Coeur d'Alene CITY COUNCIL MEETING

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March 1, 2011

MEMBERS OF THE CITY COUNCIL: Sandi Bloem, Mayor Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy

CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO, HELD AT THE LIBRARY COMMUNITY ROOM February 15, 2011

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room February 15, 2011 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

| Woody McEvers |) Members of Council Present |
|-----------------------|------------------------------|
| John Bruning |) |
| Deanna Goodlander |) |
| A. J. Al Hassell, III |) |
| Loren Ron Edinger |) |
| Mike Kennedy |) |

CALL TO ORDER: The meeting was called to order by Mayor Bloem.

INVOCATION was led by Pastor Paul VanNoy, Candlelight Christian Fellowship.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilman Edinger.

AMENDMENTS TO AGENDA: Motion by Hassell, seconded by Goodlander to amend tonight's agenda to include the following items after Executive Session: Sanders Beach settlement, acquisition of property, and Council Bill No. 10-1022 – (O-4-10) Amendments to Shoreline Regulations. Motion carried.

PRESENTATION – LAKE CITY DEVELOPMENT CORPORATION ANNUAL REPORT: Executive Director Tony Berns presented the annual report for the Lake City Development Corporation. He reviewed the long-term goals and their accomplishments during 2010. He presented the 2011 strategic priorities which include: housing - LCDC/IHFA workforce housing partnership project; public spaces projects - which include McEuen Park, Education Corridor and Sherman Park; job creation and retention opportunities - Midtown and Riverstone; public parking – enhancement opportunities in the Downtown area; Midtown – continuation of "place making" initiative; Downtown – revitalization of older buildings.

PUBLIC COMMENT:

<u>MC EUEN FIELD PUBLIC VOTE</u>: Rita Sims-Snyder, 818 Front Ave. and Julie Clark, 602 Pine, wanted to know the process to get the City Council to take McEuen Field to a vote.

<u>AMERICAN LEGION FIELD</u>: Jamie Duman, 514 Dana Court, requested that the American Legion Baseball League be a part of the site selection for their new site and that they are a part of the financial plan so the American Legion is not responsible for the cost of creating a new ball field and noted that the high school ball field is totally not acceptable. Councilman Goodlander asked how many youth participate in the American Legion Baseball League. Per summer the American Legion has 3 teams with 18 players in each team. Mayor Bloem asked if players from Post Falls or Rathdrum are allowed to play on this team. Ms. Duman responded that only if they

have been denied participation in their city's school teams. Councilman Edinger, Kennedy, and Goodlander responded that they will commit to uphold the promises requested by The American Legion, if needed, to relocate the Legion ball field to an equal or better facility. Councilman Kennedy asked why the high school is not acceptable. Ms. Duman responded that their team would lose their identity if they played on the high school field and also the school has been talking about doing a lottery for use of their ball field. He then asked what the likelihood is of the area legion teams combining and why do some students go to Spokane to join their Legion teams. She responded that the Spokane team is not a legion league but a specialty league. Councilman Kennedy noted that we are lacking fields for baseball and a suggestion was to create two artificial fields. Ms. Duman responded that She "loves" McEuen field. Councilman Kennedy noted that he had suggested to Doug Eastwood that Memorial Field be turned into a classic baseball field. Councilman Edinger addressed Councilman Goodlander's concern regarding the sun, that no matter where you put a field the sun will be a factor and also sun glasses do help the players. He also responded to Councilman McEvers' concern about right field and he believes that that portion of the field is of a greater size than some other fields.

<u>AMERICAN HEART MONTH</u>: Meredith Bryant, 1988 E. Gunther Ave. announced that February is American Heart Month.

CONSENT CALENDAR: Motion by Hassell, seconded by Bruning to approve the Consent Calendar as presented. Motion by McEvers, seconded by Kennedy to remove Item 5 from the Consent Calendar. Motion carried.

- 1. Approval of minutes for February 1, 2011.
- 2. Setting the General Services Committee and the Public Works Committee meetings for Tuesday, February 22nd at 12:00 noon and 4:00 p.m. respectively.
- 3. RESOLUTION 11:005: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE APPROVING DESTRUCTION OF INCLUDING THE ADMINISTRATION TEMPORARY RECORDS; APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE ELEVENTH STREET DOCK OWNERS ASSOCIATION: APPROVING CHANGE ORDER NO. 4 WITH CONTRACTORS NORTHWEST FOR WWTP PHASE 5B; APPROVING A HOUSEKEEPING AMENDMENT FOR THE NORTH IDAHO REGIONAL MUTUAL AID AGREEMENT AND APPROVAL OF RIVERSTONE WEST 3RD ADDITION - FINAL PLAT, SUBDIVISION AGREEMENT AND SECURITY APPROVAL.
- 4. RESOLUTION 11-006: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING POLICIES FOR CONTRACTING FOR PROFESSIONAL SERVICES WITH DESIGN PROFESSIONALS UP TO \$25,000.
- 5. RESOLUTION 11 004: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING AND AMENDING CERTAIN CITY FEES.
- 6. Approval of bills as submitted and on file in the Office of the City Clerk.
- 7. Setting of Public Hearings: ZC-1-11 (zone change at 102 and 106 Homestead) for March 15, 2011, and; A-1-11 (annexation of SE corner of 15th and Best) for March 15, 2011.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

RESOLUTION 11-004

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING AND AMENDING CERTAIN CITY FEES.

COUNCIL COMMENTS: Councilman McEvers voiced his objection to raising fees. Councilman Hassell believes that making small increases is better than waiting and then making large increases. Councilman Kennedy noted that most of the fees are optional fees and agrees with Councilman Hassell's comment. Councilman Goodlander noted that most events cost the City more than what the permit fees could ever cover. Councilman McEvers believes that the employee contracts pushed the Council into a corner and thus they had to raise taxes and believes that once in a while City government needs to hold back and rein it in as a token. Councilman Edinger understands what Councilman McEvers is saying, said but also believes that as Councilman Hassell stated, it is better to increase a small amount than wait for a "big chunk".

