

Coeur d'Alene

CITY COUNCIL MEETING

March 18, 2014

MEMBERS OF THE CITY COUNCIL:

Steve Widmyer, Mayor

Councilmen Adams, Edinger, Evans, Gookin, McEvers, Miller

CONSENT CALENDAR

MINUTES OF A CONTINUED MEETING OF THE
COEUR D'ALENE CITY COUNCIL
HELD IN THE OLD COUNCIL CHAMBERS
ON FEBRUARY 27, 2014 AT 12:00 P.M.

The City Council of the City of Coeur d'Alene met in a continued session in the Old Council Chambers located at 710 E. Mullan Avenue held at 12:00 P.M. on February 27, 2014, there being present upon roll call a quorum.

Steve Widmyer, Mayor

Dan Gookin) Members of Council Present
Kiki Miller)
Loren "Ron" Edinger)
Steve Adams)
Woody McEvers)
Amy Evans)

STAFF PRESENT: Wendy Gabriel, City Administrator; Renata McLeod, City Clerk; Troy Tymesen, Finance Director; and Mike Gridley, City Attorney.

LAKE CITY DEVELOPMENT CORPORATION (LCDC) BOARD MEMBERS

PRESENT: Denny Davis, Chairman; Al Hassel; Brad Jordan; Dave Patzer; Deanna Goodlander; Scott Hoskins; Justin Druffel; and Mic Armon. Legal Counsel Danielle Quade and Executive Director Tony Berns were also present.

CALL TO ORDER: Mayor Widmyer called the meeting to order and stated that the purpose of the workshop was to discuss the 2013 LCDC Annual Report and to discuss future shared goals.

Chairman Davis called the LCDC meeting to order and conducted a silent roll call.

LCDC ANNUAL REPORT: Chairman Davis, presented highlights from the 2013 Annual Report and the long term goal areas of focus including education, job creation/retention, workforce housing, public spaces, public parking, and midtown and downtown revitalization. Additionally, they have completed infrastructure within the Higher Education Campus. Their recent focus has been on items that might incite development on the Higher Education Campus as it relates to job creation. He stated that a natural area of development will be the health care industry. Mayor Widmyer asked how items could be funded under job creation. Chairman Davis stated that the infrastructure is usually a funded item, as they did in the US Bank Call Center development. Mr. Berns stated that the biggest challenge is development within infill areas, as LCDC is limited as to what they can fund. Chairman Davis clarified that LCDC could assist with off-site parking, and/or the acquisition of property to accommodate the need for parking. Mr. Gridley clarified that the City sets the parking requirements and those could always be reviewed for changes by the City if needed.

Chairman Davis stated that workforce housing has been on their target list for years, and they have helped with several projects in Riverstone and have an ongoing housing project in mid-town. He noted that the LCDC Board feels that public space enhancements projects are important and do help with economic development. They have seen several examples of private investment coming after the public investment. The Four Corners project is on the horizon as a public space partnership opportunity. Chairman Davis stated that LCDC is always looking at opportunities for Downtown revitalization and have agreed to participate in the sidewalk ADA compliance project. He stated that increased communication is an ongoing goal, which they have enhanced a lot over the past few years including the website (informative videos), newsletter, and the addition of several public comment sections at their meetings. The Finance sub-committee is very talented and acts as a good steward of the public's money, which provides LCDC with solid financial footing.

DISCUSSION: Mayor Widmyer asked if there were any details they could share regarding the Sherman Park acquisition. Mr. Berns stated that the property is privately owned and is a future opportunity and clarified that the current owner is not open to selling the property at this time. Mayor Widmyer stated that the Lake District sunsets in 2021, and asked if LCDC has a ramping down process. Chairman Davis responded that they have looked at financial projections regarding the end of the district's life. They have some properties that were strategically acquired at the City's request, that need to be discussed. Mayor Widmyer asked if those properties will be disposed of or revert to the City. Mr. Berns explained that if the property is not utilized during the district's life, the properties would go to the City. They have also estimated that \$1 Million will go back to the taxing districts when the Lake District terminates. Additionally, Mr. Berns stated that the property owned on Park Drive would be a part of the Four Corners planning. Councilmember Adams asked for an explanation regarding the effect of the closure of a District on the levy rate. Chairman Davis stated that the assumption is that the increment created would reduce the levy rate. Councilmember Gookin asked if the City would be able to use the new growth in their budget. Mr. Tymesen stated that the simple answer is yes.

Councilmember Edinger asked if LCDC would be placing a parking garage next to the Wastewater Treatment Plant. Chairman Davis clarified that the property is owned by North Idaho College (NIC). Commissioner Armon stated that a parking structure is on the college's long-range plan and is estimated to be four or five stories in height. Discussion ensued regarding the Elks building and what opportunities for assistance to development there would be from LCDC. Mr. Berns stated that LCDC could assist with parking and/or demolition. Commissioner Hoskins stated that LCDC could assist with public uses, such as a public restroom. Mr. Gridley noted that a shared parking agreement could occur with a public private partnership.

Councilmember Miller asked when the \$50,000 grant for downtown events will no longer be available. Mr. Berns stated that they have worked with the Downtown Association and will be decreasing that amount annually until 2021. Councilmember Gookin asked how LCDC measures their success. Chairman Davis stated that they are looking at tools and may utilize an economist for insights, but currently success is based on activities that create value such as the Kroc Center, Library, and McEuen Park that are more difficult to quantify. Councilmember Gookin questioned the success of the 4th Street project since infrastructure and sidewalks were added. Chairman Davis stated that Teresa Capone stated that their business has increased by

20%. Mr. Berns noted that in 1997 a plan was created speaking to the goal to place those improvements, and with the completion of the goal it demonstrates success; and there is hope for property values to rise and new businesses to come into mid-town. Councilmember Gookin stated that he would like concrete measurement tools, especially related to East Sherman. Commissioner Goodlander stated that they also measure success based on accomplishments such as the fact that Library users are up by 1,000 people per day, and that McEuen Park is going to create value. The Kroc Center created a healthy community infrastructure that Jobs Plus uses as a recruitment tool when he hosts potential companies to the community. She stated that utilization of the facilities is a good measurement and it happens over time. Commissioner Hassel stated that everything LCDC does is to enhance or draw private development which creates jobs. Commissioner Armon stated that NIC would not have invested what they did without the investment of LCDC and Riverstone would have never developed as it has without the investment of LCDC. Mayor Widmyer gave the example of the Coeur d'Alene Mines building which could have been vacant for a long time, but due to the investment in the park it was purchased quickly. Commissioner Druffel stated that there is no one willing to lift a business to another state based solely on a fast internet connection, they are looking for an educated workforce, outside recreation, and other things a community has to offer which LCDC helps provide.

EAST SHERMAN AVENUE: Chairman Davis stated that this agenda item is simply to ask if it is time to do something on East Sherman and to seek ideas about whether or not to proceed. Mayor Widmyer asked if something was done to East Sherman would it be similar to midtown. Mr. Berns stated that it would depend on the economic engine used to spark development within East Sherman and what the stakeholders would want to be done. Commissioner Jordan felt that it should start with a conversation with the area's stakeholders and seek what is the desire for that area. Councilmember McEvers stated he is concerned about what would need to be done to create increment in that area. Councilmember Edinger suggested a meeting with the stakeholders. Councilmember Evans stated that she would like to get input from the community regarding East Sherman. Councilmember Miller felt that she heard from people within the community that East Sherman is neglected, but it was not the property owners. She stated that she would like to see if other urban renewal districts throughout the state use measurement tools and what are those tools. Commissioner Goodlander stated that the property zoning should be reviewed by the City and look at a vision for East Sherman from a city perspective before LCDC gets into the process and what the goals are for LCDC before a district is established. Chairman Davis reiterated that the Annual LCDC planning session will occur in April, and invited the public to attend the meeting.

Motion by Patzer, seconded by Goodlander to adjourn the LCDC portion of the meeting. Motion Carried.

ADJOURN: Motion by Edinger, seconded by McEvers that there being no further business, this meeting of the City Council is adjourned. **Motion carried.**

The meeting adjourned at 1:35 p.m.

Steve Widmyer Mayor

ATTEST:

Renata McLeod, City Clerk

**MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT COEUR D'ALENE CITY HALL
MARCH 4, 2014**

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene Library Community Room, March 4, 2014, at 6:00 p.m., there being present upon roll call the following members:

Mayor Widmyer

Loren Ron Edinger)	Members of Council Present
Amy Evans)	
Woody McEvers)	
Dan Gookin)	
Steve Adams)	
Kiki Miller)	

CALL TO ORDER: The meeting was called to order by Mayor Widmyer.

INVOCATION: Pastor Stuart Bryan from the Trinity Church provided the invocation.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilmember Evans.

PRESENTATION: PROCLAMATION: Proclaiming March 5, 2014 as Coeur d'Alene High School Girls Basketball Team State Champions Day.

Mayor Widmyer asked Coach Dale Poffenroth to introduce his team and congratulated them for their achievement of State Championship. Mayor Widmyer proclaimed March 5, 2014 as Coeur d'Alene High School Vikings Girls' Basketball Team State Champion's Day and presented Coach Poffenroth with a plaque.

PUBLIC COMMENTS: Mayor Widmyer called for public comments with none being received.

CONSENT CALENDAR: Motion by McEvers, seconded by Edinger, to approve the Consent Calendar as presented.

1. Approval of Council Minutes for February 18, 2014.
2. Approval of Bills as Submitted.
3. Setting of General Services and Public Works Committees meetings for March 10, 2014 at 12:00 noon and 4:00 p.m. respectively.
4. Setting of a public hearing for appeal of SP-6-13; Fort Grounds request for R-8 Single Family to be held April 1, 2014. As recommended by the Planning Director.
5. **Resolution No. 14-006:** A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE

INCLUDING APPROVAL OF S-4-05.M – BELLERIVE 4TH ADDITION, FINAL PLAT, SUBDIVISION AGREEMENT AND SECURITY APPROVAL; APPROVAL OF AN AMENDMENT TO THE FOOD AND ALCOHOLIC BEVERAGE SERVICE AREAS ON PUBLIC SIDEWALKS POLICY; APPROVAL OF AN AGREEMENT WITH SPRINGBROOK SOFTWARE, INC. FOR TRAINING, CONSULTING, AND MIGRATION MANAGEMENT SERVICES; APPROVAL OF A QUITCLAIM AND RELEASE OF NO BID COVENANT WITH ACTIVE WEST BUILDERS, INC.; AND APPROVAL OF SOLE SOURCE EXPENDITURES FOR STREET LIGHTING EQUIPMENT, TRAFFIC SIGNAL EQUIPMENT AND BOLLARDS FOR THE 2014 FRONT AVENUE CENTENNIAL TRAIL IMPROVEMENTS PROJECT.

DISCUSSION: Councilmember Gookin stated that he had some questions regarding item 5c, the Springbrook Migration Agreement. Kirk Johnson, Network Systems Administrator stated that Springbrook is a financial software suite that has not had any upgrades to its database in 10 years. The current workload is causing errors for users and staff has tried different fixes but they have not worked. Mr. Johnson clarified that the contract price has been negotiated down from \$40,000 and they were trying to wait until the next fiscal year, but the last addition to the database has caused major problems. The General Funds designated for an upgrade to servers will be used, as other fixes have worked for the servers. Other funds will come from Wastewater, Water and the Drainage Utility as they are additional users of Springbrook that will benefit from this upgrade. Finance Director Troy Tymesen stated that the budget will absorb the costs and reiterated that the Finance Department is at an emergency point with the software, and clarified that this is not a budget amendment. Councilmember Gookin stated that he is concerned that this will cause the budget to go over, but understands the emergency nature of the request. Mr. Johnson stated that it is costing employee productivity as they have to wait for the software to respond to requests. Mayor Widmyer asked if the future budget amendment will include this expense. Mr. Tymesen clarified that the budget amendment will show anything that is running above what the Council originally approved. If there are savings throughout the fiscal year, this would not need to be a part of the amendment, as this is a reprioritization of funds.

ROLL CALL: Gookin Aye; Evans Aye; Edinger Aye; Adams Aye; McEvers Aye; Miller Aye;
Motion carried.

COUNCIL ANNOUNCEMENTS:

Councilmember McEvers stated Robert Singletary presented to about 120 people in the Library Community Room on Thursday evening. He is providing a community series regarding Coeur d'Alene from 1910 to 1920 and presented great stories and photos. He will continue presentations throughout the rest of the year on the last Thursday of every month and Councilmember McEvers encouraged citizens to attend.

Councilmember Edinger wished the Lake City Boys basketball team the best of luck at the State tournament in Boise.

Councilmember Miller stated that the University of Washington is introducing an impact survey tool, which allows users to anonymously report how they use library technology. This allows

libraries to learn what the patrons need without disclosing confidential user information. The Library Board will be discussing this over the next couple of months to determine if there are additional uses for this tool.

Councilmember Gookin stated that he recently received an email from a citizen who thanked the Street crew for snow removed on their street. The citizen was impressed that the crew was in his area well after midnight even though he lives on a dead end street. Councilmember Gookin mentioned that he is working with the Legal Department regarding a family justice center concept that would be a center to coordinate services for victims of family violence.

APPOINTMENTS: The Mayor requested the appointment of Jared Helm to the Arts Commission, and Christopher Bosley, Lindsey Simon, Tim Teyler, and Kim Golden to the Pedestrian & Bicycle Advisory Committee.

MOTION: Motion by Edinger, seconded by McEvers to approve the appointment Jared Helm to the Arts Commission, and Christopher Bosley, Lindsey Simon, Tim Teyler, and Kim Golden to the Pedestrian & Bicycle Advisory Committee. **Motion Carried.**

ADMINISTRATOR'S REPORT: Ms. Gabriel stated that in the last couple weeks City crews have worked around the clock plowing the 7th major winter storm. February snow total is close to 35 inches; bringing the yearly total to an unofficial 61 inches of snow, with a yearly average of 69 inches. The Street Department crew will begin repairing sidewalks in the downtown area. This will be a 2 year commitment to bring the downtown sidewalks into ADA Compliance. This work will involve identifying and replacing structure deficiencies in the downtown core from Independence Point to 7th Street. Additionally, spring cleanup is next for the crews, who will begin to pick up over 550 tons of sand and debris left behind by winter. This is in conjunction to stormwater BMP's (Best Management Practices) to keep phosphorus from loading in the storm water pipes that eventually drain into the lake. Last week work began replacing the signal at 5th Street and Sherman Avenue. A recent accident at the intersection of 4th Street and Harrison Avenue will cause traffic delays as crews work to get the signal back up and operating, until then the signal has been put into 4-way red flash for vehicle pedestrian safety. Ms. Gabriel welcomed new employee Keith Free in the Water Department. Keith accepted a position as a Utility Worker I in the Water Department effective February 24th. Teens grades 6 through 8, ages 11 to 14, are invited to attend the Spokane Teachers Credit Union's "My Life, My Money Camp," hosted by the Library on Thursday, March 27th. This free program will be from 9:00 a.m. to Noon in the Library Community Room. Citizens can check out many more teen programs available at the Library including movies, crafts, book discussions, gaming, and much more by visiting the Library's website at cdalibrary.org. The Coeur d'Alene Police Department is actively seeking citizens who are looking for a challenging and rewarding way to serve their community as a Police Reserve Officer. Many people who become reserve officers end up getting hired full time in law enforcement. Those interested should contact Sgt. Turrell at 769-2320 or pick up an application at the front desk of the Police Department at 3818 Schreiber Way. A discussion about the current state of political discourse in America will be presented on Wednesday, March 19th, at 7:00 p.m., at the Library Community Room. The speaker is Cornell W. Clayton, Professor of Political Science and director of the Thomas Foley Institute for Public Policy at Washington State University. Wildlife management experts with the Idaho Department

of Fish & Game strongly encourage citizens to not feed wildlife in order to maintain the natural balance between humans and wildlife. Ordinances and City Codes are typically a part of successful human-wildlife conflict management plans. The City of Coeur d'Alene has adopted City Code 6.15.040 which simply states; "It is unlawful to feed or provide food or other attractants (other than ornamental plants or vegetable gardens) to wild animals within the City limits except: Feeding birds, other than turkeys, geese and ducks, by utilizing a bird feeder that may be accessed only by birds and squirrels." A violation of this ordinance is a misdemeanor. Ms. Gabriel stated that new building inspector/plans examiner Brandon Voorhees has already taken and successfully passed the International Code Council Residential Building Inspector exam and expressed congratulations. The Coeur d'Alene Police Department is looking for volunteers. In 2013, the Department had 19 volunteers, who volunteered a total of 4,112 hours. The volunteer program has become an essential part of the police department in order to provide the best service to the community. Please contact Rob Clifford at rclifford@cdaid.org or 769-2320 if you are interested. Weekly McEuen Park updates will continue to be posted on the city's website, cdaid.org, and blog, cdacity.blogspot.com. These updates will also be provided to the local media. On March 10, 2014 the McEuen project Contractor is expecting to add double crews and the park is still expected to open in May. For questions contact Keith Erickson at 208.819-0907. The Recreation Department recently hosted the Boys Lake City Shootout AAU Basketball Tournament for Grades 5, 6 and 7. Teams were from Eastern Washington (Odessa, Tri-Cities, and Spokane Area,) and from Kootenai, Shoshone, Nez Perce, and Bonner Counties. Games were held at Ramsey, Skyway and Woodland Gyms. The tournament was very successful and we received several compliments on the organization, facilities, and referees. The tournament brought in approximately 500 visitors to town over the weekend. This helps the hotels and restaurants during the off-season. The girls tournament will be held March 7th, 8th & 9th. An attractive Donor Wall planned for McEuen Park in downtown Coeur d'Alene provides the opportunity for citizens to make a permanent impression, while supporting citywide parks. The Panhandle Parks Foundation has made the initial payment of \$25,000 to the City of Coeur d'Alene to construct the wall, with an additional \$17,000 promised as donations are received. The granite donor wall will be placed at the western end of the park near the Fourth Street entrance to McEuen Park. For a donation of \$500 per line you can have your family name, business or a loved one's name engraved in one of six granite plaques. There are only 380 lines available and many have already been sold. Donations received will be used for maintenance and amenities for all Coeur d'Alene Parks and help to secure property for future parks, open space, and recreational facilities. For information on how to be a part of this exciting project contact Kim Stearns, Panhandle Parks Executive Director, at 818-6922, or email her at kim@panhandleparksfoundation.org. The City of Coeur d'Alene has announced the availability of street trees to be planted in public right-of-way areas within the city limits through the CDA Re-Leaf program. Trees are planted at no cost to the homeowner to enhance our neighborhoods. Priority will be given this year to targeted areas including new neighborhoods (less than 10 years old) and residential properties near the downtown area, south of Sherman Avenue and west of 15th Street. The young trees are available to homeowners or residents who are willing to provide care, including watering and protecting from mowers and trimmers. Interested residents should contact the Urban Forestry Division of the Coeur d'Alene Parks Department to sign up for a street tree. There are a limited number of trees and they will be distributed on a first-come, first-served basis. For more information and a response form are available online at cdaidparks.org, or call 769-2366. You can get more information on these updates and other

current city news by visiting our website at cdaid.org. We also include frequent updates on our Facebook page and the Cd'A Blog, which can be accessed from the city website.

Resolution No. 14-007

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ACCEPTING THE BID OF TML CONSTRUCTION, INC., FOR ATLAS WELL NO. 2 IMPROVEMENT PROJECT.

Councilmember McEvers asked the Water Department staff to present this item.

Terry Pickel, Assistant Superintendent stated that the Water Department has been searching for a site for a new well for the past three or four years. The Atlas and Hanley site tested well, with good water quality and had over 4,000 gallons per minute. They conducted a bid for the construction of the Atlas II Well and a low bid of \$884,266 was received from TML Construction, Inc. A year ago the Water Department had a preliminary estimate of \$750,000 so they budgeted \$800,000, which is under the low bid amount. The final engineering estimate was received in December at \$1.02 million, and they decided to proceed with the bid process based on bids coming in much lower than that estimate in the past. The City is required to be able to meet peak demand for water with the largest well out of service. When the well comes on-line it will bring the City into compliance. Councilmember Evans asked for a summary of the drinking water rule. Mr. Pickel stated that IDAPA Rule 58.01.08 sets forth requirements for a public water system and is enforced through the Department of Environmental Quality. He stated that the Atlas site can be shared with a future Fire Station if need be, with parking and contained drainage, etc. Last summer staff was able to install a main on the property. Additionally, this new building will be modeled after the Landings well.

Water Superintendent Jim Markley provided information regarding rates versus fees. He explained that capitalization fees for are growth paying for growth and cover the costs to develop new wells, storage, and transmission mains. User rates are day-to-day ongoing costs such as power, personnel, and maintenance and operation expenses. Councilmember McEvers asked what pays for something that breaks. Mr. Markley stated that items breaking within the system would be a maintenance cost and covered by user rates. Councilmember Edinger asked about location of future wells. Mr. Markley stated that when new subdivisions come in the City asks for a well site, such as the case of Hawks Nest. The Water Department will conduct a test well and as the need develops they will move forward with development of the well site. Councilmember Gookin stated that a portion of the \$3 million fund balance will be used to pay for the new well and stated that it seems like a lot of money in the fund balance. Additionally, he wondered if there were changes that could be done to bring the cost of the well down to the \$800,000 budgeted amount. Mr. Markley stated that there is not a lot of room to lower the cost of the new well. Councilmember Gookin expressed concern that this is going to set a precedent for future projects and the City should live within our means, find another solution, or put it in next year's budget for the right amount. Mr. Markley stated that between now and 2032 the costs will level out. Councilmember Gookin stated he is concerned for rate payers and he is responsible for the public money, and feels this is just a redundant well. Councilmember Miller clarified that the engineer's estimate was over a million dollars and that the City is looking at approving a bid for \$884,266 which is less than the estimate. Mr. Markley

clarified that the budget was set almost a year ago at \$800,000 before the final engineer's estimate. Councilmember Miller clarified that cost of the equipment hardware is different now than a year ago as well, and wanted to make sure that the low bid covers the needed hardware. Councilmember McEvers stated that he looks at Capitalization fees different because they are for a long range projects and they have to have a fund balance for emergencies. Councilmember Adams asked about a transition line east to west. Mr. Markley stated that 60% of available water is in the upper zone but the need is in the lower zone, so the City would build a big pipeline to get the water where it is needed and confirmed it was in the Comprehensive Plan. Councilmember Adams asked what the cost of something like that would be and would it be part of the cap fees. Mr. Markley stated that it was a cap fee and did not have estimated costs of the future pipe project.

MOTION: Motion by McEvers, seconded by Edinger to adopt Resolution 14-007

DISCUSSION: Councilperson Gookin stated that he would be voting against this item, as it is 10% over budget and he needs to be diligent with public funds and encouraged the Water Department to be more liberal with preliminary estimates in the future. Mayor Widmyer asked if the project was put it off a year would costs be increased. Mr. Markley stated that the five bids received and the engineers estimate demonstrates that this is a good bid and he would be surprised if in a year they would receive this low of a bid.

ROLL CALL: Edinger Aye; Adams Aye; McEvers Aye; Miller Aye, Gookin No; Evans Aye.
Motion carried.

Resolution No. 14-008

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO
AUTHORIZING A DONATION AGREEMENT AND GRANTS OF LICENSES WITH
HAGADONE HOSPITALITY, CO. FOR RIGHT OF WAY AND TRAIL IMPROVEMENTS
AND MAINTENANCE.

STAFF REPORT: City Engineer Gordon Dobler stated that the Front Avenue improvement project consists of several financial pieces. This agreement would be the master agreement with the City's portion being \$150,000 that comes from the Front Avenue LID within the McEuen project. The Resort will donate funds for all of the improvements less the \$150,000 and storm water costs that will be covered by the City. He clarified that the final number will include owner-furnished equipment and that quotes are unknown at this time. However, the final number does not affect the City's portion. Councilmember Gookin asked if there was a dollar range estimate for the unknown amount. Mr. Dobler stated that he would estimate it at \$950,000 to \$1 Million. Councilmember Gookin asked if there were a known total number of mature trees that are being removed. Mr. Dobler stated that Resort will be removing some from their property, and that the City would be removing street trees along Sherman Avenue, Second Street, and between bus turn out and road; however, he doesn't have a total number. He clarified that the money is for all of the improvements with the City contracting to have the work completed.

MOTION: Motion by McEvers, seconded by Edinger to adopt Resolution 14-008.

ROLL CALL: Adams Aye; McEvers Aye; Miller Aye, Gookin Aye; Evans Aye; Edinger Aye.
Motion carried.

Resolution No. 14-009

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AMENDING THE CITY OF COEUR D'ALENE CLASSIFICATION AND COMPENSATION PLAN TO PROVIDE NEW CLASSIFICATIONS FOR THE POSITIONS OF ASSISTANT PROJECT MANAGER, PAY GRADE 14; PUBLIC INFORMATION COORDINATOR, PAY GRADE 14; POLICE DEPARTMENT APPLICATIONS ANALYST, PAY GRADE 11; RECREATION LEADER, PAY GRADE 10; SPRINKLER/IRRIGATION SPECIALIST, PAY GRADE 10; URBAN FORESTER COORDINATOR, PAY GRADE 10; ACCOUNTING SPECIALIST, PAY GRADE 9; BUILDING MAINTENANCE WORKER, PAY GRADE 9; CUSTOMER SERVICE SUPPORT SPECIALIST, PAY GRADE 8; STREET MAINTENANCE WORKER, PAY GRADE 8; YOUNG ADULT SERVICES COORDINATOR, PAY GRADE 8; AND TO CHANGE THE TITLE OF RECEPTIONIST TO ADMINISTRATIVE SUPPORT 1/RECEPTIONIST.

