 2025, the City advertised the request for COG proposals. Additionally, the funding availability notice was posted to the City's webpage, Facebook, CDA-TV, and shared via direct phone calls, flyers, and group emails to all 184+ people on the stakeholders list, which includes many service organizations and interested parties that specifically provide services to low- and moderate-income citizens. An in-person Educational Workshop was held on May 13, 2025. The workshop was publicly advertised and those in attendance were provided information on CDBG eligibility overview and technical assistance. The grant cycle was open from April 29, through May 30, 2025.

The Volunteer Ad Hoc Grant Review Committee (Committee) met on June 12, 2025, to review and score the applications/proposals. The Committee included the following participants: former Mayor Woody McEvers, Lindsay Allen (Representative of the Coeur d'Alene Regional Realtors), Jon Ingalls (Planning and Zoning Commission and Design Review Commission member), and Pamela Bates (Volunteer Senior Service Coordinator).

The Ad-Hoc Committee recommended grant awards to Heritage Place Apartments, LLC, Coeur d'Alene School District 271, and contingent upon prior year funds remaining at the completion of Plan Year 2024 projects, an award to St. Vincent de Paul for their facility rehab project.

At the Council meeting held on October 7, 2025, grant award agreements were approved and executed with Heritage Place Apartments, LLC, Coeur d'Alene School District 271, and a non-competitive grant was awarded to Lake City Center for the "Meals on Wheels" program.

PERFORMANCE ANALYSIS:

Authorizing this item will allow staff to enter into a PY25 CDBG award agreement with St. Vincent de Paul North Idaho.

Previously, the City's HUD representative had advised that the Annual Action Plan for PY25 may be amended once prior plan year projects were completed and actual amounts of remaining grant funds from prior year allocations were known. Staff has completed a Minor Amendment to the 2025 Annual Action Plan reflecting actual amounts of funding remaining for reallocation ($13,439.47/PY20, $6,633.18/PY21, $16,851.73/PY22, & $10,796.51/PY24, Total $47,720.89).

FINANCIAL ANALYSIS:

The City's CDBG PY25 allocation is $290,998.00, of which $76,099.00 is budgeted for Community Opportunity Grants. Additional grant funds from prior plan years to be reprogrammed to PY25 Community Opportunity Grant projects is $47,720.89. After prior grant awards, the remaining available PY25 COG program funding at this time is $3,799.89 (from PY22 & PY24). Upon the approval and award of grant funds of $3,799.89 to St. Vincent de Paul North Idaho, all PY25 COG grant funds will have been obligated.

DECISION POINT/RECOMMENDATION:

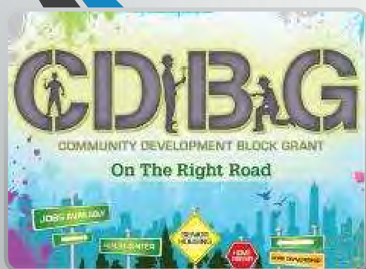
Council should approve funding and authorize staff to execute a Plan Year 2025 CDBG agreement, utilizing PY22 and PY24 remaining grant funds with St. Vincent de Paul North Idaho in the amount of $3,799.89.

City of Coeur d'Alene

CDBG
Community Opportunity Grant

Plan Year 2025 Award

July 21, 2026



1

1

Tonight's Request:

Request Approval of the Award of CDBG Grant Funds to:

St. Vincent de Paul North Idaho

2

2

Examples of CDBG Eligible Activities

- Rehabilitation of Residential and Non-Residential Structures
- Construction of Public Facilities and Improvements
- Public Services (maximum 15% of annual allocation)
- Acquisition of Real Property
- Relocation and Demolition

City of Coeur d'Alene IDAHO

3

3

Selecting Activities Each Year

- Activities must meet a National Objective:
  - Benefit to low- and moderate-income (LMI) persons
  - Aid in the prevention of slum and blight
  - Meet an urgent need
- Activities must meet Annual Action Plan and Consolidated Plan Goals and be a HUD approved activity
- Capacity of City staff, amount of allocation, priorities, capacity, and experience of sub-recipient organizations

City of Coeur d'Alene IDAHO

4

4

Consolidated Planning Goals for 2023-2027

1. Maintain and Increase Housing Stock (ownership & rentals)
2. Public Facility and Infrastructure Projects
3. Public Services
4. Homelessness Assistance
5. Economic Development

City of Coeur d'Alene IDAHO

5

5

2025 Annual Action Plan Budget

Annual Allocation $290,998 + Reallocated Prior Year Funding of $47,720.89

Total: $338,718

2025 Funding	Project
$20,000 (7%)	**Lake City Center Annual *"Meals on Wheels"* grant**
$136,700 (38%)	**Emergency Minor Home Repair and Accessibility Improvement Program** (EMRAP)
$123,819 (38%)	**Community Opportunity Grants** (Includes Public Service Activities capped at 15% annual allocation)
$58,199 (17%)	**Administration** (Employee wages and benefits, administration of EMRAP program, travel and training expenses, advertising, supplies, support of Fair Housing Activities—Subject to 20% cap of annual allocation budget)
$338,718	**PY25 Grant Total**