ROLL CALL: Hassell, Aye; Goodlander, No; Kennedy, Aye; McEvers, No; Bruning, Aye; Edinger, Aye. Motion carried.

COUNCIL COMMENTS:

<u>COUNCILMAN EDINGER:</u> Councilman Edinger noted that the Director of the State Liquor Dispensary has requested that the State increase the hours of sale to 9:00 p.m. and he believes that this is ridiculous and would hope that the State legislators would see the wisdom of keeping the hours as they are currently.

<u>COUNCILMAN MC EVERS</u>: Councilman McEvers wanted the public to know that the Council has not even talked about the McEuen Field project and yet the public wants answers and commitments from the Council, and he further noted that the public knows just as much as the Council knows at this point and the questions of the public are the same questions that the Council has.

<u>COUNCILMAN KENNEDY</u>: Councilman Kennedy noted that some comments made by certain blogs are spreading inaccurate information about McEuen such as the project is going to cost the City \$185,000,000 which is absolutely unfounded. He added that there are just as many people who want to keep the boat launch as those who want to remove the boat launch. He noted that the majority of people he has talked to who want a public vote have commented that if the plan was changed to what they wanted they would not want a public vote.

<u>COUNCILMAN HASSELL</u>: Councilman Hassell noted that the McEuen Field project process has been going on for about 15 years and each concept eventually will lead to a solid, acceptable plan at which time a financial plan will be established and to ask today for a cost of the plan is premature.

<u>COUNCILMAN GOODLANDER</u>: Councilman Goodlander sees that the McEuen Field plan will probably change based on public input. She noted that she has received several threats from

the public who criticize the Council and their assumptions of her stand on McEuen Field. She believes that the disrespect shown to the Council and City staff is not right and she asked people to give the Council the same respect that the Council gives the public.

<u>COUNCILMAN BRUNING</u>: Councilman Bruning reviewed the process the McEuen Field Steering Committee gave the designers which was to plan big, no cost- no limitations, as they did not want to restrict their creative juices. Now, starting Thursday, the steering coming will be reviewing all the publics' comments and then they will have the team put a dollar value on it. The goal was to get the very best design for McEuen Park.

<u>COUNCILMAN EDINGER</u>: Councilman Edinger noted that some people have said that he does not want any improvements to McEuen Field; however, he would like to see some improvements, but some of the concepts are way off base and he looks forward to what the committee comes up with and what the cost will be.

APPOINTMENTS – PED/BIKE ADVISORY COMMITTEE: Motion by Bruning, seconded by Kennedy to appoint Angela Earnhart to the Ped/Bike Advisory Committee. Motion carried.

ADMINISTRATOR'S REPORT: City Administrator Wendy Gabriel announced that with mild weather projected for the foreseeable future, street crews are going to get a jump on spring cleanup next week and start cleaning up winter debris and sand. We also hope to lay some paint down in areas where, over the winter, we have lost striping. For daily updates, listen to KVNI or check the street maintenance website for more information at www.cdaid.org/street. The Recreation Department is hosting the national umpire school this weekend in Coeur d'Alene. The goal is to prepare each umpire to perform their best regardless of the classification of softball they are umpiring. Specialized Needs Recreation received a grant of \$500.00 from the Panhandle Kiwanis Club to go toward sponsoring the annual SNR Shining Stars Talent Show Fundraiser, "Lights, Camera, Action" which will be held May 14th at Real Life Ministries in Post Falls. For more information about the talent show, or other programs and activities SNR provides, or would like to volunteer for this event, please contact Angie Goucher at 755-6781. Specialized Needs Recreation will hold Camp All-Stars "School Day Off" Day Camp Monday, February 21st, at the SNR facility in Coeur d'Alene (1323 East Sherman, Suite E). Camps are held from 9:00 a.m. until 3:00 p.m. and the cost is \$12.00 per day. Scholarships are available for those who qualify. For more information, please call Angie Goucher at 755-6781. Just a reminder to our citizens, that Monday, February 21st, is a holiday and City Hall will be closed. The General Services and Public Works Committees will meet on Tuesday, February 22nd. The next Legislative Town Hall Meeting has been scheduled for Saturday, March 12th, from 8:30 a.m. to 10:00 a.m., in the Library Community Room. Your local Arbor Day Committee announces an art contest to design a button for 2011 Arbor Day celebrations. Winning art will be featured on a button that will be distributed, along with tree seedlings, at Arbor Day events in late April. Designs must be submitted by Friday, March 4th. For more information, contact Karen Haskew at 769-2266. The libraries of North Idaho are joining forces for "Our Region Reads," a program to encourage as many regional residents as possible to read the same book, to talk about it, and to participate in programs related to the themes in the book. The selection for 2011 is "Hotel on the Corner of Bitter and Sweet," by Jamie Ford, who will be at the Coeur d'Alene Public Library in March to talk to readers. Call the library at 769-2315 for further information. The City of Coeur d'Alene continuously accepts applications and holds them on file for one year for the following positions: Police Officer, Secretarial/Clerical, Janitorial, Library Clerk, and Attorney. For applications and

job information, please visit our website at www.cdaid.org or call the Human Resources Department at 769-2205. Teen videographers have the opportunity to win up to \$350 for their entries in Teen Film Festival 2011, with contests sponsored by North Idaho libraries and the Idaho Commission for Libraries. Videos can be submitted by individuals or groups, but participants must be age 13-18. Call the Coeur d'Alene Library for more information at 769-2315. There are two vacancies on the city's Noise Abatement Board, please contact Susan Weathers at 769-2231 for an application. The 23rd Annual Writers Competition at the Coeur d'Alene Public Library is underway! The deadline for entries is March 31st and entries mailed to the library should be postmarked no later than March 30th. Another safety tip from the Pedestrian and Advisory Committee: It's easy to get dehydrated in the winter. Exercising outdoors makes it even easier. It's important to drink water frequently if you're riding for more than one hour. Congratulations to Jana Alleman, who was recently promoted to the rank of Sergeant for the Coeur d'Alene Police Department. Firefighter Dylan Clark and Firefighter Nathan Hyder have been chosen to receive the 2010 Idaho Medal of Honor. Senior Building Inspector/Plans Examiner Ted Lantzy, who was elected to serve as Vice President of the North Idaho Code Enforcers organization.

