



Coeur d'Alene

CITY COUNCIL MEETING

February 2, 2010

MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor

Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy

CONSENT CALENDAR

**MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM
JANUARY 19, 2010**

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room January 19, 2010 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

Deanna Goodlander)	Members of Council Present
Mike Kennedy)	
Woody McEvers)	
Loren Ron Edinger)	
A. J. Al Hassell, III)	
John Bruning)	

CALL TO ORDER: The meeting was called to order by Mayor Bloem.

INVOCATION was led by Pastor "J. O."

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilman Hassell.

PRESENTATION – DISABILITY RIGHTS ADVOCATE AWARDS: On behalf of Amy Dreps, Director of the Disability Action Center, Patrick Bloom and Virgil Edwards presented their annual Disability Rights Advocate awards to various business staff and volunteers who promoted disability rights.

PUBLIC COMMENTS:

Harold Hocker, 1413 E. Spokane Street, voiced his disappointment in the lack of response to his proposed increased fees for building permits and school impact fees. He spoke in opposition to the judge's ruling regarding urban renewal being able to spend taxpayer money without people having a vote on how the money is spent. He believes that the ice skating rink building collapsed due to neglect and should not be receiving taxpayer money to repair the building.

Kathy Kincel, 621 Foster, spoke in support of the proposed animal control regulations especially the dogs running at large regulations.

CONSENT CALENDAR: Motion by Hassell, seconded by Kennedy to approve the Consent Calendar as presented.

1. Approval of minutes for January 5, 13, 2010.
2. Setting the General Services Committee and the Public Works Committee meetings for Monday, January 25th at 2:30 p.m. and 4:00 p.m. respectively.

3. RESOLUTION 10-001: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING AWARD OF CONSTRUCTION CONTRACT TO CONTRACTORS NORTHWEST, INC. FOR WWTP PHASE 5B; AGREEMENT WITH HDR ENGINEERING FOR CONSTRUCTION ENGINEERING SERVICES FOR WWTP PHASE 5B; FINAL CHANGE ORDER NO. 2 WITH CAMERON, REILLY, LLC FOR THE NEIDER AVE. / HOWARD STREET EXTENSION PROJECT; RIGHT-OF-WAY PURCHASE AGREEMENT WITH KEITH – WILSON, LLC FOR HOWARD STREET EXTENSION; EXTENSION FOR COMPLETION OF ANNEXATION AGREEMENT WITH NIC FOR THE EDUCATION CORRIDOR PROPERTY; AMENDMENT NO. 1 TO THE ANNEXATION AGREEMENT WITH WESTERN PROPERTY MANAGEMENT, LLC; CHANGE ORDER NO'S 1 – 5 WITH SAFCO, INC. FOR THE 4TH STREET IMPROVEMENT PROJECT; AND AGREEMENT FOR MAINTENANCE / WARRANTY OF SUBDIVISION WORK WITH MDM CONSTRUCTION, INC. FOR HAWK'S NEST 4TH ADDITION.
4. Approval of bills as submitted and on file in the Office of the City Clerk.
5. Setting of a public hearing for the HUD Community Development Block Grant Funds 2010 Annual Action Plan for February 2, 2010.

ROLL CALL: Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye. Motion carried.

COUNCIL ANNOUNCEMENTS:

COUNCILMAN GOODLANDER: Councilman Goodlander expressed how gratified she was to see the number of residents who volunteer their time to make our community such a great place to live.

COUNCILMAN KENNEDY: Councilman Kennedy announced that the Idaho Meth Project is also hosting a lunch and if anyone would like more information they can contact him.

COUNCILMAN MC EVERS: Councilman McEvers announced that Rustlers Roost will be hosting a meeting between the area BMX riders and skateboarders beginning at 4:30 p.m. tomorrow night for a brain storming session to see how we can get some cooperation on the use of the skate park and BMX park

APPOINTMENT TO LAKE CITY DEVELOPMENT CORPORATION: Motion by Edinger, seconded by Kennedy to re-appoint Denny Davis to the Lake City Development Corporation. Motion carried.

ADMINISTRATOR'S REPORT: City Administrator Wendy Gabriel reported that there are over 275 children enrolled in the K-2nd grade basketball program. Special Needs Camp All Stars will be beginning soon. For more information please contact Angie Goucher through the Recreation Dept. Tomorrow night a forum on Meth will be held at NIC and she encouraged all

family members from age 10 and older to attend. The Library Book Club will be meeting again starting this month. Library games are back with the Wii games available in the Community Room.

PUBLIC HEARING – AMENDMENTS TO THE HUD COMMUNITY DEVELOPMENT BLOCK GRANT 2009 ACTION PLAN: Mayor Bloem read the rules of order for this public hearing. Project Manager, Renata McLeod, gave the staff report. Councilman Bruning abstained from this public hearing as he has a conflict of interest.

Mrs. McLeod reported that tonight's public hearing is to consider authorizing the following proposed amendments to the CDBG 2009 Annual Action Plan:

- Grant award to St. Vincent De Paul for a public services project to include transitional housing through the Angel Arms project, and case management in the amount of \$44,600.
- Grant award to Habitat for Humanity toward infrastructure to property located at Hazel Avenue (specifically, Lots 3 and 4, Block 11, Roche Park Addition, Coeur d'Alene, Idaho) which will provide up to 5 housing units, in an amount not to exceed \$45,400.

She noted that The City of Coeur d'Alene conducted a competitive RFP process, that included submittal of a grant application, review by the Ad Hoc Committee (August 4, 2009) and recommendations being made to the City Council on August 18, 2009. Thereafter, it was clarified by our HUD representative that this process requires amendments to the CDBG Plan Year 2009 Action Plan. Therefore, this request to City Council will formalize the process, provide an additional public comment opportunity, and allow staff to move forward with sub-recipient agreements with St. Vincent De Paul and Habitat for Humanity.

The City posted this proposed amendment to its web page, according to our citizen participation plan, and solicited public comments for thirty-days (December 1, 2009 – December 31, 2009). No comments were received.

PUBLIC COMMENTS: Mayor Bloem called for public comments with none being received.

MOTION: Motion by Edinger seconded by Goodlander to authorize the proposed amendments to the CDBG 2009 Annual Action Plan which include granting an award to St. Vincent De Paul for a public services project to include transitional housing through the Angel Arms project, and case management in the amount of \$44,600, and granting an award to Habitat for Humanity toward infrastructure to property located at Hazel Avenue (specifically, Lots 3 and 4, Block 11, Roche Park Addition, Coeur d'Alene, Idaho) which will provide up to 5 housing units, in an amount not to exceed \$45,400. Motion carried.

EXECUTIVE SESSION: Motion by Bruning, seconded by Hassell to enter into Executive Session as provided by I.C. 67-2345, SUBSECTION C: To conduct deliberations concerning labor negotiations or to acquire an interest in real property, which is not owned by a public agency; and SUBSECTION F: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet

being litigated but imminently likely to be litigated. The mere presence of legal counsel as executive session does not satisfy this requirement, and SUBSECTION J: To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement.

ROLL CALL: Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye. Motion carried.

The Council met in Executive Session at 6:35 p.m. Members present were the Mayor, City Council, City Administrator, Deputy City Administrator and City Attorney.

Matters discussed were those of labor negotiations, litigation, and claims. No action was taken and the Council returned to the regular meeting at 7:40 p.m.

RESOLUTION NO. 10-002

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN LOCAL NO. 710 INTERNATIONAL ASSOCIATION OF FIREFIGHTERS AND THE CITY OF COEUR D'ALENE.

Motion by Kennedy, seconded by Edinger to adopt Resolution 10-002.

ROLL CALL: Hassell, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Goodlander, Aye. Motion carried.

BEERY CLAIM: Motion by Edinger, seconded by Goodlander to approve taking action as recommended by the City Attorney in the Beery Claim. Motion carried.