City of Coeur d'Alene IDAHO

6

6

Community Opportunity Grant Funding Recommendations

PREVIOUS AWARDS:
Housing: Heritage Place Apartments, LLC: $100,000 (Completed)
Public Service:
Coeur d'Alene School District 271: $20,020 (In Process)
Lake City Center "Meals on Wheels": $20,000 (Completed)

TONIGHT'S REQUEST

PUBLIC FACILITY IMPROVEMENTS:

- ***St. Vincent de Paul: Rehabilitation of the Kitchen at the Women and Children's Emergency Transitional Shelter: $3,799.89.***

City of Coeur d'Alene IDAHO

7

7

Recommendation:

Council Should Approve the Award and Authorize Staff to Execute the Grant Funding Agreement with St. Vincent de Paul North Idaho in the Amount of $3,799.89; Utilizing the Reallocated funds from Plan Years 2022 and 2024.

City of Coeur d'Alene IDAHO

8

8

QUESTIONS?

City of Coeur d'Alene IDAHO

9

9

RESOLUTION NO. 26-058

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING FUNDING FOR AND AUTHORIZING STAFF TO EXECUTE A PLAN YEAR 2025 CDBG AGREEMENT WITH ST. VINCENT DE PAUL NORTH IDAHO, UTILIZING PY 22 AND PY24 GRANT FUNDS, IN THE AMOUNT OF $3,799.89, FOR PUBLIC FACILITIES IMPROVEMENTS AT ITS WOMEN AND CHILDREN'S EMERGENCY TRANSITIONAL SHELTER.

WHEREAS, the CDBG Specialist of the City of Coeur d'Alene has recommended that the City of Coeur d'Alene enter into an agreement with St. Vincent de Paul North Idaho for grant funding in the CDBG Plan Year 2025 utilizing PY22 and PY24 remaining grant funds in the amount of $3,799.89 for public facilities improvements at its Women and Children's Emergency Transitional Shelter, pursuant to terms and conditions set forth in an agreement, a copy of which is attached hereto as Exhibit "A" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into an agreement with St. Vincent de Paul North Idaho for grant funding in the CDBG Plan Year 2025 utilizing PY22 and PY24 remaining grant funds in the amount of $3,799.89 for public facilities improvements at its Women and Children's Emergency Transitional Shelter, in substantially the form attached hereto as Exhibit "A" and incorporated herein by reference, with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 21st day of July, 2026.

____
Daniel K. Gookin, Mayor

ATTEST:

____
Renata McLeod, City Clerk

Motion by , Seconded by , to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER GABRIEL	Voted
COUNCIL MEMBER ENGLISH	Voted
COUNCIL MEMBER WOOD	Voted
COUNCIL MEMBER EVANS	Voted
COUNCIL MEMBER MILLER	Voted
COUNCIL MEMBER SHECKLER	Voted

was absent. Motion .

AGREEMENT FOR CDBG GRANT FUNDS FOR ST VINCENT DE PAUL NORTH IDAHO

CDBG PROGRAM YEAR: 2025.
CFDA 14.218, Community Development Block Grants/Entitlement Grant

This Agreement is entered into between the CITY OF COEUR D'ALENE, a municipal corporation, whose mailing address is 710 E Mullan Avenue, Coeur d'Alene, Idaho 83814-3958, hereinafter referred to as the "CITY," and ST. VINCENT DE PAUL SALVAGE BUREAU, INC., d/b/a ST. VINCENT DE PAUL NORTH IDAHO, an Idaho non-profit corporation, whose mailing address is 201 E. Harrison Avenue, Coeur d'Alene, ID 83814-3240, hereinafter referred to as "SUBRECIPIENT."

The key contact for the SUBRECIPIENT is Scott Ferguson, Executive Director. The key contact for the CITY is Sherrie Badertscher, the CITY'S CDBG Grant Administrator.

1. Activities Under This Agreement. The CITY has received from the U.S. Department of Housing and Urban Development ("HUD") a grant from the Community Development Block Grant Program, identified as Grant No. B-25-MC-16-0007 (the "CDBG Grant"). From this CDBG Grant, and utilizing only the Reallocation of Funds from Plan Years (PY) 2022 and 2024, the CITY is awarding Three Thousand Seven Hundred Ninety-Nine dollars and 89/100 cents ($3,799.89) to the SUBRECIPIENT for Public Facility Improvements at their Women and Children's Emergency Transitional Shelter. The project is more fully described in Attachment A "Scope of Work."

All activities funded with CDBG funds must meet one of the CDBG program's National Objectives. The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the National Objective to benefit Low- and Moderate-Income Limited Clientele by providing grant funds to SUBRECIPIENT that will help them with their building improvement project. With this project, SUBRECIPIENT will ensure a well maintained, up-to-date, safe and accommodating facility which primarily serves the presumed benefit group of homeless persons of extremely low income.

2. Effective Date and Time of Performance. This Agreement shall take effect on the date of execution of this Agreement and shall end on September 30, 2027. The term of this Agreement and the provisions herein shall be extended to cover any additional time period required to perform work for close out.