Councilman Kennedy noted that the new area on 4th Street appears to have taken a beating and asked if the Street Dept. can look at that section of roadway.

ORDINANCE NO. 3400 COUNCIL BILL NO. 11-1001

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING M.C. SECTION 10.60.050 TO CLARIFY EVENT CATEGORIES AND TO AUTHORIZE FEES TO BE SET BY RESOLUTION; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Motion by Kennedy, seconded by Bruning to pass the first reading of Council Bill No. 11-1001.

ROLL CALL: Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye. Motion carried.

Motion by Edinger, seconded by Goodlander to suspend the rules and to adopt Council Bill No. 11-1001 by its having had one reading by title only.

ROLL CALL: Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye. Motion carried.

RESOLUTION NO. 11-007

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING AN ASSUMPTION AGREEMENT AND A REAL ESTATE PURCHASE AND SALE AGREEMENT WITH TESH PROPERTIES.

STAFF REPORT: Renata McLeod, Project Coordinator, presented a possible property purchase by the City located at 102 and 106 Homestead and to be used for affordable housing. Troy Tymesen, Finance Director, presented the financial analysis for the purchase of this property.

Councilman Kennedy asked if the Feds cut CDBG funding, what would be the effect on this purchase. Mr. Tymesen responded that he would spread the payments over a longer period of time. Councilman Kennedy noted that he had received a letter opposing the zone change on this property and wanted to know if this letter should be included in this action. City Attorney Gridley noted that the letter could be recorded in both the purchase and the zone change. Councilman Kennedy will forward the letter to the City Clerk to record the names for the record.

WRITTEN COMMENTS: A letter opposing the proposed zone change for this property was submitted to Councilman Kennedy from S. Bruce Fitzmaurice and Peggy Harris who reside at 110 E. Homestead Ave.

MOTION: Councilman Bruning declared a conflict of interest. Motion by Hassell, seconded by Edinger to adopt Resolution 11-007 and direct staff to negotiate a lease agreement with St. Vincent DePaul.

ROLL CALL: Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

PUBLIC HEARING - O-3-10 - AMENDMENTS TO OFF-STREET PARING

REGULATIONS: Mayor Bloem read the rules of order for this public hearing. Dave Yadon, Planning Director, gave the staff report.

Mr. Yadon reported that the bulk of our off-street parking regulations were adopted in 1982. There has been a significant amount of study and discussion by planning and engineering academic and practicing professionals in the last ten years that has resulted in a serious questioning of the parking requirements that Coeur d'Alene and thousands of other cities have.

In summary, the leading investigators submit that the typical requirements, such as those that Coeur d'Alene has adopted, are overkill and do not address the purpose for which they were intended and can be a deterent to business and the livability of a community. We have looked at what some other communities are doing in response to the latest thinking and findings.

He reported that the Council has held two workshops on this matter and the amendments presented tonight include their recommended changes.

He noted that no one has signed up for public comments this evening.

PUBLIC COMMENTS: Mayor Bloem called for public comments with none being received.

Motion by Hassell, seconded by Kennedy to approve the proposed amendments to the Off-Street parking regulations and direct staff to prepare the necessary ordinance. ROLL CALL: Bruning, Aye; Edinger, Absent; Goodlander, Aye; Hassell, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

EXECUTIVE SESSION: Motion by Hassell, seconded by Kennedy to enter into Executive Session as provided by I.C. 67-2345 Subsection C: To conduct deliberations concerning labor negotiations or to acquire an interest in real property, which is not owned by a public agency. §F: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated. and § J: To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim likely to be filed.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

The session began at 8:00 p.m. Members present were the Mayor, City Council, City Administrator, Deputy City Administrator and City Attorney.

Matters discussed were those of litigation. No action was taken and the Council returned to regular session at 8:23 p.m.

SANDERS BEACH SETTLEMENT AND PURCHASE OF REAL PROPERTY: Motion by Goodlander, seconded by Bruning to approve the proposed settlement for the Sanders Beach litigation and authorize staff to proceed with the purchase of real property. Motion carried.

ORDINANCE NO. 3402 COUNCIL BILL NO. 10-1022

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING SECTION 17.08.250 TO CLARIFY THE BOUNDARY BETWEEN PUBLIC AND PRIVATE PROPERTY ON SANDERS BEACH; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Motion by Goodlander, seconded by Bruning to pass the first reading of Council Bill No. 10-1022.

ROLL CALL: McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye. Motion carried.

Motion by Goodlander, seconded by Edinger to suspend the rules and to adopt Council Bill No. 10-1022 by its having had one reading by title only.

ROLL CALL: McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye. Motion carried.

ADJOURNMENT: Motion by Edinger, seconded by Goodlander that, there being no further business before the Council, this meeting is adjourned. Motion carried.

The meeting adjourned at 8:25 p.m.

Sandi Bloem, Mayor

ATTEST:

Susan Weathers, CMC City Clerk

RESOLUTION NO. 11-008

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING A NO PARKING ZONE ON FRONT STREET, WEST OF 7^{TH} STREET AND ON 7^{TH} STREET, JUST NORTH OF FRONT STREET.