STAFF REPORT: Human Resource Director Melissa Tosi stated that this is mostly a house-keeping item with the exception of two newly created positions. All other positions are filled and within the City's approved financial plan. The two new positions are the Public Information Coordinator and Police Department Applications Analyst. Councilman Gookin stated that some citizens expressed interest in the Public Information Coordinator position and wondered why it would not be opened up to the public. Ms. Tosi explained that the position is currently a contract position and it is left to the Department holding the Contract to make the recommendation as to whether to advertise externally or not. Ms. Gabriel stated that the department will look at the benefit of external recruitments versus the known internal talent pool when making that decision. Councilmember Gookin stated that he would like the Public Information Coordinator to provide media training to the elected officials and staff members. Councilmember Edinger asked for clarification regarding the salary and benefit costs. Ms. Tosi stated that the position was leveled through BDPA at an entry level of \$49,000 and benefits could range from \$69,000-\$78,000, depending on the number of dependents covered. Councilmember Gookin asked for clarification regarding the personnel rules definitions of a part-time employee versus a seasonal/temporary employee. Ms. Tosi stated that the City utilizes PERSI requirements as a definition for seasonal employees and believes the temporary definition would qualify.

MOTION: Motion by McEvers, seconded by Gookin to adopt Resolution 14-009.

ROLL CALL: McEvers Aye; Miller Aye, Gookin Aye; Evans Aye; Edinger Aye; Adams Aye.
Motion carried.

Approval of Findings and Order for PUD 1-83M.3, modification to the Coeur d'Alene Resort PUD.

STAFF REPORT: City Attorney Mike Gridley stated that the Findings and Order are as recommended by the City Council on February 4, 2014.

MOTION: Motion by Gookin, seconded by Evans to approve the Findings and Order for PUD 1-83M.3, modification to the Coeur d'Alene Resort PUD. **Motion carried.**

Acceptance of donation from the Coeur d'Alene Association of Realtors for a playground at Person Field.

STAFF REPORT: Interim Parks Director Bill Greenwood stated that staff met with the Person Field neighborhood homeowners on November 20, 2014. One of the items the neighborhood wanted to see at the Park was a playground. Thereafter, the Coeur d'Alene Association of Realtors contacted him and asked if there were any projects they could sponsor. Mr. Greenwood made a presentation to the group regarding the playground and they decided to donate \$30,000 toward it. Councilmember Gookin asked for information regarding ADA accessibility. Mr. Greenwood stated that the Street Department will be able to do some of the work and could create access from an on-street parking stall. Denise Lundy, President of the Coeur d'Alene Association of Realtors, stated that they believe in acting in a participatory role in their community. They have made many charitable contributions over the years; however, they wanted to change their way of donating within the community to look at projects that enhance the community. She stated that they wanted to be a part of the project due to the City meeting with the neighborhood to seek input; this is in an area of town not likely to see amenities added from new growth, and the on-site junior tackle program that draws kid from the surrounding area. She stated that the Association felt this site would touch the largest number of children and parents. She expressed appreciation to Mr. Greenwood for his responsiveness and enthusiasm. Councilmember Edinger stated that as a member of the neighborhood he wanted to personally thank the Coeur d'Alene Association of Realtors.

MOTION: Motion by Edinger, seconded by Gookin to accept the donation from the Coeur d'Alene Association of Realtors for a playground at Person Field and to provide budget authority to spend the donation. **Motion carried.**

Resolution No. 14-010

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ACCEPTING THE BID OF CAMERON-REILLY, LLC FOR THE 2014 FRONT AVENUE – CENTENNIAL TRAIL IMPROVEMENTS.

STAFF REPORT: Mr. Dobler stated that this is award of the bid for the Front Avenue Centennial Trail improvements, and staff recommends award to Cameron-Reilly, LLC contingent on receipt of the funds. The bid came in at \$742,000, which does not include owner-provided and installed furnishings.

MOTION: Motion by Edinger, seconded by Gookin to adopt Resolution 14-010.

DISCUSSION: Councilmember Miller asked for clarification regarding the City management of the Contractor and whether or not it is for the entire project. Mr. Dobler explained that there is only one Contract that will include Front Avenue, Second Street, Centennial Trail, and the elimination of the circular parking area, some of which is partially on public and partially on private property. Councilmember Edinger asked if the contractor was local. Mr. Dobler confirmed that they are and that they are currently doing flat work at McEuen Park.

ROLL CALL: Miller Aye, Gookin Aye; Evans Aye; Edinger Aye; Adams Aye; McEvers Aye.
Motion carried.

PUBLIC HEARING: (Legislative) V-14-1 – Vacation of portions of Foster Avenue and Milwaukee Drive Right-of-way adjoining Kootenai County offices parking lot.

STAFF REPORT: Mr. Dobler stated that there were 50 mailings sent out for this item. Five responses were received; two were neutral, one was in favor, and two were opposed with comments. One in opposition stated that they suspected that the vacation would relate to a future large office building. The second opposition comment contained a request that a condition be added to require a wider street for Milwaukee Drive. Councilmember Gookin asked if there was going to be an office building located at this site. Mr. Dobler stated that it is meant for an expansion of the parking area and that any other development would run through the legal notice process. Councilmember Gookin asked what the possibility of widening the street was. Mr. Dobler stated that it could not be accomplished in an effective manner.

Mayor Widmyer read the rules for the Legislative hearing.

PUBLIC COMMENT: Mayor Widmyer called for public comment with none being received.

MOTION: Motion by McEvers, seconded by Edinger to approve the vacation of portions of Foster Avenue and Milwaukee Drive R/W adjoining Kootenai County offices parking lot.

ROLL CALL: Gookin Aye; Evans Aye; Edinger Aye; Adams Aye; McEvers Aye; Miller Aye.
Motion carried.

PUBLIC HEARING: (Legislative) V-14-2 – Vacation of the utility, Ingress/Egress and Trail Easement in Tract “C” of the Riverstone West First Addition Plat.

STAFF REPORT: Mr. Dobler stated that the area on Tilford Lane is in the process of being replatted and realigned. The new plat will dedicate a new public utility easement. The trail will not be reconstructed as it will be connected and will be eliminated in the replat and realigned in the future. There were 19 mailings sent out with no responses.

Mayor Widmyer read the rules for the Legislative hearing.

PUBLIC COMMENT: Mayor Widmyer called for public comment with none being received.

MOTION: Motion by Gookin, seconded by Evans to approve the vacation of the utility, Ingress/Egress and Trail Easement in Tract “C” of the Riverstone West First Addition Plat.

ROLL CALL: Evans Aye; Edinger Aye; Adams Aye; McEvers Aye; Miller Aye; Gookin Aye.
Motion carried.

ADJOURNMENT: **Motion** by Edinger, seconded by McEvers that, there being no further business before the Council, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 7:51 p.m.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

DATE: MARCH 12, 2014
TO: MAYOR AND CITY COUNCIL
FROM: PLANNING DEPARTMENT
RE: SETTING OF PUBLIC HEARING DATE: APRIL 15, 2014

Mayor Widmyer,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
A-2-14	Proposed annexation from County C to City C-17 Applicant U.S. Forest Service Location: 3600 W. Nursery Road	Deny without prejudice	Quasi-Judicial

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **APRIL 15, 2014.**

PUBLIC WORKS COMMITTEE
STAFF REPORT

DATE: March 10, 2014
FROM: Christopher H. Bates, Engineering Project Manager 
SUBJECT: V-14-3, Vacation of the Utility Easement in the Neider Conference Center
Addition to Coeur d'Alene

DECISION POINT

The applicant, Leadership Circle, LLC, acting as the representative for National Retail Properties, LP, is requesting the vacation of a utility easement along the southerly boundary of Lot 2 of the Neider Conference Center Addition to Coeur d'Alene plat.

HISTORY

The easement on the subject property was installed with the Neider Conference Center subdivision plat in 1996. The easement contained a both a sanitary sewer and potable water main to service Lot 2, and, a through connection to the existing water main located in Conference Drive to the south. These utility lines have been recently removed and relocated due to the construction of a new retail facility on the noted Lot 2.

FINANCIAL ANALYSIS

There is no financial impact to the City. No additional tax revenue would be generated by the vacation because it is an easement and not property in fee

PERFORMANCE ANALYSIS

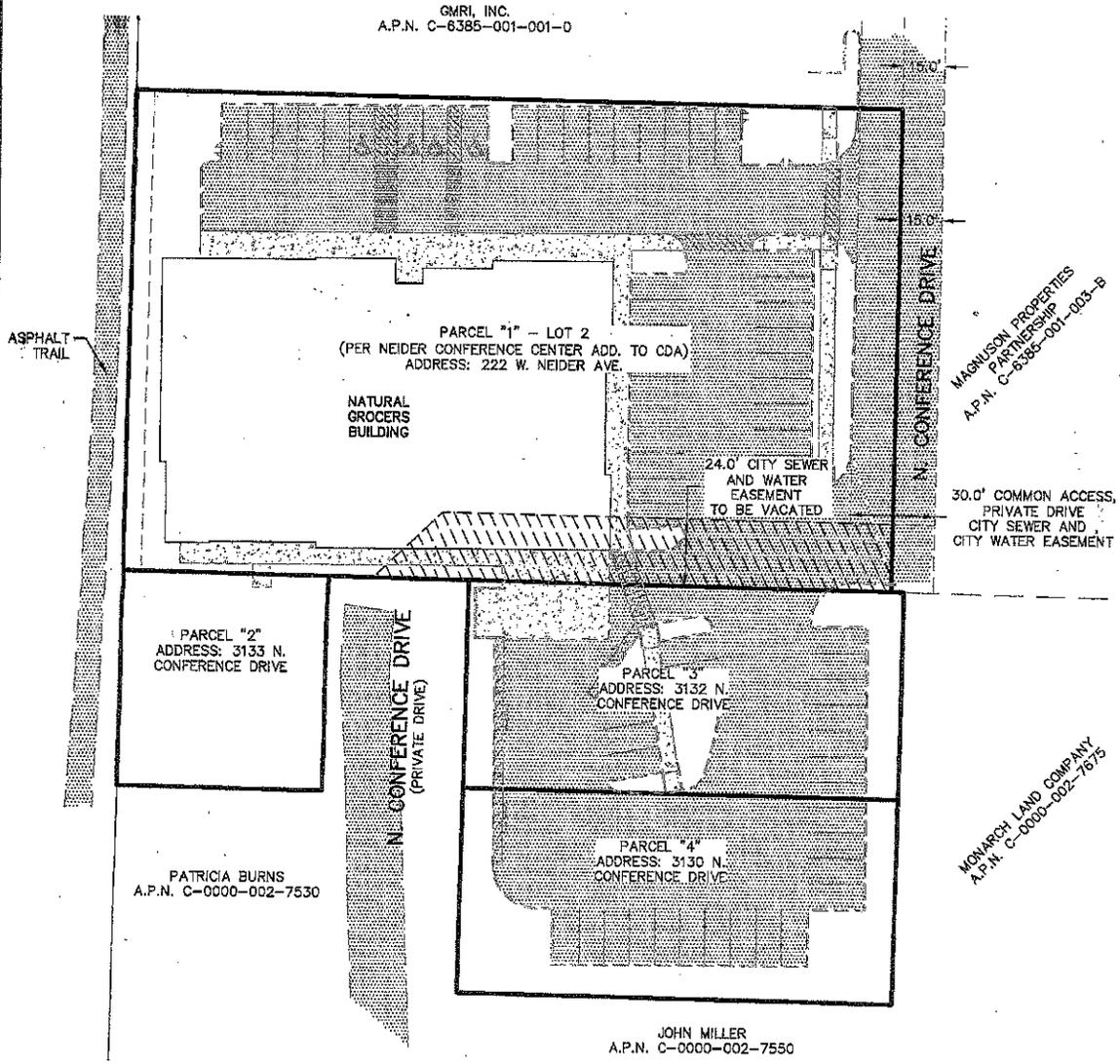
The easement requested for vacation is being replaced with two (2) separate utility easements that will be placed over the newly relocated sewer and water main lines. These new main lines, that were installed during the retail store construction on Lot 2, have met the requirements, and, been accepted by the respective utility departments.

RECOMMENDATION

Recommendation to the Public Works Committee would be for staff to proceed with the vacation process as outlined in Idaho Code Section 50-1306, and, to recommend to the City Council the setting of a public hearing for the item on April 15, 2014.

EASEMENT VACATION EXHIBIT

IN SECTION 2, TOWNSHIP 50 NORTH, RANGE 4 WEST .B.M,
KOOTENAI COUNTY, CITY OF COEUR D'ALENE, IDAHO



LEGEND

- A.P.N. ASSESSOR'S PARCEL NUMBER
- - - ADJOINING PROPERTY LINES
- PROPERTY BOUNDARY
- ▨ ASPHALT
- - - CURB
- - - EASEMENT

CALL BEFORE YOU DIG 456-8000



DRAWN	JAM	DATE	02/13/14
CHECKED		SCALE	1" = 40'
1 OF 1			
PROJECT NUMBER	13-023.01		

CITY SEWER AND WATER EASEMENT
VACATION EXHIBIT
COEUR D'ALENE, ID

storhäug
civil engineering | planning
landscape architecture | surveying
519 east third avenue | spokane, wa | 99202
p 509-345-1000 | f 509-345-0000

RESOLUTION NO. 14-011

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING A UTILITY EASEMENT WITH NATIONAL RETAIL PROPERTIES, LP FOR WATER AND SEWER LINES IN LOT 12, NEIDER CONFERENCE CENTER ADDITION; APPROVING A LEASE AGREEMENT WITH GARY STINNETT D/B/A PORKY G'S FOR MEMORIAL FILED CONCESSIONS; APPROVING AN AMENDMENT TO THE CONTRACT ADOPTED BY RESOLUTION NO. 13-027 ON MAY 7, 2013 WITH PANHANDLE AREA COUNCIL TO PROVIDE FOR MONTHLY PAYMENTS; APPROVING REVISIONS TO THE APPROVED STREET TREE LIST; APPROVING THE DECLARATION OF SURPLUS I.T. EQUIPMENT; AND AWARD OF BID TO LAKE CITY FORD FOR A FORD F650 CREW CAB/CHASSIS FOR THE WATER DEPARTMENT.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "A through G" and by reference made a part hereof as summarized as follows:

- A) Approving a utility Easement with national Retail properties, LP for water and sewer lines in Lot 12, Neider Conference Center Addition;
- B) Approving a Lease Agreement with Gary Stinnett d/b/a Porky G's for Memorial Filed Concessions;
- C) Approving an Amendment to the Contract adopted by Resolution No. 13-027 on May 7, 2013 with Panhandle Area Council to provide for monthly payments;
- D) Approving revisions to the Approved Street Tree List;
- E) Approving the Declaration of Surplus I.T. Equipment;
- F) Award of Bid to Lake city Ford for a Ford F650 crew cab/chassis for the Water Department;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "A through G" and incorporated herein by reference with the

provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 18th day of March, 2014.

Steve Widmyer, Mayor

ATTEST

Renata McLeod, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER EVANS Voted _____

COUNCIL MEMBER MILLER Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER ADAMS Voted _____

COUNCIL MEMBER GOOKIN Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

**City Council
STAFF REPORT**

DATE: March 18, 2014
FROM: Christopher H. Bates, Engineering Project Manager 
SUBJECT: Grant of Utility Easements for Natural Grocers on Neider Avenue

DECISION POINT

The City Council accepts easements, and, other dedications that are given over City owned facilities that are processed outside of subdivision plats.

HISTORY

Natural Grocers has constructed and recently opened a new retail facility on Neider Avenue (adjacent to Red Lobster restaurant), and, they have installed new sewer and water mainlines to serve the establishment. The existing lines that served the previous restaurant on the site (Elmer's) were removed, and, the existing easement is currently undergoing the vacation process.

PERFORMANCE ANALYSIS

National Retail Properties, LP, and, Leadership Circle, LLC (land developer) have developed the new natural foods outlet on Neider Avenue, and, installed new utility mains to serve the site. The new mains are not located within existing easements, therefore, new easements are being put in place over the newly installed lines. These new lines, which were installed during the site development process, have been inspected and accepted by the City Wastewater and Water departments. Installation of the new easements protects the integrity of the lines, and, gives the City utility departments control over them.

FINANCIAL ANALYSIS

There is no financial impact to the City since the easements define a specific use, and not ownership of the ground.

SUMMARY

New public sewer and water utility mains were installed as a component of the Natural Grocer's retail store on Neider Avenue, and now require that easements to the City be placed over them. These easements will insure line protection, access for maintenance, and, repair and replacement if necessary. Staff recommends that the easements be accepted by the Council and direction given for the recordation of the documents at the County Recorder's Office.

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that National Retail Properties, LP, a Delaware limited partnership, whose address is 450 South Orange Ave, Suite 900, Orlando, FL 32801, the **GRANTOR**, for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration, paid by the City of Coeur d'Alene, Kootenai County, State of Idaho, receipt of which is acknowledged, does hereby, grant, quitclaim and convey unto the **CITY OF COEUR D'ALENE**, a municipal corporation, the **GRANTEE**, whose address is 710 Mullan Avenue, Coeur d'Alene, Idaho, 83814, its successors and assigns, a non-exclusive easement, together with the rights of ingress and egress over roadways and improved parking areas for the installation, improvement, operation and maintenance of public utilities over, on and through the following described property:

See attached " Exhibit A"

The GRANTORS further agree to keep the easement clear of all buildings, structures, and other obstructions. The GRANTOR/S agree/s that all underground facilities installed by or for the GRANTEE shall remain the property of the GRANTEE, removable by the GRANTEE at its option.

Should it be necessary for the GRANTEE to remove ~~fencing~~ or the noted facilities or any other obstructions, remove or damage any asphalt, concrete or their surfacing for the maintenance or repair of the underground facility, the GRANTEE shall repair and restore them to their original condition at the expense of the GRANTEE.

~~GRANTEE shall exercise its rights hereunder in a manner as to not unreasonably interfere with the operation of the business operations being conducted on GRANTOR'S land.~~ Once initial construction begins, GRANTEE shall diligently and continuously pursue to completion any installation, maintenance and/or repair of the facilities.

TO HAVE AND TO HOLD such easement for public purposes so long as the same shall be used, operated and maintained as such.

This agreement shall be binding upon the GRANTEE/S and GRANTOR/S heirs, assigns and successors in interest, and shall be deemed to be covenants running with the land.

IN WITNESS WHEREOF, the GRANTOR/S has/have caused this instrument to be executed, this 25th day of February, 2014.

GRANTOR:

NATIONAL RETAIL PROPERTIES, LP, ^{CB}
a Delaware limited partnership _{BS}

By: NNN GP Corp., a Delaware corporation,
as General Partner

By: [Signature]
Name: Paul E. Boyer
Its: Executive Vice President

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me this 25th day of February, 2014 by Paul E. Bayer, as Executive Vice President of NNN GP Corp., a Delaware corporation, general partner of **NATIONAL RETAIL PROPERTIES, LP**, a Delaware limited partnership, on behalf of the limited partnership. He/She is personally known to me or has produced _____ as identification.

[Signature]
Printed Name: _____
Notary Public, State of _____
Commission #: _____
My commission expires: _____
(NOTARY SEAL)



DRACHEKA BARROTT
MY COMMISSION # EE 005741
EXPIRES: August 19, 2015
Bonded Thru Budget Notary Services

GRANTEE:

CITY OF COEUR D'ALENE,
a municipal corporation

By: _____
Name: _____
Its: _____

STATE OF IDAHO)
) SS
COUNTY OF Kootenai)

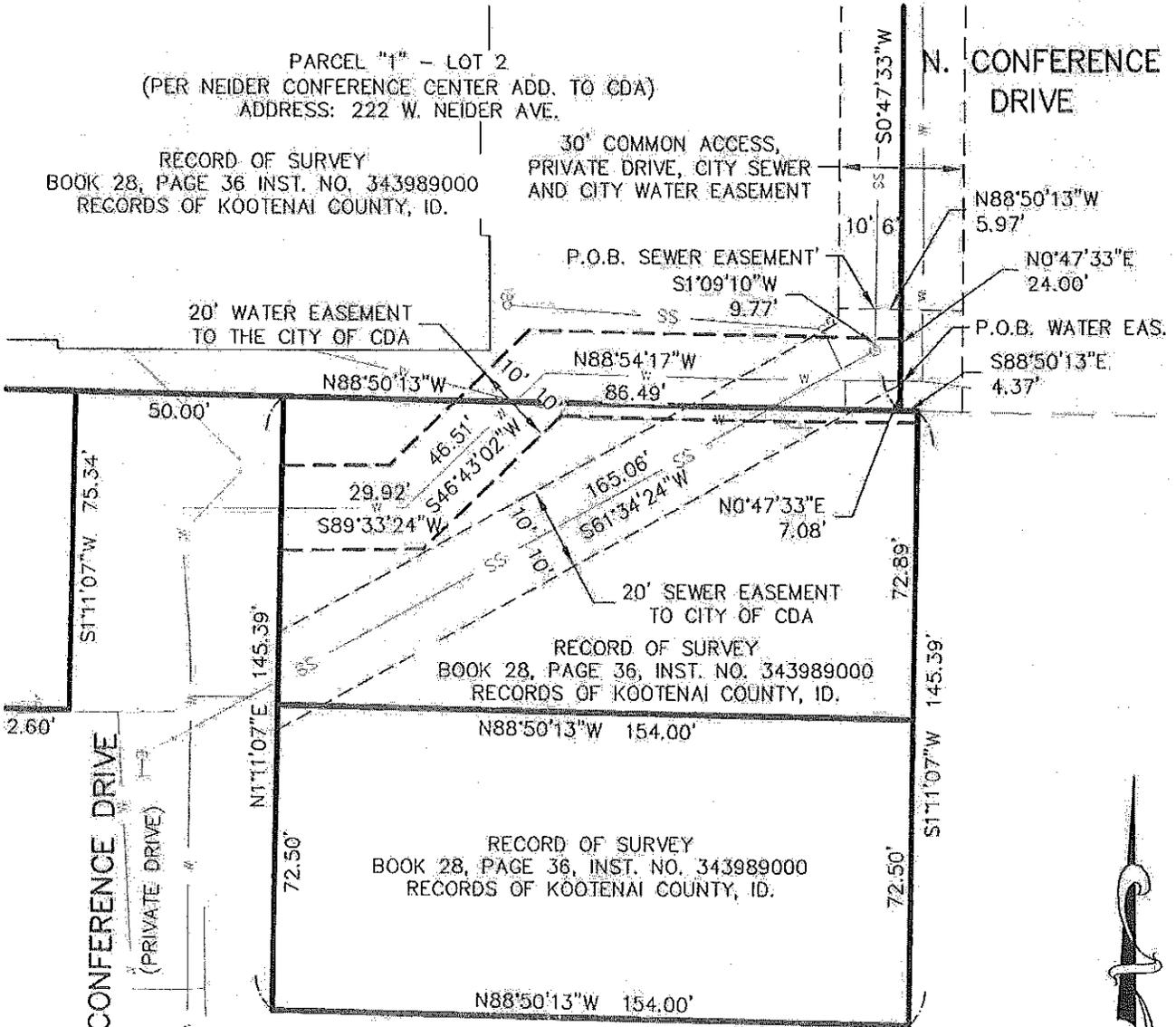
On this _____ day of _____, 2014 before me a Notary Public, personally appeared _____, known or identified to me to be the _____, and the person who executed the foregoing instrument on behalf of said _____ and acknowledged to me that such _____ executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for the State of Idaho
Residing at: _____
My Commission Expires: _____

WATER AND SEWER EASEMENT EXHIBIT

IN SECTION 2, TOWNSHIP 50 NORTH, RANGE 4 WEST .B.M,
KOOTENAI COUNTY, CITY OF COEUR D'ALENE, IDAHO



LEGEND

- A.P.N. ASSESSOR'S PARCEL NUMBER
- ADJOINING PROPERTY LINES
- PROPERTY BOUNDARY
- ▨ ASPHALT
- - - CURB
- - - EASEMENT

CALL BEFORE YOU DIG 456-8000

CITY WATER & SEWER EASEMENT

COEUR D'ALENE, ID

DRAWN	RLH	DATE	02/14/14	EXHIBIT	1
CHECKED		SCALE	1" = 40'	PROJECT	13-023.06



510 east third avenue | spokane, washington 99202 | p 509.242.1000 f 509.242.1001

13023.01 ALTA.dwg WATER & SEWER EAS

SEWER LINE EASEMENT

A Sewer Line easement with a portion of easement 6 feet left and 10 feet right. And a portion of easement 10 feet left and 10 feet right of the following described centerline in a portion of South East ¼ of Section 2, Township 50 North, Range 4 West of Boise Meridian, Kootenai County, Idaho; Described as follows:

Commencing at the South East Corner of Lot 2 of Neider Conference Center Addition to Coeur D'Alene, according to the plat recorded in Book G of Plats, Page 335, records of Kootenai County, Idaho. Thence North $00^{\circ}47'33''$ East, a distance of 24.00 feet along the east property line of said Lot 2; Thence North $88^{\circ}50'13''$ West, a distance of 5.97 feet; to the **True Point of Beginning**:

Thence South $01^{\circ}09'10''$ West, along centerline with 6 feet on left side and 10 feet on right for a distance of 9.77 feet;

Thence South $61^{\circ}34'24''$ West along centerline with 10 feet on left side and 10 feet on right side for a distance of 165.06 feet;

The side lines of said sewer line easement to be extended or shortened to meet at angle points and to terminate at the West Property line shown on Record of Survey Recorded December 12, 2013 in Book 28 of Surveys, at Page 36, instrument No. 243989000, Records of Kootenai County, Idaho.