3. Grant Amount and Matching Obligations. It is expressly agreed and understood that the total amount to be paid by the CITY under this Agreement shall not exceed Three Thousand Seven Hundred Ninety-Nine dollars and 89/100 cents ($3,799.89), referred to herein as the "grant funds." In the event costs exceed these grant funds, the SUBRECIPIENT shall be responsible for any and all additional costs. The SUBRECIPIENT will provide the management resources, staff, and office supplies needed for the project.

4. Budget. The Budget, as set forth in Attachment B and attached hereto, shall be adhered to unless otherwise amended in writing, signed by both the SUBRECIPIENT and the CITY. SUBRECIPIENT will immediately repay to the City any amount of the grant funds that the City determines has been expended in a manner inconsistent with the CDBG Budget-Use of Funds.

5. Program Income. The SUBRECIPIENT shall report monthly all program income (as defined in 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this Agreement. The use of program income by the SUBRECIPIENT shall comply with the requirements set forth at 24 CFR 570.504. Program income is considered the same as grant funds and is thereby subject to this Agreement and all the applicable federal regulations. The SUBRECIPIENT is allowed to retain and use program income for the same purposes as covered by this Agreement. Program income shall be expended before any additional grant funds are requested unless authorized differently in the Scope of Work.

6. Payments. The CITY will pay to the SUBRECIPIENT funds available under this Agreement based upon information submitted by the SUBRECIPIENT and consistent with any approved budget and City policy concerning payments. Payments will be made for eligible expenses actually incurred by the SUBRECIPIENT, and in no case will it exceed actual cash requirements. Payments will be adjusted for any program income earned under this Agreement.

The SUBRECIPIENT shall submit a request for reimbursement of actual eligible expenses, which shall be numbered and dated. The report shall at a minimum include the project name, name of the SUBRECIPIENT and address to which payment is to be made, and detailed itemized costs by budget category. All reporting shall be supported by sufficient documentation such as receipts, billings, invoices, timesheets, or other similar documents. Demographic & LMI Income Reporting Requirements must be submitted with each pay request, in addition to the final reporting due at the conclusion of the project. The national objective is Low- and Moderate-Income (LMI) Limited Clientele (LMC) (presumed benefit-Homeless), individual income reporting will not be required.

The requests should be submitted to the City's Grant Administrator at City of Coeur d'Alene, Attn: Sherrie Badertscher, 710 E. Mullan Avenue, Coeur d'Alene, Idaho 83814, or via email to SherrieB@cdaid.org.

7. Insurance. The SUBRECIPIENT warrants that it has obtained, and will maintain at its expense for the duration of this Agreement, statutory worker's compensation, employer's liability, and comprehensive general liability insurance coverage for its principals and employees. The comprehensive general liability insurance shall have, at a minimum, limits of five hundred thousand dollars ($500,000.00) for bodily or personal injury, death, or property damage or loss as the result of any one (1) occurrence or accident, regardless of the number of persons injured or the number of claimants.

8. Grant Program Requirements. This Agreement and the project are governed by the provisions of Title I of the Housing and Community Development Act of 1974 as amended, Public Law 93-383, and the implementing regulations at 24 CFR Part 570. The SUBRECIPIENT shall not take any action or do anything inconsistent with the purposes and intent of the CDBG program. The

SUBRECIPIENT shall comply with all state, local, and federal laws and regulations that pertain to the program and the CDBG grant program and funds.

9. Environmental. The SUBRECIPIENT shall comply with the conditions of the Environmental Review performed for this project, which are: *Categorical exclusion subject to the Federal laws and authorities cited in §58.5 (CEST).* Additionally, the SUBRECIPIENT agrees to radon testing as part of the environmental review. This testing shall be done prior to any other work on the facility associated with this agreement.

10. Real Property Acquisition, Relocation, and Disposal. The SUBRECIPIENT agrees to comply with: (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocations Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The SUBRECIPIENT shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) who are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. The SUBRECIPIENT also agrees to comply with applicable City ordinances, resolutions, and policies concerning the displacement of persons from their residence.

11. Procurement Standards and Methods. The SUBRECIPIENT shall use procurement and purchasing standards that are in compliance with state law. Generally, procurement of items or services must follow the Procurement of Personal Property and Services Policy adopted by the CITY. The CITY'S Grant Administrator can provide technical assistance for procurement.

12. Termination of Agreement. The CITY may at any time terminate this Agreement for cause or convenience. If terminated for the convenience of the CITY, the CITY shall pay for any work completed up to the date of the termination. If the CITY terminates this Agreement for cause, the CITY will not make any payments for work completed in violation of this Agreement. If for any reason the Agreement is terminated, the SUBRECIPIENT agrees and acknowledges that the CITY shall bear no liability or responsibility of any kind or for any reason to the SUBRECIPIENT or the SUBRECIPIENT's clients for any of the funds received, to be received, or anticipated to be received pursuant to this Agreement.

13. Financial and Progress Reports. The SUBRECIPIENT shall submit financial and progress reports with each drawdown that detail costs incurred by line item as described in the project budget, Attachment B. The SUBRECIPIENT agrees to submit performance reports in the form, content, and frequency as required by the CITY, and to provide any and all information, including demographic data, which the CITY may need or request in preparing the CITY's interim performance reports to HUD or otherwise. A detailed written final progress report with documentation of the activities carried out, expenditures, and benefits generated shall be submitted to the CITY'S Grant Administrator at the conclusion of the program, Attachments A, C, D, and E. Please note, the CITY will require a final demographic report (Attachment E) that clearly shows the total numbers at conclusion of the project.