WHEREAS, per Municipal Code Section 10.20.010, no parking zones may be established by duly passed Resolution; and

WHEREAS, the Mayor and City Council have determined that it is in the public interested to establish a no parking zone in the location set forth below; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the following area is designated as a no parking zone:

North side of Front Street, from 7th Street approximately 30' westerly, and on the east side of 7th Street, from Front Street approximately 30' north



DATED this 1st day of March, 2011.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

| Motion by | , Seconded by _ | , to adopt the foregoing |
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| resolution. | | |

ROLL CALL:

| COUNCIL MEMBER KENNEDY | Voted |
|---------------------------|--------|
| COUNCIL MEMBER HASSELL | Voted |
| COUNCIL MEMBER BRUNING | Voted |
| COUNCIL MEMBER GOODLANDER | Voted |
| COUNCIL MEMBER MCEVERS | Voted |
| COUNCIL MEMBER EDINGER | Voted |
| was absent. | Motion |

PUBLIC WORKS COMMITTEE STAFF REPORT

DATE:February 22, 2011FROM:Gordon Dobler, Engineering Services DirectorSUBJECT:No parking zones at 7th & Front

DECISION POINT

Staff is requesting Council consideration of establishing a No Parking Zone on Front Street, west of 7th and on 7th, just north of Front.

HISTORY

We have received several complaints about visibility at the intersection since it was reconstructed with the construction of Parkside Towers and the Library. The complaints are for two apparent problems. First, the visibility for drivers stopped at the stop sign, southbound on 7th street, is restricted in the westerly direction if there are cars parked adjacent to the bulb, and secondly, if there are cars parked on the east side of 7th street, just north Front, it is difficult to navigate a turn onto 7th if there is a vehicle stopped at the stop sign.



PERFORMANCE ANALYSIS

Although the geometry of this intersection is the same as many of the other intersections downtown, the higher traffic volumes and higher probability of cars parked closer to the intersection creates a higher occurrence of problems. Part of the issue is that the pedestrian bulbs force cars to stop further back than they would at a normal intersection, which creates some unique visibility problems. Restricting parking for one car length will allow vehicles stopped at the stop sign and turning onto 7th street, adequate visibility and maneuverability. It should be noted that this area is not patrolled by Parking Services so enforcement is based on violations being called in to the police and on police availability.

RECOMMENDATION

Staff recommends that Council adopt a resolution establishing a "No Parking" zone on the north side of Front street, from 7th street approximately 30' westerly, and on the east side of 7th Street, from Front approximately 30' north.

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| CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP |
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| Acobuntant Signature |
| 0 |
| <u>CEMETERY SUPERVISOR</u> shall complete the following: 1. The above-referenced Lot(s) is/are certified to be vacant: /X/ Yes / / No |
| 1. The above-referenced Lot(s) is/are certified to be vacant: $/ \times /$ tes / / No 2. The owner of record of the Lot(s) in the Cemtery Book of Deeds is listed as: |
| Ber Kurcell |
| . The purchase price of the Lot(s) when sold to the owner of record was \$ 100.00 per lot. |
| 5 2 2/11/11 |
| Supervisor's Init. Date |
| |
| EGAL/RECORDS shall complete the following: |
| 1. Quit Claim Deed(s) received: / / Yes / / No. Person making request is authorized to execute the claim: 109 21011 |
| Attorney Init. Date / |
| I cartify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met an |
| recommend that that transaction be completed. |
| City Clerk's Signature Date |
| |
| COUNCIL ACTION Council approved transfer/sale/repurchase of above-referenced Lot(s) in regular session on: |
| Mo./ Day |
| CEMETERY SUPERVISOR shall complete the following: |
| Change of ownership noted/recorded in the Book of Deeds: / / Yes / / No |
| Cemetery copy filed / /; original and support documents returned to City Clerk / / |
| Cemetery Supervisor's Signature Date |
| ······································ |
| Distribution: Original to City Clerk |
| Yellow copy Finance Dept. Pink conv.to Cometery Dept. |
| Pink copy to Cemetery Dept. |

BEER, WINE, AND/OR LIQUOR APPLICATION EXPIRES MARCH 1 ADDIERIN

| City of Coeur d' Alene | |
|-----------------------------|------|
| Municipal Services | |
| 710 Mullan Avenue | |
| Coeur d' Alene, Idaho 83814 | |
| 208.769.2229 Fax 769.2237 | |

| 111 1 1 0 | 1- 1-2 |
|----------------------------------|---------|
| [Office Use Oaly]Amt Pd | Vare |
| -Rec No 539065 +- | |
| Date 2-22-2011 | April |
| Date to City Councul: 03-01-2011 | I'm I'm |
| Reg No. | |
| License No | |
| Rv | - |
| | 1 |

Date that you would like to begin alcohol service Check the ONE box that applies:

| | Beer only (canned and bottled) not consumed on premise | \$ 50.00 per year |
|---------------------------------------|---|-------------------|
| | Beer and Wine (canned and bottled) not consumed on premise | \$250.00 per year |
| · · · · · · · · · · · · · · · · · · · | Beer only (canned and bottled only) consumed on premise | \$100.00 per year |
| | Beer and Wine (canned and bottled only) consumed on premise | \$300.00 per year |
| _ <u>X</u> _ | Beer only (draft, canned, and bottled) consumed on premise | (1200.00 par year |
| Ø | Beer and Wine (Draft, canned, and bottled) consumed on premise | \$400.00 per yean |
| | Beer, Wine, and Liquor (number issued limited by State of Id) | \$762.50 per year |
| | Transfer of ownership of a City license with current year paidBeer-to go only \$6.25Beer- Can, Bottled only \$12.50 | \$ |
| · . | Beer- Draft, can, bottled \$25 Consumed on premise yes no Transfer from to | |

| Business Name | Lake any coffee Company LLC |
|----------------------------------|--|
| | DBA: Java on sherman |
| Business Mailing Address | |
| | 324 Sherman Ave, CDA ID |
| City, State, Zip | |
| | Coever D'Alere ID 53814 |
| Business Physical Address | |
| | 324 Sherman Ave |
| City, State. Zip | dDA Th 820.11 |
| | CDA, ID 83814 |
| Business Contact | |
| | Business Telephone : 208-667-0010 Fax: |
| License Applicant | two all all a a sum |
| | Lake city Coffee Company LLC |
| If Corporation, partnership, LLC | David M. Patterson |
| etc. List all members/officers | Lindsoy M. Patterson |
| | Lindsay per pallesson, |
| | |
| | |
| | |

| TO: | Mayor City Council |
|----------|--|
| FROM: | Steve Childers Patrol Captain |
| SUBJECT: | Request to purchase four (4) vehicles for Patrol |
| DATE: | February 23, 2011 |