WATER LINE EASEMENT

A Water Line easement 10 feet left and 10 feet right of the following described centerline in a portion of South East ¼ of Section 2, Township 50 North, Range 4 West of Boise Meridian, Kootenai County, Idaho; Described as follows:

Commencing at the South East Corner of Lot 2 of Neider Conference Center Addition to Coeur D' Alene, according to the plat recorded in Book G of Plats, Page 335, records of Kootenai County, Idaho. Thence North $00^{\circ}47'33''$ East, a distance of 7.08 feet; along the East property line of said Lot 2 to the **True Point of Beginning**:

Thence North $88^{\circ}54'17''$ West, a distance of 86.49 feet;

Thence South $46^{\circ}43'02''$ West, a distance of 46.51 feet;

Thence South $89^{\circ}33'24''$ West, a distance of 29.92 feet.

The side lines of said 20 foot water line easement to be extended or shortened to meet at angle points and to terminate at the West Property line shown on Record of Survey Recorded December 12, 2013 in Book 28 of Surveys, at Page 36, Instrument No. 243989000. Records of Kootenai County, Idaho.

**GENERAL SERVICES COMMITTEE
STAFF REPORT**

Date: March 10th, 2014
From: Steve Anthony, Recreation Director
SUBJECT: MEMORIAL FIELD CONCESSION LEASE AGREEMENT

DECISION POINT:

Does the General Services Committee want to recommend to the City Council the approval of Memorial Field Concession lease to Gary Stinnett (Porky G'S?)

HISTORY:

Ruth Barker had leased the Memorial Field Concession Stand for 12 years. The Concession Stand has provided a tremendous service for the users of both Memorial Field and the City Park. She has decided not to renew her lease in 2012. For over 60 years the concession stand at Memorial Field has serviced all events at Memorial field and the north side of City Park. Porky G's has leased the Concession Stand the last two years.

FINANCIAL ANALYSIS:

Porky G's will pay the City \$3,475.00 for the 2014-15 seasons. This is an increase of \$100.00 for the season. In addition Porky G's will pay all electricity costs association with operation of the concession stand.

PERFORMANCE ANALYSIS:

Porky G's will operate the Concession Stand during all activities at Memorial. They will also stay open to service events at City Park. They plan on expanding the menu offering different varieties of barbecue sandwiches.

DECISION POINT / RECOMMENDATION

Staff recommends that Gary Stinnett (Porky G's be granted a one-year lease at Memorial Field. Does the General Services Committee want to forward a recommendation to the City Council to a lease agreement with Gary Stinnett for the Memorial Field Concession to expire April 1, 2015?

LEASE

THIS LEASE, made and dated this 18th day of March, 2014, by and between the **City of Coeur d'Alene**, a municipal corporation organized and existing under the laws of the state of Idaho, hereinafter referred to as the "Lessor," and **Gary Stinnett** 1527 NW Boulevard, Coeur d'Alene, Idaho, hereinafter referred to as the "Lessee,"

W I T N E S E T H:

WHEREAS, the Mayor and City Council of the City of Coeur d'Alene deem it advisable and for the best interests of the City and the citizens thereof that the concession stand at Memorial Field consisting of 236.5 square feet as shown on the drawing attached hereto as Exhibit "A" and incorporated herein by reference be operated for the sale of:

- 1) Refreshments, including food, candy and soft drinks (but not alcoholic beverages); and
- 2) Non-food items specifically limited to baseball cards, pennants, hats, sunscreen, and sunglasses.

WHEREAS, it is not practicable for the City to operate such a concession stand;

NOW, THEREFORE, the Lessor does hereby let and set over to the Lessee the concession stand at Memorial Field.

TERM: The term shall commence on **April 1, 2014** and extend to **April 1, 2015**.

CONSIDERATION: As rental therefore, the Lessee shall pay to the Lessor **Three Thousand Four Hundred and Seventy Five and No/100 Dollars (\$3,475.00)**, payable in full on April 1st of 2014. Lessee will be responsible for utility costs during the term of this lease.

LIABILITY INSURANCE: The Lessee agrees to hold the Lessor harmless from all claims for injury to person or property resulting from Lessee's actions or omissions in performance of this contract and to that end shall maintain liability insurance naming the City as one of the insured in the amount of One Million Dollars (\$1,000,000) for property damage or bodily or personal injury, death or loss as a result of any one occurrence or accident regardless of the number of persons injured or the number of claimants. A certificate of insurance providing at least thirty (30) days written notice to the City prior to cancellation of the policy shall be filed in the office of the City Clerk.

The Lessee agrees to maintain Workman's' Compensation coverage on all employees, including employees of subcontractors, during the term of this contract as required by Idaho Code Sections 72-101 through 72-806. Should the Lessee fail to maintain such insurance during the entire term hereof, the Lessee shall indemnify the Lessor against any loss resulting to the Lessor from such failure, either by way of compensation or additional premium liability. The Lessee shall furnish to the Lessor, prior to commencement of the work, such evidence as the Lessor may require guaranteeing contributions which will come due under the Employment Security Law including, at the option of the Lessor, a surety bond in an amount sufficient to make such payments.

The Lessee shall furnish the Lessor certificates of the insurance coverage's required herein, which certificates must be approved by the City Attorney.

TIME OF OPERATION: It is agreed that the Lessee shall operate said concession stand during all sporting activities after the hour of 6:00 o'clock p.m. during the term of this lease, said operation to continue to the conclusion of such events. The Lessee, however, shall have the option, if lessee so desires, to operate such concession stand at any other time during the term of this lease except between the hours of 11:00 o'clock p.m., and 7:00 o'clock a.m.

MODE OF OPERATION: It is understood and agreed that the Lessee shall not dispense alcoholic beverages and shall operate such concession stand in a businesslike, sanitary manner and in conformity with the laws of the United States of America, the state of Idaho, and the ordinances of Kootenai County and the City of Coeur d'Alene, and at the end of the term of this lease shall turn over possession of the leased premises to the Lessor in as good a condition as now exists.

It is understood that the Lessee may sell refreshments and such non-food items as are specifically set forth on page one above.

It is further understood that it is the duty of the Lessee to maintain the leased premises and keep the concession stand in a good state of repair at its own expense.

It is also understood that Lessee will not dispense drinks in glass containers.

REFUSE: Lessee agrees not to dispose of refuse at a City maintained trash receptacle. Refuse must be removed from the concession stand and disposed of at Lessee's expense. Lessee must keep the concession stand and the immediately surrounding area clean at all times.

NON-TRANSFERABLE: Lessee understands and agrees that this lease cannot be transferred, conveyed or otherwise encumbered without the express written consent of the City.

STAFFING REQUIREMENTS: It is understood that Lessee's employees are required to be courteous and informed about the community so as to assist with questions from tourists and other park users, i.e., to know the immediate area including but not limited to North Idaho College, the Coeur d'Alene Resort, Tubbs Hill, McEuen Field, and the City Hall.

It is further understood that Lessee's employees must be appropriately dressed in either an approved T-shirt or polo shirt with identifying logo and pants or approved shorts. It is not permissible to operate the concession while attired in swimwear.

PUBLIC HEALTH DEPARTMENT PERMIT: Prior to operating the concession stand, the Lessee shall obtain all health permits required by law and file a copy with the City Clerk prior to operation of the concession stand.

TIME IS OF THE ESSENCE: Time is of the essence of this agreement.

LESSOR'S OPTION TO TERMINATE LEASE WITHOUT CAUSE: Lessor may at any time after ten (10) days written notice terminate this lease and retake possession of the leased space upon payment to the Lessee of the prorated, unearned portion of the lease payment. Notice of

termination under this provision will be given in the same manner as notification of termination in case of default.

FORFEITURE: It is understood that time is of the essence and should the Lessee fail to perform all of the covenants herein required of her, the Lessor may declare this lease forfeited, retake possession of the concession stand, and retain as liquidate damages all improvements made by the Lessee, together with all monies and rentals paid as consideration for this lease; provided, however, that before declaring such forfeiture, the Lessor shall notify the Lessee in writing of the particulars in which the Lessor deems the Lessee to be in default and the Lessee shall have seven (7) days to remedy her default.

NOTICE: Any notice, including notice of default resulting from failure to perform, will be made by placing the written particulars in the United States mail addressed to Lessee at the address listed above with proper postage affixed. Any notice required to be given to the City will be written and deemed received by the City when personally delivered to the office of the City Clerk, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814. In lieu of service by mail, a notice of default and/or termination may be served in the manner provided for the service of process under the Idaho Rules of Civil Procedure.

IN WITNESS WHEREOF, the Mayor and City Clerk of the City of Coeur d'Alene have executed this contract on behalf of said City, the City Clerk has affixed the seal of said City hereto, and the Lessor has hereunto set her hand and seal the day and year first above written.

CITY OF COEUR D'ALENE,
KOOTENAI COUNTY, IDAHO

INDIVIDUAL

Steve Widmyer, Mayor

Gary Stinnett

ATTEST:

Renata McLeod, City Clerk

STATE OF IDAHO)
) ss.
County of Kootenai)

On this 18th day of March, 2014 before me, a Notary Public, personally appeared **Steve Widmyer and Renata McLeod**, known to me to be the Mayor and City Clerk, respectively, of the City of Coeur d'Alene and the persons who executed the foregoing instrument and acknowledged to me that said City of Coeur d'Alene executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notaries Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____

STATE OF IDAHO)
) ss.
County of Kootenai)

On this _____ day of March, 2014 before me, a Notary Public, personally appeared **Gary Stinnett**, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he voluntarily executed the same.

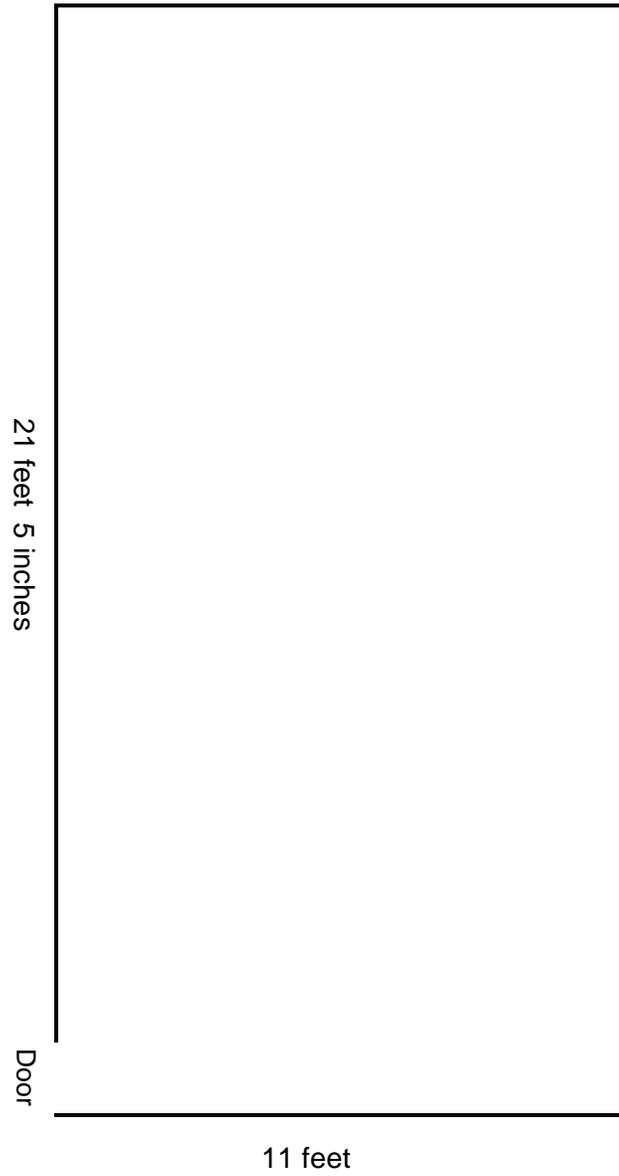
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____

EXHIBIT "A"

Memorial Field Concession Stand
236.5 square feet

Service Window – Front



**GENERAL SERVICES COMMITTEE
STAFF REPORT**

DATE: **March 10, 2014**

FROM: **Renata McLeod, Municipal Services Director/City Clerk**

SUBJECT: **Approve an amendment to the existing Contract with Panhandle Area Council regarding payment dates.**

=====

DECISION POINT: To approve a Contract amendment to Section 8, entitled “Compensation” to provide monthly payments to Panhandle Area Council.

HISTORY: On May 7, 2013 the City Council approve Resolution No. 13-027 approving a Contract with Panhandle Area Council (PAC) for grant services. Section 8, entitled “Compensation,” of the Contract set forth quarterly payments. PAC has requested that the Contract be amended to provide monthly payments. This will provide PAC with the monthly cash flow that they need. Staff recommends approval of this request, as this Contract is paid through Community Development Block Grant (CDBG) Funds, which are readily available. Section 8 (a) of the Contract shall be amended as follows:

8. COMPENSATION. For satisfactory completion of administrative services to be provided under this Contract, the City will pay the CONTRACTOR a sum not to exceed \$45,000.00 annually, which the City agrees to pay as follows:

- a. Upon writing request, the CITY shall make ~~quarterly~~ monthly progress payments to the CONTRACTOR in the amount of \$3,750 ~~\$11,250 (four payments)~~ of the Contract amount.

FINANCIAL ANALYSIS: CDBG funds are budgeted and available to make monthly payments. There are no additional costs associated with this request.

PERFORMANCE ANALYSIS: Approving this amendment will provide PAC with needed monthly cash flow and does not disrupt any City funding.

DECISION POINT/RECOMMENDATION:

- To approve an amendment to the Panhandle Area Council grant administration Contract to amend Section 8, entitled “Compensation” to provide monthly payments.

**AMENDMENT 1
TO THE
PROFESSIONAL SERVICES CONTRACT
between
the City of Coeur d’Alene and Panhandle Area Council (PAC)
for the
Coeur d’Alene CDBG Entitlement Program**

WHEREAS, The above parties entered into a Professional Services Contract on May 7, 2013, adopted pursuant to Resolution No. 13-027, to render grant administration services related to funds received under Title I of the Housing and Community Development Act of 1974, as amended, from the U.S. Department of Housing and Urban Development (HUD) for housing and community development needs; and

WHEREAS, Panhandle Area Council (PAC) desires to amend the Contract to provide for monthly payments in lieu of quarterly payments; and

WHEREAS, This will provide PAC with the monthly cash flow that they need; and

WHEREAS, The City agrees to said amendment as this Contract is paid through Community Development Block Grant (CDBG) Funds, which are readily available; and

THEREFORE, The parties mutually agree to amend the Contract as follows:

1. Section 8. COMPENSATION:

For satisfactory completion of administrative services to be provided under this Contract, the City will pay the CONTRACTOR a sum not to exceed \$45,000.00 annually, which the City agrees to pay as follows:

a. Upon written request, the CITY shall make monthly progress payments to the CONTRACTOR in the amount of \$3,750 of the Contract amount.

2. No Further Modification of the Professional Services Contract:

The parties agree that the Professional Services Contract, as herein amended, remains in full force and effect and that this amendment to the Professional Services Contract between the parties does not amend or alter any other right or obligation of either party under the Professional Services Contract.

IN WITNESS WHEREOF, the City of Coeur d'Alene has caused this Contract to be executed by its Mayor and City Clerk, and the Contractor have caused the same to be executed.

DATED THIS 18th day of March, 2014.

CITY OF COEUR D'ALENE

CONTRACTOR

By: _____
Steve Widmyer, Mayor

By: _____
Greg Cook
Executive Director

ATTEST:

Renata McLeod, City Clerk

**GENERAL SERVICES COMMITTEE
STAFF REPORT**

DATE: March 10, 2014
FROM: Katie Kosanke, Urban Forestry Coordinator
SUBJECT: **Approved Public Street Tree List Revision**

DECISION POINT:

Does the General Services Committee want to recommend to City Council that the most recent draft of the approved street tree list be adopted?

HISTORY:

The City's first approved tree list was developed along with the urban forestry ordinance, and was adopted in January of 1985. The list went through revisions in 1987, 1989, 1993 and 2004. The list designates which tree species can be planted within the public right-of-ways within the city.

FINANCIAL ANALYSIS:

The printing of the approved street tree list for distribution is currently done by photocopier on an as-needed basis. Changing the list will not result in a supply of unusable/out-of-date publications; nor will it incur any additional photocopying costs.

PERFORMANCE ANALYSIS:

The urban forestry ordinance specifies, "No species other than those included in the list may be planted as a public tree without prior approval of the City Council . ." The urban forestry ordinance specifies, "A list of the official public tree species for the City of Coeur d'Alene shall be established by resolution of the City Council."

The draft revision includes the following changes:

- Additional evergreen species are included for street tree use where room allows, making it possible to retain more of a native look within the city.
- Some "new" species and cultivars are included in the list, giving more selections.
- Some species were removed from the list due to nuisance factors and/or pest issues.

The urban forestry ordinance also specifies, "A variety of species shall be recommended so that no single species shall exceed ten percent (10%) of the total tree population in the city". For that reason, several maple species were removed from the list including Norway maple crosses since Norway maples make up 12.7%. Red maples and red maple crosses make up 10.2%. All maple trees combined make up over 27% of the total number of street trees. There are currently more than 21,000 street trees inventoried. Having a diversity of species is important since pest problems are generally species specific. If there is an outbreak of a major pest, it can easily move from tree to tree and cause significant damage. There may be instances when planting one of the species removed from the list is allowed, for example a replacement tree within a uniform planting in a commercial or homeowner's association area.

DECISION POINT/RECOMMENDATION:

Does the General Services Committee want to recommend to City Council that the most recent draft of the approved street tree list be adopted?

CITY OF COEUR D'ALENE APPROVED STREET TREE LIST - MEDIUM TREES

General Tree Guidelines

The minimum size tree acceptable for planting on public properties is 1 1/4 caliper. In most cases trees are to be selected from the medium tree list. Small trees should only be selected if there are overhead power lines or if the planting space is less than four feet wide. Large trees are generally too large for residential properties, but are appropriate next to large commercial buildings or expansive properties. When selecting trees, always remember that there must be adequate room within the right-of-way planting location for the expansion of the trunks and roots.

More information on trees, including pictures of selected trees from this list, is available on the city website at <http://www.cdaid.org/>. Urban Forestry can be found under the Parks Department.

A permit is required before planting within the right-of-way within the City of Coeur d'Alene. Apply for a free permit on the city website, or call 769-2266.

Key to Approved Uses:



Approved for use in Swales



Approved for use under Power Lines

MEDIUM TREES (25'- 50' height)	USES APPROVED	MATURE SIZE HT X W	TREE FORM	OTHER INFORMATION OF INTEREST
Black Alder <i>Alnus glutinosa</i>		50' x 30'	Broadly pyramidal	A fast-growing tree that tolerates tough sites, and wet infertile soil.
Green Ash <i>Fraxinus pennsylvanica</i>		Varies	Pyramidal to upright, varying by cultivar	A very adaptable tree that tolerates wet soil and severe cold. Use only cultivars listed , all of which are seedless.
Plant Approved Cultivars Only :				
Centerpoint		45' x 35'	Broadly oval to round	Fall Color: yellow
Cimmaron		50' x 30'	Upright, oval	Fall Color: brick red to orange/red
Patmore		45' x 35'	Symmetrical upright branches, oval	Fall Color: yellow
Prairie Spire		45' x 20'	Dense, upright, narrow pyramidal	Fall Color: yellow
Summit		45' x 25'	Upright branching, narrow oval	Fall Color: yellow
Dakota Centennial		45' x 35'	Oval	Fall Color: yellow
Manchurian Ash <i>Fraxinus mandshurica</i> 'Mancana'		45' x 25'	Densely oval	Tolerates drought & excess moisture. Fall Color: yellow
White Ash <i>Fraxinus americana</i>		Varies	Pyramidal to upright, varying by cultivar	A medium sized tree that casts medium to light amount of shade. Prefers moist, well-drained soils. Use only the cultivars listed , all of which are seedless.
Plant Approved Cultivars Only :				
Autumn Applause		40' x 25'	Dense, oval	Fall Color: purple to mahogany
Chicago Regal		45' x 35'	Oval to round, uniform branching	large dark summer leaves; Fall Color: orange to purple
Empire		50' x 25'	Pyramidal	extremely fast growth; Fall Color: orange to purple
Autumn Purple		45' x 40'	Round	Fall Color: purple
Rosehill		50' x 35'	Upright, oval	Fall Color: bronze/red to purple
Skyline		45' x 35'	Oval	Fall Color: orange/red
Windy City		45' x 35'	Oval to round	Fall Color: orange

ASH VARIETIES

	Black Tupelo (Black Gum) <i>Nyssa sylvatica</i>		35' x 20'	Pyramidal, spreading with age	Best known for its coppery red fall color.
	Tri Color Beech <i>Fagus sylvatica 'Roseomarginata'</i>		30' x 20'	Oval	Variegated, purple with rose-pink and cream margin.
	Fastigate Beech <i>Fagus sylvatica 'Fastigiata'</i>		45' x 15'	Columnar	Dark green foliage Fall Color:
	Cork Tree <i>Phellodendron</i>		40' x 35'	Upright, then spreading	This tree has bark that is ridged and furrowed into a cork-like pattern at maturity. This tree is usually free of pests and tolerates drought and polluted air.
	Plant Approved Cultivars Only :				
	Eye Stopper		40' x 35'	Upright, then spreading, rounded crown	Fall Color: bright yellow
	His Majesty		40' x 35'	Broadly vase shaped	Fall Color: yellow
C H E R R Y	Sargent Cherry <i>Prunus sargentii</i>		Varies 30' x 30'	Species: Upright spreading branches, round	This tree has attractive mahogany colored bark. Pink flowers in the spring; produces fruit 1/3" long; fall color: orange and red. Species can be planted as medium tree, but use of the columnar form is restricted to narrow planting situations. Fall Color: yellow; light pink to white flowers
	Approved cultivar for narrow spots:	Only in narrow spots			
	Columnar Sargent Cherry		35' x 15'	Columnar to narrowly vase shaped	
	Yoshino Cherry <i>Prunus x. yedoensis</i>		30' x 30'	Round, spreading	
	Crabapple - Robinson <i>Malus 'Robinson'</i>		25' x 25'	Upright, spreading	Tree has bronze/green foliage. Deep pink flowers are followed by 3/8" red fruit in the fall and winter. This is the only crabapple on the medium list.
	Fraser Fir <i>Abies fraseri</i>		20' x 30-40'	Pyramidal	Evergreen, good substitution for subalpine fir.
	Nikko Fir <i>Abies homolepis</i>		20' x 40'	Pyramidal	Evergreen, good substitution for subalpine fir.
	Turkish Filbert <i>Corylus colurna</i>		45' x 30'	Pyramidal	Dark green foliage. Fall Color: yellow
E L M	EmeraldSunshine Elm <i>Ulmus propinqua</i>		35' x 25'	Vase shaped	Deep green foliage. Fall Color: yellow.
	Dynasty Elm <i>Ulmus parvifolia 'Dynasty'</i>		40' x 40'	Rounded	Fall Color: orange-yellow.
	Frontier Elm <i>Ulmus 'Frontier'</i>		40' x 30'	Vase shaped to oval	Fall Color: burgandy.
	Prospector Elm <i>Ulmus silsoniana 'Prospector'</i>		40' x 30'	Vase shaped	Fall Color: yellow
	Vanguard Elm <i>Ulmus 'Morton Plainsman'</i>		45' x 40'	Rounded vase	Fall Color: yellow

	Hackberry <i>Celtis occidentalis</i>		40' x 30'	Broad top w/arching branches	Has interesting park with narrow corky ridges. Is tolerant of harsh conditions. Fall Color: yellow.
H O N E Y L O C U S T	Honeylocust <i>Gleditsia triacanthos</i>		Varies	Pyramidal to oval, varying by cultivar	These trees have delicate, fine textured leaves let sunlight through and minimize leaf litter. Plant one of the approved cultivars only.
	Plant Approved Cultivars Only :				
	Moraine		45' x 40'	Widely vase shaped w/rounded top	Fall Color: golden
	Shademaster		45' x 35'	Vase shaped to rectangular	Upright branch structure. Fall Color: yellow
	Skyline		45' x 35'	Broadly pyramidal	Fall Color: golden
	True Shade		40' x 35'	Broadly oval	Vigorous growth, Fall Color: yellow
	Hophornbeam <i>Ostrya virginiana</i>		40' x 25'	Upright oval	Fall Color: yellow
	European Hornbeam <i>Carpinus betulus</i>		35' x 25'	Dense, narrow, oval w/age	Dense branching is excellent for screening. This tree has a formal look. Fall Color: yellow
	Katsuratree <i>Cercidiphyllum japonicum</i>		40' x 40'	Upright, rounded with age	Fall Color: yellow to apricot orange
L I N D E N	American Linden <i>Tilia americana</i>		Varies	Varies by cultivar	A stately tree with low spreading branches. Has larger leaves than other lindens. May need to discourage aphids. Fall Color: yellow
	Plant Approved Cultivars Only :				
	Legend		40' x 30'	Broadly pyramidal	
	Lincoln		35' x 25'	Pyramidal, compact	
	Redmond		35' x 25'	Pyramidal	Largest leaves of Linden cultivars.
	Crimean Linden <i>Tilia x euchlora</i>		40' x 35'	Broadly pyramidal to oval	Fall Color: yellow; buy rooted cutting; hot & dry tolerant
	Silver Linden <i>Tilia tomentosa</i>		Varies	Broadly pyramidal to oval	Silvery white underside of leaves give this tree its name. Fall Color: yellow; tolerates heat and drought. Use only cultivars listed.
	Plant Approved Cultivars Only :				
	Green Mountain		45' x 35'	Broadly pyramidal	
	Sterling		45' x 35'	Broadly pyramidal	
	Littleleaf Linden <i>Tilia cordata</i>		35-45' x 30'	Pyramidal to oval	A good shade tree. Fall Color: yellow. Use species and all cultivars.
M A P L E	Crescendo Sugar Maple <i>Acer saccharum</i> 'Morton'		45' x 40'	Broadly oval	A nice shade tree with smaller leaves than the Norway maple common to Cd'A. Fall Color: orange/red to bright red
	Hedge Maple <i>Acer campestre</i>		30' x 30'	Dense, round	This tree has corky bark and requires only low maintenance. Fall Color: Yellow
	Purple Robe Locust <i>Robinia pseudoacacia</i> 'Purple Robe'		50' x 30'	Upright, oval	A tough tree for poor or difficult planting sites. Clumps of rose/pink flowers in the spring. Fall Color: yellow.

