Coeur d'Alene CITY COUNCIL MEETING

November 16,2010

MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO, HELD AT THE LIBRARY COMMUNITY ROOM November 2, 2010

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room November 2, 2010 at 6:00 p.m., there being present upon roll call the following members:

Mike Kennedy)	Members of Council Present
A. J. Al Hassell, III)	
John Bruning)	
Deanna Goodlander)	
Woody McEvers)	
Loren Ron Edinger)	Members of Council Absent

CALL TO ORDER: The meeting was called to order by Mayor Bloem.

INVOCATION: The invocation was led by Pastor Dick Hege, Coeur d'Alene Bible Church.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilman Kennedy.

PRESENTATION – ROAD SCHOLAR CERTIFICATES: Bruce Drewes from Idaho T-2 LTAC presented Aman Sterling and Eric Killen "Road Scholar" certificates for completing the required courses.

PROCLAMATION – "HOMELESS AWARENESS WEEK": Councilman Bruning on behalf of Mayor Bloem read the proclamation declaring the week of Nov. 13-19th as "Homeless Awareness Week". Jeff Conroy from St. Vincent DePaul accepted the proclamation.

PRESENTATION – ENGINEERING SERVICES: Engineering Services Director Gordon Dobler presented a power point review of the activities of the city's Engineering Services Department.

PUBLIC COMMENTS:

Sandi Bloem, Mayor

<u>TRAFFIC CIRCLES</u>: Karen Larson, 333 Park Drive, spoke in opposition to a proposed traffic circle at the intersection of Park Avenue and Mullan Avenue.

<u>WATER RIGHTS TRADE REQUEST:</u> Bev Twillman, 15143 S. Raspberry Rd, Harrison, Idaho, spoke in opposition to the City proceeding with negotiations with Powderhorn Ranch Development regarding their water trade request.

GOVERNMENT WAY OVERPASSES/WATER RIGHTS TRADE REQUEST: Wes Hanson, 2725 W. Carter Lane, requested Council consider pedestrian overpasses along Government Way. He also believes the City would be in error to negotiate water rights with Powderhorn Development until the annexation issue with Harrison is settled.

<u>CITIZEN COMPLAINT</u>: Elizabeth Reese, 2806 N. Francis Street, spoke about harassment from her neighbor Mr. Carey Clawson who repeatedly calls the Police Department and Animal Control. She also made complaints about how she and her husband have been mistreated by Officer Kelly and

believes that Officer Kelly went out of his way to give preferential treatment to Mr. Clawson.

<u>WATER RIGHTS TRADE REQUEST:</u> Kathleen O'Connor, 408 Sherman Ave., representing Kootenai Environmental Alliance, spoke in opposition to the City negotiating with Powderhorn Ranch for a water rights trade.

CONSENT CALENDAR: Motion by Hassell, seconded by Kennedy to remove Item 4 from the Consent Calendar, Motion carried.

Motion by Hassell, seconded by Bruning to approve the Consent Calendar as presented.

- 1. Approval of minutes for October 19, 25, 2010.
- 2. Setting the General Services Committee and the Public Works Committee meetings for Monday, November 8th at 12:00 noon and 4:00 p.m. respectively.
- RESOLUTION 10-043: A RESOLUTION OF THE CITY OF COEUR D'ALENE, 3. KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING AN AGREEMENT WITH BBC RESEARCH CONSULTING, INC. FOR HOUSING NEEDS ASSESSMENT AND ANALYSIS; **PLAT** APPROVING S-6-05FINAL APPROVAL WITH MAINTENANCE/WARRANTY AGREEMENT FOR COEUR D' ALENE PLACE, 17TH ADDITION; BID AWARD AND CONTRACT WITH CMEC, INC. FOR WWTP SECOND CLARIFIER NO. 2 COATING REFURBISHMENT; AND APPROVING CHANGE ORDER NO. 1 WITH THORCO, INC. FOR WWTP TO CITY HALL FIBER CONNECTION.
- 4. Authorizing staff to proceed with negotiations of a water rights trade request.
- 5. Approval of beer/wine license for Handy Mart II at 8100 N. 4th
- 6. S-3-07 Final plat approval for Sorbonne, 1st Addition
- 7. Declaring certain vehicles as surplus and authorizing staff to sell at auction.
- 8. SS-7-10 Final plat approval for East Linden Professional Office Building Condominiums.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye. Motion carried.

WATER RIGHTS TRADE REQUEST: Motion by Hassell, seconded by McEvers to table Consent Item #4 until the Powderhorn issues are resolved. Motion carried.

COUNCIL ANNOUNCEMENTS:

<u>COUNCILMAN GOODLANDER:</u> Councilman Goodlander announced that the Idaho State Junior Miss Program is being hosted in Coeur d'Alene this Thursday, Friday and Saturday nights at North Idaho College.

COMMITTEE APPOINTMENTS: Motion by Kennedy, seconded by Goodlander to appoint Garry Stark to the Parking Commission and appoint Doug Fagerness to the Library Board. Motion carried.

ADMINISTRATOR'S REPORT: City Administrator Wendy Gabriel announced that on Saturday, November 6th, Specialized Needs Recreation (SNR) will hold its 6th Annual Prom Night at Prairie View Elementary in Post Falls (2478 East Poleline) from 6:00 PM until 9:00 PM. This year's theme is "An Enchanted Evening." If you have any questions or would like more information about SNR's programs, please call Angie Goucher at 755-6781. Please remember to ride bicycles in the same direction as vehicle traffic. Riding against traffic is more than three

CC Nov. 2, 2010 Page 2

times as dangerous as cycling in the correct manner! Monday, November 8, 2010 marks the start of the City of Coeur d'Alene's annual leaf pick-up program. Please rake your leaves and pine needles about one foot away from the gutter/curb line to allow for water drainage. Leaves will be picked up only once. Please do not put leaves in the street after city crews have completed your area, and do not include bagged leaves, branches, rubble, or refuse. Pick-up will start south of Sherman Avenue and move north. Completion is expected by Wednesday, November 24, 2010. If you have questions please check the website streets.cdaid.org or call the Street Maintenance Information line at 769-2233. The signal at 5th Street and Sherman Avenue has been intentionally put on flash to help make the intersection more efficient. The signal is over 20 years old and is not traffic-actuated, and does not respond to actual traffic volumes or movement. For more information, please call 769-2216. She commended staff for having "shovel ready" projects and obtaining federal grant funds which has helped with the city's economy.

PUBLIC HEARING: 0-3-10 – AMENDMENTS TO OFF-STREET PARKING

REGULATIONS: Mayor Bloem announced that this public hearing has been rescheduled for December 7, 2010. She invited anyone in the audience who was at tonight's meeting who wished to testify during this public hearing may do so now or wait until December 7th.

PUBLIC COMMENTS: No public comments were offered at this time.

The meeting recessed at 7:00 p.m.

ADJOURNMENT: Motion by Goodlander, seconded by Kennedy to recess this meeting to November 15th at 12:00 noon in the City Hall Council Chambers. Motion carried.

	Sandi Bloem, Mayor	
ATTEST:		
Susan Weathers, CMC City Clerk		

CC Nov. 2, 2010 Page 3

RESOLUTION NO. 10-044

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING CHANGE ORDER NOS 1-3 TO THE CONTRACT WITH ACI NORTHWEST, INC. FOR THE $12^{\rm TH}$ STREET, $13^{\rm TH}$ STREET, AND MARY LANE IMPROVEMENT PROJECTS.