Decision Point: Authorization to purchase three (3) Patrol vehicles as listed in the Capital Outlay Summary for 2010-2011 and one (1) Patrol vehicle as replacement for one previously involved in an accident and surrendered for settlement.

History: Three (3) new replacement Patrol vehicles are in the Capital Outlay accounting history as part of our long range replacement schedule. On February 22, 2011, quotes were obtained for three (3) cars with a minimum 3.8 liter displacement engine and one (1) car with a minimum 4.5 liter displacement engine. The quote received from Lake City Ford in the amount of \$23,960.00 is \$423.73 less than the Idaho State contractor quote. The quote received from Knudtsen Chevrolet in the amount of \$21,426.14 matches the quote given by the Idaho State contractor. The quotes were reviewed and found to meet department specifications. I recommend that the City of Coeur d' Alene accept the quotes for one (1) 4.6 liter engine vehicle from Lake City Ford and three (3) 3.8 liter engine vehicles from Knudson Chevrolet.

Financial Analysis: The desire to produce the best possible price on these vehicles. The Financial Summary for 2010-2011 has allocated a total of \$102,897.00 for three (3) Patrol vehicles to include the purchase and equipping of these vehicles. The quote from Lake City Ford was \$23,935.00 for the single vehicle. The quote from Knudson Chevrolet was \$21,426.14 per car for a total of \$64,278.42 for the three (3) vehicles. The total of all four (4) vehicles is \$88,213.42. Funds for the accident vehicle replacement have been allocated from the \$15,096.52 insurance settlement and the City Finance Director.

Performance Analysis: The patrol vehicles are used for a variety of patrol functions. These vehicles obtain a high amount of mileage being used in traffic and patrol-related enforcement. The line patrol vehicles run on a 24-hour, 7-days-a-week basis.

Quality of Life Analysis: A properly maintained patrol fleet is essential for the efficiency of a Police Department and the many duties tasked to the police officer.

Decision Point: Authorization to purchase one (1) Patrol vehicle from Lake City Ford and three (3) Patrol vehicles from Knudson Chevrolet.

Wayne Longo Chief of Police

ANNOUNCEMENTS

Memo to Council

DATE: February 22, 2011 RE: Appointments to Boards/Commissions/Committees

The following re-appointment is presented for your consideration for the March 1st Council Meeting:

MARJORIE HERN

PED/BIKE ADVISORY COMMITTEE

A copy of the data sheet is in front of your mailboxes.

Sincerely,

Amy Ferguson Executive Assistant

cc: Susan Weathers, Municipal Services Director Monte McCully, Ped/Bike Liaison Shana Stuhlmiller, Ped/Bike Staff Support

PUBLIC HEARINGS

MEMORANDUM

TO:MAYOR BLOEM AND THE CITY COUNCILDATE:FEBRUARY 23, 2011FROM:RENATA MCLEOD, PROJECT COORDINATORRE:APPROVAL OF THE SECOND AMENDMENT TO THE COMMUNITYDEVELOPMENT BLOCK GRANT (CDBG) 2010 ANNUAL ACTION PLAN.

DECISION POINT:

- To authorize the proposed amendment to the CDBG 2010 Annual Action Plan including the following:
 - To allocate \$14,000 from the Community grant program that was not awarded as follows: \$10,000 to Whitewater Development for the Riverstone Apartment project and \$4,000 awarded to the Lake City Senior Center for a facility enhancement in support of the Meals on Wheels program.
 - To reallocated funds originally set aside for a sidewalk project within the East Fairway area in the amount of \$27,006, as follows: \$25,000 to land acquisition of 102 and 106 Homestead Avenue; and \$1,006 added to the Administration line item, \$600 added to the LMI sidewalk line item, with the remaining \$400 added to the Lake City Senior Center public service line item.

HISTORY: The City of Coeur d'Alene must establish an annual action plan, which is intended to be a plan that specifically outlines the projects that will be funded during each HUD funded plan year. It is always difficult to predict how the community grant applications will flow or which projects may or may not come to fruition, which results in the need to conduct a formal amendment. The City has consistently budgeted \$100,000 each plan year for community grants. In the Plan Year 2010 cycle, grant applications for the two approved projects did not total \$100,000, but rather left \$14,000 unallocated. Therefore, it is recommended the City reallocate those dollars as follows:

- \$10,000 grant to Whitewater Development for the Riverstone Apartment project
- \$4,000 toward to the Lake City Senior Center for a facility enhancement in support of the Meals on Wheels program

Additionally, the City's first amendment to Plan Year 2010 included an allocation of \$27,006 toward a sidewalk project on East Fairway Drive. It was the City's desire to negotiate a couple rental units for LMI persons in the abutting apartment complex in exchange for the sidewalk funding. Upon further discussions with HUD and the apartment owner, it was deemed that the project would be more onerous for the apartment owner and would not meet the requirements to qualify as an LMI project for the City. Therefore, it is recommended the dollars be reallocated as follows:

- \$25,000 toward land acquisition, specifically 102 and 106 Homestead Avenue
- \$1,006 toward Administration funding

- \$600 toward LMI Census Block sidewalk projects
- \$400 toward the Lake City Senior Center public service project

The follow are specific project descriptions:

Riverstone Apartments Project Overview (CDBG Grant Award \$10,000).