	Hardy Rubber Tree <i>Eucommia ulmoides</i>		45' x 45'	Rounded with ascending branches	Fall Color: yellow. Pests are not a problem for this tree
	European Mountainash <i>Sorbus aucuparia</i>		35' x 25'	Upright and oval, round w/age	A hardy tree that is particularly beautiful in fall when foliage turns rusty orange and fruit is orange-red. Fruit is attractive to birds, but can be messy
	Korean Mountainash <i>Sorbus alnifolia</i>		40' x 30'	Oval to round	Fall Color: yellow to orange. White flowers in spring. Scarlet fruit in fall and through winter is attractive to birds, but can be messy.
	Oak-leaf Mountainash <i>Sorbus x hybrida</i>		30' x 20'	Upright w/ ascending branches, oval	White flowers in the spring followed by scarlet fruit. The good yellow to orange fall color of the other Mountainash with an unusual leaf. Fruit is attractive to birds, but can be messy
	English Oak Crosses <i>Quercus robur x bicolor</i> 'Long'		Varies	Columnar to narrow oval	These English Oak crosses are the only oaks on the "medium" list. They produce 1" long acorns and have yellow fall foliage. Use only cultivars listed.
	Plant Only these Crosses:				
	Regal Prince Oak		45' x 18'	Columnar to narrow oval	
	Rosehill Oak		40' x 20'	Narrowly oval	
	Sky Rocket				
O A K	Swamp White Oak <i>Quercus bicolor</i>		45' x 45'	Rounded, open	Fall Color: red to reddish purple
	Sawtooth Oak <i>Quercus acutissima</i>		40' x 40'	Rounded	Fall Color: yellow
	Chinkapin Oak <i>Quercus muehlenbergii</i>		45' x 45'	Rounded, open	Fall Color: yellow to yellow brown
	Crimson Spire Oak <i>Quercus robur x Q. Alba</i> 'Crimschmidt'		45' x 15'	Columnar, tightly fastigate	Fall Color: rusty red. Mildew resistant foliage.
F L O W E R I N G P E A R	Callery Pear <i>Pyrus calleryana</i>		Varies	Upright	Clustered white flowers bloom in the spring followed by fall Color of red/scarlet. Use only cultivars listed.
	Plant Approved Cultivars Only :				
	Autumn Blaze		30' x 25'	Round	Best hardiness of the pears. Fall Color: bright red
	Aristocrat		40' x 28'	Pyramidal	Open, informal appearance. Fall Color: deep red;
	Chanticleer		40' x 15'	Upright, narrowly pyramidal	Fall Color: reddish
	Trinity		30' x 25'	Broadly oval to rounded	Smaller than other callery pears; Fall Color: orange/red
	Prairie Gem <i>Pyrus ussuriensis</i> 'Mordak'		25' x 25'	Dense, round	Hardy tree that generally blooms earlier than other varieties of pears. Fall Color: yellow to purple
Scotch Pine <i>Pinus sylvestris</i>		30'-60' x 40'	Irregular pyramid	An evergreen that likes sunlight. It is salt intolerant and produces 1.5-3" cones.	
	Fastigate White Pine <i>Pinus strobus</i> 'Fastigiata'		30' x 10'	Columnar, fastigate	Evergreen, bluish green needles.

White Spruce <i>Picea glauca</i>	40'-60' x 20'	Broad, densely pyramidal	Nice, adaptable evergreen that produces 1-2.5" long cones.
Stewartia <i>Stewartia pseudocamellia</i>	30' x 20'	Pyramidal to oval	exfoliating bark, white 2" blooms in summer, Fall Color: red
Yellowwood <i>Cladrastus lutea</i>	30' x 40'	Round, arching branches	Fragrant flowers in the spring followed with fall colors of brilliant yellow.
Village Green Zelkova <i>Zelkova serrata</i> 'Village Green'	40' x 38'	Vase	A relative of the elm tree, this tree can be susceptible to the elm leaf beetle. Fall Color is an apricot to rusty red color.

CITY OF COEUR D'ALENE APPROVED STREET TREE LIST - SMALL TREES

General Tree Guidelines

The minimum size tree acceptable for planting on public properties is 1 1/4 caliper. In most cases trees are to be selected from the medium tree list. **Small trees** should only be selected if there are overhead power lines or if the planting space is less than four feet wide. Large trees are generally too large for residential properties, but are appropriate next to large commercial buildings or expansive properties. When selecting trees, always remember that there must be adequate room within the right-of-way planting location for the expansion of the trunks and roots.

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A **permit is required** before planting within the right-of-way within the City of Coeur d'Alene. Apply for a free permit on the city website, or call 769-2266.

Key to Approved Uses:



Approved for use in Swales



Approved for use under Power Lines

SMALL TREES (25' or less)	USES APPROVED	MATURE SIZE HT X W	TREE FORM	OTHER INFORMATION OF INTEREST
Amur Maackia <i>Maackia amurensis</i>		25' x 20'	Upright vase shape	Tolerant; nitrogen-fixer; white flowers
Leprechaun Ash <i>Fraxinus pennsylvanica</i> 'Johnson'		18' x 16'	Dense, compact, round	Grafted; genetic dwarf; Fall Color: yellow; seedless fruit
Golden Desert Ash <i>Fraxinus excelsior</i> 'Aureaefolia'		20' x 18'	Rounded, compact	Golden twigs and stems, foliage is yellow year around; Fall Color: Golden yellow.
Lindsey's Skyward Bald Cypress <i>Taxodium distichum</i> 'Skyward'		25' x 10'	Upright, columnar	Fall Color: rusty orange; deciduous conifer
Accolade Cherry <i>Prunus</i> 'Accolade'		25' x 30'	Broad, low	Almost no fruit; clustered flowers
Amur Chokecherry <i>Prunus maackii</i>		25' x 25'	Upright oval to round	Shiny coppery orange bark; Fall Color: yellow; 1/5" black fruit
Autumn Flowering Cherry <i>Prunus subhirtella</i> 'Autumnalis Rosea'		25' x 22'	Upright, spreading	Blooms spring and fall; Fall Color: yellow/bronze; double flowers
Japanese Cherry <i>Prunus serrulata</i>		25' x 15'	Vase shaped, round	Fall Color: bronze to red
Plant Approved Cultivars Only :				
Kwanzan		30' x 20'	Stiffly vase-shaped	Fall Color: orange/red; rosy pink flowers
Royal Burgundy		20' x 15'	Broadly vase-shaped	Purple leaves; Fall Color: bronze/purple; magenta/pink flowers
Snow Goose Cherry <i>Prunus</i> 'Snow Goose'		20' x 20'	Wider w/ age	Cherry foliage disease resistant; white flowers
Canada Red Chokecherry <i>Prunus Padus</i> 'Canada Red'		25' x 20'	Upright, spreading	leaves emerge green, turn purple in summer. Fall Color: red to reddish purple

ASH

CHERRY

C R A B A P P L E	Crabapple		20' x 20'	Round, upright	Pink to white flowers
	<i>Malus</i>				
	Plant Approved Cultivars Only :				
	Adams		20' x 20'	Round	5/8" red persistent fruit; pink flowers
	Adirondack		18' x 10'	Upright	1/2" red persistent fruit; white flowers
	Centurion		20' x 15'	Narrow, upright	5/8" bright red fruit; rose red flowers
	Indian Summer		18' x 20'	Round	5/8" bright red fruit; rose red flowers
	Prairifire		20' x 20'	Upright, spreading, round	purple leaves; Fall Color: red/green; red fruit; bright pink/red flowers
	Professor Sprenger		20' x 20'	Upright, spreading	1/2" orange/red fruit; pink & white flowers
	Purple Prince		20' x 20'	Rounded	Purple foliage; Fall Color: bronze/green; 3/8"-1/2" maroon fruit
Sentinel		20' x 12'	Narrow, upright	Persistent fruit; white flowers w/ pink tint	
Pink Flowering Dogwood			20' x 20'	Upright, spreading	Fall color: red; pink flowers
<i>Cornus florida</i>					
Kousa Dogwood			20' x 20'	Horizontal, round	Fall Color: red; white flowers
<i>Cornus kousa</i>					
Goldenchain tree			25' x 20'	Vase shaped	Golden yellow long clusters of hanging flowers
<i>Laburnum x watereri</i>					
H A W T H O R N	Crimson Cloud Hawthorn		25' x 18'	Oval w/ upright branches	Resistant to leaf spot; Fall Color: bright red; red flowers
	<i>Crataegus laevigata</i> 'Crimson Cloud'				
	Snowbird Hawthorn		22' x 20'	Upright oval to round	3/8" bright crimson fruit; clustered flowers
	<i>Crataegus x mordenensis</i> 'Snowbird'				
	Thornless Cockspur Hawthorn		25' x 25'	Round, spreading	Fall Color: orange, rusty orange; small white flowers
<i>Crataegus crus-galli</i> 'Inermis'					
Washington Hawthorn		25' x 20'	Broadly oval to round	Fall Color: orange to scarlet; red fruit; white flowers; thorns	
<i>Crataegus phaenopyrum</i>					
Summer Sprite Linden			16' x 8'	Dense, narrow pyramid	Natural dwarf; Fall Color: yellow
<i>Tilia cordata</i> 'Halka'					
M A P L E	Apollo Maple		25' x 10'	Narrow, columnar	Dwarf; Fall Color: yellow/orange to red
	<i>Acer saccharum</i> 'Barrett Cole'				
	Paperbark Maple		25' x 20'	Upright, spreading	Trifoliate leaf, cinnamon bark; Fall Color: red
	<i>Acer griseum</i>				
	Tartarian Maple		25' x 20'	Oval to round	Fall Color: yellow to orange/red; bright red samaras
<i>Acer tartaricum</i>					
Red Cascade Mountainash			18' x 8'	Compact, oval	Fall Color: yellow to orange; small orange/red fruit; white flowers
<i>Sorbus americana</i> 'Dwarfcrowm'					
Gambel Oak			25' x 25'	Rounded	Fall Color: yellow orange to orange red
<i>Quercus gambelii</i>					

Jack Pear <i>pyrus calleryana 'Jaczam'</i>			16' x 10'	Compact upright oval	Fall Color: yellow; white flowers
Allegheny Serviceberry <i>Amelanchier laevis</i>			25' x 15'	Upright oval	Fall Color: orange; edible 3/8" fruit; white clustered flowers
Japanese Tree Lilac <i>Syringa pekinensis or reticulata</i>			20' x 15-20'	Upright spreading	Fall Color: Yellow; creamy white clusters of flowers
Eastern Redbud <i>Cercis canadensis</i>			25' x 30'	Low branching, flat topped	Fall Color: yellow; rosy pink pea flowers
City Sprite Zelkova <i>Zelkova serrata</i>			24' x 18'	Compact oval to vase shape	Fall Color: yellow

CITY OF COEUR D'ALENE APPROVED STREET TREE LIST - LARGE TREES

General Tree Guidelines

The minimum size tree acceptable for planting on public properties is 1 1/4 caliper. In most cases trees are to be selected from the medium tree list. Small trees should only be selected if there are overhead power lines or if the planting space is less than four feet wide. **Large trees** are generally too large for residential properties, but are appropriate next to large commercial buildings or expansive properties. When selecting trees, always remember that there must be adequate room within the right-of-way planting location for the expansion of the trunks and roots.

More information on trees, including pictures of selected trees from this list, is available on the city website at <http://www.cdaid.org/>. Urban Forestry can be found under the **A permit is required** before planting within the right-of-way within the City of Coeur d'Alene. Apply for a free permit on the city website, or call 769-2266.

Key to Approved Uses:

 **Approved for use in Swales**

 **Approved for use under Power Lines**

LARGE TREES (> 50')	USES APPROVED	MATURE SIZE HT X W	TREE FORM	OTHER INFORMATION OF INTEREST
ChampTree Green Ash <i>Fraxinus pennsylvanica</i> 'National 1999'		55' x 40'	Upright spreading, round	Fall Color: yellow; seedless
Bald Cypress <i>Taxodium distichum</i>		55' x 30'	Pyramidal	Deciduous conifer. Fall Color: rusty red.
American Beech <i>Fagus grandifolia</i>		50' x 40'	Broadly oval	Fall Color: golden bronze
Green Beech <i>Fagus sylvatica</i>		50' x 40'	Broadly pyramidal	Fall Color: bronze
Fernleaf Beech <i>Fagus sylvatica</i> 'Asplenifolia'		50' x 40'	Broadly oval	Fall Color: golden brown
Rivers Purple Beech <i>Fagus sylvatica</i> 'Riversii'		50' x 40'	Broadly oval	purple foliage, Fall Color: yellow brown
Northern Catalpa <i>Catalpa Speciosa</i>		50' x 35'	Pyramidal with rounded top, open structure	Tolerant of tough conditions, have large leaves that produce dense shade; does produce seed pods which are messy in the fall, large white flowers.
Kentucky Coffee Tree <i>Gymnocladus dioicus</i>		50' x 35'	branches	bluish-green leaves, late to leaf out in spring, loses leaves early in the fall. Fall Color: yellow.
White Fir <i>Abies concolor</i>		50-70' x 15-30'	Conical, branched to the base	Evergreen; 3-6" cone
Grand Fir <i>Abies grandis</i>		100' x 35'	Long, narrow crown	Evergreen
Nordmann fir <i>Abies nordmanniana</i>		40-60' x 20'	Narrow pyramidal shape with dense branches	Evergreen
Balsam fir <i>Abies balsamea</i>		45-75' x 20-25'	Symmetrically pyramidal	Evergreen

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E L M	Valley Forge American Elm <i>Ulmus Americana</i> 'Valley Forge'		70' x 70'	Vase Shaped, drooping branches	Most resistant to Dutch Elm disease; fall color yellow/brown	
	Chinese Elm <i>Ulmus parvifolia</i>		50' x 50'	Round w/ pendulous branches	aka Lacebark elm; Fall Color: purple	
	Plant Approved Cultivars Only :					
	Allee		50' x 35'	Upright, spreading	Fall Color: yellow	
	Athena		40' x 55'	Round, spreading	Fall Color: bronze/brown	
	Burgundy		50' x 50'	Broad, round	Fall Color: deep burgundy; rapid growth	
	Accolade Elm <i>Ulmus japonica x wilsoniana</i> 'Morton'		70' x 60'	Vase shaped with arching limbs	Fall Color: yellow	
	Commendation Elm <i>Ulmus</i> 'Morton Stalwart'		60' x 50'	Upright oval	Fall Color: yellow	
	Danda Charm Tree Elm <i>Ulmus x wilsoniana</i> 'Morton Red Tip'		70' x 60'	Vase shaped with arching limbs	Fall Color: yellow	
	Homestead Elm <i>Ulmus</i> 'Homestead'		55' x 35'	Upright arching, narrow oval	Fall Color: yellow	
	New Horizon Elm <i>Ulmusjaponica x pumila</i> 'New Horizon'		55' x 40'	Upright oval, slightly arching	Fall Color: yellow	
	Jefferson Elm <i>Ulmus americana</i> 'Jefferson'		70' x 50'	Vase shaped with arching limbs	Fall Color: yellow	
	Pioneer Elm <i>Ulmus</i> 'Pioneer'		50' x 50'	Rounded	Fall Color: yellow	
Princeton Elm <i>Ulmus americana</i> 'Princeton'		65' x 50'	Upright vase shaped	Fall Color: yellow		
Triumph Elm <i>Ulmus</i> 'Morton Glossy'		55' x 45'	Upright oval to vase	Fall Color: yellow		
Ginkgo <i>Ginkgo biolba</i>		40-45' x 15-35'	narrowly to broadly pyramidal	Fall Color: bright golden yellow		
Magnifica Hackberry <i>Celtis</i> 'Magnifica'		50' x 40'	Broadly oval with ascending rather than descending branches.	Has better insect resistance than common Hackberry. Fall Color: yellow		
H E M L O C K	Eastern Hemlock <i>Tsuga canadensis</i>		40-70' x 25-35'	Pyramidal	Evergreen; moist well-drained, acid soils; shade/drought tolerant	
	Western Hemlock <i>Tsuga heterophylla</i>		100' x 50'	Narrow	Largest hemlock; Evergreen; 3/4-1" cone	
	Boulevard Linden <i>Tilia americana</i> 'Boulevard'		50' x 25'	Tall, narrow	Hardy and well suited to street plantings; Fall Color: yellow	

L A R C H	European Larch	70' x 25'	Slender, pyramidal	Does not tolerate air pollution; Fall Color: yellow.
	<i>larix decidua</i>			
	Japanese Larch	70-90' x 25-40'	Open, pyramidal	Fall Color: Yellow; deciduous
	<i>Larix kaempferi</i>			
	Western Larch	70-75' x 20-30'	Narrow, short crown	Fall Color: yellow, gold; deciduous; shade intolerant
	<i>larix occidentalis</i>			
M A P L E	Sugar Maple	50' x 45'	Upright oval to round	Fall Color: orange, red, scarlet
	<i>Acer saccharum</i>			
	Plant Approved Cultivars Only :			
	Bonfire	50' x 40'	Broadly oval	Fast growing; Fall Color: bright orange to red
	Commemoration	50' x 35'	Oval to round	Fall Color: orange to orange/red
	Endowment	50' x 20'	Columnar	Fall Color: bright yellow
	Majesty	50' x 40'	Broadly oval	Fall Color: orange to red
	Green Mountain	45' x 35'	Broadly oval	Hardy; Fall Color: red/orange to red
Wright Brothers	50' x 35'	Oval	Resistant to scorch & frost; Fall Color: yellow/orange to red	
P I N E	Austian Pine	55' x 30'	Broadly pyramidal to rounded	Evergreen
	<i>Pinus nigra</i>			
	Ponderosa Pine	60-100' x 30'	Pyramidal, irregular cylinder w/age	Native E; 3-6" cone
	<i>Pinus ponderosa</i>			
	Southwestern White Pine	50'-80' x 30'	Slender, straight, round	Resists blister rust; record 111' in height; 5-10" cone
	<i>Pinus strobiformus</i>			
	Western White Pine	80' x 35'	Broad	Evergreen
<i>Pinus monticola</i>				
Eastern White Pine	50-80' x 20-40'	pyramidal, horizontal spreading branches	Evergreen, one of the fastest growing pines.	
<i>pinus strobus</i>				
Bloodgood London Planetree	 50' x 40'	Broadly pyramidal	Fall Color: yellow; more resistant to anthracnose than species	
<i>Platanus x acerifolia</i> 'Bloodgood'				
Dawn Redwood	 70' x 25'	Narrow, conical	Deciduous conifer, fast growing. Fall color: rusty orange	
<i>metasequoia glyptostroboides</i>				

OAK VARIETIES

Bur Oak <i>Quercus macrocarpa</i>		55' x 45'	Broadly oval, irregular, open	Fall Color: yellow to yellow/brown
English Oak <i>Quercus robur</i>		50' x 40'	Broad, round, open crown	Adaptable; Evergreen; Fall Color: rusty orange to red
Plant Approved Cultivars Only :				
Westminster Globe Oak		45' x 45'	Round	1-2" long acorns
Skymaster Oak		50' x 25'	Narrow when young, becoming pyramidal	
Forest Green Oak <i>Quercus frainetto</i> 'Schmidt'		50' x 30'	Upright, oval	Glossy deep green leaves; Fall Color: yellow to brown
Pin Oak <i>Quercus palustris</i>		55' x 40'	Pyramidal	Fall Color: rusty orange to red
Red Oak <i>Quercus rubra</i>		Varies	Round	Fall Color: red
Scarlet Oak <i>Quercus coccinea</i>		50' x 40'	Upright spreading, open, oval	Fall Color: red
Shumard Oak <i>Quercus shumardii</i>		50' x 40'	Wide-spreading	Tolerant of wet soil; Fall Color: red/brown
White Oak <i>Quercus alba</i>		45' x 45'	Round	Fall Color: red to red/purple
Shingle Oak <i>Quercus imbricaria</i>		50' x 40'	Broadly oval	Fall Color: yellowish to rusty red
Heritage Oak <i>Quercus x macdonnellii</i> 'Clemons'		50' x 40'	Broadly pyramidal to oval	Dark green glossy foliage; Fall color: yellow
Green Pillar Oak <i>Quercus palustris</i> 'Pringreen'		50' x 15'	Narrowly columnar	Fall color: deep red. Only to be used in narrow planting strips

SPRUCE

Oriental Spruce <i>Picea orientalis</i>		50-60' x 20'	Compact, narrow pyramidal	Protect from harsh winter winds; 2-4" cone; Evergreen
Serbian Spruce <i>Picea omorika</i>		50-60' x 25'	Narrow, pyramidal	Deep, moist, well-drained soil; 1.25-2" cone; Evergreen
Tuliptree <i>Liriodendron tulipifera</i>		50-60' x 30'	Oval	Fast growing; Fall Colors bright yellow
Japanese Zelkova <i>Zelkova serrata</i>		50' x 40'	Upright vase shaped	Fall Color: orange; 1/6" drupe
Plant Approved Cultivars Only :				
Green Vase		50' x 40'	Vase shape w/ arching branches	Fall Color: orange
Halka		50' x 30'	Upright vase shape	Fall Color: yellow

SPECIES RECOMMENDED TO REMOVE FROM APPROVED STREET TREE LIST

MEDIUM TREE LIST			REASON TO REMOVE FROM LIST
	Swedish Columnar Aspen <i>Populus tremula</i>	40' x 10' Upright narrow	Not a long lived tree in Urban settings and has many insect and disease issues. Does well along streams and in natural areas, not a great street tree.
	Sub-alpine Fir <i>Abies lasiocarpa</i>	40' x 25' Narrowly conical, spike like form	Almost every tree in town has been infected with Balsam wooly adelgids, therefore is not a long lived tree if infected, and not treated regularly. Substitute with Frasier fir. Local entomologists are also discouraging planting of this species
M A P L E V A R I E T I E S	Armstrong Maple <i>Acer x freemanii</i>	Varies From oval to upright/narrow	Maples in general have been over planted and have become a significant portion of the City' canopy. If a major pest were to come through species specific to maples, it would be devastating. There are still a couple of maples to choose from on the list, but it is preferred to plant other species. Maples make up over 10% of the inventory of street trees. Ordinance states that no tree shall have over 10%
	Plant Approved Cultivars Only :		
	Autumn Fantasy	50' x 40' Broadly oval	
	Autumn Blaze	50' x 40' Upright branching, oval	
	Morgan	45' x 40' Broadly oval, open habit	
	Red Maple <i>Acer rubrum</i>	Varies Broadly oval to roundto upright and narrow	
	Plant Approved Cultivars Only :		
	Autumn Flame	35' x 35' Dense, round, spreading	
	Bowhall	40' x 15' Upright, narrow	
	Red Sunset	45' x 35' Upright branching, oval	
	Karpick	40' x 20' Narrow, oval w/ age	
	Morgan	45' x 40' Oval, round, open habit	
	Northwood	40' x 35' Broadly oval, round	
	October Glory	40' x 35' Broadly oval, round	
	Scarlet Sentinel	40' x 20' Upright, rather narrow	
Schlesinger	45' x 35' Vase-shaped w/round crown		
Sun Valley	40' x 35' Broadly oval		
	Truncatum & Norway Maple Crosses <i>Acer truncatum x platanoides</i>	Varies Wide, upright, oval	
Plant Approved Cultivars Only :			
Norwegian Sunset	35' x 25' Oval, upright		
Pacific Sunset	30' x 25' Upright, spreading, round		

SMALL TREE LIST				
	Trident Maple <i>Acer buergerianun</i>	20' x 20'	Round	Doesn't grow well in our zone.
P L U M	Krauter Vesuvius Plum <i>Prunus cerasifera 'Krauter Vesuvius'</i>	20' x 15'	Upright	The plums have been over planted and fruit can be very messy. Also create a clearance issue in many areas because of the low crowns. Poor rooting causes many trees to fail. This species has tight branch angles and without regular pruning can fall apart because of weakly attached branches. Substitute with tree from small tree list.
	Mt. St. Helens Plum <i>Prunus 'Frankthrees'</i>	20' x 20'	Upright spreading, round	
	Newport Plum <i>Prunus 'Newport'</i>	20' x 20'	Upright spreading, oval	
	Wireless Zelkova <i>Zelkova 'Schmidtlow'</i>	24' x 36'	Broad spreading vase	This zelkova is too wide for street side planting. Substitute with city sprite zelkova.
LARGE TREE LIST				
	Marmo Maple <i>Acer x freemanii 'Marmo'</i>	55' x 45'	Upright, oval	red maple variety (reason removed from list above)
	Armstrong Red Maple <i>Acer rubrum 'Armstrong'</i>	55' x 20'	Upright	red maple variety (reason removed from list above)

**GENERAL SERVICES COMMITTEE
STAFF REPORT**

DATE: Monday March 10th, 2014
FROM: Kirk Johnson, Information Systems Division
SUBJECT: **Declare attached list of unused I.T. equipment as Surplus**

=====

DECISION POINT:

The Council is requested to declare the attached list of unused I.T. equipment as Surplus, so we may proceed with attempting to auction, recycle, and ultimately dispose of the equipment.

HISTORY:

The equipment on the list has been replaced due to failure, or due to performance issues. Any equipment in working condition is offered to nonprofit agencies after the equipment has been posted online for a minimum of two weeks.

Any equipment that contained data has undergone erasing by method of overwriting the device with 0's in three passes. Any devices that contained data and are now inoperable will be destroyed once the item is declared surplus.

FINANCIAL ANALYSIS:

The equipment on the attached list will likely be found to be of nominal value after being offered as surplus on our website, and will need to be recycled. Nominal value is a current value of zero or a current value of less than what it would cost to dispose of the surplus item at an auction or refuse site.