WHEREAS, the City of Coeur d'Alene pursuant to Resolution No. 10-015 entered into a contract dated the 4th day of May, 2010 with ACI Northwest, Inc., for the 12th Street, 13th Street, and Mary Lane Improvement project pursuant to advertised bidding specifications; and

WHEREAS, it has been determined that modification is necessary, the Engineering Department has requested that the City of Coeur d'Alene approve Change Order Nos 1 - 3 to the contract at an additional cost of \$225,980.51, a copy of which change orders are attached hereto marked Exhibit "1" and by reference made a part hereof, thereby increasing the total contract price to \$647,208.12; and

WHEREAS, the City Council deems it to be in the best interests of the City of Coeur d'Alene and the citizens thereof to approve such change orders; NOW, THEREFORE,

BE IT RESOLVED, that the Mayor and City Council of the City of Coeur d'Alene hereby agree to the requested Change Order Nos 1-3 in the scope of the original specifications and contract with ACI Northwest, Inc, as set forth above, a copy of which Change Order Nos 1-3 is attached hereto as Exhibit "1" and by reference made a part hereof.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute any and all documents necessary to effect such change orders on behalf of the City of Coeur d'Alene.

DATED this 16 th day of November, 2010.		
ATTEST:	Sandi Bloem, Mayor	
Susan K. Weathers, City Clerk		

	Motion by	_, Seconded by		_, to adopt the foregoing
resolu	tion.			
	ROLL CALL:			
	COUNCIL MEMBER MCEV	VERS	Voted	
	COUNCIL MEMBER HASS	ELL	Voted	
	COUNCIL MEMBER KENN	NEDY	Voted	
	COUNCIL MEMBER GOOD	DLANDER	Voted	
	COUNCIL MEMBER BRUN	NING	Voted	
	COUNCIL MEMBER EDIN	GER	Voted	
	was a	absent. Motion	l	

PUBLIC WORKS COMMITTEE STAFF REPORT

DATE: November 8, 2010

FROM: Dennis J. Grant, Engineering Project Manager

SUBJECT: Approval of Change Order Numbers 1 – 3 for the 12th St., 13th

St., and Mary Lane Improvement Project

DECISION POINT

Staff is requesting City Council approval of change order numbers 1 – 3 to balance the final quantities for this year's 12th Street, 13th Street and Mary Lane Improvement Project.

HISTORY

On May 4th, 2010, the City of Coeur d'Alene signed a contract with ACI Northwest, Inc. to approve for construction the 12th St., 13th St., and Mary Lane Improvement Project. The project was completed in September of 2010. This project included underground utilities and surface improvements. City Council approval is necessary to amend the contract with ACI Northwest, Inc.

FINANCIAL ANALYSIS

The total cost of these change orders are \$225,980.51. This increase in the project cost will be shared with the City of Coeur d'Alene's Utility Departments and Impact Fees. The total cost for the improvement project was \$647,208.12. The funds came from the Overlay Fund, Impact Fees, and the Water, Wastewater, Storm Water Utilities. The project did not exceed the City of Coeur d'Alene budget of \$650,000.00. Therefore, there were sufficient funds in the project budget to cover the cost of these change orders.

PERFORMANCE ANALYSIS

These change orders are to balance the final construction quantities on the 12^{th} , 13^{th} , and Mary Lane Improvement Project. The main reason for the increase in the final contract price was costs incurred by adding the 15^{th} Street at Harrison Avenue surface Improvements for the traffic signalization project. Other reasons were for some unexpected upgrades in the water service lines and wastewater improvements. See the attached change order numbers 1-3.

RECOMMENDATION

Staff recommends a motion to approve change order numbers 1-3 and a resolution to amend the contract with ACI Northwest, Inc.

CHANGE ORDER

NUMBER 1

PROJECT: 2010 12TH, 13TH, & MARY LN PROJECT OWNER: CITY OF COEUR D' ALENE

EFFECTIVE DATE: <u>JULY 20, 2010</u> CONTRACTOR: <u>ACI NORTHWEST, INC</u>

You are directed to make the following changes in the Contract Documents

Description: TO ADD THE 15TH STREET AT HARRISON AVENUE ROADWAY

IMPROVEMENTS FOR THE TRAFFIC SIGNAL INSTALLATION.

Total Cost of Change Order: \$137,358.50 Increase

CHANGE IN CONTRACT AMOUNT: **CHANGE IN CONTRACT TIMES:** Original Amount: \$ 297,884.85 Original Contract Days: 60 Net Changes From Previous Change Orders: \$ 0.00 Original Completion Date: 7/22/10 Prior Contract Price: \$ 297,884.85 Net Changes from Previous Change Order Days: 0 Net Increase: Contract Days Prior to This \$ 137,358.50 Change Order: <u>60</u> Revised Contract Amount: \$ 435,243.35 Net Increase of This Change Order: 36 Revised Contract Days: <u>96</u> Revised Completion Date: 8/27/10 PREPARED: APPROVED: ACCEPTED: Dennis J. Grant Title: Engineering Project Manager Owner: City of Coeur d'Alene Contractor: ACI North Date: July 20, 2010 Date: July 20, 2010

Resolution No. 10-044 EXHIBIT "1"

CHANGE ORDER

NUMBER 2

PROJECT: 2010 12TH, 13TH, & MARY LN PROJECT OWNER: CITY OF COEUR D' ALENE

EFFECTIVE DATE: AUGUST 3, 2010 CONTRACTOR: ACI NORTHWEST, INC

You are directed to make the following changes in the Contract Documents

Description:

- 1) Re-compaction of City Installed Water Line in Mary Lane: 1.50 HR @ \$340.00 per HR for an added contract cost of \$510.00.
- 2) Repair Shallow Water Line @ Mary Lane & 17th: Lump Sum for an added contract cost of \$860.00.
- 3) Fence Removal 3511 15th St: Lump Sum for an added contract cost of \$60.00.
- 4) Sewer lateral Connection to MH #7 in Mary Lane: Lump Sum for an added contract cost of \$135.80.
- 5) Sewer MH #6 in Mary Lane 1.5' Deeper: Lump Sum for an added contract cost of \$425.00.
- 6) 6" Transition Gasket: 1 EA @ \$9.60 per EA for an added contract cost of \$9.60.
- 7) 6" FL x MJ Gate Valve for Fire Hyd.: 1 EA @ \$628.00 per EA for an added contract cost of \$628.00.
- 8) 6" FL Bolt Kit & Gasket: 1 EA @ \$14.87 per EA for an added contract cost of \$14.87.
- 9) 6" MJ Gland Pack: 3 EA @ \$20.85 per EA for added contract cost of \$62.55.
- 10) Corp Stop for Ex. 1" Water Hookup on Mary Lane: 2 EA @ \$63.47 per EA for an added contract cost of \$126.94.
- 11) Urban Approach at 3603 15th St.: 3 EA @ \$1,510.66 per EA for an added contract cost of \$4,531.98.
- 12) Asphalt Driveway Transitions: 959.20 SF @ \$7.75 per SF for an added contract cost of \$7.433.80.
- 13) Hot Tap 8"AC Water Main, 12th & Stiner: 1 EA @ \$2,835.00 per EA for an added contract cost of \$2,835.00.
- 14) Install 8" C-900 Water Main in 12th St.: 520 LF @ \$32.00 per LF for an added contract cost of \$16,640.00.
- 15) Saw Cutting Concrete: 102 LF @ \$2.30 per LF for an added contract cost of \$234.60.