The City authorized support of the Whitewater Development, Inc. Riverstone Project for the tax credit grant application in September 2010. With City support, Whitewater was able to gain more points on their grant application, which assisted in them being awarded tax credit funding for a 50-unit tax credit apartment building in the Riverstone Development. The \$10,000 will be utilized for administrative costs during the development and construction of Riverstone 50-unit project for low-income people. The project will consist of a mix of one, two, and three bedroom apartments, predominantly serving the 40% & 50% area median income (AMI) households. As proposed, this project will include 20 ground floor accessible units.

Riverstone Apartments will provide safe, clean, affordable housing for tenants of all ages. The project site is located on the south side of John's Loop, just to the west of Riverstone Drive. The development site is located in the City's Urban Renewal District. In addition to funding from the City's Entitlement program, and Lake City Development Corporation, the project will include HOME funds, Low Income Housing Tax Credit (LIHTC) program dollars and private investment. The project will meet HUD's National Objective of benefitting low-to-moderate income persons.

Lake City Senior Center Public Service Project (CDBG Grant Award \$4,400). The Lake City Senior Center provides seniors in our community with nutrition programs, congregate meals on site and home delivered meals through the Meals on Wheels program. As a nonprofit organization that serves seniors, they are eligible for a public service facility enhancement grant to purchase a commercial convection oven to continue providing Meals on Wheels. The commercial oven is estimated to cost \$6,000. The City is only able to utilize 15% of their annual allocation toward public service (PY 2010 would be \$50,471.25). With an earlier allocation of \$46,000 to Communication Action Partnership, the City can only fund approximately \$4,400 and stay under that HUD cap. Therefore, the Senior Center has agreed to fund any costs in excess of the grant amount. This enhancement should provide many more years of food services to our community. As a requirement of the grant the Senior Center will conduct a survey verifying a minimum of 51% of their clients are 80% or below medium income (according to HUD standards).

Property Acquisition, 102 and 106 Homestead Avenue (CDBG Grant Award \$25,000). The City has requested approval of a property acquisition of 102 and 106 Homestead Avenue. The properties include 7-units of existing LMI Housing and one single family dwelling unit. It is the City's hope that the property can be redeveloped to add another 14 units of low-income housing at some point in the future. The two abutting parcels total 1.15 acres of land and cost \$500,000. The City has determine that \$350,000 in CDBG funds will be utilized to reimburse the City over a three year period (Plan Year 2011, 2012, and 2013), with \$150,000 being paid by St. Vincent de Paul for a long term lease and management of the units. This additional allocation of funds toward the property acquisition will speed up the reimbursement of the \$350,000 to the City for the acquisition.

Administration (Additional CDBG Allocation of \$1,006). The City originally allocated \$49,469 toward administration in Plan Year 2010. While HUD allows 20% to be allocated as Administration costs, the City has allocated 14.7%; with the additional allocation, it provides a total allocation of \$50,475 at 15%; still under the 20% maximum. The Administration line item is utilized to pay Panhandle Area Council for grant administration services in the amount of \$40,000. This leaves a balance of \$10,475 for all administrative items such as publications, trainings, consultants, etc. This year the City contracted with BBC Consulting to conduct a Fair Housing Plan update and a Housing Needs Assessment study in the amount of \$17,000. Approximately \$10,400 of the BBC study will be paid out of Plan Year 2009, with \$6,600 left to be paid out of Plan Year 2010, leaving a balance of \$3,875 to cover all publications and training. Each year there are training opportunities regarding new regulations, computer program enhancements, and sometimes, specific training such as environmental regulations (which will be held in Portland, Oregon in March). The City is required to publish many legal notices throughout the year at an average cost of \$650.00. There are several publications that are printed annual as well, Fair Housing documents for April training and Emergency Minor Home Repair brochures. The additional funding should help cover the costs estimate for the remainder of the year.

LMI Census Block Sidewalk Projects: (Additional CDBG allocation of \$600, totaling

\$45,157 over Plan Year 2009 and Plan Year 2010). The City has allocated funding for ADA enhancements throughout the City within the Census Block LMI areas for a couple funding cycles. City staff has been looking at options, such as bidding out block-by-block or area-by-area. After reviewing the progress made by our internal City sidewalk construction crew and determining the complexity of dealing with different sidewalk elements, specifically at intersections, it was determined to utilize City staff to complete a large-scale project this spring. The project will be within Census Track 14; Block 2 and Census Track 15, Block 3 (see attached map and description). This area was selected based on previous input from a citizen sidewalk review group and coordinating with the location of the City existing 5-year plan for sidewalk enhancement area for this year (Harrison Avenue).

The City posted this proposed amendment to its web page, according to our citizen participation plan, as well as advertised in the CDA Press on January 31, 2011 to provide notice to the community of the thirty-day public comment period (February 1, 2011 – March 3, 2011) and public hearing to be held March 1, 2011. No public comments have been received, as of the date of this staff report.

FINANCIAL: Funding allocation amended as follows:

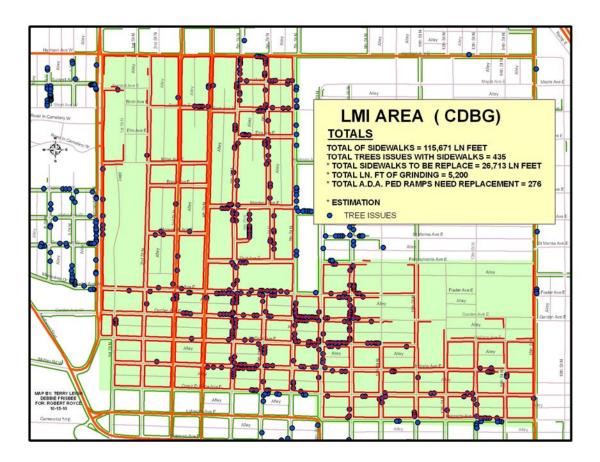
- Land acquisition: 102 and 106 Homestead Avenue \$25,000.00
- Administration: \$1,006.00; providing a total allocation of \$50,475.00
- Sidewalk Projects within LMI Census Track Areas: \$5,000.00, providing a total allocation of \$25,000.00
- Riverstone Apartment Project: \$10,000.00

PERFORMANCE ANALYSIS: Authorizing these changes will allow staff to move forward with agreements with Whitewater Development and funding of projects in a timely manner.