PERFORMANCE ANALYSIS:

Our allotted storage space for surplus equipment is full. We need to declare the items in this space as Surplus so we can free up needed space.

DECISION POINT/RECOMMENDATION:

Declare the attached list of I.T. equipment as surplus so we can begin the disposal process.

3/5/2014

City of Coeur d Alene I.T. Surplus Equipment

Type	Manuf			Destruct Method
Asset #	Model	Notes	Serial #	Date Destroyed
Server 3112	HP ProLiant DL360 G4	End of Life.	USM51001PB	
Monitor 2047	AOC Plug and Play Monitor	EOL	0533ABA011618	
Monitor 2046	VHTeck Plug and Play Monitor	EOL	565402220119	
Monitor 2487	Acer Plug and Play Monitor	EOL	ETL210213544200190ED12	
Monitor 2303	Acer Plug and Play Monitor	EOL - 17"	ETL180910253000901PQ43	
Monitor 2542	Samsung Default Monitor	EOL	NB21HCHX703647J	
Monitor 2867	Acer Plug and Play Monitor	EOL - 17"	ETL460C148624040DB4001	
Monitor 2479	Acer Plug and Play Monitor	EOL	099802198992	
Monitor 2306	Default Monitor	EOL - 17" -	L719EAS955K01245	
Monitor 2902	Acer Plug and Play Monitor	EOL	ETL480B13554800645RH03	
Desktop 2243	VIAK8T AWRDACPI	EOL - Old AMD	NONE	
Monitor 2553	Acer Plug and Play Monitor	EOL	ETL180910253400AD1PQ43	
MDC 2407	Matsushita Electric Indus: CF-18KHHZXBM	EOL	6AKSA70995	
Server 2318	IBM CORPORATION -[88362SU]-	EOL	KQBBT8H	
Monitor 2270	AOC Plug and Play Monitor	EOL - 17"	685417182244	
Monitor 2681	Acer Plug and Play Monitor	EOL - 17"	099802519902	
Monitor 2894	Optiquest Plug and Play Monitor	EOL	Q4A062623171	

City of Coeur d Alene I.T. Surplus Equipment

Type	Manuf				Destruct Method
Asset #	Model	Notes		Serial #	Date Destroyed
MDC 2419	Matsushita Electric Indus' CF-18KHHZXBM	EOL		6AKSA70859	
MDC 2220	Matsushita Electric Indus' CF-18KHHZXBM	EOL		V	
MDC 2410	Matsushita Electric Indus' CF-18KHHZXBM	EOL		6AKSA70871	
MDC 2219	Matsushita Electric Indus' CF-18KHHKXBM	EOL		6BKYB73727	
Server 3111	HP ProLiant DL320 G2	EOL			
MDC 2429	Matsushita Electric Indus' CF-18KHHKXBM	EOL		6BKYB72820	
MDC 2424	Matsushita Electric Indus' CF-18KHHZXBM	EOL		6AKSA70667	
MDC 2642	Matsushita Electric Indus' CF-18NDHZXVM	EOL -		6EKSA99299	
Monitor 2018	Plug and Play Monitor	EOL - 15"		T5YB27AG56453	
MDC 2218	Matsushita Electric Indus' CF-18KHHKXBM	EOL -		6BKYB72784	
MDC 2408	Matsushita Electric Indus' CF-18KHHZXBM	EOL		6AKSA70841	
MDC 3562	Matsushita Electric Indus' CF-18KHHKXBM	EOL		6BKYB72808	
MDC 3639	Matsushita Electric Indus' CF-18KHHZXBM	EOL		6AKSA70848	
Desktop 3247		EOL		MXL7281518	
Monitor 2865	Acer AL1716	EOL - 17"		ETL5108174551019EBPK13	
MDC 2221	Matsushita Electric Indus' CF-18KHHKXBM	EOL		6BKYB72839	
Laptop 2846	TOSHIBA TECRA A8	EOL		Z6084786H	

City of Coeur d Alene I.T. Surplus Equipment

Type Asset #	Manuf Model	Notes	Serial #	Destruct Method Date Destroyed
Monitor 2307		EOL - 17"	L719EAS955K01235	
Monitor 2678	Acer	EOL - 17"	ETL460C148628C59E4001	
Monitor 2282	Acer	EOL - 17"	ETL34090045120139DPQ10	
Monitor 2231	Acer 1706	EOL - 17"	ETL3409004433012F5PQ10	
mDC 2420	Matsushita Electric Indusl CF-18KHHZXBM	EOL	6AKSA70702	
MDC 2405	Matsushita Electric Indusl CF-18KHHZXBM	EOL	6AKSA70877	
MDC 2411	Matsushita Electric Indusl CF-18KHHKXBM	EOL	6BKYB72759	
Server 3118	HP ProLiant DL320 G5	End of Life	MX2651001G	
Server 3119	HP ProLiant DL320 G5	End of Life	MX2650002L	
Monitor 2340	KDS 17"	EOL - 17"	FGWD45270751U	
MDC 2430	Matsushita Electric Indusl CF-18KHHKXBM	EOL	6BKYB72781	
Monitor 2896	optiquet q7	EOL	Q4A062623212	
Monitor 2486	ACER AL1715	EOL	ETL210213544200160ED12	
Monitor 2877	MICROTEK 710S	EOL	S2CF511617	
Desktop 2824	INTEL_ DH61BE__	EOL - Empty case		
Printer 3525	Hewlett Packard P3005DN	EOL -	CND1N40378	
Monitor 3105	Dell E178FPC	EOL - 17"	CN0TP219641807653FVS	

City of Coeur d Alene I.T. Surplus Equipment

Type Asset #	Manuf Model	Notes	Serial #	Destruct Method Date Destroyed
Network Devi 2911	NetGear FSM750S	EOL	FM70242DB005967	
Network Devi 3267	NetGear FSM750S	EOL	FM70134DB004057	
Monitor 1769	Microtek C593	EOL -15"	S32F503594	
Network Devi 3107	Tsunami 10 Mb Radio tsunami 10 Mb Radio	EOL	00130837	
Network Devi 3106	Tsunami 10 Mb Wireless Tsuname 10 Mb Wireless Rac	EOL	00123403	
Desktop 3173	Dell Inc. Dell DM061	EOL		
Server 3129		EOL	3129	
Server 3128		EOL	3128	
Server 3124		End of Life	3124	
Server 3135		EOL	3135	
Server 3138		EOL -	3138	
Server 3729		End Of Life	MX273802X1	
Server 3114		End of Life	MX272801GK	
Server 3122		End of life.	USM52000YW	
Server 3113		End of Life	MX272600JV	
Server 3154		EOL	3154	
server 2768		EOL	2768	

City of Coeur d Alene I.T. Surplus Equipment

Type	Manuf	Notes	Serial #	Destruct Method
Asset #	Model			Date Destroyed
Server 3137		EOL	3137	
Server 3136		EOL	3136	
Network Devi 2910	iPrism iPrism	EOL - iPrism	69541	
Desktop 1654		EOL - Case & MB		
Desktop 3245		EOL	MXL72815HN	
Monitor 2269	AOC 17	EOL - 17"	1174CBA084045	
Printer M1	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M2	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M3	Miscellaneous	Box of old IDE DVD"s		
		Box of old IDE DVD's		
Printer M4	Miscellaneous	Box of old IDE DVD"s		
		Box of old IDE DVD's		
Printer M5	Miscellaneous	Box of old IDE DVD"s		
		Box of old IDE DVD's		
Printer M6	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M7	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M8	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M9	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M10	Miscellaneous	Box of old motherboards		
		Box of old motherboards		
Printer M11	Miscellaneous	Box of old motherboards		
		Box of old motherboards		

City of Coeur d Alene I.T. Surplus Equipment

Type	Manuf	Notes	Serial #	Destruct Method
Asset #	Model			Date Destroyed
Printer M12	Miscellaneous	Box of old motherboards		
Printer M13	Miscellaneous	Box of old motherboards		
Printer M14	Miscellaneous	Box of old IDE DVD's		
Printer M15	Miscellaneous	Box of old motherboards		
Printer M16	Miscellaneous	Box of old motherboards		
Monitor 2483	Acer 17	EOL - 17"	ETL340900451201325P	
Desktop 2897		EOL	DJH7TB1	
Desktop 2940		EOL - Empty Case		
Desktop 2399		EOL - Empty case		
Desktop 2437		EOL - Empty case		
Desktop 3307		EOL - Empty case		

**PUBLIC WORKS COMMITTEE
STAFF REPORT**

DATE: March 10, 2014
FROM: Terry W. Pickel, Assistant Superintendent, Water Department
SUBJECT: Award Bid for Truck Cab/Chassis

=====

DECISION POINT:

Staff requests a motion for Council approval to award a bid for purchase of a new Ford F650 crew cab/chassis to Lake City Ford.

HISTORY:

An F550 crew cab/chassis truck was purchased from Lake City Ford in 2005. A utility body, hydraulic crane and compressor were installed on the truck as part of the original bid/purchase. Unfortunately, as this vehicle was one of a fairly new series in the vehicle line, the 6.0 liter Powerstroke engine series proved to be problematic and the pickup grade automatic overdrive transmission to be inadequate for the constant heavy load carried by this vehicle. To date, the turbocharger has been replaced 3 times and the automatic transmission has been replaced twice. Staff proposes to replace the existing lighter duty Class 5 truck with a heavier duty Class 6 truck and remount the existing utility body and a larger air compressor to adequately run the pneumatic tools used for water main maintenance and service installation.

FINANCIAL ANALYSIS:

Staff generated a set of bid specifications for a new class 6 crew cab/chassis with the intention to use the existing utility body, crane and hydraulic system. Bids were solicited from local truck vendors. The following bids were received: Lake City Ford for an F650 at \$61,505.10, Freedom Truck Centers for a Freightliner M2-106 at \$67,950.00, Husky International for a Durastar at \$70,983.95 and Western States Equipment for a Durastar at \$73,965.98. There is currently a budget line item of \$75,000.00 for purchase of this vehicle. Staff proposes to surplus the existing truck cab/chassis and either make it available to other departments or sell at auction.

PERFORMANCE ANALYSIS:

The new Class 6 Ford F650 truck crew cab/chassis with a gross vehicle weight (GVW) rating of 26,000 pounds will replace the existing class 5 Ford F550 with a GVW rating of 17,500 pounds allowing for a substantially increased load carrying capability and towing capacity. The proven Cummins power plant and heavy duty Allison automatic transmission should provide the rugged dependability required for severe duty vehicles such as this application. There were several exceptions taken to the bid specifications by most of the truck suppliers. While this truck will have a longer frame, heavier duty frame and a longer delivery date than specified, staff determined it will meet the needs of our application.

DECISION POINT/RECOMMENDATION:

Staff requests a motion for City Council approval to award the low bid of \$61,505.10 for the purchase of a new Ford F650 Class 6 crew cab/chassis service installation truck to Lake City Ford.

REPORTFORM/TWP/TRUCK CAB/CHASSIS/3-10-14

ANNOUNCEMENTS

Memo to Council

DATE: March 6, 2014

RE: Appointments to Boards/Commissions/Committees

The following reappointments are presented for your consideration for the March 18th Council Meeting:

GEORGE IVES
MIKE PATANO
HEATHER BOWLBY

DESIGN REVIEW COMMISSION
DESIGN REVIEW COMMISSION
DESIGN REVIEW COMMISSION

Data sheets for these current members have been requested.

Sincerely,

Amy Ferguson
Executive Assistant

cc: Renata McLeod, Municipal Services Director
Sarah Nord

Memo to Council

DATE: March 5, 2014

RE: Appointments to Boards/Commissions/Committees

The following appointment is presented for your consideration for the March 18th Council Meeting:

PETE STAYTON

URBAN FORESTRY COMMITTEE

A copy of the data sheet is in front of your mailboxes.

Sincerely,

Amy Ferguson
Executive Assistant

cc: Renata McLeod, Municipal Services Director
Katie Kosanke, Urban Forester

OTHER COMMITTEE MINUTES
(Requiring Council Action)

March 10, 2014
GENERAL SERVICES COMMITTEE
MINUTES
12:00 p.m., Library Community Room

COMMITTEE MEMBERS

Ron Edinger, Chairperson **ABSENT**
Steve Adams, acting Chair
Amy Evans

CITIZENS

Dean Haagenson
Terry Lee, Artist
Gary Stinnett, Porky G's

STAFF

Steve Anthony, Recreation Director
Renata McLeod, City Clerk
Katie Kosanke, Urban Forester
Kirk Johnson, I.T. Net Administrator
Wendy Gabriel, City Administrator
Juanita Knight, Senior Legal Assistant
Keith Erickson, Communications Coordinator

Item 1. Acceptance of Art Donation from Dean and Cindy Haagenson.
(Agenda Item)

Steve Anthony presented a request for approval to accept the donation of an art piece by Dean Haagenson.

Mr. Anthony stated in his staff report that Dean Haagenson approached the Arts Commission concerning the donation of an art piece to the City. In 2012 the City adopted a policy and procedure for accepting the donation of art work. This will be the second donation to the City. The Arts Commission has discussed this item and recommends the acceptance of the donation. The value of the piece is \$50,000.00. The artist is Terry Lee and the donation will not result in any additional expense to the City as Mr. Haagenson has agreed to pay for all installation costs and will deposit \$150 into the Arts Commission Maintenance Budget.

Terry Lee presented a maquette of the art piece. Mr. Lee described the estimated dimensions and it will be made of a skeletal structure of steel and then foam. From the foam he will carve it into the shape then apply a wax/clay mixture to the external side of the foam and carve it into the art. When done a mold will be made so it won't be damaged in transport to the foundry where it will take approximately 3 months to cast it into metal. It will be bronze weighing from 300-350 lbs. It will be attached to a base that will go into cement so it cannot be lifted off.

Dean Haagenson said the motivation on his part is that he believes very strongly that those who work with their hands and do things in our society are not adequately appreciated. He said these are the people that make our country work. Mr. Haagenson said h has a vision of a statement that would be placed with the art stating "To the Farmers, loggers, miners, construction workers, and all those who build American. Thank you. You have made our country great and prosperous."

Councilmember Adams thanked Mr. Haagenson and his wife for this donation. He said it is his opinion this is how public art should be done, through donation and private contribution.

Councilmember Evans also thanked Mr. Haagenson for their huge generosity and she looks forward to seeing the piece at McEuen.

MOTION: by Councilmember Evans, seconded by Councilmember Adams, to recommend that Council accept the generous donation of an art piece entitled "The Working Man" from Dean and Cindy Haagenson.

Item 2. Approval of Lease Agreement with Gary Stinnett d/b/a Porky G's.
(Consent Resolution 14-011)

Steve Anthony is requesting approval to grant another one-year lease and approval of a lease agreement with Gary Stinnett d/b/a Porky G's for the Memorial Field Concessions. Mr. Anthony said this will be the third season for Mr. Stinnett. Last year went smoother than the first year and they are hoping this year will be even better. This service provides a tremendous service for the users of both Memorial Field and the City Park.

Councilmember Adams said he feels the lease is a little high. Mr. Stinnett said it is, what it is. By increasing the ice-cream sales last year they were able to generate more income. The additional parking will also help.

MOTION: by Councilmember Evans, seconded by Councilmember Adams, to recommend that Council adopt Resolution No. 14-011 granting an additional one-year lease & approving a lease agreement with Gary Stinnett d/b/a Porky G's for the Memorial Field Concession.

Item 3. Approval of an Amendment to the Grant Administration Services Contract with Panhandle Area Council to provide for monthly payments.
(Consent Resolution 14-011)

Renata McLeod is requesting Council approve a Contract amendment to Section 8, entitled "Compensation" to provide monthly payments to Panhandle Area Council.

Mrs. McLeod stated in her staff report that on May 7, 2013 the City Council adopted Resolution No. 13-027 approving a Contract with Panhandle Area Council (PAC) for grant services. Section 8, entitled "Compensation," of the Contract set forth quarterly payments. PAC has requested that the Contract be amended to provide monthly payments. This will provide PAC with the monthly cash flow that they need.

MOTION: by Councilmember Evans, seconded by Councilmember Adams, to recommend that Council adopt Resolution No. 14-011 approving an amendment to the Panhandle Area Council grant administration Contract to amend Section 8, entitled "Compensation" to provide monthly payments.

Item 4. Approval of the revision to the approved street tree list as recommended by the Urban Forestry Committee.
(Consent Calendar)

Katie Kosanke is requesting Council approve the recently amended street tree list designating which tree species can be planted within the public right-of-ways within the City. Mrs. Kosanke added that both the Urban Forestry Committee & Parks and Recreation Commission have approved the list.

Mrs. Kosanke stated in her staff report that the urban forestry ordinance specifies, "No species other than those included in the list may be planted as a public tree without prior approval of the City Council .. " The urban forestry ordinance specifies, "A list of the official public tree species for the City of Coeur d'Alene shall be established by resolution of the City Council." The draft revision includes the following changes:

- Additional evergreen species are included for street tree use where room allows, making it possible to retain more of a native look within the city.
- Some "new" species and cultivars are included in the list, giving more selections.
- Some species were removed from the list due to nuisance factors and/or pest issues.

The urban forestry ordinance also specifies, "A variety of species shall be recommended so that no single species shall exceed ten percent (10%) of the total tree population in the city". For that reason, several maple species were removed from the list including Norway maple crosses since Norway maples make up 12.7%. Red maples and red maple crosses make up 10.2%. All maple trees combined make up over 27% of the total number of street trees. There are currently more than 21,000 street trees inventoried. Having a diversity of species is important since pest problems are generally species specific. If there is an outbreak of a major pest, it can easily move from tree to tree and cause significant damage. There may be instances when planting one of the species removed from the list is allowed, for example a replacement tree within a uniform planting in a commercial or homeowner's association area.

Councilmember Evans expressed her appreciation to Mrs. Kosanke and the Urban Forestry Committee for their hard work on updating this list. Councilmember Adams concurred.

MOTION: by Councilmember Evans, seconded by Councilmember Adams, to recommend that Council adopt the revised street tree list designating which tree species can be planted within the public right-of-ways within the city as presented.

**Item 5. Approval to declare Information Technology equipment as surplus.
(Resolution No. 14-011)**

Kirk Johnson is requesting Council approve a request to declare the prepared list of unused I.T. equipment as surplus and direct staff to proceed with auction, recycle, and / or ultimately disposing of the equipment. Mr. Johnson said the allotted storage space for surplus equipment is full. The equipment on the list has been replaced due to failure, or due to performance issues. Any equipment in working condition is offered to nonprofit agencies after the equipment has been posted online for a minimum of two weeks. Any equipment that contained data has undergone erasing by method of overwriting the device with 0's in three passes. Any devices that contained data and are now inoperable will be destroyed once the item is declared surplus. Mr. Johnson added that the equipment will likely be found to be of nominal value after being offered as surplus on the website, and will need to be recycled. Nominal value is a current value of zero or a current value of less than what it would cost to dispose of the items at auction or refuse site.

Councilmember Evans asked how often I.T. goes through this process. Mr. Johnson said every-other-year as staff would try to find recyclers to take the equipment so staff had to sit on a mountain of it before they could get a recycler to come in and pick it up. In the last year Kootenai County finally has electronic waste recycling out at the transfer station so staff has been able to take stuff to them.

MOTION: by Councilmember Evans, seconded by Councilmember Adams, to recommend that Council adopt Resolution No. 14-011 to declare the presented equipment as surplus and authorize the Information Technology staff to begin the disposal process of the surplus equipment.

The meeting adjourned at 12:20 p.m.

Respectfully submitted,

Juanita Knight
Recording Secretary

STAFF REPORT

DATE: March 10th
TO: General Services Committee
FROM: Steve Anthony, Recreation Director
SUBJECT: Donation of Art Piece by Dean Haagenson

Decision Point:

The Arts Commission is requesting the General Services Committee authorize the Legal Department to prepare documents to accept the loan of an art piece entitled “The Working Man”.

History:

Dean Haggenson has approached the Arts Commission concerning the donation of an art piece to the city. The city does have a policy to accept the donation of and art. In 2012 the City Council passed a policy and procedure for accepting the donation of art work. This will be the second donation of an art piece to the city. The Arts Commission has discussed this item and recommends the acceptance of the donation of the art piece.

Financial Analysis: The value of the piece is \$50,000.00. The artist is Terry Lee and the donation of the art work to the city will not result in any additional expense to the city as Mr. Haagenson has agreed to pay for all installation costs and will deposit \$150.00 into the Arts Commission Maintenance Budget.

Performance Analysis:

The Council has adopted a policy that allows the City of Coeur d’Alene to accept the donation of art pieces. Mr. Haggenson art piece meets all the criteria. Mr. Lee has met with the Arts Commission and Recreation staff concerning the donation of the art piece and the location. The piece will be located within McEuen Park and the site will be determined at a later date.

Decision Point:

That the General Services Committee authorize the legal Departments to prepare document to present to the City Council regarding the loan of the art piece entitled “The Working Man” commissioned by Dean Haagenson.



APPLICATION FOR DONATION OR LOAN OF ARTWORK TO THE CITY OF COEUR D'ALENE

Thank you for your interest in donating/loaning artwork to the City of Coeur d'Alene. Please complete and submit this application to the City of Coeur d'Alene Arts Commission, c/o City Hall, 710 E. Mullan Avenue, Coeur d'Alene, ID, 83814. Contact city staff at (208) 769-2249 for assistance. Additional sheets may be attached as needed. The City reserves the right to request additional information in order to process a donation/loan proposal.

DONOR/LENDER				
Name(s) <i>D. DEAN HAAGENSON / CINDY M. HAAGENSON</i>				
Address <i>3133 E. LANCASTER</i>				
City <i>HAYDEN</i>	State <i>ID.</i>	Zip Code <i>83835</i>	Country <i>USA</i>	
Phone <i>772-9753</i>	Fax	Email <i>CD HAAGENSON @ GMAIL.COM</i>		
Credit Line – Provide the donor/lender's name as it should appear in labels, publications and publicity. <i>DEAN & CINDY HAAGENSON</i>				
If this application is for a partial interest donation/loan, explain the proposed terms. (Unless otherwise indicated by the donor/loaner, the City will assume that donation proposals are absolute.) NA				
If this application is for a restricted donation/loan, explain the proposed terms. (Unless otherwise indicated by the donor/loaner, the City will assume that donation/loan proposals are unrestricted.) NA				
Conflict of Interest – Disclose whether the donor/lender has any active contracts with the City or is involved in any stage of negotiations for a City contract. NA <i>THE COMPANY (CNI) OF WHICH I AM AN OWNER IS THE CONTRACTOR ON MCGEE'S PARK</i>				
ARTIST				
Name <i>TERRY LEE</i>			Alias (if applicable)	
Birth Date <i>9/1/48</i>		Death Date (if applicable) NA		
Address <i>1506 W LACEY AVE.</i>				
City <i>HAYDEN</i>	State <i>ID</i>	Zip Code <i>83835</i>	Country <i>USA</i>	
Phone <i>659-4182</i>	Fax	e-mail <i>TERRY LEE STUDIO @ GMAIL.COM</i>		
Website				
Artist Representation/Gallery Name (if applicable) NA <i>TERRY LEE STUDIO</i>				
Artist Representation/Gallery Address <i>SEE ABOVE</i>				
City	State	Zip Code	Country	
Phone	Fax	Email		

Website	
For donation/loan of commissioned artwork, please explain the method for the selection of the artist. TERRY LEE WAS KNOWN TO ME AND I SELECTED HIM.	
ARTWORK	
Title TRIBUTE TO AMERICAN WORKERS	
Artwork type (e.g. painting, sculpture, etc.) Sculpture	Medium BRONZE
Description FULL SIZE DEPICTION OF A RUGGED WORKING MAN.	
Period/Date PRESENT	* Dimensions and Weight
* Finishes applied to surface BRONZE - SEALED W LACQUER	
* Construction technique(s) CAST BRONZE	
If this artwork is part of an edition, what is the edition number and the total number of the edition? No	
If this artwork is part of a series, what is the total number in the series? No	
If this artwork is part of a pair or a group, what is the total number in the pair or group? No	
Describe frame, if any.	Describe base or pedestal, if any. Granite Base
* Describe any accompanying accessories. BRONZE PLAQUE AT BASE "TO THE FARMERS, LOGGERS, MINERS, CONSTRUCTION WORKERS AND ALL WHO BUILD AMERICA, THANK YOU, YOU HAVE MADE OUR COUNTRY GREAT & PROSPEROUS."	
Current location of artwork UNDER CONSTRUCTION	
(Optional) Proposed City-owned site for placement	
For memorials, describe the person or event to be commemorated.	

ARTWORK HISTORY

Provenance/Past Owners – List all past owners and period of ownership for each.
NA

Exhibition History – List the exhibition history including exhibition titles, venues, and dates for each.
Part of the Downtown Coeur d'Alene ArtCurrents program
N/A

Publications and References – List all publications about and references to the artwork.
N/A

COPYRIGHT OWNERSHIP

Name of current copyright owner: TERRY LEE Title: ARTIST

Address: 1504 W LACEY AVE

City: HAYDEN State: ID Zip Code: 83835 Country: USA

Phone: 659-4182 Fax: Email: TERRY LEE STUDIO & GALLERY.COM

If the donor/lender is the current copyright owner, does the donor intend to transfer the copyright to the City of Coeur d'Alene should the donation/loan be accepted by the City?

ARTWORK VALUATION

Fair Market Value \$ 50,000

CONDITION

Describe the current condition of the artwork noting any existing breaks, tears, scratches, abrasions, paint losses, or other insecurities or defects in the artwork.
NONE

If the artwork has been conserved, describe the conservation treatment.
N/A

Provide recommendations for routine maintenance of artwork. Indicate whether these recommendations were provided by a conservator.
WASH & HOSE OFF ; TOUCH UP W COLOR IF NEEDED

Provide recommendations for security, installation, transportation and/or storage.