ADJOURNMENT: Motion by Bruning, seconded by Edinger that, there being no further business before the Council, this meeting is adjourned. Motion carried.

The meeting adjourned at 7:43 p.m.

Sandi Bloem, Mayor

ATTEST:

Susan Weathers, CMC
City Clerk

RESOLUTION NO. 10-003

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A PERSONAL SERVICES AGREEMENT WITH DONNA BAIN FOR THE CREATION AND INSTALLATION OF PUBLIC ART ON SELTICE WAY / NORTHWEST BOULEVARD.

WHEREAS, on November 23, 2009 the General Services Committee of the City of Coeur d'Alene recommended that the City of Coeur d'Alene enter into an Agreement with Donna Bain, for the Creation and Installation of Public Art on Seltice Way / Northwest Boulevard pursuant to terms and conditions set forth in an agreement, a copy of which is attached hereto as Exhibit "1" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into an Agreement in substantially the form attached hereto as Exhibit "1" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 2nd day of February, 2010.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER HASSELL Voted _____

COUNCIL MEMBER KENNEDY Voted _____

COUNCIL MEMBER GOODLANDER Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER BRUNING Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

November 23, 2009
**GENERAL SERVICES COMMITTEE
MINUTES**

COMMITTEE MEMBERS PRESENT

Deanna Goodlander, Chairperson
Ron Edinger
John Bruning

CITIZENS PRESENT

Steve Roberge, Waste Management

STAFF PRESENT

Steve Anthony, Recreation Director
Melissa Brandt, Admin Asst, Parks Dept.
Troy Tymesen, Finance Director
Jon Ingalls, Deputy City Administrator
Juanita Knight, Senior Legal Assistant

**Item 1. Arts Commission Proposal / Artwork on Seltice Way.
(Agenda Item)**

Steve Anthony reported that the Arts Commission has identified the Seltice Way and N.W. Boulevard area as a potential location for art. The Commission has selected the North side of Seltice by the park and ride (see map) for a significant piece of art. The property is owned by the State of Idaho, but the City has secured an encroachment permit to construct the art piece. The piece selected was one of the four finalists for the 23rd and Sherman call for artists.

The total amount budgeted for the project is \$75,000.00. The funds are dedicated funds and can only be used for Public Art.

The contracts will be awarded to Donna Bain for the art piece call "Catch the Wind". The art pieced would be completed by July 25, 2010.

Councilman Edinger asked where the artists are from. Mr. Anthony believes Ms. Bain is from Cd'A and the other two artists are from the Spokane Valley.

MOTION: by Councilman Bruning, seconded by Councilman Edinger, that Council adopt Resolution No. 09-047 approving the Personal Services Agreement with Donna Bain for the public art piece entitled "Catch the Wind."

STAFF REPORT

DATE: November 23, 2009
TO: General Services Committee
FROM: Steve Anthony, Arts Commission Liaison
SUBJECT: Seltice and Northwest Blvd Art Piece

Decision Point:

To accept the proposal of Bain, McCuddin and Segrecci, for the piece entitled "Catch the Wind" based on the recommendation of the Coeur d'Alene Arts Commission.

History:

The Arts Commission has identified the Seltice Way and N.W. Boulevard area as a potential location for art. The Commission has selected the North side of Seltice by the park and ride (see map) for a significant piece of art. The property is owned by the State of Idaho, but the City has secured an encroachment permit to construct the art piece. The piece selected was one of the four finalists for the 23rd and Sherman call for artists.

Financial Analysis:

The total amount budgeted for the project is \$75,000.00. The funds are dedicated funds and can only be used for Public Art.

Performance Analysis:

The contracts will be awarded to Bain, McCuddin and Segrecci for the art piece call "Catch the Wind". The art piece would be completed by June of July 25, 2010.

Decision Point:

To recommend to the City Council that the Legal Department be instructed to prepare the documents to enter into a contract with Donna Bain for the public art piece entitled 'Catch the Wind.'

PERSONAL SERVICES AGREEMENT

Between

DONNA BAIN

And

THE CITY OF COEUR D'ALENE

for

**CREATION AND INSTALLATION OF PUBLIC ART
SELTICE WAY AND NORTHWEST BOULEVARD**

THIS CONTRACT, made and entered into this 2nd day of February, 2010, between the **CITY OF COEUR D'ALENE**, Kootenai County, Idaho, a municipal corporation and political subdivision of the state of Idaho, hereinafter referred to as the "City," and **DONNA BAIN**, whose address is 1772 Jayno Ct. 83815, hereinafter referred to as the "Artist,"

WITNESSETH:

Section 1. Employment of the Artist. The City hereby agrees to engage the Artist to perform the services for design, construction, placement, installation and installation supervision of the exterior public art at Seltice Way and Northwest Boulevard, as hereinafter set forth in Artist's Proposal attached hereto and incorporated herein as Exhibit "A."

Section 2. Personnel.

- A. The Artist represents that Artist will perform the services under this contract and shall not be an employee of the City.
- B. All of the services required hereunder will be performed by the Artist.

Section 3. Time of Performance. The services of the Artist shall commence upon execution of this contract by the Mayor and shall be completed within 11 months of this contract being executed. A specific date of installation shall be coordinated by the Artist with the City's Recreation Director.

Section 4. Compensation.

A. Subject to the provisions of this agreement, the City shall pay the Artist a total of Seventy-Five Thousand Dollars and No/100 Dollars (\$75,000.00) for services, payable, upon receipt of Artist invoice, as follows:

1. \$30,000 at the start of the project
2. \$15,000 at mid-construction
3. \$15,000 at fabrication completion
4. \$15,000 thirty (30) days after installation of the art object

B. Except as otherwise provided in this agreement, the City shall not provide any additional compensation, payment, use of facilities, service or other things of value to the Artist in connection with performance of contract duties.

Section 5. Assignability. The Artist shall not delegate duties or otherwise subcontract work or services under this contract, except for installation and landscaping as described in the Artist's Proposal. The Artist may use other individuals working under her supervision to assist her in the construction and the installation of the public art object.

Section 6. Interest of the Artist. The Artists covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract.

Section 7. Relationship of the Parties. The Artist shall perform her obligations hereunder as an independent contractor of the City. The City may administer this contract and monitor the Artist's compliance with this agreement but shall not supervise or otherwise direct the Artist except to provide recommendations and to provide approvals pursuant to this agreement.

Section 8. Hold Harmless. Artist shall furnish and install barriers to prevent accidents while installing the public art object on the site and shall indemnify, defend and hold the city harmless from all claims for injury to person or property resulting from the Artist's actions or omissions in performance of this agreement.

Section 9. Warranties.

A. The Artist shall not be responsible for the maintenance of the public art object or for any damages resulting from the City's failure to maintain the public art object nor from any causes beyond the control of the Artist.

B. The Artist shall obtain from the supplier and provide to the City a warranty on materials associated with the public art.

Section 10. Ownership. The City shall maintain ownership and all rights to the public art object once it is completed and installed. However, the City agrees it will include the name of the artists and the name of the public art object in any publication, depiction or rendering of the public art object that the City allows.

IN WITNESS WHEREOF, this agreement is executed the day and year first written above.

CITY OF COEUR D'ALENE

ARTIST

Sandi Bloem, Mayor

Donna Bain

ATTEST:

Susan K. Weathers, City Clerk

STATE OF IDAHO)
) ss.
County of Kootenai)

On this 2nd day of February, 2010, before me, a Notary Public, personally appeared **Sandi Bloem** and **Susan K. Weathers**, known to me to be the Mayor and City Clerk, respectively, of the City of Coeur d'Alene that executed the foregoing instrument and acknowledged to me that said City of Coeur d'Alene executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____

STATE OF IDAHO)
) ss.
County of Kootenai)

On this _____ day of February, 2010, before me, a Notary Public, personally appeared **Donna Bain**, known to me to be the person(s) whose name is subscribed to the within instrument and acknowledged that he/she voluntarily executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____



**GENERAL SERVICES COMMITTEE
MEMORANDUM**

DATE: January 12, 2010

FROM: Renata McLeod, Project Coordinator
Troy Tymesen, Finance Director

RE: 60-Unit Senior Apartment project – Meadow Ranch Subdivision

DECISION POINT: To approve a letter of agreement with Pacific West Communities in support of the tax credit application through an allocation of \$200,000 of Community Development Block Grant (CDBG) funds and a deferment of \$200,000 of development fees.