Total Cost of Change Order: \$34,508.14 Increase

CHANGE IN CONTRACT A	MOUNT:	CHANGE IN CONTRACT T	TIMES:
Original Amount:	<u>\$ 297,884.85</u>	Original Contract Days:	<u>60</u>
Net Changes From Previous Change Orders:	<u>\$ 137,358.50</u>	Original Completion Date:	7/22/10
Prior Contract Price:	<u>\$ 435,243.35</u>	Net Changes from Previous Change Order Days:	<u>36</u>
Net Increase:	<u>\$ 34,508.14</u>	Contract Days Prior to This Change Order:	<u>96</u>
Revised Contract Amount:	<u>\$ 469,751.49</u>	Net Increase of This Change Order:	<u>0</u>
		Revised Contract Days:	<u>0</u>
solution No. 10-044		Revised Completion Date:	<u>8/27/10</u> IIBIT "1"

PRE	PARED:	APPROVED:	ACCEPTED:
			1 // //
By:	Dennis J. Grant	By:	Walt Banche
Title:	Engineering Project Manager	Owner: City of Coeur d'Alene Con	itractor: ACI Marthwest Inc

Date: August 3, 2010 Date: August 3, 2010 Date: August 5, 2010

Resolution No. 10-044 EXHIBIT "1"

CHANGE ORDER

NUMBER 3

PROJECT: 2010 12TH, 13TH, & MARY LN PROJECT OWNER: CITY OF COEUR D' ALENE

EFFECTIVE DATE: OCTOBER 21, 2010 CONTRACTOR: ACI NORTHWEST, INC.

You are directed to make the following changes in the Contract Documents

Description: 1) To reflect actual quantities constructed.

Total Cost of Change Order: \$54,113.87 Increase

CHANGE IN CONTRACT AMOUNT: CHANGE IN CONTRACT TIMES:

CHANGE IN CONTRACT A	AMOUNT.	CHANGE IN CONTRACT I	HILLS.
Original Amount:	<u>\$ 297,884.85</u>	Original Contract Days:	<u>60</u>
Net Changes From Previous Change Orders:	<u>\$ 171,866.64</u>	Original Completion Date:	<u>7/22/10</u>
Prior Contract Price:	<u>\$ 469,751.49</u>	Net Changes from Previous Change Order Days:	<u>36</u>
Net Increase:	<u>\$ 54,113.87</u>	Contract Days Prior to This Change Order:	<u>96</u>
Revised Contract Amount:	<u>\$ 523,865.36</u>	Net Increase of This Change Order:	<u>0</u>
		Revised Contract Days:	<u>0</u>
		Revised Completion Date:	<u>8/27/10</u>

PREPARED: APPROVED: ACCEPTED:

By: Dennis J. Grant By: By: Adu u Sper

Title: Engineering Project Manager Owner: City of Coeur d'Alene Contractor: ACI Month use of les

Date: October 21, 2010 Date: October 21, 2010 Date: 10/29/10

RECEIVED

OCT 27 2010

ACI

RESOLUTION NO. 10-045

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED EMPLOYEE WORK AGREEMENTS OF THE CITY OF COEUR D'ALENE AND AUTHORIZING LIMITED BENEFITS FOR EMPLOYEES NOT REPRESENTED BY BARGAINING GROUPS.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract amendments listed below pursuant to the terms and conditions set forth in the contracts attached hereto as Exhibits "1 through 5" and by reference made a part hereof as summarized as follows:

- 1. Lake City Employee Association (LCEA);
- 2. Coeur d'Alene Firefighters Local No. 710 International Association of Firefighters (IAFF);
- 3. Coeur d' Alene Fire Department Deputy Chiefs
- 4. Coeur d' Alene Police Association;
- 5. Coeur d' Alene Police Department Captains;
- 6. Coeur d' Alene Police Department Lieutenants; and

WHEREAS, the City's past practice has been to provide Non-Represented and FLSA exempt employees with benefits similar to those negotiated with LCEA; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such contract amendments; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into the contract amendments as set forth in substantially the forms attached hereto as Exhibits "1 through 5" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said contracts so long as the substantive provisions of the contracts remain intact.

BE IT FURTHER RESOLVED that Non-Represented employees will receive the following benefits that are similar to those negotiated with LCEA as follows:

- 1. The City will provide a one-time deposit of 40 hours of vacation to their balance with the caveat that it must be used within two years or lost,
- 2. The City will provide an increase to life insurance from \$25,000 to \$50,000,

- 3. The City will pay any medical insurance premium increase up to a maximum of 12% over the previous year, for FY 2010-2011 only, and
- 4. The City will provide a 1% Cost of Living Adjustment (COLA) for FY 2010 2011 only.

BE IT FURTHER RESOLVED that FLSA exempt employees, excluding department heads, will receive the following benefits that are similar to those negotiated with LCEA as follows:

- 1. The City will provide a one-time deposit of 40 hours of vacation to their balance with the caveat that it must be used within two years or lost,
- 2. The City will pay any medical insurance premium increase up to a maximum of 12% over the previous year, for FY 2010-2011 only, and
- 3. The City will provide a 1% Cost of Living Adjustment (COLA) for FY 2010 2011 only.

BE IT FURTHER RESOLVED that department heads will receive the following benefit that is similar to those negotiated with LCEA as follows:

1. The City will provide a 1% Cost of Living Adjustment (COLA) for FY 2010-2011 only.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute contracts authorized by this resolution on behalf of the City.

DATED this 16th day of November, 2010.

	Sandi Bloem, Mayor	
ATTEST		

Motion by, Seconded by resolution.	, to adopt the foregoing
ROLL CALL:	
COUNCIL MEMBER BRUNING	Voted
COUNCIL MEMBER GOODLANDER	Voted
COUNCIL MEMBER MCEVERS	Voted
COUNCIL MEMBER HASSELL	Voted
COUNCIL MEMBER KENNEDY	Voted
COUNCIL MEMBER EDINGER	Voted
was absent. Motion	on

PUBLIC WORKS COMMITTEE STAFF REPORT

DATE: November 9, 2010

FROM: Tim Martin, Street Superintendent

SUBJECT: 2010-2011 SNOW PLAN

DECISION POINT:

Staff requests Council approval of the 2010-2011 Snow Plan.

HISTORY/BACKGROUND:

Each year, the City has published a snow plan that outlines the policies, priorities and operational procedures for the Street Maintenance Department to follow in responding to snow emergencies. As in previous years, the proposed (draft) 2010-2011 Snow Plan summary has been made available at the Council Mail Room and at the Street Maintenance Department offices.

FINANCIAL ANALYSIS:

The proposed Snow Plan update is an annual "housekeeping" action that requires between 5 to 10 hours of staff time and printing costs of approximately \$150.00. Citizens and staff mutually benefit from a clear understanding of city snow removal policies and responsibilities. The Council's snow removal policies are recorded in the Snow Plan and distributed in various forms such as pamphlets, newspaper articles and made available on the city website. The Snow Plan is the city's primary means of educating the public on city snow removal policies.

PERFORMANCE ANALYSIS:

The majority of the policies and procedures outlined in the previous years' Snow Plan are still considered relevant and are proposed to be continued out as routine operations this year. A summary of significant changes made to the snow plan since winter 2005-2006 include:

- Added a policy on the plowing of snow in cul-de-sacs directing operators to plow snow to the center of the cul-de-sac unless a vacant lot or snow storage area is provided.
- Added a statement that snow gates will not be used on arterials due to the large volume of snow pushed to the curb on wider streets.
- Added a statement empowering the Street Superintendent to suspend snow gate service in the event that extreme conditions warrant.
- Continue to provide the citizens with "State of the Art" plow operations and provide unrestricted road surfaces. As the city continues to grow rapidly and more streets are extended the citywide plowing completion target will again be 38 hours (a reduction of 32 percent reduction since winter 1999-2000).

Changes proposed for the 2010-2011 snow plan are summarized below:

• Added new and/or extended streets, new subdivisions and cul-de-sacs.

DECISION POINT/RECOMMENDATION:

Staff requests Council approval of the 2010-2011 Snow Plan.