* 4 LAG BOLTS IN BASE & SET IN CONCRETE AND ANCHOR

For donations of commissioned artwork, please outline the installation plan.

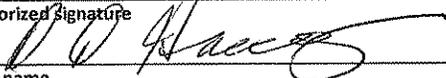
OTHER REQUIRED MATERIALS

Please submit the following materials along with this completed form.

- * • Artist's resumé and bio (SEPARATE COVER)
- Digital, color images of existing artwork
- (Optional) images of proposed site for artwork
- * • Itemized list of any costs to be borne by the City for transportation, installation, exhibition, operation, maintenance, conservation, and/or security
- Formal, written appraisal for any artwork with a fair market value of \$10,000 or more
- Condition report, if available
- Conservator's report, if applicable
- Proof of authenticity, if available
- Any other information relevant to the artwork

* NONE

DONOR'S/LENDER'S AUTHORIZATION TO INITIATE A DONATION/LOAN REVIEW

Authorized signature 	Title N/A
Print name D. DEAN HARGENSON	Date 2/8/14
COMMISSION STAFF ONLY	
Received by	Date

OTHER BUSINESS

COUNCIL BILL NO. 14-1000
ORDINANCE NO. 3477

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING A PORTION OF FOSTER AVENUE RIGHT-OF-WAY IN THE FOREST HEIGHTS SUBDIVISION, RECORDED IN BOOK "B" OF PLATS, RECORDS OF KOOTENAI COUNTY, IDAHO, GENERALLY DESCRIBED AS THE LANDSCAPE AREA BETWEEN THE EXISTING SIDEWALK AND THE EXISTING COUNTY PARKING LOT; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after public hearing, the City Council finds it to be in the best interests of the City of Coeur d'Alene and the citizens thereof that said portion of right-of-way be vacated; NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. That the following described property, to wit:

Legal description, drawing and, area photo, attached as Exhibits "A, B, & C"

be and the same is hereby vacated.

SECTION 2. That said vacated right-of-way shall revert to the adjoining property owner to the south.

SECTION 3. That the existing rights-of-way, easements, and franchise rights of any lot owners, public utility, or the City of Coeur d'Alene shall not be impaired by this vacation, as provided by law, and that the adjoining property owners shall in no manner place any obstruction over any public utilities.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

APPROVED by the Mayor this 18th day of March, 2014.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. 3477
FOSTER AVENUE RIGHT-OF-WAY VACATION

The City of Coeur d'Alene, Idaho hereby gives notice of the adoption of Coeur d'Alene Ordinance No. 3477, vacating a portion of Foster Avenue right-of-way.

Such right-of-way is more particularly described as follows:

Attached Exhibits "A, B, & C"

The ordinance further provides that the City of Coeur d'Alene shall retain drainage easements, utility easements and easements for sidewalk/pedestrian access within the rights-of-way hereby vacated and provides that the ordinance shall be effective upon publication of this summary. The full text of the summarized Ordinance No. 3477 is available at Coeur d'Alene City Hall, 710 Mullan Avenue, Coeur d'Alene, Idaho 83814 in the office of the City Clerk.

Renata McLeod, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, am a Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. 3477, V-14-1 Foster Ave., and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 18th day of March, 2014.

Warren J. Wilson, Chief Civil Deputy City Attorney



October 23, 1013

Revised Legal Description
Proposed Milwaukee Avenue Vacation

A tract of land located in Section 14, Township 50 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, being a portion of Forest Heights, as recorded in Book B Page 82, records of Kootenai County, being further described as follows:

BEGINNING at the northwest corner of Block 21, said point being the True Point of Beginning;

Thence North 89° 10' 11" West along the extension of the southerly right-of-way of Milwaukee Avenue 60.00 feet to the northeast corner of Block 22;

Thence North 60° 35' 03" West 125.40 feet along the northerly line of that certain tract of land described in the right-of-way vacation, City of Coeur d'Alene Ordinance #327, recorded in Book 105 Page 411, recorded on February 5, 1980;

Thence continuing along the northerly boundary of said Ordinance #327 the following courses:

North 89° 13' 14" West 15.00 feet;

North 00° 43' 42" East 3.51 feet;

North 89° 10' 11" West 109.64 feet;

North 00° 41' 58" East 10.82 feet to a found iron pin with SurvCap illegibly marked ;

Thence North 00° 41' 58" East 3.07 feet to the southerly edge of existing sidewalk along the south side of Milwaukee Avenue;

Thence southeasterly along said southerly edge of existing sidewalk the following courses:

South 71° 38' 52" East 17.41 feet;

Thence South 88° 32' 38" East 32.63 feet;

Thence South 89° 22' 37" East 29.57 feet;

Thence South 88° 20' 13" East 15.17 feet;

Thence South 84° 31' 40" East 16.14 feet;

Thence South 78° 16' 15" East 18.84 feet;

Thence South 72° 03' 16" East 17.94 feet;

Thence South 68° 17' 55" East 38.11 feet;

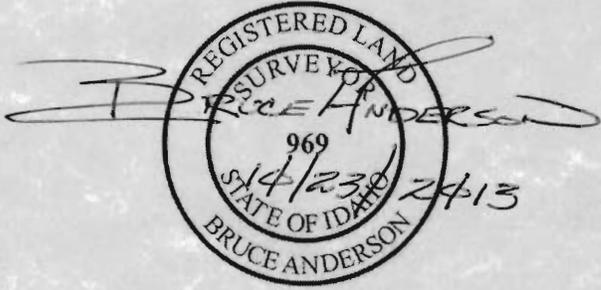
Thence South 68° 08' 48" East 102.05 feet;

Thence South 72° 13' 59" East 8.87 feet;

Thence South 87° 18' 20" East 9.63 feet;

Thence leaving said sidewalk South 8.45 feet to the True Point of Beginning.

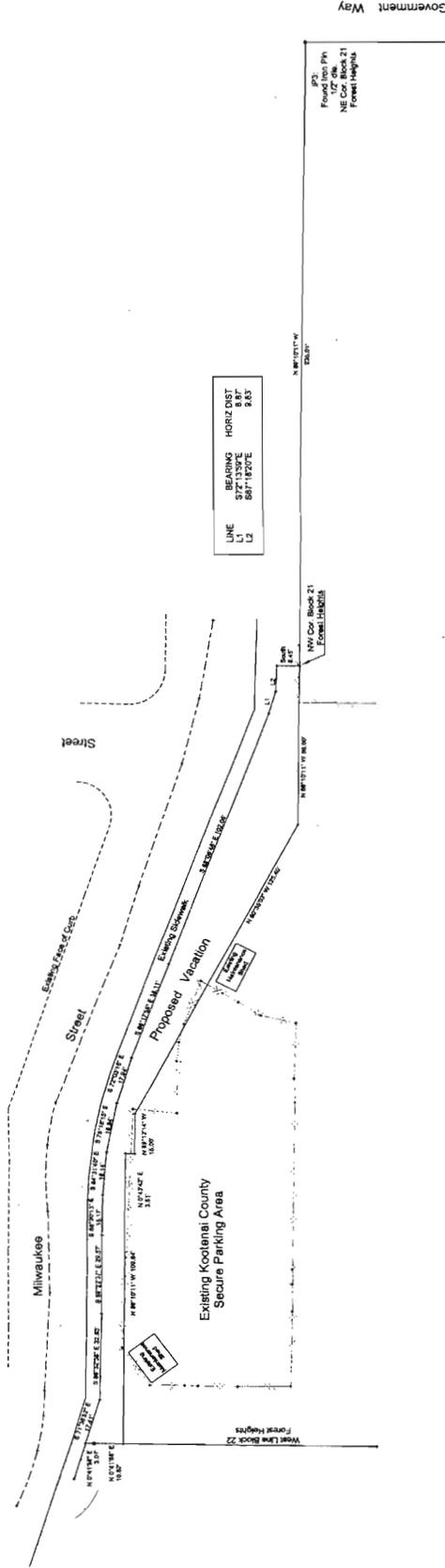
Said tract contains 4089 square feet..



Milwaukee Avenue
Proposed Vacation
for Kootenai County



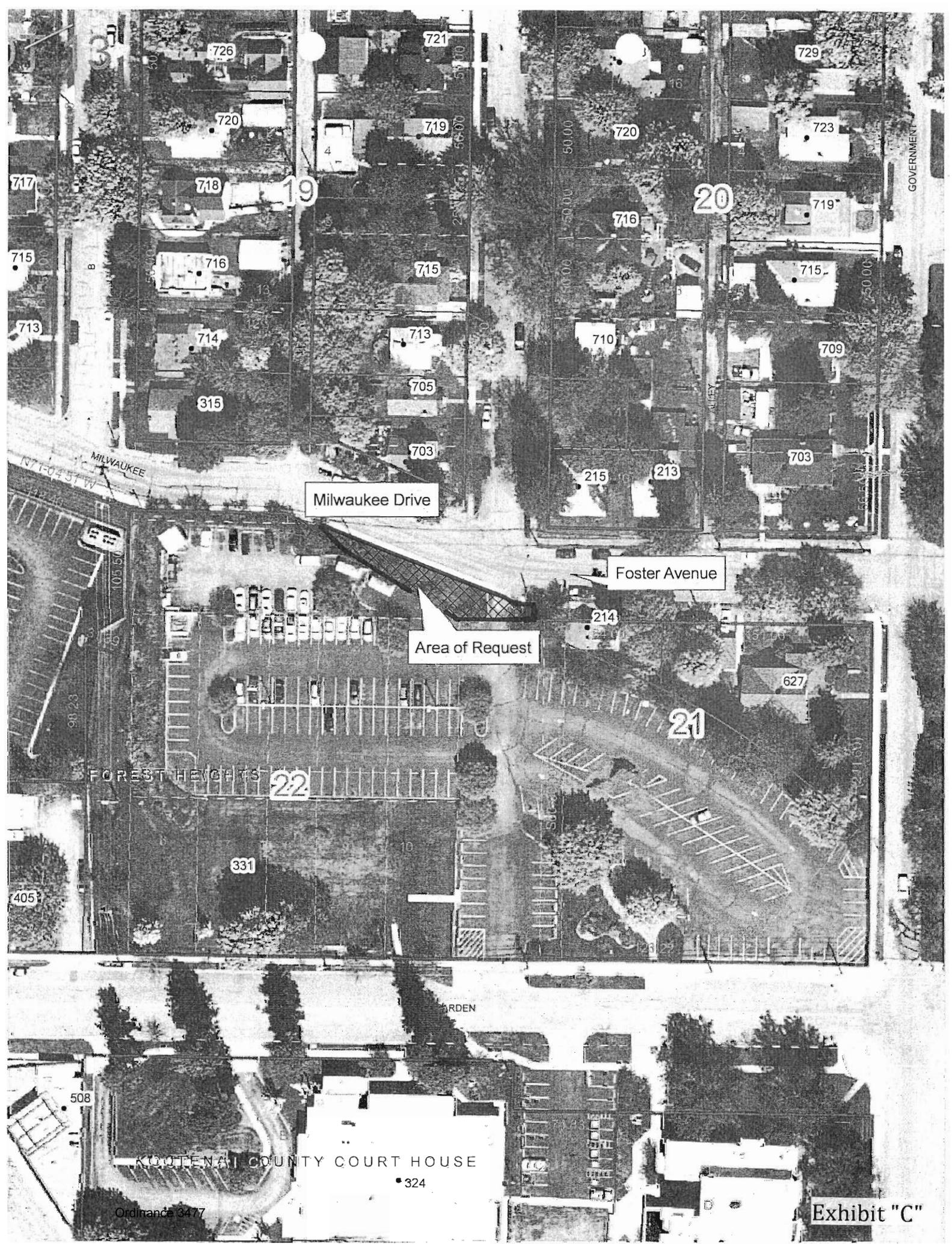
0 30'
Scale: 1 inch = 30 feet



I, Bruce Anderson, Kootenai County Surveyor, LS 969, State of Idaho hereby certify that this survey is based upon an actual survey of the ground by me, and that this survey was conducted in accordance with Idaho Code 31 - 2709, 54 - 12, 55 - 16, and 55 - 19 as they pertain to surveys.



FILE NAME	COURTHOUSE PARKING LOT.TRV	DRAWN BY
SCALE	DATE	DS-25-2013
30 Feet	REVISION	SHEET
\$,000	1/1	1/1



Milwaukee Drive

Foster Avenue

Area of Request

KOOTENAI COUNTY COURT HOUSE

Ordinance 3477

Exhibit "C"

COUNCIL BILL NO. 14-1001
ORDINANCE NO. 3478

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING INGRESS/EGRESS, UTILITY AND TRAIL EASEMENTS IN THE RIVERSTONE WEST 1ST ADDITION SUBDIVISION, RECORDED IN BOOK "J" OF PLATS, PAGES 488/A, RECORDS OF KOOTENAI COUNTY, COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; GENERALLY DESCRIBED AS THOSE EASEMENTS SITUATED IN TRACT "C" OF SAID PLAT; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE, AND, PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after public hearing, the City Council finds it to be in the best interests of the City of Coeur d'Alene and the citizens thereof that said easements be vacated; NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. That the following described easements, to wit:

Attached Exhibits "A, B, C, D, E, & F"

be and the same is hereby vacated.

SECTION 2. That said vacated easements shall be relinquished, released, revoked, and, abandoned, and, the current owners of the property affected by said easements, their heirs and assigns, shall be the beneficiaries of the vacation.

SECTION 3. That the franchise rights of any lot owners, public utility, or, the City of Coeur d'Alene, shall not be impaired by this vacation, as provided by law, and that the adjoining property owners shall in no manner place any obstruction over any public utilities.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

APPROVED by the Mayor this 18th day of March, 2014.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. 3478
EASEMENTS VACATION

The City of Coeur d'Alene, Idaho hereby gives notice of the adoption of Coeur d'Alene Ordinance No. 3478, vacating ingress/egress, utility and trail easements in Tract "C" of the Riverstone West 1st Addition.

Such easements are more particularly described as follows:

Attached Exhibits "A,B,C,D,E,F"

The ordinance further provides that the ordinance shall be effective upon publication of this summary. The full text of the summarized Ordinance No. 3478 is available at Coeur d'Alene City Hall, 710 Mullan Avenue, Coeur d'Alene, Idaho 83814 in the office of the City Clerk.

Renata McLeod, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, am a Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. 3478 , V-14-2 ingress/egress, utility and trail easements in Tract C (Tilford Lane) Riverstone West 1st Addition, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 18th day of March, 2014.

Warren J. Wilson, Chief Civil Deputy City Attorney



Advanced Technology Surveying & Engineering

EXHIBIT A
LEGAL DESCRIPTION

FOR VACATION OF A
"PERPETUAL NONEXCLUSIVE INGRESS/EGRESS EASEMENT"

TRACT C, RIVERSTONE WEST FIRST ADDITION, ACCORDING TO THE PLAT RECORDED IN BOOK "J" OF PLATS AT PAGE 488, KOOTENAI COUNTY RECORDS;

AS DEPICTED ON EXHIBIT B ATTACHED HERETO;

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD AND IN VIEW;

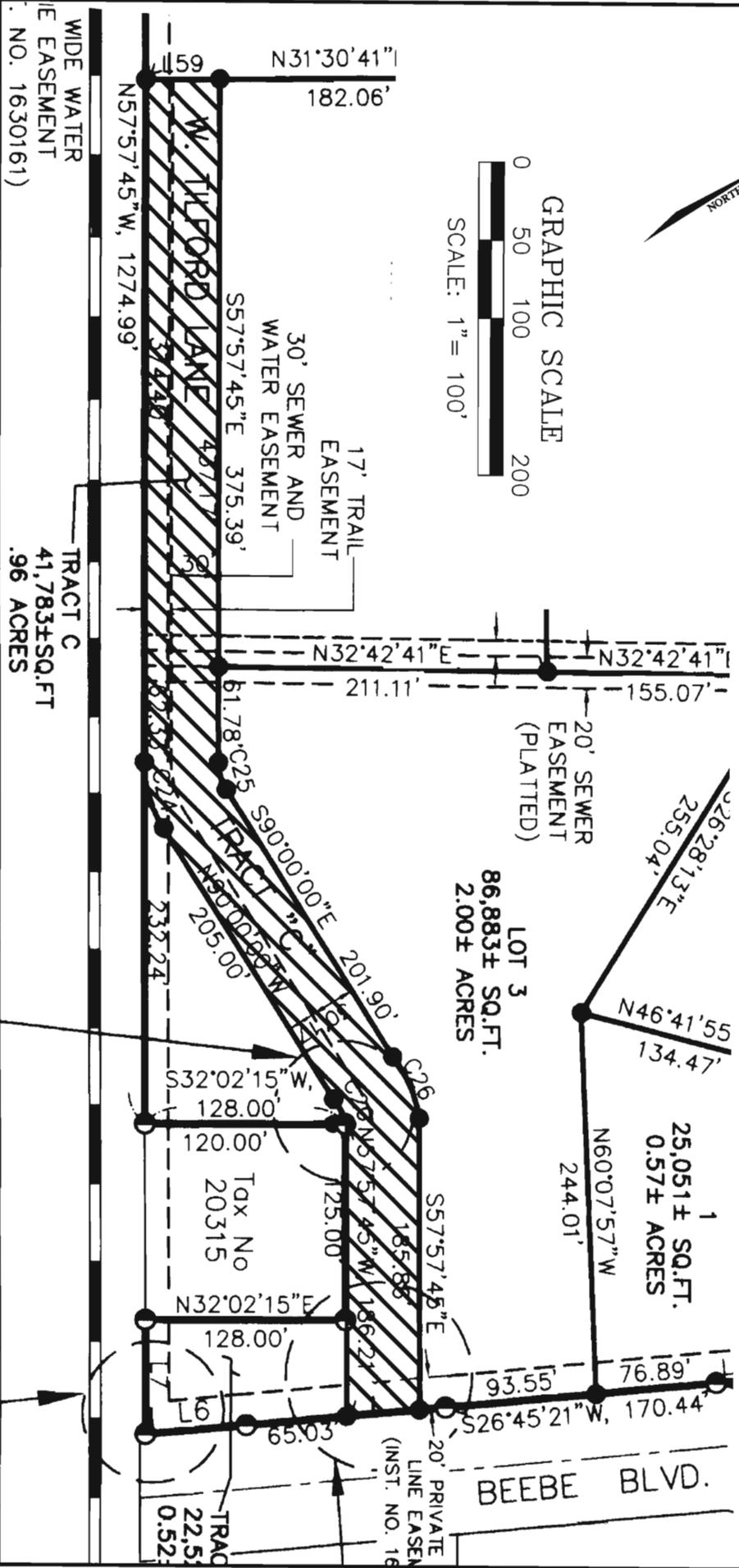
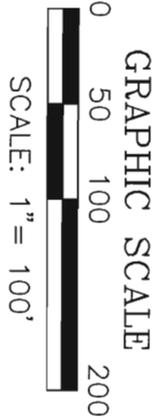
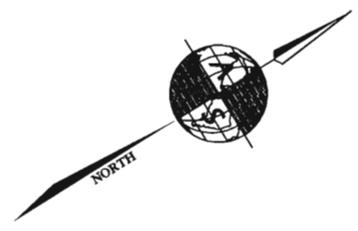


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P.O. Box 3457, Hayden, Idaho 83835
PH. (208) 772-2745 Fax. (208) 762-7731

EXHIBIT B

VACATION OF INGRESS/EGRESS EASEMENT
 SECTION 10, TOWNSHIP 50 NORTH, RANGE 4 WEST, B.M.,
 CITY OF COEUR D'ALENE, IDAHO



**ADVANCED
 TECHNOLOGY
 SURVEYING &
 ENGINEERING**
 INC.

P.O. BOX 3457, HAYDEN IDAHO, 83835
 *PH. (208) 772-2745 * FAX (208) 762-7731 *

SCALE: 1" = 100'	CHECKED BY: MM
DRAWN BY: MMB	DATE: 01-24-2014
DRG: TRACTC27	PROJ: 13-087



Advanced Technology Surveying & Engineering

EXHIBIT C
LEGAL DESCRIPTION

FOR VACATION OF A
"30 FOOT SEWER AND WATER EASEMENT"

THE NORTHERLY 30.0 FEET OF TRACT C, RIVERSTONE WEST FIRST ADDITION, ACCORDING TO THE PLAT RECORDED IN BOOK "J" OF PLATS AT PAGE 488, KOOTENAI COUNTY RECORDS;

AS DEPICTED ON EXHIBIT B ATTACHED HERETO;

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD AND IN VIEW;



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P.O. Box 3457, Hayden, Idaho 83835
PH. (208) 772-2745 Fax. (208) 762-7731



Advanced Technology Surveying & Engineering

EXHIBIT E
LEGAL DESCRIPTION
FOR VACATION OF A
"17 FOOT TRAIL EASEMENT"

THE SOUTHERLY 17.0 FEET OF TRACT C, RIVERSTONE WEST FIRST ADDITION, ACCORDING TO THE PLAT RECORDED IN BOOK "J" OF PLATS AT PAGE 488, KOOTENAI COUNTY RECORDS;

AS DEPICTED ON EXHIBIT B ATTACHED HERETO;

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD AND IN VIEW;

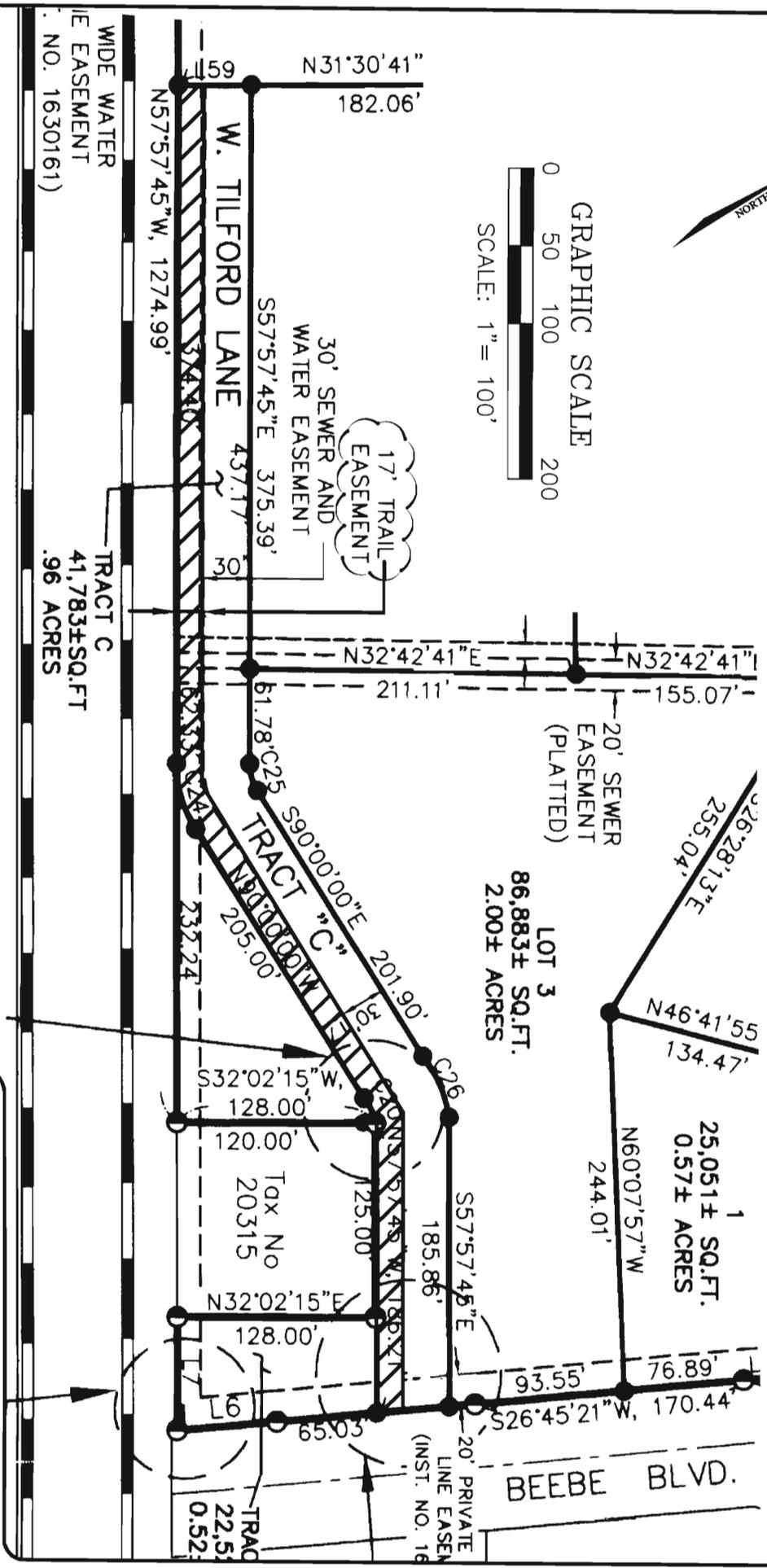
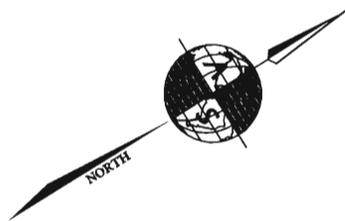


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P.O. Box 3457, Hayden, Idaho 83835
PH. (208) 772-2745 Fax. (208) 762-7731

EXHIBIT F

VACATION OF TRAIL EASEMENT
 SECTION 10, TOWNSHIP 50 NORTH, RANGE 4 WEST, B.M.,
 CITY OF COEUR D'ALENE, IDAHO



ADVANCED TECHNOLOGY SURVEYING & ENGINEERING INC.