HISTORY: Pacific West Communities recently applied for Tax Credits through the Idaho Housing and Finance Association (IHFA). The applications are rated on a point system; unfortunately, they were not awarded the tax credits due to their application lacking approximately 5 points. If they were to partner (a 5% contribution) with the City or another non-profit organization they would be eligible for up to 20 additional points, hopefully, ensuring award of the tax credits. This project is estimated to be a \$9 million dollar development project and would provide the City with approximately \$360,000 in development fees, with the final benefit being 60-units of rental housing for seniors with incomes 60% or less than the area median income. The tax credit program and funding through the State of Idaho will insure these units are affordable to the low-moderate income (LMI) citizen for 40 years. The City could provide its 5% support of the project by providing \$200,000 of CDBG funds and \$200,000 in fee deferrals. Based on our housing needs assessment and the CDBG Consolidate plan, it is a goal of the City to encourage the development of more affordable/LMI housing units. Additionally, the City Council has noted affordable housing as a priority area in their strategic goal for the past several years.

Staff believes that the attached letter of agreement outlines the opportunity for the City and the methods in which the City can support the project, with the contingency clauses needed to provided security that the City would not be required to provide funding if the tax credits are not awarded. Additionally, the CDBG citizen participation process and a substantial amendment to Action Plan year 2009 would need to occur thereafter. The City would enter into a separate agreement to outline the fee deferral timeline and constraints (as plan check fees and impact fees would not be deferred).

FINANCIAL ANALYSIS: \$200,000 of CDBG funds; \$100,000 from Plan year 2009 and \$100,000 from Plan Year 2010. Development fees would be deferred, not waived, so full collection of fees will occur.

PERFORMANCE ANALYSIS: Approving the attached agreement will allow Pacific West to include the City as a partner on their February 10, 2010 tax credit application.

DECISION POINT/RECOMMENDATION: To approve a letter of agreement with Pacific West Communities in support of the tax credit application through an allocation of \$200,000 of Community Development Block Grant (CDBG) funds and a deferment of \$200,000 of development fees.



CITY OF COEUR D'ALENE

710 E. MULLAN AVENUE
COEUR D'ALENE, IDAHO 83816-3964
208/769-2300

Letter of Agreement

February 2, 2010

Mr. Caleb Roope
CDA Pacific Associates, an Idaho Limited Partnership
430 East State Street, Suite 100
Eagle, ID 83616

Re: Meadow Ranch Senior Apartments, 60-Unit Affordable Development, Coeur d'Alene, ID

Dear Mr. Roope,

The City of Coeur d'Alene is pleased to partner on the acquisition of 2.3 acres within the Meadow Ranch Subdivision, (a portion of Tracts D and E). The project meets the City's goal of creating for rent low-moderate income (LMI) housing units, as you are proposing a development for seniors ages 62 and older whose median incomes are at or below 60% of the area median income. It is the City's understanding that the tax credit program provides a 40-year commitment wherein the housing units will be provided to LMI citizens. Additionally, the City understands that you have previously applied for tax credits and were short of being award by a few points. With the City as a partner, additional points will be awarded, hopefully ensuring an award through the February application. The City has agreed to allocate \$200,000 of CDBG funds (pending the citizen participation process.) Additionally, the City has tentatively agreed to defer approximately \$200,000 of development fees (subject to further negotiation on timing and final adoption by the City of a deferral mechanism). Both actions will provide a 5% financial support of the project.

Please be advised that this letter of agreement is expressly conditioned upon your successful application for 9% low-income housing tax credits and HOME program funds approval and final approval of any necessary land use entitlements or amendments. The City will require proof of award from the Idaho Housing & Finance Association prior to any further processing of your request. Additionally, the City requires that all other financing be committed to your project prior to any disbursement of CDBG funds, completion of environmental assessments, satisfactory appraisal, as well as, the City receiving its annual CDBG funding.

We wish you the best as you attempt to obtain the balance of your required financing. If you should have any questions concerning this commitment of funds, please do not hesitate to contact our office.

City of Coeur d'Alene

CDA Pacific Associates

Sandi Bloem
Mayor

Caleb Roope
Manager, Roope, LLC, G.P.

CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP

Request received by: Municipal Services
Department Name / Employee Name / Date

Request made by: Marybeth McKenna (Widow), 660-4024
Name Phone

602 E. COA Ave. COA ID 83814
Address

The request is for: Repurchase of Lot(s)
 / Transfer of Lot(s) from _____ to _____

Niche(s): _____
Lot(s): 59, _____, _____, _____, _____, _____, _____ Block: H Section: R1V

Lot(s) are located in / / Forest Cemetery Forest Cemetery Annex (Riverview).
Copy of Deed or / / Certificate of Sale must be attached.
Person making request is Owner / / Executor* / / Other* _____

*If "executor" or "other", affidaviats of authorization must be attached.

Title transfer fee (\$ _____) attached**.
**Request will not be processed without receipt of fee. Cashier Receipt No.: _____

ACCOUNTING DEPARTMENT Shall complete the following:

Attach copy of original contract.

Sheri Carroll
Accountant Signature

CEMETERY SUPERVISOR shall complete the following:

1. The above-referenced Lot(s) is/are certified to be vacant: Yes / / No No Headstone
2. The owner of record of the Lot(s) in the Centery Book of Deeds is listed as:
Marybeth McKenna
3. The purchase price of the Lot(s) when sold to the owner of record was \$ \$500.00 per lot.

RDE 1/21/10
Supervisor's Init. Date

LEGAL/RECORDS shall complete the following:

1. Quit Claim Deed(s) received: Yes / / No.
- Person making request is authorized to execute the claim: [Signature] 1-21-10
Attorney Init. Date

I certify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met and recommend that that transaction be completed.

Susan K. Weather 1-21-10
City Clerk's Signature Date

COUNCIL ACTION

Council approved transfer/sale/repurchase of above-referenced Lot(s) in regular session on: _____
Mo./ Day /Yr.

CEMETERY SUPERVISOR shall complete the following:

Change of ownership noted/recorded in the Book of Deeds: / / Yes / / No
Cemetery copy filed / /; original and support documents returned to City Clerk / /

Cemetery Supervisor's Signature Date

Distribution: Original to City Clerk
Yellow copy Finance Dept.
Pink copy to Cemetery Dept.

ANNOUNCEMENTS

PUBLIC HEARINGS

MEMORANDUM

TO: MAYOR BLOEM AND THE CITY COUNCIL
DATE: JANUARY 14, 2010
FROM: RENATA MCLEOD, PROJECT COORDINATOR
RE: APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2010 ANNUAL ACTION PLAN.

DECISION POINT:

- To authorize the 2010 Action Plan, the CPMP Non-State Grantee Certifications, the 424 certification, and direct staff to address any additional public comments.

HISTORY: The City of Coeur d'Alene receives a direct allocation of HUD Community Development Block Grant (CDBG) funds. Each year the City is required to complete an annual action plan in accordance with the adopted citizen participation plan. On January 8, 2010, the City sent an email notification to approximately 95 community stakeholders, inviting them to public workshop to provide input toward the proposed Plan Year 2010 Action Plan (to be held January 12, 2010). Additionally, an advertisement was published January 11, 2010 notifying the community of the thirty-day public comment period January 11 – February 12, 2010 and notice of the January 12, 2010, public workshop. There were three citizens present at the workshop. Those present were provided a survey form to complete. One public comment has been received with the completed survey. Therefore, staff requests that the City Council adopt the attached Plan Year 2010 Action Plan.