The SUBRECIPIENT shall report all program income generated by activities carried out with CDBG funds made available under this Agreement. The Subrecipient may use such income during the contract period for activities permitted under this Agreement and shall reduce requests for additional funds by the amount of any such program income balance on hand, as provided by 24 CFR 570.504.

All required reports shall be submitted to the CITY'S Grant Administrator at City of Coeur d'Alene, Attn: Sherrie Badertscher, 710 E. Mullan Avenue, Coeur d'Alene, Idaho 83814, or via email at sherrieb@cdaid.org.

14. Record Keeping. The SUBRECIPIENT agrees to comply with 24 CFR 84.21-28 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. The SUBRECIPIENT shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations," or A-21, "Cost Principles for Educational Institutions," as applicable. These principles shall be applied for all costs incurred.

The SUBRECIPIENT shall keep records sufficient to document purchases that are in accordance with procurement policies and track assets. Any real property acquisition activities shall be documented as required by the Acquisition and Relocation requirements of the grant program. Records of compliance with any environmental requirements shall be maintained. Other records required documenting activities undertaken, eligibility, and that a national objective has been met, shall also be maintained.

15. Client Data and Disclosure. The SUBRECIPIENT shall maintain client data demonstrating client eligibility for services, which shall include but not be limited to client name, address, and income level or other basis for determining eligibility. This data will be submitted to the Grant Administrator using the provided demographic report form as part of the final progress report.

Client information collected under this Agreement is private and the use or disclosure of such information is prohibited when not directly related to the CITY's or SUBRECIPIENT's responsibilities with respect to services under this Agreement unless written consent is first obtained from the client.

16. Amendments to this Grant Agreement. The SUBRECIPIENT understands and agrees that no change shall be made to the nature or purpose of the project and this Agreement, and that no changes shall be made in the budget (Attachment B), the Scope of Work (Attachment A), or the design of the project without the prior written consent of the CITY. Either party may initiate an amendment. From time to time the CITY may at its discretion amend this Agreement to reflect changes in the program requirements, regulations, or law.

17. Subcontracts. The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this Agreement without written consent of the CITY prior to the execution of such agreement. These subcontracts shall contain all the requirements of this Agreement. In addition, prior to execution of any amendments to subcontracts, written consent by

the CITY is required. All contracts and subcontracts must comply with all applicable state and federal laws and regulations.

18. Audit and Monitoring. All SUBRECIPIENT records with respect to any matters covered by this Agreement shall be made available to the CITY, grantor agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, to audit, examine, and make excerpts or transcripts of all relevant data.

The SUBRECIPIENT shall provide the CITY with an annual agency audit in accordance with OMB Circular A-133 and the Single Audit Act of 1984. The audit shall be completed by a certified public accountant during the regular annual audit cycle. The SUBRECIPIENT shall provide annual audits through the last fiscal year grant funds are expended.

19. Retention. The SUBRECIPIENT shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of five (5) years. The retention period begins on the date of the submission of the CITY's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. If there is litigation, claims, audits, negotiations, or other actions that involve any of the records cited and that have started before the expiration of the five-year retention period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later. The SUBRECIPIENT will be required to retain income information for all individuals receiving assistance through the CDBG grant, unless it is an Area Benefit (LMI Census Tract) or Limited Clientele (presumed benefit) for the five-year retention period and be willing to provide the records to the City upon request.

20. Recognition. The CITY and the SUBRECIPIENT agree that appropriate information shall be given to recipients of the CDBG Entitlement Program that shall give credit to HUD and the CITY for helping underwrite the program with CDBG funding. The SUBRECIPIENT shall include a reference to the support provided herein in all publications made possible with CDBG funds under this Agreement.

21. Severability. The provisions of this Agreement are severable. In the event any provision is determined to be void or unenforceable for any reason, such determination shall not affect the enforceability of the remaining provisions.

22. Hold Harmless. The SUBRECIPIENT shall hold harmless, defend, and indemnify the CITY and its representatives from any and all claims, actions, suits, charges, and judgments or losses of any kind, nature, and description, including costs, expenses, and attorney fees, that may be incurred by reason of any act or omission, neglect, or misconduct of the Subrecipient that may arise out of or which is in any way related to this Agreement.

23. Independent Contractor. The contracting parties warrant by their signatures that no employer-employee relationship is established between the SUBRECIPIENT and the CITY by the terms of this Agreement. It is understood by the parties hereto that the SUBRECIPIENT is an independent contractor and shall at all times remain an independent contractor with all respects to the CITY and shall maintain (as needed or required by 24 CFR 84.31) for itself and its employees, insurance,

worker's compensation coverage, and unemployment insurance, and shall prepare and be responsible for FICA and tax filings.

24. <u>Closeout.</u> The SUBRECIPIENT's obligation to the CITY shall not end until all closeout requirements are completed. Closeout activities shall include, but are not limited to, making final payments, disposing of program assets, and determining the custodianship of records, completion of required reporting, and determination that the project National Objective has been met.