DATE: November 9, 2010

TO: MAYOR AND CITY COUNCIL

FROM: BUILDING DEPARTMENT

RE: SETTING OF PUBLIC HEARING DATE: December 21, 1010

Mayor and City Council,

The Building Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>REQUEST</u> <u>ACTION</u> <u>COMMENT</u>

Adopt the 2009 Edition of the Building, Residential, Fuel Gas, Mechanical, and Existing Building Codes Recommended Adoption

Legislative

In order to satisfy the mandatory 30-day notice requirement, the next recommended hearing date will be December 21, 2010.

CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP
Request received by: Kathy Lewis Municipal Services 10/22/
Department Name / Employee Name / Date
Request made by: Mayne L. Sullivan 208-667-854
Request received by: Kathy Lews Municipal Strences 10/22/ Department Name / Employee Name / Date Request made by: Name / Sullivan 208-667-854 1410 Columbus Avenue Coeurd Hene, 10 83814
Address
The request is for: // Repurchase of Lot(s) // Transfer of Lot(s) from Marie Mc Kinney to Lenneth h. Repo
The request is for: // Repurchase of Lot(s) // Transfer of Lot(s) from Marie Me Kinney to Lenneth h. Repp Niche(s):
Lot(s) are located in / / Forest Cemetery / / Forest Cemetery Annex (Riverview). Copy of / / Deed or / / Certificate of Sale must be attached. Person making request is / / Owner / / Executor* / / Other*
*If "executor" or "other", affidaviats of authorization must be attached.
Title transfer fee (\$ 4000) attached**. **Request will not be processed without receipt of fee. Cashier Receipt No.: 531411
ACCOUNTING DEPARTMENT Shall complete the following:
Attach copy of original contract, Accountant Signature
CEMETERY SUPERVISOR shall complete the following:
1. The above-referenced Lot(s) is/are certified to be vacant: /// Yes / / No
2. The owner of record of the Lot(s) in the Cemtery Book of Deeds is listed as:
3. The purchase price of the Lot(s) when sold to the owner of record was \$ 275.00 per lot.
Supervisor's Init. Date
LEGAL/RECORDS shall complete the following:
1. Quit Claim Deed(s) received: / / Yes / / No. Person making request is authorized to execute the claim: Attorney Init. Date
I certify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met and recommend that that transaction be completed. City Clerk's Signature Date
COUNCIL ACTION
Council approved transfer/sale/repurchase of above-referenced Lot(s) in regular session on: Mo./ Day /Yr.
CEMETERY SUPERVISOR shall complete the following:
Change of ownership noted/recorded in the Book of Deeds: / / Yes / / No Cemetery copy filed / /; original and support documents returned to City Clerk / /
Cemetery Supervisor's Signature Date
Distribution: Original to City Clerk

Distribution: Original to City Clerk
Yellow copy Finance Dept.
Pink copy to Cemetery Dept.

CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP	
Request received by: Municipal Services Lathy Lewis 10/2 Department Name / Employee Name / Date Request made by: Theodore H. Kessel, Jr. 140-416- Name / Phone 1969 South Joshua Tree Place Paim Springs CA 9220	15/1
Department Name / Employee Name / Date	90r
Name Phone	78 /
1969 South Vosnua Mee Place Prim Springs OA 9320	54
Address	$a \circ d$
The request is for: // Repurchase of Lot(s) (Claradell a Robert E. Niche(s):	Nol:
Niche(s):,,,,	3
Lot(s) are located in /X/ Forest Cemetery / / Forest Cemetery Annex (Riverview).	-
Copy of /K / Deed or / / Certificate of Sale must be attached.	
Person making request is / X/ Owner / / Executor* / / Other*	
*If "executor" or "other", affidaviats of authorization must be attached.	
Title transfer fee (\$ 4000) attached**.	
**Request will not be processed without receipt of fee. Cashier Receipt No.: 52330	<u>></u>
ACCOUNTING DEPARTMENT Shall complete the following:	
Attach copy of original contract,	
Vonnie La Denne	
Accountant Signature	
CEMETERY SUPERVISOR shall complete the following:	
1. The above-referenced Lot(s) is/are certified to be vacant: / V Yes / / No	
2. The owner of record of the Lot(s) in the Cemtery Book of Deeds is listed as: Theocore H. Kessel Jo	
3. The purchase price of the Lot(s) when sold to the owner of record was \$ 350.00 per lot.	.
Supervisor's Init. Date	
LEGAL/RECORDS shall complete the following:	
1. Quit Claim Deed(s) received: /V/ Yes / / No.	
Person making request is authorized to execute the claim:	
I certify that all requirements for the transfer sale/repurchase of cemetery lot(s) have been met a	
recommend that transaction be completed.	na
Swank Culathur 11-8-10	
City Clerk's Signature Date	
COUNCIL ACTION	
Council approved transfer sale/repurchase of above-referenced Lot(s) in regular session on:	
Mo./ Day	/Yr.
CEMETERY SUPERVISOR shall complete the following:	
Change of ownership noted/recorded in the Book of Deeds: / / Yes / / No	•
Cemetery copy filed / /; original and support documents returned to City Clerk / /	
Cemetery Supervisor's Signature Date	
Distribution: Original to City Clerk	
Yellow copy Finance Dept:	
Pink copy to Cemetery Dept.	

BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annual provide Nov

City of Coeur d' Alene Municipal Services 710 Mullan Avenue Coeur d' Alene, Idaho 83814 208.769.2229 Fax 769.2237

Endr to	23 32
->	halfan H. Salasa
lec llo	
ûale	
	y (ouncol: 1/-1&"-10
Reg No	Charles of the contract of the first for the charles for the charles of the charl
License No	-
Rv	

Date that you would like to begin alcohol service				
4	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year		
	Beer only (canned and bottled only) consumed on premise	\$100.00 per year		
Secure of the se	Beer and Wine (canned and bottled only) consumed on premise.	_ \$300.00 per year-		
	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year		
Advision and American	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year		
	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year		
	Transfer of ownership of a City license with current year paid Beer-to go only \$6.25 Beer- Can, Bottled only \$12.50 Beer- Draft, can, bottled \$25 Consumed on premise yes no Transfer from - to			

ART 3 HOME CENTER
1619 W. LES CT
Coen d'Alene ID 83814
Sq me
* 7
Business Telephone: 28665777 Fax: 665777/
Patricke Chadwick
·
NIA

beer, whee and considered expression and and considered

City of Coeur d' Alene Municipal Services 710 Mullan Avenue Coeur d' Alene, Idaho 83814 208.769.2229 Fax 769.2237

Transfer from

located in

	•	
	[Office Use Only]Amt Pd # 99.99	ora rated
l	Rec No 5/12/08	
Ì	Date 09-28-2010	-
l	Date to City Councul: 11/16/2010	
ĺ	Reg No	
l	License No.	
	By	

	t you would like to begin alcohol service Detember	2010
Check to	he ONE box that applies:	1
	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
\times	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
	Transfer of ownership of a City license with current year paid Beer—to go only \$6.25 Beer—Can, Bottled only \$12.50 Beer—Draft, can, bottled \$25 Consumed on premise yes no	\$

Parkside **Business Name** GRILLE FROM JPANEMA **Business Mailing Address** GOI FRONT AV., SUETE 101 City, State, Zip COEUR D'ALENE /IMHO / 83814 **Business Physical Address** bol FRONT AU. STE 101 City, State. Zip COEUR D'ALENE / JOHN 193814 Business Contact Business Telephone: 801-616-2376 Fax: License Applicant L. ADRIANO DE SOUZA If Corporation, partnership, LLC R. ADDIANO DE SOUZA etc. List all members/officers WENDY S. DE SOUZA

DATE:

Npvember 16, 2010

FROM:

Christopher H. Bates, Engineering Project Manager

SUBJECT:

Mort Addition, Final Plat Approval

DECISION POINT

Staff is requesting the following:

1. City Council approval of the final plat document, a four (4) residential subdivision.

HISTORY

a. Applicant:

Thomas D. Mort

11741 W. Romin Road Post Falls, ID 83854

b. Location:

North side of Nettleton Gulch Road, +/- 420' east of 15th Street.

c. Previous Action:

Preliminary plat approval – August 2010.