FINANCIAL: The City has not been notified of its exact allocation amount for Plan Year 2010, and has been directed by HUD to utilize last year's allocation for budget purposes. Therefore, the City expects to receive 309,469.00.

PERFORMANCE ANALYSIS: Authorizing the proposed plan will allow staff to present the Action Plan to HUD in a timely manner.

DECISION POINT/RECOMMENDATION:

- To authorize the 2010 Action Plan, the CPMP Non-State Grantee Certifications, the 424 certification, and direct staff to address any additional public comments.

MCLEOD, RENATA

From: Meredith Bryant [cdabryant@gmail.com]
Sent: Sunday, January 17, 2010 7:38 PM
To: MCLEOD, RENATA; nelle@pacni.org
Subject: CDBG Annual Action Plan Survey
Attachments: City of CDA Annual Action Plan.pdf

Hi Renata and Nelle:

Thanks to both of you for the presentation last week - sorry that more people did not show up but it was nice to have an informal meeting! I know that it was very informative for Rick Shipman, Chair of the Habitat Board as he is more involved now in the day-to-day activities at Habitat. Attached is my completed survey. Hopefully you will get more responses as time goes along.

As a follow up to my discussion at the meeting, I did check on the Annual Action Plan for the State regarding CDBG and their year is from April 1 to March 31 and their draft plan is online. They do state in their plan this year that some of their funds will be for housing grants. Last year that was not the case. So that is good news. I guess it will be interesting to see if they actually give out some housing grants. I am going to find out their RFP process. I think I will still comment though.

Thanks again.

Meredith

Meredith B. Bryant
Meredith B. Bryant Consulting
1988 E. Gunther Avenue
Coeur d'Alene, ID 83815
208.765.8084 Telephone
866.765.8412 Fax
cdabryant@gmail.com

1/28/2010

January 12, 2010 SURVEY

Note: The Community Development Block Grant (CDBG) funds are provided directly to the City of Coeur d'Alene and must be used within the City limits of Coeur d'Alene. One of the National Objectives must be met in using these dollars, 1. benefit to low-moderate income (LMI) persons; 2. aid in the prevention or elimination of slums and blight; 3. meet certain community development needs having a particular urgency.

How would you spend CDBG dollars?

You have \$309,000 to improve housing and/or community development conditions of residents in Coeur d'Alene.

\$		
\$	Keep it the	
\$	Same as	
\$	your proposal)	
\$		
\$		
\$		
\$		
\$		
Total \$	Must add to \$309,000!	

If the City were allocated additional funds (approximately \$20,000.00,) how do you think it should be spent and/or added to which existing program?

4 Community Projects (\$5,000 each)

January 12, 2010 SURVEY

CDBG ACTIVITIES AND PRIORITIZATION

The following are 16 potential activities that could be undertaken with Community Development Block Grant (CDBG) funds. Please identify each activity as appropriate for high, moderate, low or no funding.

Please select:

- Four activities as *high funding*
- Four activities as *moderate funding*
- Four activities as *low funding*
- Four activities as *no funding*

That is, select no more than 4 activities for each funding level.

Code enforcement to prevent/reverse deteriorating neighborhoods (e.g., nuisance vehicles, debris, and weed abatement)	High	Moderate	Low	None
Rehabilitation of existing owner-occupied housing (emergency minor home repair program)	High	Moderate	Low	None
Sidewalk repairs/accessibility modifications	High	Moderate	Low	None
Social services (e.g. youth programs, senior programs, etc. benefiting LMI)	High	Moderate	Low	None
Assistance to establish emergency shelters or transitional housing	High	Moderate	Low	None
ADA/accessibility modifications to public facilities	High	Moderate	Low	None
Land acquisition for public development	High	Moderate	Low	None
Demolition of substandard structures	High	Moderate	Low	None
Land acquisition for future affordable housing development	High	Moderate	Low	None
Focus revitalization within a specific LMI neighborhood	High	Moderate	Low	None

January 12, 2010 SURVEY

Lead Abatement – seeking out projects/provide training	High Moderate Low None
Increase the supply of rental housing for LMI persons	High Moderate Low None
Increase the supply of for sale housing for LMI persons	High Moderate Low None
Assistance to senior citizens; please describe: _____	High Moderate Low None
Other Ideas: _____	High Moderate Low None
_____	High Moderate Low None
_____	High Moderate Low None
_____	High Moderate Low None



Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

The City of Coeur d'Alene is now entering the third year of their CDBG Entitlement Program. Through careful planning and judicious use of the funding received from the U.S. Department of Housing and Urban Development (HUD), \$309,469 received for Plan Year 2009, the City has been able to provide benefit under several programs to a sizeable portion of the citizenry.

*The City is estimating an allocation of \$309,469 for Plan Year 2010. The City's main goal for Plan Year 2010 is to meet the National Objective of benefiting Low-moderate income (LMI) citizens within our community. The proposed budget will designate 80% of the projected funds toward for these LMI activities. The projects include \$40,000 to support the Emergency Minor Repair and Accessibility Program (EMRAP); \$100,000 for community grants; \$100,000 toward land acquisition for future LMI Housing, specifically the Meadow Ranch project; and \$20,000 for sidewalk repairs/ADA enhancements for sidewalks within an LMI Census area. The remaining 16% of funding has been budgeted for Administration (\$49,469). The 2010 Action Plan Summary Chart is included as **Attachment "E."***

Seven individuals and families have received home repairs through the Emergency Minor Home Repair and Accessibility Program (EMRAP), which assists low-to-moderate (LMI) homeowners with grant funds to correct building conditions that threaten the health and safety, or soundness of their home. The City has designated \$40,000 to the program for 2010, a 25% increase from the 2009 funding allocation.

The infrastructure at Neider Avenue from Fruitland to Howard has had a substantial impact to that LMI by census tract neighborhood. The project's primary goal was to provide the necessary infrastructure to support a St. Vincent de Paul 15-unit 811 complex to house special needs persons. The newly completed infrastructure will support a planned 37-unit 202 project to house LMI seniors, also through St. Vincent de Paul. For the established residents of the neighborhood the new roadway means as much as a 50% reduction in response time for emergency services (fire, law enforcement, ambulance), reasonable walking access to schools and shopping, and for the first time, for the majority of residents, more than one means of ingress/egress. (A significant improvement, especially in winter when berms or accidents can close a roadway for hours or days.)

Under the City's Community Grant Opportunity program local organizations, agencies or businesses submit proposals to fund projects that will meet a National Objective, and one of the City's goals as stated in the Consolidated Plan. In Plan Year 2009 two projects were chosen for funding (\$90,000 total), the City has allocated \$100,000 (32%) of the yearly entitlement, for the community grant projects in 2010.

The 2009 projects, a St. Vincent de Paul North Idaho, Angel Arms transitional housing project will house two homeless families while providing self-sufficiency counseling during the year. If one or both of the initial families should reach self-sufficiency prior to the end of the grant period, additional families may be served. A part-time counselor will assist the families to develop and implement a self-sufficiency plan.

The second 2009 project will fund a portion of the infrastructure needed for Habitat for Humanity of North Idaho to create a four-unit housing development for sale to LMI persons. As a nationally established, non-profit housing provider, Habitat for Humanity has established protocols for owner selection, sweat equity requirements and eligibility.

With partnerships throughout the community, we are confident we will be able to complete projects that meet the goals of the consolidated plan and are the best use of the limited funds.