DECISION POINT/RECOMMENDATION:

To authorize the proposed amendment to the CDBG 2010 Annual Action Plan including the following:

- To allocate \$14,000 from the Community grant program that was not awarded as follows: \$10,000 to Whitewater Development for the Riverstone Apartment project and \$4,000 awarded to the Lake City Senior Center for a facility enhancement in support of the Meals on Wheels program.
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Plan Year 2010 Action Plan Budget

| ALLOCATION % of Funds \$336.475.00 Explanation ADMINISTRATION 14.7% 15.0% \$49.469.00 \$50.475.00 Explanation ADMINISTRATION 14.7% 15.0% \$49.469.00 \$50.475.00 Explanation INCREASE 29.7% 37.1% \$190,000.00 \$125.00.00 Land Acquisition to benefit future LMI housing specifically, Mill River Senior Apartments (\$100,000, Settice Way parcel C-0.000-004-6820; \$25.00 PURCHASE 29.7% 29.8% \$100,000.00 \$100,400.00 The grant process will be established by an Ad Hoc Community Action of 102 and 106 Homestead Community Action Partments; \$44,000 to Community Action Partments; \$44,000 to Lake City Senior Apartments; \$40,000 to Community Action Partments; \$44,000 to Lake City Senior Apartments; \$44,000 to Lake City Senior Apartments; \$44,000 to Lake City Senior Chart public service project, facility enhancement for Mill River Senior Apartments; \$44,000 to Lake City Senior Chart public service project, facility enhancement or Mill River Senior Apartments; \$44,000 to Lake City Senior Chart brows block areas. SIDEWALKS: \$-9% 6.1% \$20,000.00 Sidewalk repair/replacement or Mill River Senior Apartments; \$44,00 to Lake City Senior Chart partments; \$44,00 to Lake City Senior Chart public service project, facility enhancement for Mill River Senior Apartments; \$44,00 to Lake City Senior Chart public service project, facility enhancement for Meals on Wheels program | Plan Year 2010 A | | Budg | FUNDING | FUNDING | |
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| TOTAL <u>100.0%</u> <u>100.0%</u> <u>\$336,475.00</u> <u>\$336,475.00</u> | ECONOMIC | = | <u>0.0%</u> | <u>\$0.00</u> | <u>\$0.00</u> | |
| | TOTAL | <u>100.0%</u> | 100.0% | <u>\$336,475.00</u> | \$336,475.00 | |

OTHER COMMITTEE MINUTES (Requiring Council Action)

February 22, 2010 GENERAL SERVICES COMMITTEE MINUTES

COMMITTEE MEMBERS PRESENT

Mike Kennedy, Chairperson Ron Edinger John Bruning

CITIZENS PRESENT

See table below

STAFF PRESENT

Gordon Dobler, Engineering Director Captain Steve Childers, Police Department Mike Gridley, City Attorney Susan Weathers, City Clerk Jon Ingalls, Deputy City Administrator Lt. Bill McLeod, Police Department Wendy Gabriel, City Administrator Mayor Sandi Bloem Troy Tymesen, Finance Director Doug Eastwood, Parks Director

Juanita Knight, Senior Legal Assistant

Item 1. <u>No Parking Zone / 7th Street and Front Avenue.</u> (Consent Resolution No. 11-008)

Gordon Dobler, Engineering Director, is requesting Council consideration of establishing a No Parking Zone on Front Street, west of 7th and on 7th, just north of Front. Mr. Dobler reported that staff has received several complaints about visibility at the intersection since it was reconstructed with the construction of Parkside Towers and the Library. The complaints are for two apparent problems. First, the visibility for drivers stopped at the stop sign, southbound on 7th street, is restricted in the westerly direction if there are cars parked adjacent to the bulb, and secondly, if there are cars parked on the east side of 7th street, just north Front, it is difficult to navigate a turn onto 7th if there is a vehicle stopped at the stop sign. Although the geometry of this intersection is the same as many of the other intersections downtown, the higher traffic volumes and higher probability of cars parked closer to the intersection creates a higher occurrence of problems. Part of the issue is that the pedestrian bulbs force cars to stop further back than they would at a normal intersection, which creates some unique visibility problems. Restricting parking for one car length will allow vehicles stopped at the stop sign and turning onto 7th street, adequate visibility and maneuverability. It should be noted that this area is not patrolled by Parking Services so enforcement is based on violations being called in to the police and on police availability.

MOTION: by Councilman Edinger, seconded by Councilman Bruning, that Council adopt Resolution No. 11-008 establishing a "No Parking" zone on the north side of Front Street from 7th Street approximately 30' westerly, and on the east side of 7th Street, from Front approximately 30' north.

Item 2. <u>Verbal Report / Update on Downtown Bartenders Training.</u> (INFORMATION ONLY)

Captain Steve Childers stated that this item came before the City Council on January 4, 2011. At that time the Council voted to table the item to allow the bars and restaurants outside the downtown area, who had not had an opportunity to review and discuss the issue, opportunity to review the proposed regulations before the City Council took action on the Council Bill. Captain Childers said a meeting was held on February 2nd to further discuss this issue. Staff received overwhelming requests not to implement the ordinance but let the bar owners and restaurants do their own training. Most are already doing so and have their own manuals in place. Those

with manuals already in place are willing to share them with other business owners. A downtown business agreed to help put together annual training and / or a committee to decide what criteria would be needed to establish their own manual. Captain Childers stated that staff walked away with the feeling that they didn't want to implement the ordinance but wanted to see if the business' could handle the process on their own.