25. <u>Labor Standards.</u> The SUBRECIPIENT agrees to comply with the Davis-Bacon and Related Acts (DBRA) as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.), and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those laws and regulations apply to the performance of this Agreement.

DBRA requires all contractors and subcontractors performing work on non-housing federally assisted construction contracts over $2,000 to pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area. Non-housing activities include construction or rehabilitation of a public facility, or installation of public improvements to support affordable housing or provide benefit to low-income neighborhoods. These requirements often have an impact on the cost of projects and carry with them significant record-keeping procedures. If the project is subject to DBRA, the SUBRECIPIENT's solicitation documentation shall alert contractors that DBRA requirements apply and will need to include the appropriate federal wage decision and other required labor provisions. Prevailing wage rates and fringe benefits are determined by the Secretary of Labor for inclusion in covered contracts and will be made available by staff for project cost feasibility determinations upon request. No work shall commence before a pre-construction meeting is held between the SUBRECIPIENT, CITY, and Contractor, and an "Authorization to Proceed" is issued by the CITY.

26. <u>Copyrights.</u> If this Agreement results in any copyrightable materials or inventions, the CITY reserves the right to a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, the work or materials for governmental purposes.

27. <u>Religious and Lobbying Activities.</u> The SUBRECIPIENT certifies that no federal funds have been paid or will be paid to any person for the purpose of influencing any official, employee of any agency, or Member of Congress in the connection with the awarding of any federal contract or agreement. If other funds have been or will be so used, the Subrecipient certifies it has followed the proper procedures and submitted the Disclosure Form to Report Lobbying.

The SUBRECIPIENT certifies that no funds provided by this Agreement shall be used for political activities, lobbying, political patronage, or nepotism.

The SUBRECIPIENT further agrees that funds provided under this Agreement will not be used for religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytizing.

28. Section 3. The SUBRECIPIENT shall comply with the provisions of Section 3 of the HUD Act of 1968, as amended, and strive to select services or contractors that reside or have their business locations in the City of Coeur d'Alene. This will meet the Section 3 requirements that, to the greatest extent feasible, opportunities for training and employment be given to low and very low income residents of the project area and that contracts for work in connection with this project be awarded to business concerns that provide economic opportunities for low and very low income persons residing in the area in which the project is located.

29. Anti-Discrimination. The SUBRECIPIENT shall not discriminate in the provision of its services, hiring practices, or procurement on any of the following bases: Race, Color, National Origin, Family Status, Sex, Handicap Condition, or Religion. The SUBRECIPIENT agrees to comply with Idaho Code and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990, The Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

IN WITNESS WHEREOF, the Mayor and City Clerk of the CITY have executed this Agreement on behalf of the CITY, the City Clerk has affixed the seal of the City hereto, and the SUBRECIPIENT has caused the same to be signed and its seal to be affixed hereto, and the undersigned have caused this Agreement to be executed this ____ day of _______, 2026.

City of Coeur d'Alene

Dated: ____________________________

By: ___________________________
Daniel K. Gookin, Mayor
City of Coeur d'Alene, Idaho

ATTEST:

By:____
Renata McLeod, City Clerk

St. Vincent De Paul Salvage Bureau, Inc.

Dated: __________________________

By: _____________________________
Scott Ferguson, Executive Director
St. Vincent de Paul Salvage Bureau, Inc.,
d/b/a St. Vincent de Paul North Idaho

Attachment A

ST VINCENT DE PAUL NORTH IDAHO

Scope of Services

Under the HUD PY2025 allocation of the Community Development Block Grant, ST VINCENT DE PAUL NORTH IDAHO will:

1.) Remove and Replace the Kitchen Cabinets, Countertops, Backsplash, Sink, Faucet, and Plumbing at the Women and Children's Emergency Transitional Shelter.

Allocated grant funds are in the amount of $3,799.89. The total estimated cost of the project is $6,200.00. ST VINCENT DE PAUL NORTH IDAHO will be responsible for the difference of $2,400.11 to complete the project.

With this project, ST VINCENT DE PAUL NORTH IDAHO will increase the safety, accessibility, and longevity of the facility which primarily serves the presumed benefit group of homeless clientele, and meet the LMC (low-mod clientele) designation of homeless.

Summary of the Project Activities

The Facility Improvement project of rehabilitating the shelter kitchen will bring the benefit of a well-maintained, up-to-date, safe, and accommodating facility to those who seek emergency transitional shelter; at least 51% are presumed to be extremely low-income (presumptive benefit group of homeless) Coeur d'Alene residents due to the nature of the facility. The National Objective for this project is benefit to low- and moderate-income (LMI) persons.

Schedule

Upon execution of the Agreement between ST VINCENT DE PAUL NORTH IDAHO and the City of Coeur d'Alene, the Project shall commence and shall be completed by September 30, 2027. At the completion of the project, a final report is due on the number and demographics of beneficiaries served.