General Questions

Program Year 3 Action Plan General Questions response:

1. Describe the geographic areas of the jurisdiction (including areas of low-income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

*The City of Coeur d'Alene is located on the north shore of Lake Coeur d'Alene and extends north to Hayden, ID. The eastern portion of Coeur d'Alene is bordered by the jurisdictions of Fernan Lake and Dalton Gardens, which have autonomous governing bodies, but share a zip code with Coeur d'Alene. To the west are the cities of Huetter and Post Falls. The City of Coeur d'Alene does not have significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2000 census) is less than 5%. The City of Coeur d'Alene does use Census Tract mapping (**Attachment "A"**) when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement) The City's planning is focused more toward the number of persons who can be helped, and identifying projects that will produce the best benefit for the investment. One of the larger budget items (32%) for Plan Year 2010 is land acquisition to benefit future LMI housing. Where the land is located is secondary to how many LMI persons will benefit through that purchase of land. The City's Emergency Minor Repair and Accessibility Program (EMRAP) (13% of funding) is available to anyone within the City limits who meets the income eligibility and program requirements. The funding for the Community Grant Opportunity program (32%) is part of a competitive process; appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene.*

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a) (1)) during the next year and the rationale for assigning the priorities.

Because there are no significant areas of poverty or extremely dense concentrations of LMI, the City's planning activities are focused on assisting/benefitting the greatest number of LMI residents possible, with the resources available throughout the city limits. Funds allocated for sidewalk repair/replacement (6%), will be used in LMI (by census tract) neighborhoods. The City's citizen Ad Hoc Sidewalk Committee has developed a five- year plan for sidewalk repair and replacement, when those activities occur in LMI neighborhoods CDBG funds are utilized as appropriate.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The City will continue to work with local organizations such as St Vincent de Paul, North Idaho Housing Coalition, the Committee to End Homelessness, IHFA, the Continuum of Care Coalition, and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The new H.E.L.P. (Helping Empower Local People) Center is an excellent start to this process. An innovative partnership lead by St Vincent de Paul, provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance (or not, as the case may be.) As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Additionally, the City will continue to support warming shelters and Project Homeless Connect.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. Idaho Housing and Finance Association (IHFA) is the public housing authority for the region and administers the Section 8 program (tax credits, McKenney Vento, Continuum of Care, ESG, etc.) in the City of Coeur d'Alene. The estimated amount available to assist households through the Section 8 program during Plan Year 2010 is \$1,688,000, to assist 449 households in the City of Coeur d'Alene.

The City of Coeur d'Alene Police Department received Federal Byrne funds and funds from the Department of Justice (bulletproof vest program and COPS) in fiscal year 2007-2008 in the amount of \$86,059 and \$52,912 for fiscal year 2008-2009. The City has continued to seek Byrne funding at that level.

The FBI provides reimbursement to the Police Department for overtime for the drug task force. This amount varies, depending on types of cases and resources required. The City of Coeur d'Alene could provide costs (unless classified) for prior years, however projecting if those resources will be needed for a future year is not practical. Fiscal year 2008-2009, the City received \$27,093 in reimbursements.

The City of Coeur d'Alene Fire Department receives grant funding from FEMA (via Homeland Security) for equipment. Grant funding for equipment, training, etc. varies from year to year, if it is received at all. In fiscal year 2007-2008, the City received \$18,000 and \$39,984 in fiscal year 2008-2009.

The City of Coeur d'Alene has been notified of two planned developments that have submitted applications for Low-Income Housing Tax Credits. One of the projects is being explored by the City and could provide a return of 60 units of rental housing for LMI seniors for a nominal investment by the City of \$200,000 cash, and \$200,000 in deferred fees. The City is in the process of conducting research regarding the project.

St. Vincent de Paul intends to construct a 37-unit 202 complex on property at Fruitland and Neider, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit, 811 project. In support of the housing projects, and to directly benefit area residents, more than 51% of whom are LMI by census tract, the City has extended Neider Avenue from Fruitland Lane to Howard Street, constructing the infrastructure necessary to support the projects and meet the City's development requirements. Additionally, the City utilized \$82,719.00 of CDBG-R funding for design services for Howard Avenue.

Although, the City of Coeur d'Alene is not a direct recipient of I.H.F.A. funding/grants, the projected amount of funding for the Coeur d'Alene area is \$267,962 distributed through St. Vincent de Paul via the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Shelter Grant Program (ESG).

Additionally, St Vincent de Paul has received more than \$850,000 (HPRP) to be used in the next three years for the prevention of homelessness. The newly established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance.

*The newly established H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless, and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center; the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership in which the City is contributing use of the old library building at a modest rent, with plans for a permanent sale in the future. A list of the H.E.L.P Center partners is attached as **Attachment "B."***

Managing the Process

Program Year 3 Action Plan Managing the Process response:

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The City of Coeur d'Alene staff is the lead agency in the Consolidated planning Process. As lead agency, the staff works with a citizen ad hoc committee and the City Council to implement the Action Plan and oversee the process by which it was developed.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

In 2007, the City of Coeur d'Alene became eligible to receive federal Community Development Block Grant, or CDBG. The City of Coeur d'Alene, Administration Department, oversaw the completion of the City's first Consolidated Plan, the City retained BBC Research & Consulting (BBC) of Denver to complete the report and provide needed technical assistance related to CDBG. In addition to members of the general public, participants in the planning process included: North Idaho College Head Start, St Vincent de Paul, League of Women Voters, Affordable Housing Committee, Coeur d'Alene Association of Realtors, affordable and workforce housing advocates and various lenders and title companies. In April 2008, HUD approved the City's 2008-2012 Five-Year Consolidated Plan. This plan covers a five year time period, is comprehensive in scope and provides a road map for housing and community development activities in the City.

The three main objectives set by HUD that consolidated planning must address are: 1) provide decent housing, 2) provide a suitable living environment, and 3) expand economic opportunities. A consolidated strategy and plan furthers HUD's

statutory goals, particularly through a collaborative process whereby a community establishes a unified vision for community development actions. Consolidation offers communities a better chance to shape the various programs into effective, coordinated neighborhood and community development strategies.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. Idaho Housing and Finance Association (IHFA) is the public housing authority for the region and administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 is \$1,688,000, to assist 449 households in the City of Coeur d'Alene.

The City of Coeur d'Alene had been notified of two planned developments that have submitted applications for Low-Income Housing Tax Credits. Coeur d'Alene Homes did not receive the funding for their Heritage Place 4 development, they do not plan to resubmit in the near future. The other project, Meadow Ranch is being proposed to be funded in part with this Action Plan and with a substantial amendment to Action Plan for Plan Year 2009 for the other half of the funding, and the project would provide 60 units of rental housing for LMI seniors for a nominal investment by the City of \$200,000 cash, and \$200,000 in deferred fees. The project developers are currently seeking tax credits to assist with the funding of this project, a required element if the project is to proceed.

St. Vincent de Paul intends to construct a 37-unit 202 complex on property at Fruitland and Neider, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit, 811 project. In support of the housing projects, and to directly benefit area residents, more than 51% of whom are LMI by census tract, the City has extended Neider Avenue from Fruitland Land to Howard Street, constructing the infrastructure necessary to support the projects and meet the City's development requirements.

The City will continue to attend IHFA quarterly housing roundtables and to implement the 10-year Plan to end Homelessness, which provides opportunities to discuss issues with most service providers within our community. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group).

Additional projected funding for the Coeur d'Alene area of \$267,962 will be distributed through St. Vincent de Paul via the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Shelter Grant Program (ESG).

St Vincent de Paul has received more than \$850,000 (HPRP) to be used in the next three years for the prevention of homelessness. The newly established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance.

The newly established H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless and special-needs populations to access services.

Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center, the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership in which the City is contributing use of the old library building at a modest rent, with plans for a permanent sale in the future.

The City participates via phone if not in person, in the Idaho Fair Housing Forum meetings. Additionally the City communicates, collaborates and cooperates with Idaho Housing and Finance Association, North Idaho Housing Coalition, the Committee to End Homelessness and the Continuum of Care Coalition to mitigate problems when possible and further opportunities for LMI persons in Coeur d'Alene.