FINANCIAL ANALYSIS

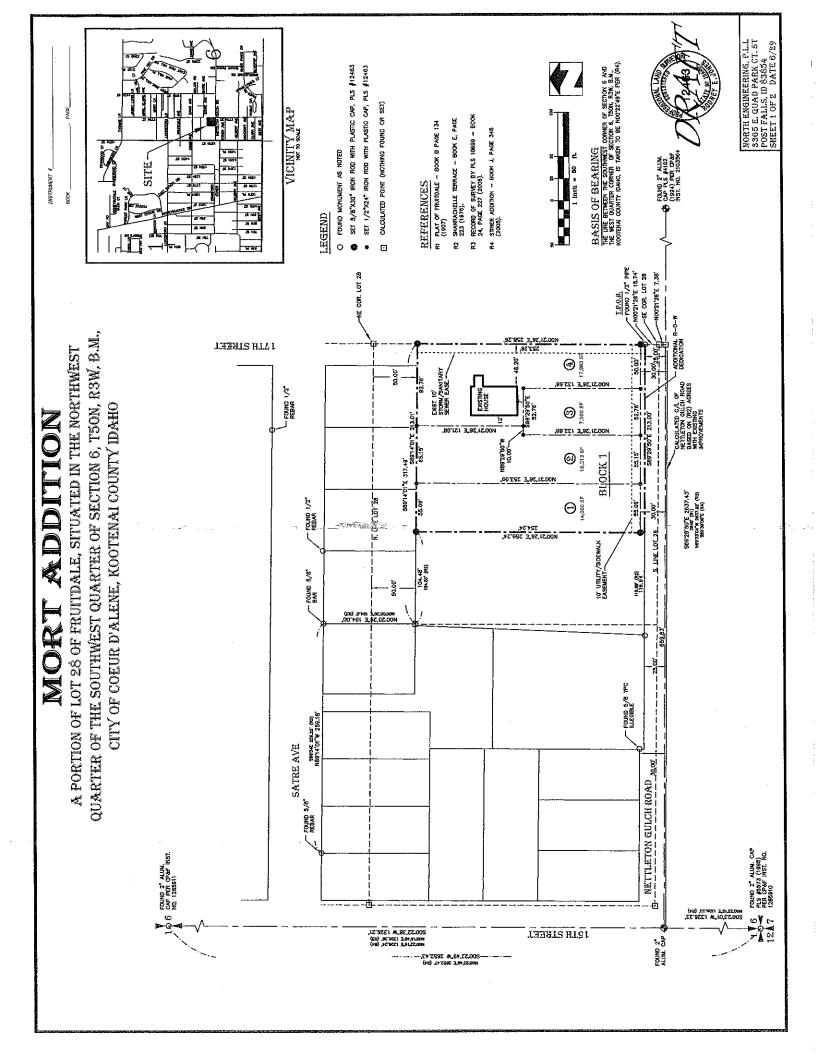
There are no financial issues with this subdivision.

PERFORMANCE ANALYSIS

There are no infrastructure developments that need to be addressed. All required improvements were previously installed during the site development process.

DECISION POINT RECOMMENDATION

Approve the final plat document.



DATE:

November 16, 2010

FROM:

Christopher H. Bates, Engineering Project Manager Sorbonne 2nd Addition: Final Plat Approval

SUBJECT:

DECISION POINT

Staff is requesting the following:

1. Approval of the final plat document, a twenty three (23) lot residential development.

HISTORY

a. Applicant: Kevin Schneidmiller

Greenstone-Kootenai, Inc. 1421 N. Meadowwood Lane

Suite 200

Liberty Lake, WA 99019

b. Location: North of Sorbonne Drive and west of Cornwall Street.

- Previous Action: C.
 - 1. Final plat of Sorbonne Addition, September 2007
 - 2. Final plat of Sorbonne 1st Addition, November 2010

FINANCIAL ANALYSIS

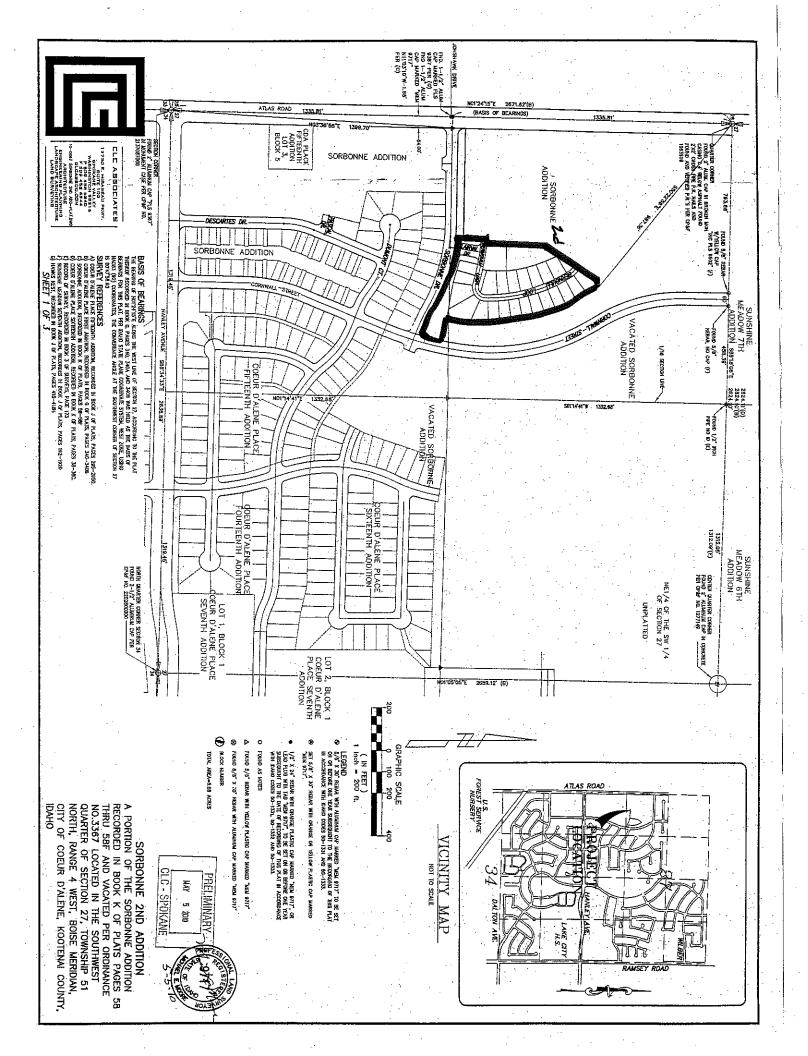
There are no financial agreements necessary for this phase of the development.