Councilman Edinger said he and Councilman Bruning were at the meeting. He believes the business owners will do what is needed to train their people and he would support not moving foreword with the ordinance. Councilman Bruning concurred.

Captain Childers also noted that staff provided 3 different formalized training avenues one being through the State of Idaho.

| | SUBMITT TO A PUBLIC VOTE | | PUBLIC | |
|------------------|-----------------------------|--------------|--------------|---------------|
| NAME | ADDRESS | | | COMMENTS? |
| | | IN FAVOR | OPPOSED | COMMENTS: |
| GARY JOHNSON | 601 E FRONT AVE | | \checkmark | YES |
| CHET GAEDE | 4465 GREENCHAIN LOOP | | \checkmark | YES |
| TINA JOHNSON | 601 E FRONT | | \checkmark | NO |
| LARRY STROBEL | 1421 E. SPOKANE | \checkmark | | YES |
| SHARON STROBEL | " | \checkmark | | NO |
| DON KILIAN | 1302 15 TH ST | \checkmark | | NO |
| STEVE BELL | 1506 N. 7 TH | \checkmark | | YES |
| KELLIE PALM | 671 (UNABLE TO DISCERN) | \checkmark | | YES |
| LYNN SCHWINDEL | 735 4 TH ST. | \checkmark | | YES |
| SHARON HEBERT | 4255 WIRTH | \checkmark | | YES |
| JACK RIGGS | 801 S. 11 TH | | \checkmark | YES |
| JANE HAMMONS | 1669 W. DURHAM | | \checkmark | NO |
| JENNIFER DRAKE | 1419 E SKYLINE DR | | \checkmark | YES |
| PETER RIGGS | RATHDRUM | | \checkmark | YES |
| KATELYN CAPUAL | 1122 E. BOYD AVE. | | \checkmark | NO |
| RITA SIMS-SNYDER | 818 FRONT | \checkmark | | YES |
| CHARLES LINDER | 203 S. 19 TH ST | | \checkmark | NO |
| ADAM GRAVES | 748 2 ND | | \checkmark | YES |
| EDEN IRGENS | 3876 W. FAIRWAY | | \checkmark | NO |
| GARY INGRAM | 2921 N. 6 TH ST. | \checkmark | | YES |
| JENNIFER JOHNSON | 3340 SERENITY | \checkmark | | NO |
| DEAN HAAGENSON | 3133 LANCASTER | | \checkmark | NO |
| THOM GOERGE | 3948 N. MAGNESON ST. | | \checkmark | YES |
| JIM ELDER | 111 HAZELWOOD DR. | | \checkmark | NO |
| MIKE DODGE | 770 GOVERNMENT WAY | | | NEUTRAL - NO |
| DARRELL DLOUHY | 818 N. 8 TH | | \checkmark | NO |
| BRENDA GARCIA | 719 E. INDIANA AVE | | \checkmark | YES / written |
| JULIE CLARK | 307 SHERMAN | \checkmark | | YES |
| KATRINA HARLOW | 2017 E LAKESIDE | | \checkmark | NO |
| BEN DRAKE | 1419 E SKYLINE DR | | \checkmark | NO |
| LISA AITKEN | 4905 EZY ST | | \checkmark | NO |
| ROGER KEILIG | 1485 E TWISTWOOD DR | \checkmark | | NO |
| CHRISTINA HULL | 725 W ELMGROVE | | \checkmark | NO |

Item 3. <u>Request for Public Vote / McEuen Field Improvement Project.</u>

| BILL WILFONG | 1205 E PENN | | \checkmark | NO |
|-----------------|----------------|--------------|--------------|-----|
| DWIGHT MCCAIN | 5537 NINA CT. | | \checkmark | YES |
| SUSIE SNEDAKER | 821 HASTINGS | \checkmark | | YES |
| SCOTT REED | 401 FRONT AVE | | \checkmark | YES |
| SANDY POTANO | | | \checkmark | NO |
| WAYNE REICHBERG | | \checkmark | | YES |
| JUDY EDWARDS | | | \checkmark | YES |
| KEITH PILLA | HIGHLAND DRIVE | | \checkmark | YES |
| | TOTAL | 14 | 26 | |

Councilman Edinger stated that this is a big project that is going to cost a lot of money and will change the downtown. He, personally, is opposed to some of the plan and some he agrees to. He is in support of keeping the boat launch, the ball field, and keeping Tubbs Hill in its natural state. Mostly because he does not believe there is a equal or better location for the boat launch or the baseball field. Councilman Edinger said he would support improvements from the AL left filed towards City Hall. However, the ball field and boat launch should be left alone. When projecting the cost of the project Councilman Edinger also said M&O needs to be a consideration. Councilman Edinger said in the past there have been things they put before the vote of the people and he is in favor of a public vote on this project.

Councilman Bruning commented that this is the Council's job as elected representatives and they are elected to make these kinds of decisions. He is on the steering committee for this project and believes the community is well represented by the broad spectrum of its 21 members. They have given much thought to this project and they have looked at the surveys and are making changes to the plan in light of those surveys. Councilman Bruning is opposed to a public vote.

MOTION: by Councilman Edinger to recommend to the City Council that McEuen Field conceptual design be presented for public vote even if changes are made to the conceptual design. Motion died for lack of a second.

Councilman Kennedy said he's not sure how he's going to vote on this plan. He thinks they have a long way to go before it is final. If equal or better is not upheld, he will not vote for the plan. He does not believe that they can craft an effective vote that will discern the will of the people. This is an administrative matter and should not go for a public vote.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Juanita Knight Recording Secretary