Citizen Participation

1. Provide a summary of the citizen participation process.

Program Year 3 Action Plan Citizen Participation response:

In 2007, the City of Coeur d'Alene became eligible to receive federal Community Development Block Grant, or CDBG. The City of Coeur d'Alene, Office of Administration, oversaw the completion of the City's first Consolidated Plan, The City retained BBC Research & Consulting (BBC) of Denver to complete the report and provide needed technical assistance related to CDBG. In April 2008, HUD approved the City's 2008-2012 Five-Year Consolidated Plan. This plan covers a five year time period, is comprehensive in scope and provides a road map for housing and community development activities in the City.

The three main objectives set by HUD that consolidated planning must address are: 1) provide decent housing, 2) provide a suitable living environment, and 3) expand economic opportunities. A consolidated strategy and plan furthers HUD's statutory goals, particularly through a collaborative process whereby a community establishes a unified vision for community development actions. Consolidation offers communities a better chance to shape the various programs into effective, coordinated neighborhood and community development strategies.

***Development of the City's Annual Action Plan** follows the process established in the consolidated plan and approved citizen participation plan. Once City Staff have identified priorities, activities and projected funding amounts a document is prepared to describe the plan to the City Council and the public. A legal notice was printed in the CDA Press on January 11, 2010 to inform the public that the draft 2010 Action Plan was posted on the City's website and available in the City Hall customer service center (located next door to the City Library). The City's ad hoc Committee met on January 11, 2010 to offer their input to the process. A Public Workshop was conducted on January 12, 2010 at Fire Station No. 3 to provide details of the City's proposed CDBG expenditures for Plan Year 2010, answer questions and receive input and comments from interested parties. The City emailed the public comment, workshop, and public hearing notice to the community stakeholder's list on January 8, 2010, attached as **Attachment "C,"** posted the notice and draft Action Plan to the City website on January 11, 2010 and made hardcopies available in the City Customer Service Center or upon request.*

*The public comment period for the action plan was open from January 11, 2010 through February 12, 2010. An announcement of the comment period was made during the City's regularly scheduled City Council meeting on January 19, 2010 and a public hearing specific to the action plan was conducted on February 2, 2010 following the City Council Meeting. A summary of verbal and written comments from the public is attached, as **Attachment "D."** (No written or oral comments were received during either the comment period, or the public hearing.) Whichever is appropriate.*

2. Provide a summary of citizen comments or views on the plan.

*A summary of verbal and written comments from the public is attached (**Attachment "D."**) (No written or oral comments were received during either the comment period, or the public hearing.) Whichever is appropriate.*

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

In Program Year Three planning and public participation is focused on the Plan Year 2010 Action Plan, and any amendments or substantial amendments that may be necessary for activities from previous plan years. The City has no plans to change the approved Consolidated Plan, completed in 2008, prior to the scheduled 2012 update.

*The City provided information regarding the availability and location of the Plan Year 2010 draft to a list of previously identified Community Stakeholders and interested groups. (**Attachment "C"**) This list represents a broad spectrum of organizations and agencies whose clientele include LMI persons, DBE, MBE and WBE businesses, special populations, financial institutions, realtors, local governments, volunteer groups, etc...*

The City of Coeur d'Alene's minority population is less than 5% by the 2000 census. Non-English speaking persons and those with disabilities may request special accommodations regarding the planning document or public hearing attendance. Notice that accommodation may be requested is included in the City's published legal notice and on their website.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

To be added following the public hearing and end of comment period.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

Many of the activities to assist low/moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of well established programs under the direction of established organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Agency. Newer programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program and Emergency shelter Grant Program (ESG) are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who has been acting as the public housing authority for the region for many years, have a well-established, successful and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Entitlement program and will work to integrate City planning and projects with the related activities of other agencies in the area. The City does not plan to duplicate services or subjugate the authority of other established and successful programs.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

The TESH Inc. rehabilitation project (Plan Year 2008) will include procurement activities for each labor activity, Davis-bacon compliance and monitoring for successful completion of the national objective goal. PAC, the City's contracted administrator will assist TESH with each step of the process, including documentation of all required activities. Site visits and project meetings will augment paperwork documentation to ensure all actions are reviewed and completed.

The St. Vincent de Paul North Idaho, Angel Arms transitional housing project (Plan Year 2009) will require procurement activities and periodic review of records and documentation to ascertain compliance. This project has a one-year duration.

The Habitat for Humanity of North Idaho housing development infrastructure project (Plan Year 2009) is the most complex of the three, and will require the greatest amount of monitoring and assistance. The project is starting from bare ground and will require extensive planning and regulatory review prior to the bidding and construction activities. The City's grant award will fund a portion of the infrastructure construction, monitoring will continue through the construction and occupancy of the individual homes. PAC will assist with procurement, labor and regulatory compliance. As a nationally established, non-profit housing provider, Habitat for Humanity has established protocols for owner selection, sweat equity requirements and eligibility. PAC will coordinate with Habitat to ensure documentation of compliance.

In anticipation of a Plan Year 2009 substantial amendment in March 2010, the City is confident that the opportunity to grant funding for land acquisition within Meadow Ranch will move forward. Should the City enter into a partnership for the Meadow Ranch Project (Plan Year 2009 and 2010) (land acquisition in support of 60 units of low-income rental housing for seniors) monitoring would be a collaborative effort with the other partners such as IHFA and Pacific West Communities. This proposed project will include tax credit financing and carries substantial state and federal commitments (40 years total). The City's contribution to the project represents 5% of the total project. Project completion (for the City) would be realized when 5% of the rental units are occupied by LMI persons. The City will continue involvement, at a reduced level, and will use lessons learned during the development and implementation of the project for future planning.

Each project under the City's EMRAP program proceeds through an established set of protocols where monitoring begins with a checklist of required activities. To begin, financial eligibility verification, three bids reviewed, and emergency need narrative. All projects include at least two site visits, one prior to construction and one upon completion, and may require several depending on the complexity of the project. Project documentation is filed individually, by address to protect the identity of the homeowner.

Monitoring plans for future Community Grant Opportunity projects will be designed to meet the requirements of the projects once they are identified. The City has allocated \$100,000 for Community Grant Opportunity projects for Plan Year 2010, those projects will be determined following a formal RFP process. The Ad Hoc Committee will review and recommend projects to be funded, then City Council approval, followed by a substantial amendment process.

In addition to the monitoring of specific projects and programs, the City will utilize the checklists from the CPD Monitoring Handbook to test compliance of all program activities.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

The City distributes Lead Hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Repair Program. The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association (NIBCA). The City allocated \$10,000 for grants for lead testing and remediation for PY2008; those funds have not yet been expended. The City is investigating the possibility of sponsoring an EPA Renovator, Repair and Painting (RRP) training. Starting April 2010, all for-hire construction work in child-occupied facilities must comply with the RRP rule. RRP requires that any person doing this work get RRP certification and perform additional recordkeeping and site cleanup.

HOUSING

Specific Housing Objectives

Program Year 3 Action Plan Specific Objectives response:

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

The City is exploring a partnership that could result in 60 units of rental housing for low-income seniors. The City's contribution would be \$100,000 for land acquisition from Plan Year 2009, \$100,000 for land acquisition from Plan Year 2010 and \$200,000 in deferred fees. Assisting to provide affordable rental housing is one of the City's highest priorities.

Two projects awarded through the City's Community Grant Opportunity program for Plan Year 2009 will begin in calendar year 2010. The Angel Arms transitional housing for homeless families' project will house two homeless families while providing self-sufficiency counseling during the year. If one or both of the initial families should reach self-sufficiency prior to the end of the grant period, additional families may be served.

Habitat for Humanity of North Idaho will construct infrastructure for a four-unit housing development in mid-town Coeur d'Alene. The first of the housing units may be occupied during this calendar year, but the construction schedule will be influenced by Habitat's regulations and volunteer availability. Four low-income individuals will eventually be able to purchase these homes. Providing homes for

purchase to low/moderate income persons is a goal of the City, but one that will take more time and resources than some of the other City goals.