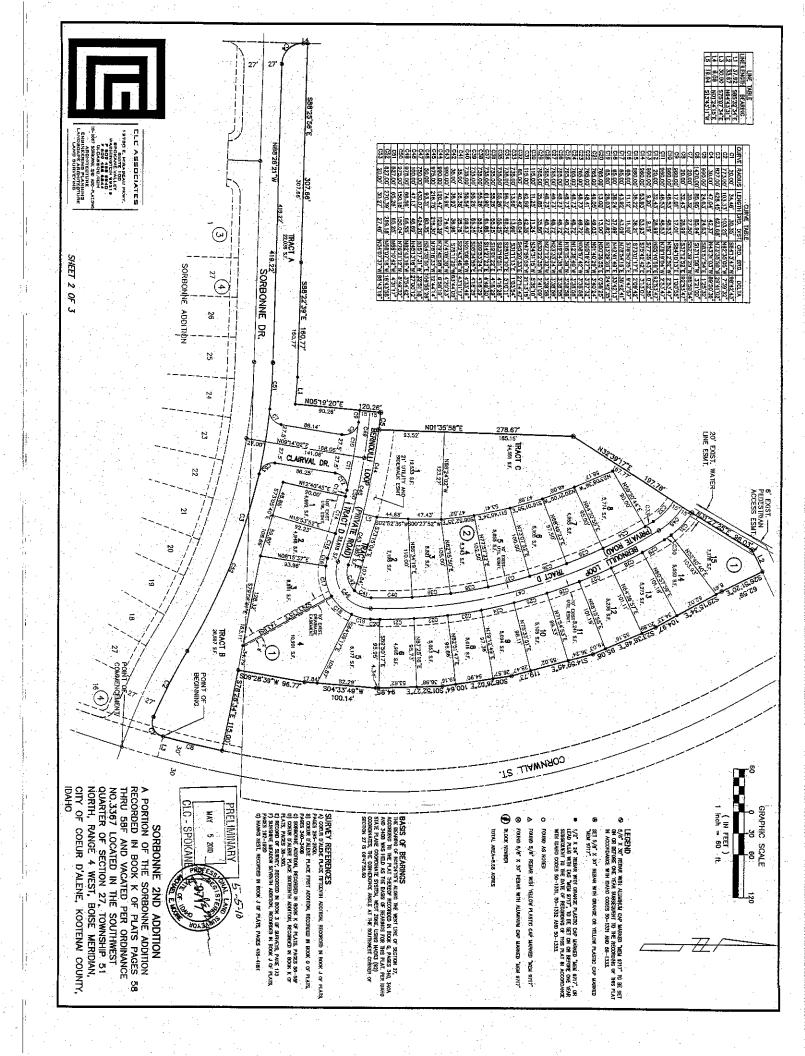
PERFORMANCE ANALYSIS

The developer previously installed all of the required utility infrastructure with the Sorbonne Addition (2007), and the Bernoulli Loop roadway is private and under the management of the homeowners association.

DECISION POINT RECOMMENDATION

1. Approve the final plat document.





DATE:

November 16, 2010

FROM:

Christopher H. Bates, Engineering Project Manager

SUBJECT:

Hawk's Nest 4th Addition: Acceptance of Carrington Lane Improvements

DECISION POINT

Staff is requesting the following:

1. City Council acceptance of the installed public road improvements for Carrington Lane in the Hawk's Nest 4th Addition.

HISTORY

a. Applicant:

Hayden, LLC

1400 Northwood Center Court Coeur d'Alene, ID 83814

b. Location:

West of Atlas Road and north of Hanley Avenue.

- c. Previous Action:
 - 1. Final plat approval of the Hawk's Nest 4th Addition and subdivision agreement for uninstalled improvements in December 2009.
 - 2. Acceptance of the installed improvements in the development for all but Carrington Lane, January 2010.

FINANCIAL ANALYSIS

Acceptance of the road improvements allows for the return to the City of the subdivision impact fees (\$47,250.00) that were utilized by the developer as a portion of their Subdivision Agreement security (Dec. 2009). These fees which were due at final plat approval will be placed into the impact fees section of the Special Resources Fund.

PERFORMANCE ANALYSIS

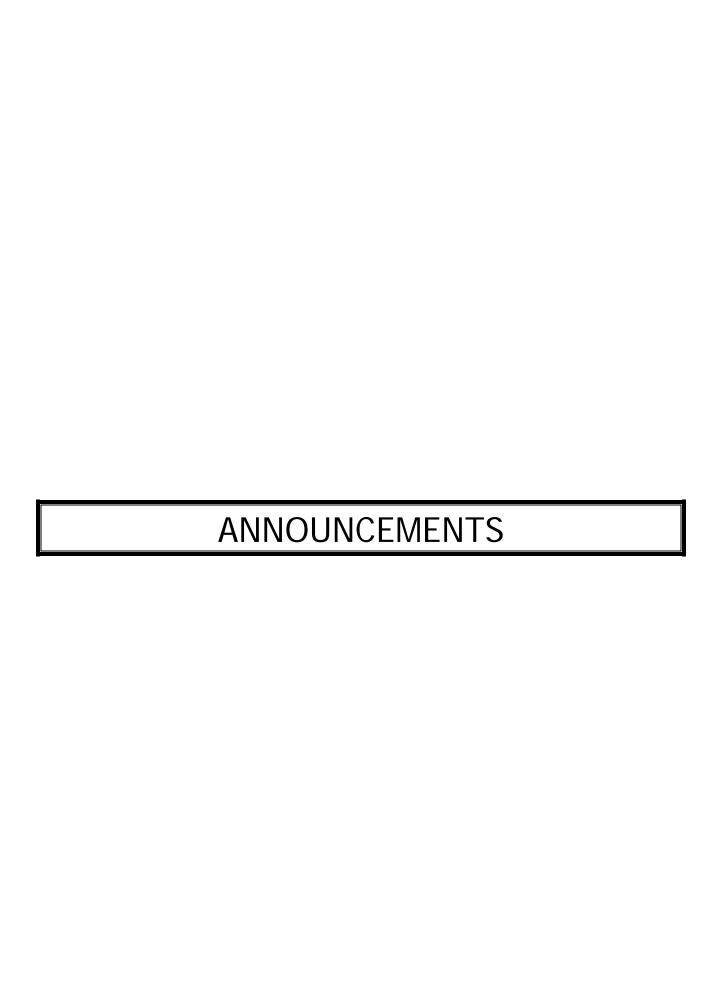
This acceptance completes the final portion of the Hawk's Nest improvements that were outstanding. The balance of the infrastructure was installed in 2009 and accepted in January 2010.

DECISION POINT RECOMMENDATION

 Accept the installed public improvements on Carrington Lane in the Hawk's Nest 4th Addition, and, direct staff to rebate the impact fees to the appropriate City fund.

BLOCK 1991 PROPOSED MINIMUM GARAGE
ON THE GARAGE SIDE OF EA
ACCOMMODATE DIFFERING HO
BUILDING CODE IS FOLLOWED, DRAINAGE ARROWS ARE CONCEPTUAL AND WAY CHANGE BASED ON BUILDING PLANS AS REQUIRED. ÓG ELLYAÍROIS SHOWN ON THIS PLAN ARE BASED ON EXISTING SIDEMALK ELEVATIONS EACH LOT. THE BUILDRA HAS THE FREEDOM TO ADJUST AS NECODO TO JOUSE PLANS AND GARAGE LOCATIONS AS LONG AS THE ABOVE REQUIREMENTS AND NOTES

ONE THE BUILDER GUNDAKE FOR DEALING WITH LOCAL LOW SPOTS AND TO SEE HOUSE CONSTRUCTION IS COMPLETS. THE DRIVEWAYS ARE TO BE SLOPED FOR HOUSE CONSTRUCTION IS TO SLOPE A MINIMUM OF 2% ANALY FROM THE BUILDER IS TO SLOPE A MINIMUM OF 2% ANALY FROM THE ELIGOAL LOW POINTS ARE TO BE AVOIDED BY GRADING WHERE FOR TO FEEL LOCAL LOW POINTS ARE TO BE AVOIDED BY GRADING WHERE INSTALLED IN AREAS WHERE PONDING COULD OCCUR. HAWK'S NEST SYMBOL LEGEND H-Scale 1"= 60' CITY OF COEJR D' ALENE APPROVAL DISC-CAL NUMBER
BILL
CALING BUSINESS INTS
GRIDGE TOUR DIG HAWK'S NEST 4th ADDITION IOFI CONCEPTUAL GRADING PLAN



OTHER COMMITTEE MINUTES (Requiring Council Action)