Attachment B

Project Budget
Grant Agreement between CITY of Coeur d'Alene and
ST VINCENT DE PAUL NORTH IDAHO

Budget Item	CDBG Funds	Other Funding	Total Project Costs
Facility Improvements Project	$3,799.89	$2,400.11	$6,200.00
Women/Children's Shelter - Kitchen Rehabilitation project (new cabinets, countertops, backsplash, sink, faucet, and plumbing)			
Total	$3,799.89	$2,400.00	$6,200.00
Facility Improvements Project	$3,799.89	$2,400.00	$6,200.00

Allocated grant funds are in the amount of $3,799.89. The total estimated cost of the project is $6,200.00. ST VINCENT DE PAUL NORTH IDAHO will be responsible for the difference of $2,400.11 to complete the project.

ST VINCENT DE PAUL NORTH IDAHO will submit detailed, itemized invoices to the CITY'S CDBG Administrator for review. The invoices shall be dated; shall state the Project, name and address to which payment shall be made, and any additional information required by the grant-funding agency.

The CITY'S CDBG Administrator will verify the information, process the request, and submit the invoice to the CITY for payment.

Attachment C

ST VINCENT DE PAUL NORTH IDAHO Reporting Requirements

The Subrecipient shall provide:

1) A completed report with final drawdown (Attachment D) and a completed beneficiary and demographic report with each drawdown (Attachment E).

2) Verification of comprehensive general liability insurance which, at a minimum, shall have a coverage limit of five hundred thousand dollars ($500,000) for bodily or personal injury, death, or property damage or loss as the result of any one (1) occurrence or accident, regardless of the number of persons injured or the number of claimants. Please attach policy or provide a Declarations sheet verifying insurance.

3) Detailed, itemized invoice(s) to the CITY'S CDBG Administrator for review. The invoice(s) shall be dated, shall state the project, name and address to which payment shall be made, and any additional information required by the grant-funding agency.

4. The national objective is Limited Clientele (presumed benefit-Homeless), individual income reporting will not be required.

Attachment D

ST VINCENT DE PAUL NORTH IDAHO Final Report

During the CITY'S CDBG funded timeline of **ST VINCENT DE PAUL NORTH IDAHO** Public Facility Rehabilitation:

1) Number of ST VINCENT DE PAUL NORTH IDAHO clients served and number of Coeur d'Alene persons benefiting in the CDBG supported period:

    a) Number of persons benefitting with <u>new access</u> to the facility post CDBG funded project:

    b) Number of persons with <u>increased</u> access to facility post CDBG funded project:

    c) Number of persons with access to public facility that is no longer substandard:

    d) Of the Total Persons, Number of:

    - Homeless Persons Given Overnight Shelter:
    - Beds Created in Overnight Shelter or Other Emergency Housing:

2) Brief rationale of why >51% of **ST VINCENT DE PAUL NORTH IDAHO** client population is considered to be of low-to-moderate income (LMI):

3) Brief rationale of why >51% of **ST VINCENT DE PAUL NORTH IDAHO** client population is considered to be of Coeur d'Alene residency:

4) **ST VINCENT DE PAUL NORTH IDAHO** Official Reporting:

    A) Duns #: ________________________________
    B) UEI #: __________________________________
    C) Is this a woman owned business (Y/N)? _______
    D) Is this a minority owned business (Y/N): ________

Attachment E

Demographic & LMI Income Reporting Requirements

Please report for clientele served in CDBG funded project:

Race	# Total
White	
Black/African American	
Asian	
Indian American/Alaskan Native	
American Indian/Alaskan Native & White	
Native Hawaiian/ Other Pacific Islander	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native &Black/African American	
Other Multi-racial	
Total Persons	
Of the total persons, enter the number who are Hispanic/Latino	
Income (Based on HUD'S 2026 Income limits)	# Total
Very Low (30%) (Presumed Benefit-Limited Clientele)	

CITY COUNCIL
STAFF REPORT

DATE: *July 21, 2026*

FROM: *Greg Yeager, Chief of Police*

SUBJECT: *Purchase of Taser Devices and Ballistic Helmets*

DECISION POINT: Should the City Council approve the purchase of Taser Devices and Helmets?

HISTORY: The Coeur d'Alene Police Department has utilized Taser devices for many years allowing officers to address non-compliant suspects without having to resort to significant levels of force. There are many examples of the Taser being able to safely stop a physical encounter with violent subjects that otherwise may have resulted in the use of lethal weapons. The model of Tasers in our current stock has been used for 17 years and has a documented fault rate resulting in Tasers failing to deploy, which if occurred during a critical event, could be devastating. Axon no longer supports this aged version. We are requesting to purchase 15 Taser 10s to transition out of the old version. The attached document demonstrates that early replacement, while also showing the multi-year cost of the entire Taser program and the staged replacement of all legacy devices. Therefore, the replacement of the first 15 is the only subject of this request.

In addition, the ballistic helmets used by the SWAT Team expire every five years and need to be replaced to provide life-saving protection in high-risk incidents. We are requesting to purchase six helmets now so we may establish as schedule where all are not due for replacement at the same time.