Although not directly funded with CDBG funding, the infrastructure provided to the 811 project benefited the ability to construct on this site for the 202 project. St. Vincent de Paul intends to construct a 37-unit 202 complex on property at Fruitland and Neider, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit, 811 project.

Additional housing projects may be identified during this years Community Grant Opportunity, RFP cycle. The City has not set a goal creating a specific number of housing units for sale or rent because their yearly allocation is not large enough to purchase housing, and no partnerships beyond those listed above have been identified.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The projects and partnerships discussed above are the only specific activities planned for 2010. If additional opportunities either are presented, during the RFP process, or directly to the City as was the case with Meadow Ranch, the City will consider and evaluate each project for compatibility with the goals as established in the Consolidated Plan and CDBG eligibility.

Needs of Public Housing

Program Year 3 Action Plan Public Housing Strategy response:

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 is \$1,688,000, to assist 449 households in the City of Coeur d'Alene.

The City of Coeur d'Alene has agreed to have the North Idaho Housing Coalition (NIHC) administer Neighborhood Stabilization (NSP) funds. NIHC works in the Idaho Panhandle, with a strong focus on the City of Coeur d'Alene. North Idaho Housing Coalition (NIHC) has received funding to assist families with affordable housing. NIHC works with families that are LMI and those whose income is 80-120% of median. The City of Coeur d'Alene supports the Coalition's goal to help provide affordable and workforce housing. NIHC is working to acquire new units and rehabilitating some of the units when necessary. NIHC also requires participants to contribute some funds towards the housing purchase, and participate in credit counseling if applicable. The City attends meetings with NIHC

and during Plan Year 2010 will concentrate on identifying new avenues for partnerships.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service that is well received within the region. The City of Coeur d'Alene has no plans to interfere with IHFA's service delivery; additionally the City feels it would be redundant, expensive and inefficient for the City of Coeur d'Alene to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

Barriers to Affordable Housing

Program Year 3 Action Plan Barriers to Affordable Housing response:

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The Meadow Ranch project would provide 60 units of low-income rental housing for seniors and is currently the best opportunity the City has identified to add to the stock of affordable rental housing. Lack of housing stock is one of the major barriers to affordable housing in Coeur d'Alene. Although the City is willing to pursue any reasonable suggestion or proposal regarding creation of affordable housing stock, they have extremely limited resources with which to participate in large development projects.

Other major barriers facing households and individuals trying to obtain homeownership are the high unemployment rate and limitations regarding home loans for low/moderate income persons. The City has an excellent record of working with local organizations such as Jobs Plus to promote the City as an optimal place to establish a business. The local community College (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to create an education corridor and better opportunities for residents to reach a level of education or expertise that will assist them to achieve living wage employment while creating additional jobs at the colleges (e.g., Professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidate Plan. The City continues to seek methods of encouraging developers to construct LMI housing. The Planning Commission will be reviewing incentives, such as fee deferrals, this year.

HOME/ American Dream Down payment Initiative (ADDI)

Program Year 3 Action Plan HOME/ADDI response:

The City of Coeur d'Alene does not receive HOME dollars.

The City does participate in meetings such as the quarterly Fair Housing Roundtable with organizations who do use HOME funds, and maintains communications with IHFA regarding projects that may occur within the City.

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

HOMELESS

Specific Homeless Prevention Elements

Program Year 3 Action Plan Special Needs response:

1. Sources of Funds— Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state, local, and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

The City receives no funding beyond their CDBG Entitlement for the homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Shelter Grant Program (ESG). The projected amount of for the Coeur d'Alene area for 2010 is \$267,962.

St Vincent de Paul currently operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, financial literacy classes, etc.

A Plan Year 2009 Community Grant Opportunity project, will be completed within calendar year 2010, and will add housing for two families. St. Vincent de Paul will provide housing for two homeless families and intensive weekly case management, which begins with a self-sufficiency plan. Each family will be housed for a year unless they fulfill their goals through the program, at which time a new family could be brought into the program for the duration of the project period. St. Vincent de Paul also plans to furnish the apartments with beds, living room furniture, and kitchen items since the clients are homeless, with few if any possessions. The grant will also fund a part-time case manager to assist with the self-sufficiency and progress of the families.

Plan Year 2008 St. Vincent de Paul project, included the installation of public infrastructure to the construction site for the future HUD 811 housing project. The 811 complex is now complete and we look forward to 14 chronically mentally ill people moving into the units beginning January 1, 2010.

2. Homelessness— In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

The 2010 Action Plan specifically allocates money toward the goal of future, for rent housing units, and a competitive grant opportunity to area non-profits to benefit LMI citizens.







The City's 10-Year Plan to end homelessness estimates that there are 600(in 2009) homeless individuals on the street, in shelters, and transitional housing. \$6.5 million in services are already being provided in Coeur d'Alene and the surrounding community (from 40 agencies/businesses - data spreadsheet available on request). Approximately 1,300 volunteers assisted in providing services to the homeless, including warming shelters, which open when the temperature falls below 15 degrees. Aggregate statistics are collected for Kootenai County not just Coeur d'Alene, but Coeur d'Alene is coordinating and leading this effort. Housing First, administered by St Vincent de Paul, is a model that has been promoted by the Federal Government and when implemented will be customized for the local realities in Coeur d'Alene.

The City's 10-year plan will be a living document, implementation and periodic reviews are vital to the success of the plan. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The full plan is available on the City's website at http://www.cdaid.org/mod/userpage/images/city_10_year_homeless_plan.pdf

3. Chronic homelessness— The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

The City's 10 Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d'Alene area:

-  *Develop better data collection and coordination of agency efforts*
-  *Identify and increase the inventory of available affordable housing stock*
-  *Improve economic development opportunities and coordinate the response among local governments*
-  *Deploy the Housing First model for Permanent Supportive Housing*
-  *Create a "One-Stop-Shop" to end the practice of having individuals who are struggling and have no transportation, from being "bounced" from one agency (and location) to the next when seeking services.*
-  *Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.*

Realistically, homelessness is a chronic problem and will never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting those problems are not quick or easy fixes.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual.

Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal.

4. Homelessness Prevention— The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

The City will continue to support the efforts of the School District through its 10-year plan to end homelessness.

Background: School District #271 has identified over 260 families that have been determined to be homeless. The School District has taken steps to assist families in working with existing community resources and state resource service providers. It is and will continue to be important to work together to surround the families with needed services and long-term housing opportunities. Housing is very important to the child's ability to function in the educational environment.

The Coeur d'Alene School District is continually working toward removing barriers to education caused by homelessness and poverty.

Goals/Benchmarks:

1. To end homelessness for children within the School District

Strategies:

- *The School District will continue to work with existing organizations to seek resources to house families and provide long term needed assistance.*

2. Break the generational cycle of homelessness and poverty

Strategies:

- *The School District will work with the homeless coalition and existing organization to establish a job-training program for parents as well as youth.*
- *Continue to provide and increase the number of after school programs (i.e., CDA for Kids).*

3. Educate children and families to look at long-term goals

Strategies

- *A financial literacy program would help to educate families to look toward long-term goals.*

4. Continue to train the staff at SD #271 regarding the needs of homeless students.

Strategies

- *Provide training materials and contact information*

5. *Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.*

The City does not currently have a discharge policy. The citizen committee working on implementation of the 10-year Plan to end Homelessness is currently coordinating communication between the Kootenai County Jail and the local area hospital regarding housing options upon release. The committee will investigate the appropriate discharge policy and make a recommendation for our community within the next year.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

N/A

COMMUNITY DEVELOPMENT

Community Development

Program Year 3 Action Plan Community Development response:

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

The City of Coeur d'Alene has identified two priority goals that relate to non-housing community development needs in its Consolidated Plan. The first 03L Sidewalks 570.201 (c) has the objectives of bringing the City's sidewalks into compliance with the American with Disabilities Act (ADA) and providing funding to assist low-income owners who need sidewalk repair/replacement and cannot afford to accomplish the task. The second goal, Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development is not tied to a specific category, as the City has not identified a project to accomplish this goal. Their objective "Support private and public sector economic development efforts that result in job training and employment for the City's low-to-moderate income residents" would be associated with 05H Employment Training 570.201(e). The City included Economic Development as a goal in their Community Grant Opportunity RFP, and has actively encouraged proposals for that activity.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

There is one goal that has been identified for economic development in the City's Consolidated Plan. The objective "Support private and public sector economic development efforts that result in job training and employment for the City's low-to-moderate income residents" would be associated with 05H Employment Training 570.201(e). Furthering economic development activities, specifically those that create jobs is both a short-term and a long-term goal for the City.