November 8, 2010 PUBLIC WORKS COMMITTEE MINUTES

COMMITTEE MEMBERS PRESENT

Council Member Al Hassell Council Member Woody McEvers Council Member Deanna Goodlander

STAFF PRESENT

Jon Ingalls, Deputy City Admin.
Amy Ferguson, Executive Assistant
Tim Martin, Street Superintendent
Troy Tymesen, Finance Director
Dennis Grant, Eng. Project Mgr
Sid Fredrickson, WW Superintendent
Steve Childers, PD Captain
Wendy Gabriel, City Administrator
Warren Wilson, Deputy City Atty.
Gordon Dobler, City Engineer

GUESTS: Tom Haslinger, CDA Press

Chief Keith Hutchinson - CdA Tribe

Item 1 <u>2010-2011 Snow Plan</u> Consent Calendar

Tim Martin, Street Superintendent, presented a request for council approval of the 2010-2011 Snow Plan. Mr. Martin explained in his staff report that the Snow Plan is an annual "housekeeping" action that requires between 5 to 10 hours of staff time and printing costs of approximately \$150.00. Citizen and staff mutually benefit from a clear understanding of city snow removal policies and responsibilities. The Snow Plan is distributed in various forms such as pamphlets, newspaper articles, and made available on the city website. It is the city's primary means of educating the public on city snow removal policies.

Mr. Martin said that the changes proposed for the 2010-2011 Snow Plan include adding new and/or extended streets, new subdivisions, and cul-de-sacs. The 38 hour goal for a city-wide plow will remain the same.

Councilman Goodlander commented that the 38 hour city-wide plow standard is an amazing process. Mr. Martin noted that they plow over 250 lane miles, including about 79 miles of arterials that require five to six passes with a snow plow.

MOTION by McEvers, seconded by Goodlander, to recommend Council approval of the 2009-2010 Snow Plan. Motion carried.

Item 2 <u>Approval of Change Order Nos. 1 – 3 for the 12th Street, 13th Street, and Mary Lane Improvement Project</u>

Consent Calendar

Dennis Grant, Engineering Project Manager, presented a request for council approval of Change Order Nos. 1-3 to balance the final quantifies for this year's 12th Street, 13th Street, and Mary Lane Improvement Project.

Mr. Grant noted that the total cost of the change orders is \$225,980.51, and the increase in the project cost will be shared with the City of Coeur d'Alene's Utility Departments and Impact Fees. The project did not exceed the City of Coeur d'Alene budget of \$650,000.00. Mr. Grant noted that the main reason for the increase in the final contract price was costs incurred by adding the 15th Street at Harrison Avenue surface improvements for the traffic signalization project. Other reasons were unexpected upgrades in the water service lines and wastewater improvements.

Councilman Goodlander asked if the city had addressed the driveway transition issues that had been raised by a few citizens. Mr. Dobler said that they have been addressed in every situation, but there are some cases in which the property owner might not have been happy with the results. There were two asphalt driveways where the asphalt was extended to make sure that the property owners were satisfied, but they did end up with something that was steeper than the property owners wanted.

MOTION by McEvers, seconded by Goodlander, to recommend Council approval of Resolution No. 10-044, approving Change Order Nos. 1-3 for the 12th Street, 13th Street, and Mary Lane Improvement Project, in the amount of \$225,980.51, for a total cost of \$647,208.12.

Item 3 Wastewater Capital Program & Rate Analyses Citizen Advisory Committee

Sid Fredrickson, Wastewater Superintendent, presented a recommendation that Council appoint a citizens advisory committee to provide community input in both the timing and magnitude of the long-range capital improvement program and accompanying rate impacts. Mr. Fredrickson explained in his staff report that significant capital improvements are mandated to reduce oxygen demanding substances from the city's treated wastewater effluent to protect water quality in the Spokane River and Spokane (Long) Lake. Many wastewater utilities are engaging their community stakeholders and ratepayer representatives when they are facing the challenges of potentially significant rate increases, short compliance schedules and reduced growth rates during economic downtowns. It is felt to be essential to have a broad spectrum of community support in advising the city in tailoring, formulating, and implementing the necessary capital improvement program and any required rate increases. Such a process resulted in the successful development and implementation of the city's stormwater utility.

Mr. Fredrickson noted that the rate analysis will take about 1 year to complete and it would be great timing if the citizen's advisory committee were appointed in time to participate in the kick-off workshop. He further commented that he thinks there will be a lot of pressure on the city council if there are substantial rate increases and our community doesn't understand the reasoning behind it.

Councilman McEvers said that he served on the last rate study committee many years ago and he remembers learning a lot. He thinks it would be great if they can get people to do it, but it may be hard to find persons who will be willing to serve on the committee. Mr. Fredrickson said that in the presentations he has attended, he has learned that those utilities that chose to have substantial rate increases without talking to their constituents have faced difficulty. There were also some good examples presented of how community involvement led to successful programs.

MOTION by Goodlander, seconded by McEvers, to recommend that the Mayor appoint a citizens advisory committee to provide community input in both the timing and magnitude of the long-range capital improvement program and accompanying rate impacts.

Item 4 <u>Agreement with the Coeur d'Alene Tribe re: Handling of Tribal Warrants</u> Consent Calendar (see Motion below)

Steve Childers, Police Department Captain, and Keith Hutchison, Chief of the Coeur d'Alene Tribal Police Department, presented a request to enter into a Memorandum of Agreement with the Coeur d'Alene Triba allowing City of Coeur d'Alene police officers to effectuate arrests for warrants issued by the Coeur d'Alene Tribal Court.

Captain Childers noted in his staff report that, historically, any warrant issued by the Coeur d'Alene Trial Court was not enforceable outside designated reservation lands. Currently City of Coeur d'Alene police officers do not arrest Tribal members for warrants issued by an Indian tribal court. The financial impact would be limited to creating, documenting, and updating policies and procedures to implement the agreement. Kootenai County has also entered into a very similar agreement with the Tribe.

Captain Childers further noted in his staff report that the agreement will enhance the ability of law enforcement agencies to work together in locating and arresting wanted persons. The agreement will put a stop to the criminal suspect's ability to flee the jurisdiction of the Tribal Court and will enhance law enforcement's detection, intervention, and apprehension of wanted crime suspects.

Councilman McEvers asked if this agreement would work both ways. Chief Hutchinson said that it does and that his officers are cross-deputized with Kootenai and transport suspects up to Kootenai County at no cost.

MOTION by Goodlander, seconded by McEvers, to recommend that Council authorize an agreement with the Coeur d'Alene Tribe allowing the city's police officers to make arrest on warrants issued by the Coeur d'Alene Tribal Court, to be brought forward to the full council on the CONSENT CALENDAR after the tribe has signed the Memorandum of Understanding.

The meeting adjourned at 4:22 p.m.

Respectfully submitted,

Amy C. Ferguson Public Works Committee Liaison

Public Works Committee Staff Report

To: Public Works Committee

From: H. Sid Fredrickson, Wastewater Supt.

Date: November 8, 2010

Subj: Wastewater Capital Program & Rate Analyses Citizen Advisory Committee

DECISION POINT:

Council may wish to appoint a citizens advisory committee to provide community input in both the timing and magnitude of the long-range capital improvement program and accompanying rate impacts.

HISTORY:

Significant capital improvements are mandated to reduce oxygen demanding substances from the city's treated wastewater effluent to protect water quality in the Spokane River and Spokane (Long) Lake. Blue-green algae blooms during the summer months occasionally lead to fish kills because of dissolved oxygen depletion.

Many wastewater utilities are engaging their community stakeholders and ratepayer representatives when they are facing the challenges of potentially significant rate increases, short compliance schedules and reduced growth rates during economic downturns. It is felt to be essential to have a broad spectrum of community support in advising the city in tailoring, formulating and implementing the necessary capital improvement program and any required rate increases. This will result in a challenge of the right amount of value in capital projects and the right balance of rate and capitalization fee increases.