P.O. BOX 3457, HAYDEN IDAHO, 83835
 • PH. (208) 772-2745 • FAX (208) 762-7731 •

SCALE: 1"=100'
CHECKED BY: MM
DATE: 01-25-2014
DRAWN BY: MDR
DATE: 01-20-2014
DWG: HARDCOPY
PROJ: 13-098

PUBLIC HEARINGS

**CITY COUNCIL
STAFF REPORT**

FROM: TAMI A. STROUD, PLANNER
DATE: MARCH 18, 2014
SUBJECT: A-1-14 – ZONING IN CONJUNCTION WITH ANNEXATION
LOCATION: +/- 54.9 ACRES ON THE NORTHEAST CORNER OF HANLEY AVENUE AND RAMSEY ROAD

APPLICANT/OWNER:

Lake Forest, LLC
179 E. Wilbur Avenue
Dalton Gardens, ID 83815

ENGINEER:

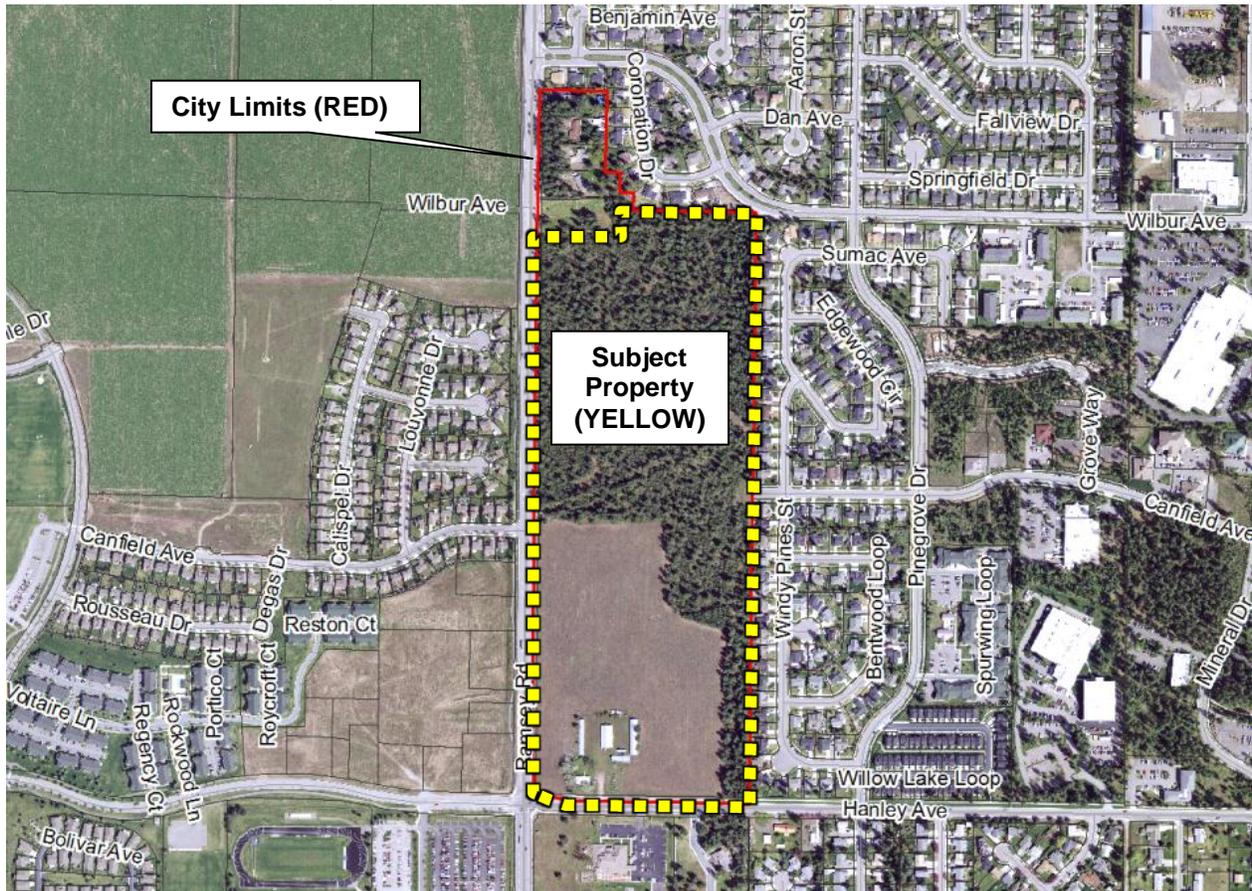
Lake City Engineering, Inc.
3909 N. Schreiber Way Suite #4
Coeur d'Alene, ID 83815

DECISION POINT:

Lake Forest, LLC is requesting Zoning in Conjunction with Annexation from County Agricultural-Suburban and Commercial to City R-8 (Residential at 8 units/acre), and C-17 (Commercial at 17 units/acre) for +/- 54.9 acres

GENERAL INFORMATION:

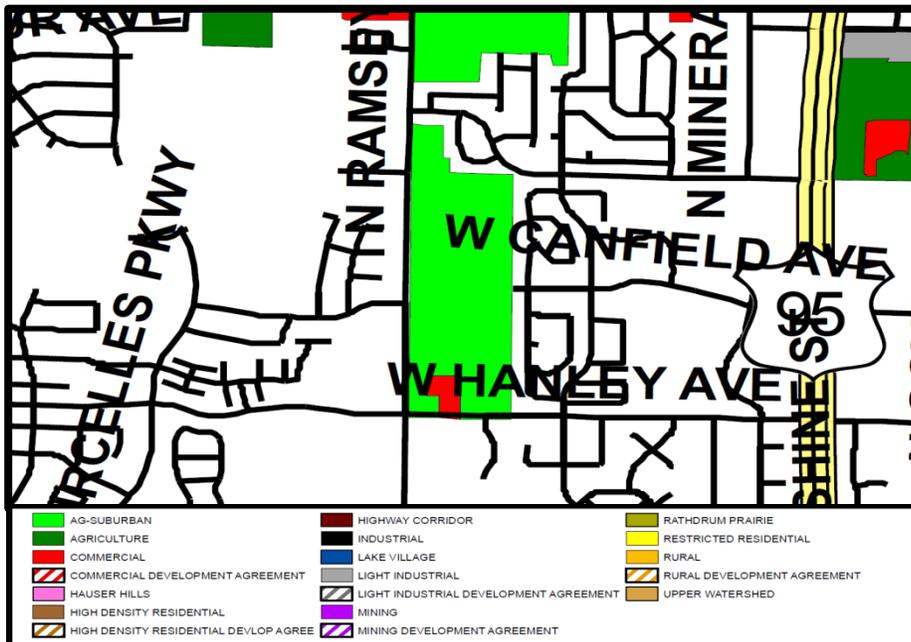
A. Aerial photo



B. Zoning:



Kootenai County Zoning (Current):



- C. Land uses in the area include single-family residential, multi-family, cemetery, commercial, and vacant land.
- D. The subject property has an existing single family residence located on the southern portion of the site and several outbuildings on the property. However; it is primarily vacant land with a tree cover of Ponderosa pine and fir trees.

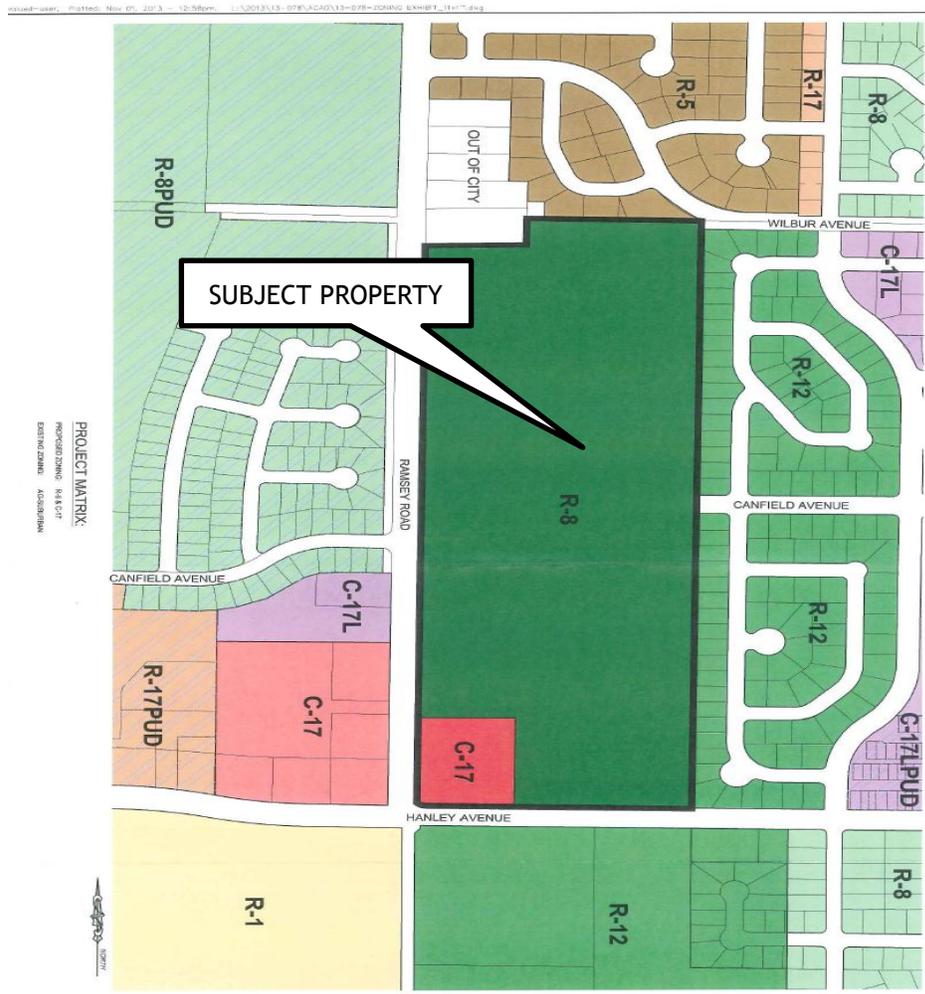
PERFORMANCE ANALYSIS:

A. Zoning:

1. The proposed zoning for the annexation is as follows:
R-8 (Residential at 8 units/acre) +/- 51.65
C-17 (Commercial at 17 units/acre) +/- 3 Acres.

Residential zoning in the surrounding area include:

- R-5- Legacy Place to the north, minimum lot size 8500 SF/du
- R-8PUD-Coeur d’Alene Place, west of Ramsey Road, minimum lot size 5500 SF/du
- R-12-Lake Forest 6th Addition, east of the subject property, minimum lots size 5500 SF/du



The minimum lot size requirements in the R-8 zoning district are 50-feet of frontage on a public street and 5,500 sq. ft. of lot. Maximum lot size proposed is 18,194 SF and minimum lot size propose are 7,848 SF. The average lot size proposed is 9,565 SF.

Evaluation:

R-8 (Residential at 8 units/acre) zoning is proposed for +/-51.65 acres of the subject property is compatible with the existing developments in the area. R-8 zoning description is as follows:

R-8 Zoning District:

1. Purpose

The R-8 district is intended as a residential area that permits a mix of housing types at 8 dwelling units per gross acre.

This district is intended for those areas of the city that are developed at this density or are preferable developed at this density because of factors such as vehicular access, topography, flood hazard and landslide hazard.

2. Uses permitted by right

- Single-family detached housing
- Duplex housing
- Pocket residential development
- Home occupations.
- Administrative.
- Public recreation.
- Neighborhood recreation.
- Essential service (underground)

3. Uses permitted by special use permit:

- Boarding house
- Child care facility
- Community assembly
- Community education
- Community organization
- Convenience sales
- Essential service (above ground)
- Handicapped or minimal care facility

17.03.040 E. Hospital/healthcare: Activities typically performed by the following institutions:

4. Handicapped or minimal care facility providing twenty four (24) hour care, group dining and supervision for nine (9) or more residents who are:

a. Physically or mentally handicapped or infirm and who are in need of residential rather than medical care; or

b. Capable of taking care of themselves in independent living units, but who prefer personal supervision. The maximum number of residents shall be set by special use permit where required.

- Juvenile offenders facility
- Noncommercial kennel
- Religious assembly
- Restriction to single family
- Group dwelling
- Two (2) unity per gross acre density increase
- Bed & breakfast facilities

C-17 Zoning District:

Purpose:

The requested C-17 zoning district is intended as a broad spectrum commercial district that permits limited service, wholesale/retail and heavy commercial in addition to allowing residential development at a density of seventeen (17) units per gross acre. It should be located adjacent to arterials; however, joint access developments are encouraged:

Uses permitted by right:

1. Single-family detached housing (as specified by the R-8 District).
2. Duplex housing (as specified by the R-12 District).
3. Cluster housing (as specified by the R-17 District).
4. Multiple-family (as specified by the R-17 District).
5. Home occupations.
6. Community education.
7. Essential service.
8. Community assembly.
9. Religious assembly.
10. Public recreation.
11. Neighborhood recreation.
12. Commercial recreation.
13. Automobile parking when serving an adjacent business or apartment.
14. Hospitals/health care.
15. Professional offices.
16. Administrative offices.
17. Banks and financial institutions.
18. Personal service establishments.
19. Agricultural supplies and commodity sales.
20. Automobile and accessory sales.
21. Business supply retail sales.
22. Construction retail sales.
23. Convenience sales.
24. Department stores.
25. Farm equipment sales.
26. Food and beverage stores, on/off site consumption.
27. Retail gasoline sales.
28. Home furnishing retail sales.
29. Specialty retail sales.
30. Veterinary office.
31. Hotel/motel.
32. Automotive fleet storage.
33. Automotive parking.
34. Automobile renting.
35. Automobile repair and cleaning.
36. Building maintenance service.
37. Business support service.
38. Communication service.
39. Consumer repair service.
40. Convenience service.
41. Funeral service.
42. General construction service.
43. Group assembly.
44. Laundry service.
45. Finished goods wholesale.
46. Group dwelling-detached housing.
47. Mini-storage facilities.
48. Noncommercial kennel.
49. Handicapped or minimal care facility.

50. Rehabilitative facility.
51. Child care facility.
52. Juvenile offenders facility.
53. Boarding house.
54. Commercial kennel.

55. Community organization.
56. Nursing/convalescent/rest homes for the aged.
57. Commercial film production.

Uses allowed by special use permit:

1. Veterinary hospital.
2. Warehouse/storage.
3. Custom manufacturing.
4. Extensive impact.
5. Adult entertainment sales and service.
6. Auto camp.
7. Residential density of the R-34 district as specified.
8. Underground bulk liquid fuel storage-wholesale.
9. Criminal transitional facility.
10. Wireless communication facility.

Evaluation:

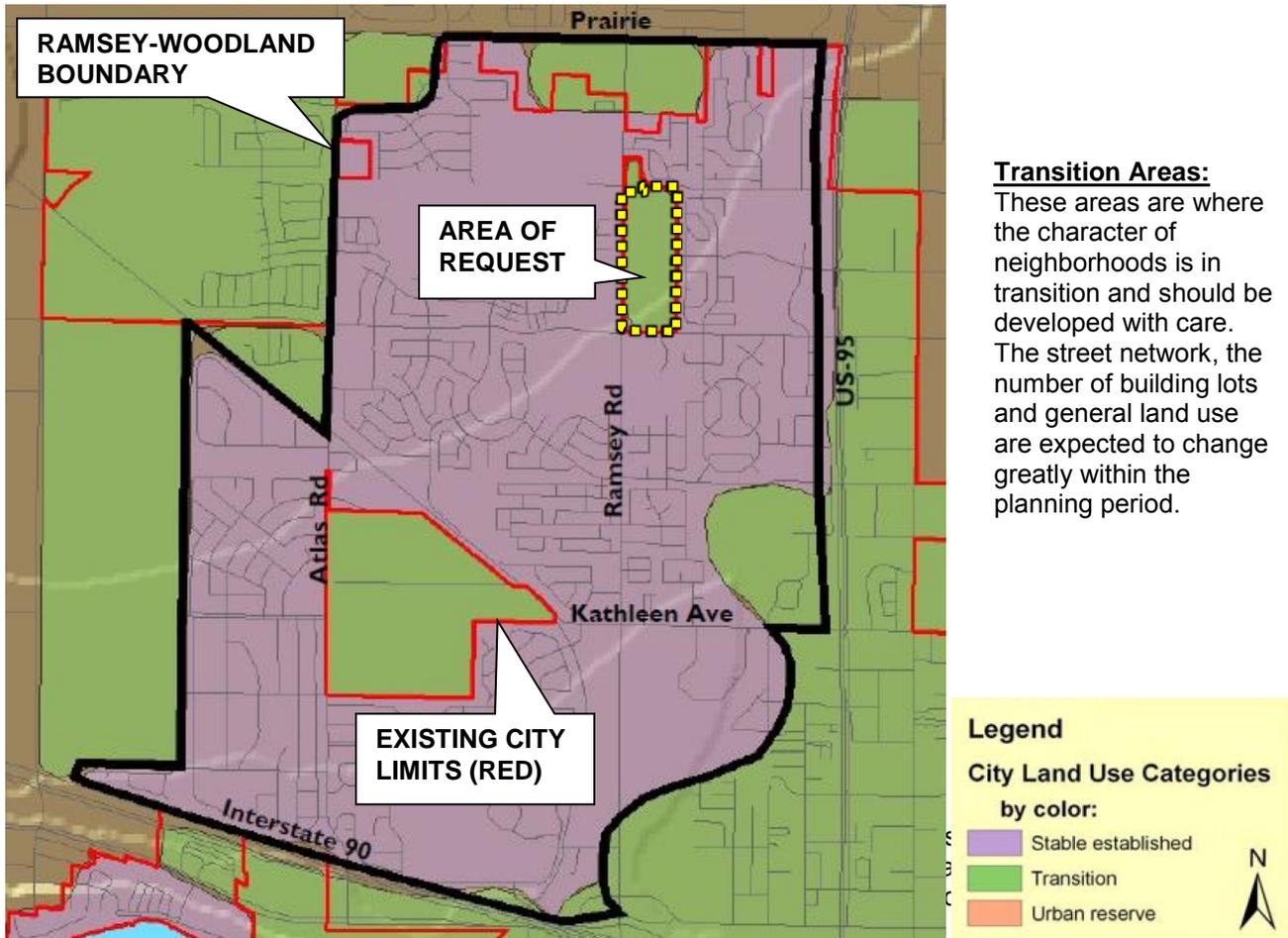
- A. The request would appear to be a logical extension of the city limits filling in a portion of unincorporated land that is adjacent to the intersection of Hanley Avenue and Ramsey Road.
- B. The zoning is generally compatible with the existing developments in the area, which is single-family R-5 R-8PUD and R-12 zoning. The proposed C-17 portion designated for commercial uses provides an opportunity for a neighborhood service node in that portion of the development.
- C. The Ramsey-Woodland comprehensive plan designation indicates overall build out density should be approximately 3-4:1 units/acre. The proposed development has a density of 3.2 units/acre with is appropriate and compatible with the neighboring subdivisions.
- D. The proposed C-17 zoning for the 2.9 acre on the SEC of the subject property would provide for a Neighborhood service node as specified characteristics of the Ramsey-Woodland designation.

FINDINGS:

Finding #B8: That this proposal (is) (is not) in conformance with the Comprehensive Plan policies.

1. The subject property is within the Area of City Impact Boundary.
2. The subject property has a land use designation of Transition

2007 COMPREHENSIVE PLAN MAP:



Neighborhood service nodes can be found throughout the Ramsey-Woodland area.

Ramsey - Woodland Tomorrow

Characteristics of the neighborhoods have, for the most part, been established and should be maintained. Development in this area will continue to grow in a stable manner. Lower density zoning districts will intermingle with the existing Coeur d'Alene Place Planned Unit Development (PUD) providing a variety of housing types. The northern boundary is the edge of the community, offering opportunities for infill.

The characteristics of Ramsey – Woodland neighborhoods will be:

- That overall density may approach three to four residential units per acre (3-4:1), however, pockets of higher density housing and multi-family units are appropriate in compatible areas.
- Pedestrian and bicycle trails.
- Parks just a 5-minute walk away.
- Neighborhood service nodes where appropriate.
- Multi-family and single-family housing units.

Significant Policies:

- Objective 1.01 - Environmental Quality:
Minimize potential pollution problems such as air, land, water, or hazardous materials.
- Objective 1.05 -Vistas:
Protect the key vistas and view corridors of the hillsides and waterfronts that make Coeur d'Alene unique.
- Objective 1.06 -Vistas:
Enforce minimal tree removal, substantial tree replacement, and suppress topping trees for new and existing development.
- Objective 1.12 - Community Design:
Support the enhancement of existing urbanized areas and discourage sprawl.
- Objective 1.13 –Open Space:
Encourage all participants to make open space a priority with every development and annexation.
- Objective 1.14 -Efficiency:
Promote the efficient use of existing infrastructure, thereby reducing impacts to undeveloped areas.
- Objective 2.01 - Business Image & Diversity:
Welcome and support a diverse mix of quality professional, trade, business, and service industries, while protecting existing uses of these types from encroachment by incompatible land uses.
- Objective 2.02 - Economic & Workforce Development:
Plan suitable zones and mixed use areas, and support local workforce development and housing to meet the needs of business and industry.
- Objective 2.04 –Downtown & Neighborhood Service Nodes:
Prioritize a strong, vibrant downtown and compatible neighborhood service nodes throughout the city.
- Objective 2.05 –Pedestrian & Bicycle Environment:
Plan for multiple choices to live, work, and recreate within comfortable walking/biking distances.
- Objective 3.02 –Managed Growth:
Coordinate planning efforts with our neighboring cities and kootenai County, emphasizing connectivity and open spaces.
- Objective 3.04 -Neighborhoods:
Encourage the formation of active neighborhood associations and advocate their participation in the public process.
- Objective 3.05 - Neighborhoods:
Protect and preserve existing neighborhoods from incompatible land uses and developments.
- Objective 3.06 - Neighborhoods:
Protect the residential character of neighborhoods by allowing residential/commercial/industrial transition boundaries at alleyways or along back lot

lines if possible.

- Objective 3.16 - Capital Improvements:
Ensure infrastructure and essential services are available prior to approval for properties seeking development.
- Objective 4.01 - City Services:
Make decisions based on the needs and desires of the citizenry.
- Objective 4.02 - City Services:
Provide quality services to all of our residents (potable water, sewer and stormwater systems, street maintenance, fire and police protection, street lights, recreation, recycling, and trash collection).
- Objective 4.06 - Public Participation:
Strive for community involvement that is broad-based and inclusive, encouraging public participation in the decision- making process.

Finding #B9: That public facilities and utilities (are)(are not) available and adequate for the proposed use.

Sewer:

Public sewer is available and of adequate capacity to support this project as described.

-Submitted by Mike Becker, Utility Project Manager

Water:

There is sufficient water system infrastructure and capacity in the area to support an annexation and eventual subdivision.

STREETS:

UTILITIES SUMMARY

Sewer & Water – provided by individual departments

Stormwater:

City Code requires a stormwater management plan to be submitted and approved prior to any construction activity on the site. Stormwater design will be addressed at the time of development and be a component of any infrastructure submittal for the subject property.

Traffic:

The ITE Trip Generation Manual estimates the project may generate approximately 135 A.M. and 180 P.M. peak hour trips per day.

Evaluation

The subject property is bracketed by two major City arterial roadways, N/S Ramsey Road on the west, and, E/W Hanley Avenue on the south. Bisecting the proposed development will be an extension of Canfield Avenue which is a major E/W collector roadway. These roadways all make direct connections to the primary urban arterial travel ways of U.S. Hwy 95 and U.S 90 that move large volumes of the city's traffic. In addition, the numerous local streets that make connections

with these roadways allow for the rapid dispersion of traffic flows throughout the area. Therefore, based on the availability of the multiple available adjacent and connecting streets, the additional traffic volumes will be accommodated.

Streets:

The proposed subdivision is bordered by Ramsey Road on the west and Hanley Avenue on the south.

Evaluation:

Both roadways are major arterial streets and fully developed to City standards

-Submitted by Chris Bates, Engineering Project Manager

Fire:

The Fire Department had no issues with the proposed annexation.

-Glenn Lauper, Deputy Fire Chief

Finding #B10: That the physical characteristics of the site (make)(do not make) it suitable for the request at this time.

The subject property has level terrain with no significant topographic features.

Evaluation:

There are no physical limitations to future development.

Finding #B11: That the proposal (would)(would not) adversely affect the surrounding neighborhood with regard to traffic, neighborhood character, (and)(or) existing land uses.

Generalized land use pattern:



2007 COMPREHENSIVE PLAN MAP: Ramsey - Woodland Tomorrow

Characteristics of the neighborhoods have, for the most part, been established and should be maintained. Development in this area will continue to grow in a stable manner. Lower density zoning districts will intermingle with the existing Coeur d'Alene Place Planned Unit Development (PUD) providing a variety of housing types. The northern boundary is the edge of the community, offering opportunities for infill.

Evaluation:

The subject property is bordered on two sides by major roads that will be able to accommodate the traffic generated by the development. At present, the subject property is in transition from agriculture/commercial to primarily a residential development as indicated by the preliminary plat submitted in conjunction with the annexation request.

E. Ordinances and Standards Used In Evaluation:

Comprehensive Plan - Amended 2007.
Municipal Code.
Idaho Code.
Wastewater Treatment Facility Plan.
Water and Sewer Service Policies.
Urban Forestry Standards.
Transportation and Traffic Engineering Handbook, I.T.E.
Manual on Uniform Traffic Control Devices.

ACTION ALTERNATIVES:

The City Council must consider this request and make appropriate findings to approve, deny or deny without prejudice. The findings worksheet is attached.

Applicant: Lake Forest, LLC
Location: 1555 W. Hanley Avenue
Request: A proposed 55 -acre annexation from County AS and C to
City R-8 and C-17.
QUASI-JUDICIAL (A-1-14)

Planner Stroud presented the staff report.

There were no questions for staff.