FINANCIAL ANALYSIS:

The cost of the 15 Tasers from Axon Enterprise Inc. is $19,037.94
The cost of the six helmets from LCEO, LLC – Own The Night is $9,497.70

This request seeks approval to use remaining personnel budget authority within the Police Department's existing General Fund appropriation. While approval of this request would not cause the Police Department to exceed its overall budget, personnel cost savings are typically prioritized to help offset the General Fund deficit. Approval of this request would redirect those funds to this necessary expenditure. The goal of the Police Department is to reduce the budget request for commodities through these funds to prevent a request for an increase in the next budget year.

PERFORMANCE ANALYSIS: Approval of this request will ensure officers have working, supported tools to ensure their safety and reduce the incidents of force used during violent encounters.

DECISION POINT/RECOMMENDATION: Council should allow the Police Department to purchase 15 Taser Devices and six Ballistic Helmets.

RESOLUTION NO. 26-059

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE PURCHASE OF FIFTEEN (15) TASERS FROM AXON ENTERPRISE INC. IN AN AMOUNT NOT TO EXCEED $19,037.94, AND SIX (6) BALLISTIC HELMETS FROM LCEO, LLC, DBA OWN THE NIGHT, IN AN AMOUNT NOT TO EXCEED $9,497.70, FOR THE POLICE DEPARTMENT.

WHEREAS, the Chief of Police for the City of Coeur d'Alene has recommended that the City of Coeur d'Alene approve the purchase of fifteen (15) tasers from Axon Enterprise Inc. in an amount not to exceed $19,037.94, and six (6) ballistic helmets from LCEO, LLC, dba Own The Night, in an amount not to exceed $9,497.70, for the Police Department, per the attached Exhibits "A" and "B" and incorporated herein by reference; and

WHEREAS, it is in the best interests of the City to purchase said tasers and ballistic helmets.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City of Coeur d'Alene approve the purchase of fifteen (15) tasers from Axon Enterprise Inc. in an amount not to exceed $19,037.94, and six (6) ballistic helmets from LCEO, LLC, dba Own The Night, in an amount not to exceed $9,497.70, for the Police Department, per the attached Exhibits "A" and "B" and incorporated herein by reference, with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements to the extent the substantive provision of the agreements remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be directed to take such steps necessary to effect said purchase on behalf of the City.

DATED this 21st day of July, 2026.

____
Daniel K. Gookin, Mayor

ATTEST:

____
Renata McLeod, City Clerk

Motion by , Seconded by , to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER ENGLISH	Voted
COUNCIL MEMBER MILLER	Voted
COUNCIL MEMBER SHECKLER	Voted
COUNCIL MEMBER EVANS	Voted
COUNCIL MEMBER GABRIEL	Voted
COUNCIL MEMBER WOOD	Voted

was absent. Motion .

Q-877993-46198KV

Issued: 06/25/2026

Quote Expiration: 08/31/2026

Estimated Contract Start Date: 10/01/2026

Account Number: 110914

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: $0.00

SHIP TO	BILL TO
Coeur d'Alene Police Dept. - ID 3818 N Schreiber Way Coeur D Alene, ID 83815-8362 USA	Coeur d'Alene Police Dept. - ID 3818 N Schreiber Way Coeur D Alene ID 83815-8362 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jared Klajnbart Phone: (757) 869-2811 Email: jklajnbart@axon.com Fax:	Shane Avriett Phone: 2089675105 Email: savriett@cdaid.org Fax:

Quote Summary

Program Length	46 Months
TOTAL COST	$76,151.70
ESTIMATED TOTAL W/ TAX	$76,151.70

Discount Summary

Average Savings Per Year	$8,903.24
TOTAL SAVINGS	$34,129.07

Payment Summary

Date	Subtotal	Tax	Total
Sep 2026	$19,037.94	$0.00	$19,037.94
Jul 2027	$19,037.92	$0.00	$19,037.92
Jul 2028	$19,037.92	$0.00	$19,037.92
Jul 2029	$19,037.92	$0.00	$19,037.92
Total	$76,151.70	$0.00	$76,151.70

Quote Unbundled Price:	$110,286.00
Quote List Price:	$76,151.70
Quote Subtotal:	$76,151.70

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100845	TRUE UP - TASER 10 CERTIFICATION	15	14		$46.75	$46.75	$9,817.50	$0.00	$9,817.50
C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	46	$138.65	$89.18	$89.18	$61,534.20	$0.00	$61,534.20
A la Carte Hardware									
100399	AXON TASER 10 - CARTRIDGE - LIVE	100	1		$24.00	$24.00	$2,400.00	$0.00	$2,400.00
100400	AXON TASER 10 - CARTRIDGE - HALT	100	1		$24.00	$24.00	$2,400.00	$0.00	$2,400.00
Total							$76,151.70	$0.00	$76,151.70

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
TASER 10 CERTIFICATION STANDARD PLAN	100122	AXON VR - HEADSET - BATTERY	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100126	AXON VR - TACTICAL BAG	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	15	2	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100396	AXON TASER 10 - MAGAZINE - INERT RED	15	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100399	AXON TASER 10 - CARTRIDGE - LIVE	230	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100400	AXON TASER 10 - CARTRIDGE - HALT	110	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100401	AXON TASER 10 - CARTRIDGE - INERT	150	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100591	AXON TASER - CLEANING KIT	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	15	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100748	AXON VR - CONTROLLER - TASER 10	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	15	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	15	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	20018	AXON TASER - BATTERY PACK - TACTICAL	2	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	20018	AXON TASER - BATTERY PACK - TACTICAL	15	1	09/01/2026
A la Carte	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	1	09/01/2026
A la Carte	100400	AXON TASER 10 - CARTRIDGE - HALT	100	1	09/01/2026
TASER 10 CERTIFICATION STANDARD PLAN	100400	AXON TASER 10 - CARTRIDGE - HALT	80	1	07/01/2027
TASER 10 CERTIFICATION STANDARD PLAN	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	1	1	01/01/2028
TASER 10 CERTIFICATION STANDARD PLAN	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	01/01/2028