Such a process resulted in the successful development and implementation of the city's stormwater utility.

FINANCIAL ANALYSIS:

There is no apparent practical means of determining the potential financial savings to the city.

PERFORMANCE ANALYSIS:

Council may wish to consider membership to this committee from various sources. The following list is for illustrative purposes only.

NIBCA Concerned Businesses of North Idaho
 Chamber of Commerce Kootenai Medical Center
 School District 271 St. Vincent De Paul
 Hospitality Industry Kootenai Perspectives
 NIC Downtown Association
 Jobs Plus Association of Realtors
 PTA/PTO groups Service groups/clubs

• Neighborhood groups Environmental – KEA

• Other government groups Senior Citizens

• Avista Disadvantaged representatives

Council will undoubtedly be able to determine an appropriate and balanced list of constituents.

This committee should be constituted as soon as possible to be able to participate in the kickoff workshop with our rate analyst.

DECISION POINT:

Council may wish to appoint a citizens advisory committee to provide community input in both the timing and magnitude of the long-range capital improvement program and accompanying rate impacts.



FROM: JOHN J. STAMSOS, SENIOR PLANNER

DATE: NOVEMBER 16, 2010

SUBJECT: RCA-1-10 – REQUEST TO CONSIDER ANNEXATION

LOCATION: +/- .93 ACRE PARCEL AT THE SOUTHEAST CORNER OF 15TH STREET & BEST

AVENUE

DECISION POINT:

Jay Plechner is requesting approval of a Request to Consider Annexation of a +/- .93 acre parcel at the southeast corner of 15th Street & Best Avenue.

Approval of this request would allow the applicant to make formal application for annexation to the City of Coeur d'Alene. Denial of this request would require the applicant to wait at least one year before he could reapply for a request to consider annexation on this same parcel.

GENERAL SITE INFORMATION:

1. The site



2. Physical constraints:

There are no significant topographical or physical constraints.

BASIC LEGAL THRESHOLDS:

1. Area of City Impact:

The subject property is within the Cœur d'Alene Area of City Impact boundary.

2. Contiguity with City Boundary:

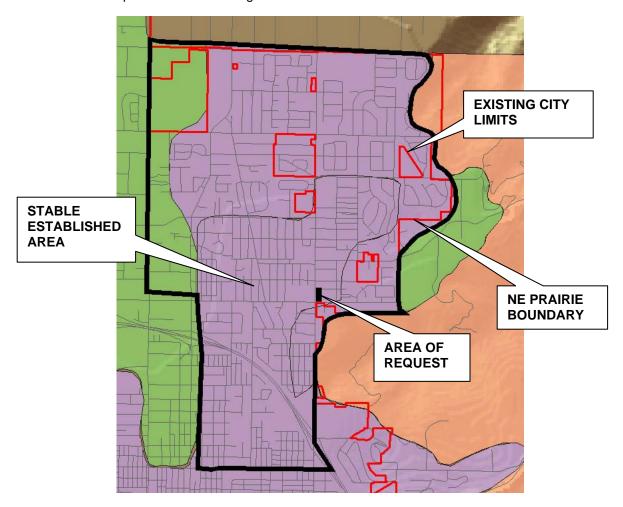
The subject property is contiguous to existing city boundary on the west and north sides of the subject property.

3. Orderly Growth:

This request would appear to be a logical extension of the city limits bringing a parcel into the city that is adjacent to the intersection of 15th and Best that would not be able to develop without City water and sewer services.

BASIC PLANNING CONSIDERATIONS:

1. 2007 Comprehensive Plan designation - Stable Established – NE Prairie



A. Stable Established Areas:

These areas are where the character of neighborhoods has largely been established and, in general, should be maintained. The street network, the number of building lots and general land use are not expected to change greatly within the planning period.

B. **NE Prairie Neighborhood:**

It is typically a stable established housing area with a mix of zoning districts. The majority of 'this area has been developed. Special care should be given to the areas that remain such as the Nettleton Gulch area, protecting the beauty and value of the hillside and wetlands.

The characteristics of NE Prairie neighborhoods will be:

- That overall density may approach three to four residential units per acre (3-4:1), however, pockets of higher density housing and multi-family units are appropriate in compatible areas.
- Commercial uses are concentrated in existing commercial areas along arterials with neighborhood service nodes where appropriate.
- Natural vegetation is encouraged and should be protected in these areas.
- Pedestrian connections and street trees are encouraged in both existing neighborhoods and developing areas.
- Clustering of smaller lots to preserve large connected open space areas as well as views and vistas are encouraged.
- Incentives will be provided to encourage clustering.

LEGAL STATUS OF SUBJECT PROPERTY:

The subject parcel (Tax Number 20177) has been determined by the Kootenai County Planning and Zoning Department to be a legally created parcel in compliance with the Kootenai County Zoning and Subdivision Ordinances, as verified by the following two letters, dated May 23, 2002 and September 28, 2010. (See Exhibit A May 23rd letter and Exhibit B September 28th letter)

PUBLIC FACILITIES AND SERVICES:

No major issues were identified.

ACTION ALTERNATIVES:

The City Council must consider the following:

- Approve the request, which would allow the applicant to file a formal application for annexation into the City of Coeur d'Alene.
- Deny the request, which would require the applicant to wait at least one year before another Request to Consider Annexation can be filed for the same property.



KOOTENAI COUNTY PLANNING DEPARTMENT

May 23, 2002

Ed Morse Morse & Co. 2101 Lakewood Drive, Suite 225 Coeur d'Alene, ID 83814

RE: STATUS OF TAX NO. 16297, ALSO KNOWN AS PARCEL NO. 50N03W-07-3100

Dear Ed:

I have reviewed the available information on the above-referenced parcel which is approximately 0.973 acres in size. This parcel appears to meet the County's Zoning and Subdivision Ordinance requirements and would be eligible for building permits, provided the requirements of other agencies (Panhandle Health, Highway and Fire Districts) could be met. I have not identified any Zoning or Subdivision deficiencies that are related to this parcel. In addition, the County would support your request for annexation to the City of Coeur d'Alene for this parcel. If you have any questions, please contact me.

Rand Wichman

Planning Director

Cc: John Stamsos, City of Coeur d'Alene Planning Department



KOOTENAI COUNTY BUILDING & PLANNING DEPARTMENT

September 28, 2010

Ms. Cindy Espe Advanced Technology Surveying P.O. Box 3457 Hayden, Idaho 83835

Subject: May 23, 2002 Wichman Letter Re; parcel No. 50N03W-07-3105

Dear Cindy,

Pursuant to your request, we are providing this letter as a follow-up to the May 23, 2002 letter by Mr. Rand Wichman regarding Parcel No. 50N03W-07-3105 (previously known as 50N03W-07-3100). It is our understanding that this request is related to an annexation procedure that is currently underway with the City of Coeur d'Alene.

On May 23, 2002, Mr. Wichman determined Parcel No. 50N03W-07-3105 (previously known as 50N03W-07-3100, which was assigned a new number following a boundary line adjustment) as "appear(ing) to meet the County's Zoning and Subdivision Ordinance requirements and would be eligible for building permits, provided the requirements of other agencies (Panhandle Health, Highway and Fire Districts) could be met." Since that time we have identified one modification to this parcel, a boundary line adjustment, which appears to be minor in nature and compliant with County regulations. Therefore, the Building and Planning Department continues to recognize Mr. Wichman's 2002 interpretation.

Best regards,

Scott Clark Director

Cc:

File Vlad Kryukov

> Phone (208) 446-1070 • Fax (208) 446-1071 451 Government Way • P.O. Box 9000 • Coeur d'Alene, ID 83816-9000