Public testimony open:

Drew Dittman applicant representative explained that this is a 55 acre island surrounded by city property which makes the approval for this annexation a natural fit for the city. The proposed plan will have 175 homes with no multi-family proposed. He discussed the access issues with staff and a secondary access on Ramsey that will be provided and used by the Fire Department.

Mike Westray stated that he has concerns with the extension of Canfield Avenue. He explained that the road is not wide enough and is concerned that it will become a race track. He would like staff to consider directing the traffic west.

Pat Cook stated that she is also concerned with traffic on Canfield Avenue if extended. The traffic from the high school is very busy and feels that adding another street will make it impossible to get out of the subdivision.

Brian Sullivan stated he is the President of the Lake Forest Homeowners Association and stated that they are also concerned with the extension of Canfield. He suggested instead of the traffic circles to put up 4-way stop signs that would help slow down traffic.

Rita Holley stated that a traffic light at Pinegrove and Canfield would help with the added traffic.

William Caislie stated that he is concerned with the traffic problems that will be generated with the addition of 175 homes.

Rebuttal:

Mr. Dittman stated that he has met with staff many times regarding traffic mitigation, so with suggestions from staff, he will propose traffic circles to slow traffic. He stated he did discuss with the City Engineer, Gordon Dobler, if the traffic circles are not enough, he would be open to a discussion to place stop signs in this area.

Discussion:

Commissioner Luttrupp inquired regarding the requirements for open space for this applicant.

Deputy City Attorney Wilson explained that the applicant is free to donate land, but if not, a fee is collected at the time the building permit is issued for a future park.

Commissioner Haneline inquired about the school district letter that was submitted and questioned if staff is aware of their concerns.

Deputy City Attorney Wilson stated the concerns listed in the letter falls into the school district long range plans. He added that when it is time for a comprehensive plan update that is when the city seeks out their input for future schools.

Commissioner Luttrupp questioned how truck traffic can be discouraged in this area.

Deputy City Attorney Wilson stated trucks are encouraged to use designated truck routes with the exception of deliveries that force them to go into the subdivisions. He added if this gets to be a problem it can be addressed by the city council.

Public testimony closed:

Motion by Haneline, seconded by Luttrupp, to approve Item A-1-14 and direct staff to prepare the findings. Motion approved.

ROLL CALL:

Commissioner Haneline	Voted	Aye
Commissioner Messina	Voted	Aye
Commissioner Luttrupp	Voted	Aye
Commissioner Ward	Voted	Aye

Motion to approve carried by a 4 to 0 vote.

**COEUR D'ALENE PLANNING COMMISSION
FINDINGS AND ORDER**

A. INTRODUCTION

This matter having come before the Planning Commission on January 14, 2014, and there being present a person requesting approval of ITEM A-1-14 a request for zoning prior to annexation from County Agricultural-Suburban and Commercial to City R-8 (Residential at 8 units/acre), and C-17 (Commercial at 17 units/acre) for +/- 54.9 acres.

APPLICANT: LAKE FOREST, LLC

LOCATION: 54.9 ACRES ON THE NORTHEAST CORNER OF HANLEY AVENUE AN RAMSEY ROAD

B. FINDINGS: JUSTIFICATION FOR THE DECISION/CRITERIA, STANDARDS AND FACTS RELIED UPON

- B1. That the existing land uses are single-family residential, multi-family, cemetery, commercial, and vacant land.
- B2. That the Comprehensive Plan Map designation is Transition.
- B3. That the zoning is County Agricultural-Suburban and Commercial.
- B4. That the notice of public hearing was published on December 28, 2013, which fulfills the proper legal requirement.
- B5. That the notice of public hearing was not required to be posted, which fulfills the proper legal requirement.
- B6. That 141 notices of public hearing were mailed to all property owners of record within three-hundred feet of the subject property on December 27, 2013.
- B7. That public testimony was heard on January 14, 2014 including the following:

Tami Stroud, City Planner.

Ms. Stroud presented the staff report indicating that the applicant is seeking annexation and zoning of a 55 acre parcel into the City as well as a subdivision with 175 residential lots and one large commercial lot. The applicant is seeking R-8 zoning for the bulk of the property with C-17 zoning for approximately 3

acres at the corner of Hanley Avenue and Ramsey Road. She noted that the requested zoning for the property is consistent with the surrounding area. The majority of the surrounding zoning is for residential use. With the Lake Forest Subdivision, immediately to the East, zoned R-12, the Legacy Place subdivision, immediately to the North, being zoned R-5 and the residential properties in the Coeur d'Alene Place subdivision being zoned R-8 PUD. She noted that there are smaller areas of Commercial zoning (both C-17 and C-17L) directly across Ramsey Road from the portion of the subject property that the applicant is seeking to zone C-17. She noted that the proposed lot sizes meet the minimum requirements for lots in the R-8 district. Ms. Stroud noted that the subject property is within the Ramsey-Woodland area in the Comprehensive Plan, which provides for density of 3 to 4 units per acre within the area with neighborhood (commercial) nodes where appropriate. She noted that the density of the proposed subdivision would be 3.2 units per acre. Concerning the availability of public facilities and utilities, she noted that the all necessary utilities and facilities are currently available or will be made available by development of the subdivisions infrastructure. She noted that the subject property is bounded on its West and South sides by major roads that can service the additional units.

Drew Dittman, Applicant's Representative.

Mr. Dittman explained that the subject parcel is a 55 acre parcel that is completely surrounded by the city limits. As such, he testified that the property is a natural fit for annexation into the City. The proposed plan will have 175 single family homes. He discussed the access issues with staff and a secondary access on Ramsey will be provided and used by the Fire Department. Mr. Dittman stated that he has met with staff many times regarding traffic mitigation, so with suggestions from staff, he will propose traffic circles to slow traffic. He stated he did discuss with the City Engineer, Gordon Dobler, if the traffic circles are not enough, he would be open to a discussion to place stop signs in this area.

Mike Westray

Mr. Westray testified that he has concerns with the extension of Canfield Avenue. He explained that the road is not wide enough and is concerned that it will become a race track. He would like staff to consider directing the traffic west.

Pat Cook

Ms. Cook testified that she is also concerned with traffic on Canfield Avenue if extended. The traffic from the high school is very busy and feels that adding another street will make it impossible to get out of the subdivision.

Brian Sullivan

Mr. Sullivan testified he is the President of the Lake Forest Homeowners Association and stated that they are also concerned with the extension of Canfield. He suggested instead of the traffic circles to put up 4-way stop signs that would help slow down traffic.

Rita Holley

Ms. Holley testified that a traffic light at Pinegrove and Canfield would help with the added traffic.

William Carlisle

Mr. Carlisle testified that he is concerned with the traffic problems that will be generated with the addition of 175 homes.

B8. That this proposal **is** in conformance with the Comprehensive Plan policies as follows:

The Staff Report indicates that the Subject Property is a transitional property within the Ramsey-Woodland planning area. In this area, the Plan contemplates overall density on the order of 3 to 4 units per acre with commercial neighborhood service nodes where appropriate. The Applicant's requested zoning is consistent with these goals. The requested R-8 zoning is consistent with the surrounding residential zones and will allow for development at approximately 3.2 units per acre as outlined in the Staff Report. Additionally, we find that the requested C-17 zoning at the corner of Ramsey Road and Hanley Avenue (both arterials) is an appropriate location for a commercial neighborhood service node. This determination is supported by the location of a convenience store and commercial zoning directly across Ramsey Road from the proposed commercial zoning on the subject property. Given the above, we find that this requirement has been met.

B9. That public facilities and utilities **are** available and adequate for the proposed use.

As noted in the Staff Report, both water and wastewater is available for extension to the property and sufficient to service the proposed development. Additionally, the Staff Report indicates that the subject property is bracketed by two major City arterial roadways; Ramsey Road on the West and Hanley Avenue on the South. Bisecting the proposed development will be an extension of Canfield Avenue which is a major E/W collector roadway. These roadways all make direct connections to the primary urban arterial travel ways of U.S. Hwy 95 and U.S 90 that move large volumes of the city's traffic. Given the above, we find that is requirement is satisfied.

B10. That the physical characteristics of the site **do** make it suitable for the request at this time.

As noted in the Staff Report, the topography of the site is relatively flat with no features that would prevent development of the site as proposed by the Applicant. As such, we find that this requirement has been satisfied.

B11. That the proposal **would not** adversely affect the surrounding neighborhood with regard to traffic, neighborhood character, **or** existing land uses.

As noted in the findings above and the Staff Report, the Applicant's proposal is largely identical to the surrounding uses with regard to zoning, proposed density and existing land uses. As such we determine that this proposal will not adversely affect the surrounding neighborhoods concerning these factors.

With respect to traffic, there was considerable testimony that the proposed development will increase traffic through the existing Lake Forest subdivision along Canfield Avenue, which will be extended through the proposed development to Ramsey Road. Completion of Canfield Avenue, which according to the staff report is a major East/West collector roadway, will almost certainly increase traffic along Canfield Avenue in the Lake Forest Subdivision. However, the proposed development will also be served by Ramsey Road and Hanley Avenue, which are arterial roadways. We find that given the two arterial and one collector roadways serving the proposed development that the traffic volumes will be accommodated and that the surrounding neighborhoods will not be adversely impacted on this basis.

C. ORDER: CONCLUSION AND DECISION

The Planning Commission, pursuant to the aforementioned, finds that the request of **LAKE FOREST, LLC** for zoning prior to annexation, as described in the application should be **approved**.

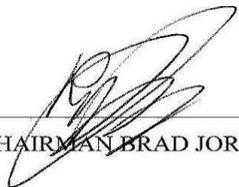
Motion by Haneline, seconded by Luttropp, to adopt the foregoing Findings and Order.

ROLL CALL:

Commissioner Luttropp	Voted Yes
Commissioner Messina	Voted Yes
Commissioner Ward	Voted Yes
Commissioner Haneline	Voted Yes

Commissioner Bowlby was absent.

Motion to approve carried by a 4 to 0 vote.



CHAIRMAN BRAD JORDAN

**COEUR D'ALENE CITY COUNCIL
FINDINGS AND ORDER**

A. INTRODUCTION

This matter having come before the City Council on, March 18, 2014, and there being present a person requesting approval of ITEM A-1-14, a request for zoning in conjunction with annexation from County Agricultural-Suburban and Commercial to City R-8 (Residential at 8 units/acre), and C-17 (Commercial at 17 units/acre)

APPLICANT: LAKE FOREST, LLC

LOCATION: 54.9 ACRES ON THE NORTHEAST CORNER OF HANLEY AVENUE AN RAMSEY ROAD

B. FINDINGS: JUSTIFICATION FOR THE DECISION/CRITERIA, STANDARDS AND FACTS RELIED UPON

(The City Council may adopt Items B1-through7.)

- B1. That the existing land uses are single-family residential, multi-family, cemetery, commercial, and vacant land.
- B2. That the Comprehensive Plan Map designation is Transition.
- B3. That the zoning is County Agricultural-Suburban and Commercial.
- B4. That the notice of public hearing was published on March 1, 2014, which fulfills the proper legal requirement.
- B5. That the notice of public hearing was not required to be posted, which fulfills the proper legal requirement.
- B6. That 135 notices of public hearing were mailed to all property owners of record within three-hundred feet of the subject property on February 28, 2014.
- B7. That public testimony was heard on March 18, 2014.

B8. That this proposal **(is) (is not)** in conformance with the Comprehensive Plan policies as follows:

B9. That public facilities and utilities **(are) (are not)** available and adequate for the proposed use.
This is based on

Criteria to consider for B9:

1. Can water be provided or extended to serve the property?
2. Can sewer service be provided or extended to serve the property?
3. Does the existing street system provide adequate access to the property?
4. Is police and fire service available to the property?

B10. That the physical characteristics of the site **(do) (do not)** make it suitable for the request at this time because

Criteria to consider for B10:

1. Topography.
2. Streams.
3. Wetlands.
4. Rock outcroppings, etc.
5. vegetative cover.

B11. That the proposal **(would) (would not)** adversely affect the surrounding neighborhood with regard to traffic, neighborhood character, **(and) (or)** existing land uses because

Criteria to consider for B11:

1. **Traffic congestion.**
2. **Is the proposed zoning compatible with the surrounding area in terms of density, types of uses allowed or building types allowed?**
3. **Existing land use pattern i.e. residential, commercial, residential w churches & schools etc.**

C. ORDER: CONCLUSION AND DECISION

The City Council, pursuant to the aforementioned, finds that the request of LAKE FOREST, LLC for zoning in conjunction with annexation, as described in the application should be **(approved)** **(denied)** **(denied without prejudice)**.

Suggested provisions for inclusion in an Annexation Agreement are as follows:

Motion by _____, seconded by _____, to adopt the foregoing Findings and Order.

ROLL CALL:

Council Member Gookin	Voted _____
Council Member Edinger	Voted _____
Council Member Evans	Voted _____
Council Member McEvers	Voted _____
Council Member Adams	Voted _____
Council Member Miller	Voted _____

Mayor Widmyer Voted _____ (tie breaker)

Council Member(s) _____ were absent.

Motion to _____ carried by a ____ to ____ vote.

MAYOR STEVE WIDMYER

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

March 10, 2014
PUBLIC WORKS COMMITTEE
MINUTES
4:00 p.m., Library Community Room

COMMITTEE MEMBERS PRESENT

Council Member Dan Gookin
Council Member Kiki Miller
Council Member Woody McEvers

STAFF PRESENT

Amy Ferguson, Executive Assistant
Jim Markley, Water Superintendent
Chris Bates, Eng. Project Manager
Terry Pickel, Asst. Water Superintendent

**Item 1 Vacation of Utility Easement in the Neider Conference Center Addition
to Coeur d'Alene**

Consent Calendar

Chris Bates, Engineering Project Manager, presented a request on behalf of the applicant, Leadership Circle, LLC, acting as the representing for National Retail Properties, LP for the vacation of a utility easement along the southerly boundary of Lot 2 of the Neider Conference Center Addition to Coeur d'Alene plat.

Mr. Bates stated in his staff report that the easement on the subject property was installed with the Neider Conference Center subdivision plat in 1996. The easement contained both a sanitary sewer and potable water main to service Lot 2, and a through connection to the existing water main located in Conference Drive (aka Cherry Lane) to the south. These utility lines have been recently removed and relocated due to the construction of a new retail facility on the noted Lot 2. There is no financial impact to the City. No additional tax revenue would be generated by the vacation because it is an easement and not property in fee. The easement requested for vacation is being replaced with two separate utility easements that will be placed over the newly relocated sewer and water main lines.

Mr. Bates noted that because the existing easement is on the plat, they have to vacate it pursuant to state code. The existing easement no longer serves any purpose.

MOTION: Motion by Councilmember Gookin, seconded by Councilmember Miller, to recommend Council authorize staff to proceed with the vacation process as outlined in Idaho Code Section 50-1306, setting a public hearing for April 15, 2014. Motion carried.

Item 2 Award Bid for Truck Cab/Chassis

Consent Calendar

Terry Pickel, Assistant Water Superintendent, presented a request for Council approval to award a bid for purchase of a new Ford F650 crew cab/chassis to Lake City Ford.

Mr. Pickel stated in his staff report that an F550 crew cab/chassis truck was purchased from Lake City Ford in 2005. A utility body, hydraulic crane and compressor were installed on the truck as part of the original bid/purchase. Unfortunately, as this vehicle was one of a fairly new series in the vehicle line, the 6.0 liter Powerstroke engine series provided to be problematic and the pickup grade automatic overdrive

transmission to be inadequate for the constant heavy load carried by this vehicle. To date, the turbocharger has been replaced 3 times and the automatic transmission has been replaced twice. Staff proposes to replace the existing lighter duty Class 5 truck with a heavier duty Class 6 truck and remount the existing utility body and a larger air compressor to adequately run the pneumatic tools used for water main maintenance and service installation.

Lake City Ford was the low bidder at \$61,505.10. There is currently a budget line item of \$75,000 for purchase of this vehicle. Staff proposes to surplus the existing truck cab/chassis and either make it available to other departments or sell at auction.

Mr. Pickel reviewed the typical vehicle replacement criteria which is 10 years/100,000 miles. They typically rotate the vehicle in the fleet if there is high mileage vs. age. They also look at pending major repairs and whether the fleet maintenance shop recommends that the vehicle be surplus or sold for various reasons. Mr. Pickel further noted that the 2005 Ford 550 has 44,518 actual miles, but the engine hours are high since the truck idles for a good portion of the day running the compressor and tools. The high engine hours would actually make the mileage equivalent to 165,025 miles. He also noted that the truck has continual problems with the power take off, which runs the hydraulic system on the truck. The department will reuse the old truck's utility body, crane, and hydraulic system.

Mr. Pickel confirmed that he spoke to the fleet maintenance division and they have asked him not to put the old truck into service in another department but, rather, to surplus it.

MOTION: Motion by Councilmember Miller , seconded by Councilmember Gookin, to recommend Council approval of Resolution No. 14-011 awarding the low bid of \$61,505.10 for the purchase of a new Ford F650 Class 6 crew cab/chassis service installation truck to Lake City Ford. Motion carried.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Amy C. Ferguson
Public Works Committee Liaison

CITY OF COEUR D'ALENE
Treasurer's Report of Cash and Investment Transactions

FUND	BALANCE 1/31/2014	RECEIPTS	DISBURSE- MENTS	BALANCE 2/28/2014
<u>General-Designated</u>	\$458,132	\$87,368	\$2,331	\$543,169
<u>General-Undesignated</u>	11,186,764	2,485,428	3,743,835	9,928,357
<u>Special Revenue:</u>				
Library	384,013	37,204	105,884	315,333
CDBG	(55)		67	(122)
Cemetery	85,725	18,120	16,810	87,035
Parks Capital Improvements	67,822	119,386	743	186,465
Impact Fees	2,963,891	29,178	90,000	2,903,069
Annexation Fees	68,527	6		68,533
Insurance	(512,892)		625	(513,517)
Cemetery P/C	1,782,816	12,417	3,435	1,791,798
Jewett House	59,803	6	9,389	50,420
Reforestation	16,542	1	300	16,243
Street Trees	187,965	5,118		193,083
Community Canopy	2,505			2,505
CdA Arts Commission	1,789			1,789
Public Art Fund	78,555	8		78,563
Public Art Fund - LCDC	446,638	44		446,682
Public Art Fund - Maintenance	122,730	12		122,742
<u>Debt Service:</u>				
2002 & 2006 G.O. Bonds	1,080,542	32,442	149,101	963,883
LID Guarantee	37,074	499		37,573
LID 130 Lakeside / Ramsey / Industrial Park	51,564			51,564
LID 146 Northwest Boulevard	-			-
LID 149 4th Street	2,813	403		3,216
<u>Capital Projects:</u>				
Street Projects	259,136	460	261,789	(2,193)
<u>Enterprise:</u>				
Street Lights	116,886	40,684	49,203	108,367
Water	717,080	226,243	309,186	634,137
Water Capitalization Fees	3,106,882	38,757		3,145,639
Wastewater	6,195,409	573,008	696,975	6,071,442
Wastewater-Reserved	1,162,283	27,500		1,189,783
WWTP Capitalization Fees	3,294,910	60,865		3,355,775
WW Property Mgmt	60,668			60,668
Sanitation	(406,057)	297,334	277,646	(386,369)
Public Parking	(75,152)		3,895	(79,047)
Stormwater Mgmt	234,457	80,243	13,162	301,538
Wastewater Debt Service	992,315	96	528,019	464,392
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	189,984	181,338	189,984	181,338
LID Advance Payments	818	402	375	845
Police Retirement	1,414,322	18,455	23,012	1,409,765
Sales Tax	1,954	1,801	1,954	1,801
BID	119,130	7,305	160	126,275
Homeless Trust Fund	411	460	411	460
GRAND TOTAL	\$35,958,698	\$4,382,591	\$6,478,291	\$33,862,998

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
FIVE MONTHS ENDED
28-Feb-2014

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 2/28/2014	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$212,366	\$93,478	44%
	Services/Supplies	11,840	5,221	44%
Administration	Personnel Services	319,115	147,671	46%
	Services/Supplies	69,390	9,920	14%
Finance	Personnel Services	614,642	252,144	41%
	Services/Supplies	99,060	49,676	50%
Municipal Services	Personnel Services	960,817	396,702	41%
	Services/Supplies	444,141	225,953	51%
	Capital Outlay	7,000		
Human Resources	Personnel Services	244,271	51,707	21%
	Services/Supplies	30,200	6,266	21%
Legal	Personnel Services	1,377,700	574,177	42%
	Services/Supplies	104,126	35,201	34%
Planning	Personnel Services	433,125	138,318	32%
	Services/Supplies	9,100	2,642	29%
Building Maintenance	Personnel Services	299,965	112,291	37%
	Services/Supplies	122,296	42,751	35%
	Capital Outlay			
Police	Personnel Services	9,640,019	3,550,469	37%
	Services/Supplies	796,950	257,102	32%
	Capital Outlay	66,372	14,550	22%
Fire	Personnel Services	7,524,974	3,328,110	44%
	Services/Supplies	405,436	152,372	38%
	Capital Outlay			
General Government	Services/Supplies	216,920	216,806	100%
	Capital Outlay			
Byrne Grant (Federal)	Personnel Services		68,152	
	Services/Supplies		21,774	
	Capital Outlay			
COPS Grant	Personnel Services	116,206	17,684	15%
	Services/Supplies		18,194	
CdA Drug Task Force	Services/Supplies	43,100	10,943	25%
	Capital Outlay	27,156	13,402	
Streets	Personnel Services	1,904,608	704,919	37%
	Services/Supplies	553,251	223,709	40%
	Capital Outlay		3,573	

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
FIVE MONTHS ENDED
28-Feb-2014

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 2/28/2014	PERCENT EXPENDED
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CITY OF COEUR D'ALENE
 BUDGET STATUS REPORT
 FIVE MONTHS ENDED
 28-Feb-2014

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 2/28/2014	PERCENT EXPENDED
ADA Sidewalk Abatement	Personnel Services	210,544	77,760	37%
	Services/Supplies	38,300	3,653	10%
Engineering Services	Personnel Services	523,881	221,008	42%
	Services/Supplies	741,600	65,070	9%
	Capital Outlay			
Parks	Personnel Services	1,404,361	397,804	28%
	Services/Supplies	438,300	85,778	20%
	Capital Outlay	83,000		
Recreation	Personnel Services	619,035	219,851	36%
	Services/Supplies	136,200	27,645	20%
Building Inspection	Personnel Services	850,588	308,916	36%
	Services/Supplies	43,258	12,076	28%
Total General Fund		<u>31,743,213</u>	<u>12,165,438</u>	<u>38%</u>
Library	Personnel Services	1,034,823	421,555	41%
	Services/Supplies	182,350	65,515	36%
	Capital Outlay	110,000	48,897	44%
CDBG	Services/Supplies	297,298	37,793	13%
Cemetery	Personnel Services	140,091	51,401	37%
	Services/Supplies	94,164	20,883	22%
	Capital Outlay	38,000		
Impact Fees	Services/Supplies	731,710	205,000	28%
Annexation Fees	Services/Supplies	14,000	14,000	100%
Parks Capital Improvements	Capital Outlay	460,800	85,784	19%
Insurance	Services/Supplies	280,000	188,875	67%
Cemetery Perpetual Care	Services/Supplies	98,000	40,471	41%
Jewett House	Services/Supplies	59,640	13,773	23%
Reforestation	Services/Supplies	2,000	714	36%
Street Trees	Services/Supplies	65,000	7,800	12%
Community Canopy	Services/Supplies	1,500	264	18%
CdA Arts Commission	Services/Supplies	6,600	33	1%
Public Art Fund	Services/Supplies	250,800	59,231	24%
Total Special Revenue		<u>3,866,776</u>	<u>1,261,989</u>	<u>33%</u>

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
FIVE MONTHS ENDED
28-Feb-2014

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 2/28/2014	PERCENT EXPENDED
Debt Service Fund		<u>1,255,435</u>	<u>200,221</u>	<u>16%</u>

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
FIVE MONTHS ENDED
28-Feb-2014

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 2/28/2014	PERCENT EXPENDED
15th Street at Cherry Hill	Capital Outlay	68,370		
Govt Way - Hanley to Prairie	Capital Outlay	1,300,000	23,692	2%
Levee Certification	Capital Outlay	260,000	158,756	61%
15th Street - Lunceford to Dalton	Capital Outlay			
3rd / Harrison signal	Capital Outlay		188,489	
Atlas Road Widening	Capital Outlay	394,000		
Kathleen Ave Widening	Capital Outlay	50,000		
Total Capital Projects Funds		2,072,370	370,937	18%
Street Lights	Services/Supplies	572,000	229,114	40%
Water	Personnel Services	1,652,706	670,924	41%
	Services/Supplies	4,219,911	444,673	11%
	Capital Outlay	2,329,900	270,874	12%
Water Capitalization Fees	Services/Supplies	1,100,000		
Wastewater	Personnel Services	2,352,374	907,056	39%
	Services/Supplies	6,338,854	747,622	12%
	Capital Outlay	10,160,300	3,092,658	30%
	Debt Service	2,025,641		
WW Capitalization	Services/Supplies	900,000		
Sanitation	Services/Supplies	3,499,362	1,432,943	41%
Public Parking	Services/Supplies	179,957	46,496	26%
	Capital Outlay			
Stormwater Mgmt	Personnel Services	103,183	43,011	42%
	Services/Supplies	663,812	112,219	17%
	Capital Outlay	250,000		
Total Enterprise Funds		36,348,000	7,997,590	22%
Kootenai County Solid Waste		2,200,000	732,486	33%
Police Retirement		175,800	74,403	42%
Business Improvement District		186,000	40,000	22%
Homeless Trust Fund		5,900	1,690	29%
Total Fiduciary Funds		2,567,700	848,579	33%
TOTALS:		\$77,853,494	\$22,844,754	29%