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
TASER 10 CERTIFICATION STANDARD PLAN	100400	AXON TASER 10 - CARTRIDGE - HALT	70	1	07/01/2028
TASER 10 CERTIFICATION STANDARD PLAN	100400	AXON TASER 10 - CARTRIDGE - HALT	80	1	07/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 10 CERTIFICATION STANDARD PLAN	101180	AXON TASER - DATA SCIENCE PROGRAM	15	10/01/2026	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	101703	AXON VR - USER ACCESS - TASER SKILLS	15	10/01/2026	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	20248	AXON TASER - EVIDENCE.COM LICENSE	15	10/01/2026	07/31/2030

Services

Bundle	Item	Description	QTY
TASER 10 CERTIFICATION STANDARD PLAN	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	15
TASER 10 CERTIFICATION STANDARD PLAN	101193	AXON TASER - ON DEMAND CERTIFICATION	15

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 10 CERTIFICATION STANDARD PLAN	100197	AXON VR - EXT WARRANTY - HEADSET	1	09/01/2027	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	15	09/01/2027	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	1	09/01/2027	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	15	09/01/2027	07/31/2030
TASER 10 CERTIFICATION STANDARD PLAN	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	09/01/2027	07/31/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	3818 N Schreiber Way	Coeur D Alene	ID	83815-8362	USA
2	3818 N Schreiber Way	Coeur D Alene	ID	83815-8362	USA

Payment Details

Sep 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Add On	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	$600.00	$0.00	$600.00
Add On	100400	AXON TASER 10 - CARTRIDGE - HALT	100	$600.00	$0.00	$600.00
Add On	100845	TRUE UP - TASER 10 CERTIFICATION	15	$2,454.38	$0.00	$2,454.38
Add On	C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	$15,383.56	$0.00	$15,383.56
Total				$19,037.94	$0.00	$19,037.94

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	$0.00	$0.00	$0.00
Total				$0.00	$0.00	$0.00

Jul 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	$600.00	$0.00	$600.00
Year 3	100400	AXON TASER 10 - CARTRIDGE - HALT	100	$600.00	$0.00	$600.00
Year 3	100845	TRUE UP - TASER 10 CERTIFICATION	15	$2,454.38	$0.00	$2,454.38
Year 3	C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	$15,383.54	$0.00	$15,383.54
Total				$19,037.92	$0.00	$19,037.92

Jul 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	$600.00	$0.00	$600.00
Year 4	100400	AXON TASER 10 - CARTRIDGE - HALT	100	$600.00	$0.00	$600.00
Year 4	100845	TRUE UP - TASER 10 CERTIFICATION	15	$2,454.38	$0.00	$2,454.38
Year 4	C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	$15,383.54	$0.00	$15,383.54
Total				$19,037.92	$0.00	$19,037.92

Jul 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	$600.00	$0.00	$600.00
Year 5	100400	AXON TASER 10 - CARTRIDGE - HALT	100	$600.00	$0.00	$600.00
Year 5	100845	TRUE UP - TASER 10 CERTIFICATION	15	$2,454.38	$0.00	$2,454.38
Year 5	C00032	TASER 10 CERTIFICATION STANDARD PLAN	15	$15,383.54	$0.00	$15,383.54
Total				$19,037.92	$0.00	$19,037.92

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Rewrite Estimates

Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing

Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing

Shipment Variance. Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.

Signature

Date Signed

6/25/2026

LCEO, LLC - Own The Night
30 Mountainview Drive
Waterford, NY 12188
5182359436
miles@ownthenight.com

Estimate

OWN THE NIGHT

ADDRESS	SHIP TO
City of Coeur d'Alene Police Department 710 E. Mullan Ave. Coeur d'Alene, ID 83814	Bryan Baker Coeur d'Alene Police Department 3818 N Schreiber Way Coeur d'Alene, ID 83815

ESTIMATE #	DATE	
11809	07/08/2026	

SHIP VIA
UPS

PO NUMBER
PD26-0215

PRODUCT	QTY	UNIT PRICE	AMOUNT
A15604-02R0604 Helmet: Next Gen FAST XR,LDL,MBS,LG,RG High Cut, 3 Hole, Lock Down Liner System, Head-Loc Flex Retention, Right-Eye Dominant, Modular Bungee Shroud, PowerPath ARC Rail	6	1,572.95	9,437.70

Payment terms: Net 30
Delivery 12-16 weeks or sooner

SUBTOTAL	9,437.70
TAX	0.00
SHIPPING	60.00
TOTAL	**$9,497.70**

Accepted By

Accepted Date