The City will encourage proposals for economic development projects in their annual Community Grant Opportunity RFP. To be awarded, an eligible economic development project proposal would need to be one of the highest ranked projects, fall within the available funding limits and could not exceed the City's public service percentage cap (if applicable). Until a project is identified, the City has no reasonable or realistic method of determining a quantifiable numeric goal, or specific time period for accomplishment. Therefore, although the City will actively and vigorously pursue projects and partnerships that could result in job creation and other economic development opportunities for low-to-moderate income persons the proposed goal for Plan Year 2010 is zero.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to a number of strategies to help reduce poverty. Through partnerships with organizations such as Jobs Plus, and improvements to infrastructure including sidewalk repair/replacement, road improvements at Neider and Howard, revitalization of the 4th Street Mid-Town area, the City actively supports economic development efforts.

The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for local residents to four institutions of higher learning (University of Idaho, North Idaho College,

Lewis-Clark State College, Idaho State University). Additionally the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening. The Center has a sliding scale for fees, allowing low-moderate income families and individuals to benefit from the Center's many programs at little or no cost.

The City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, City Link. Mid-size buses, approximately 32 passenger, run established routes from the southern most point of the reservation at US 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. There is no cost to ride City Link buses, which are accessible by ramp for persons who are physically unable to enter by the stairs, and equipped with bicycle racks for those are combining modes of transportation. The City is in the process of establishing a bus stop at the H.E.L.P. Center.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

Program Year 3 Action Plan Specific Objectives response:

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

The City has not set specific numeric goals to assist special needs populations during Plan Year 2010. The two City goals not directly related to housing, improvement of sidewalks and expand economic development are intended to benefit all LMI person, including those with special needs. If one of the proposals the City chooses to fund under the Community Grant Opportunity should specifically benefit a Special Needs population(s), quantifiable goals will be established during the contracting phase.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The City is working with TESH Inc., a non-profit that provides job training and employment to persons with physical and mental disabilities. The City is providing funding as match to a state Vocational Rehabilitation grant for rehabilitation of TESH's training facility. The project is utilizing 2008 funding and should be completed in the spring of 2010.

The City is not funding any other Non-homeless Special Needs projects at this time, but through a previous project provided infrastructure which will support a planned 37-unit 202 complex next door to St. Vincent de Paul's recently completed 15-unit 811 project.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

Program Year 3 Action Plan HOPWA response:

The City of Coeur d'Alene does not receive an allocation of HOPWA formula funds.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.

8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

The City of Coeur d’Alene does not receive an allocation of HOPWA formula funds.

Other Narrative

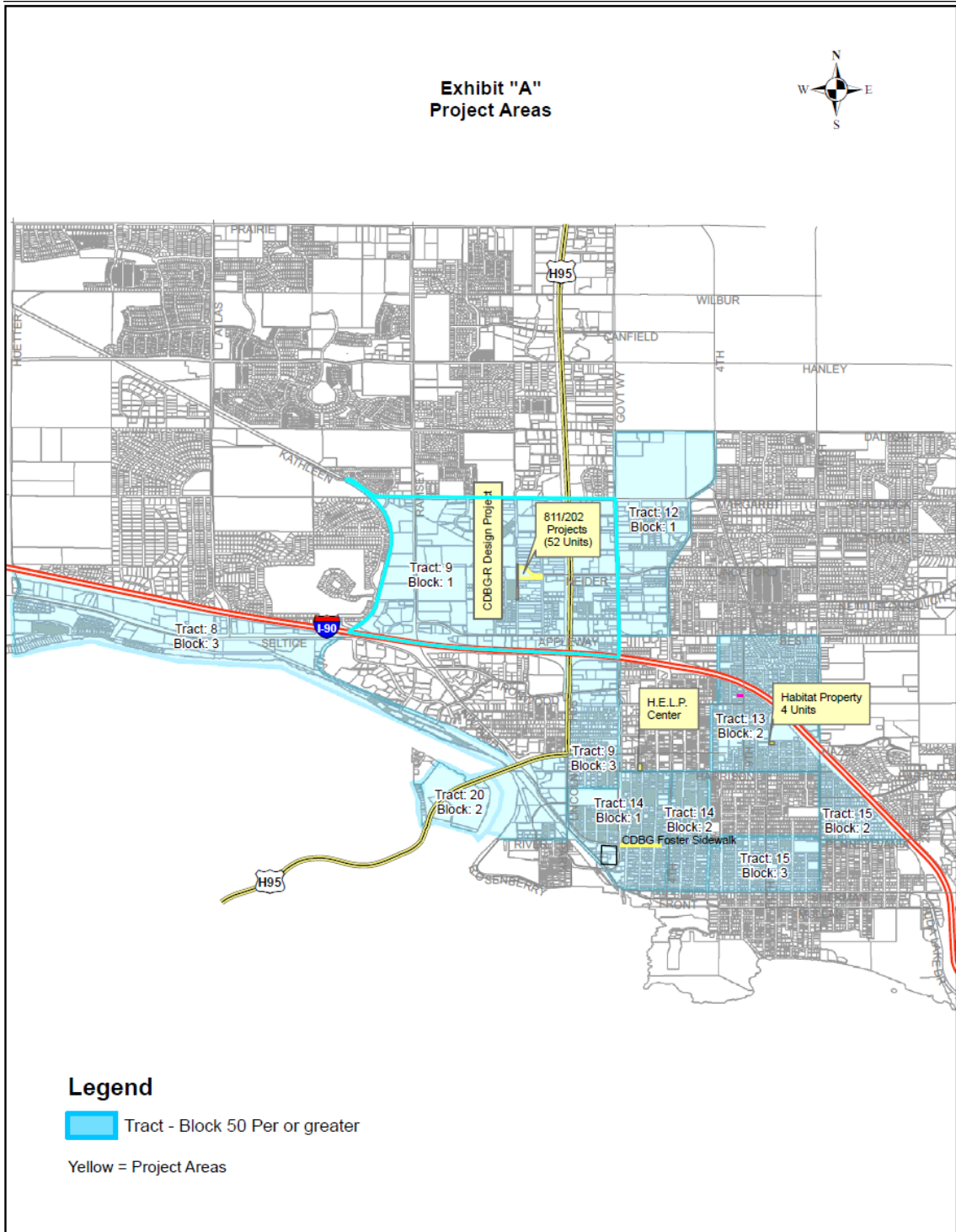
Include any Action Plan information that was not covered by a narrative in any other section.

	Consolidated Plan Goals	Projects and funding amounts Proposed for Accomplishment in PY2010 Action Plan
<p>Goal No. 1. Increase the supply of for-sale housing at prices affordable to the City’s low- and moderate-income workers.</p>	<p>Objective 1.1: Provide incentives for workforce housing production.</p> <p>Objective 1.2 Inventory and donate publicly owned land and building and private land for workforce housing development.</p> <p>Objective 1.3 Promote existing buyer resources</p>	<p>Under the City’s Community Grant Opportunity program advertise for proposals from eligible organizations for projects benefiting low-and moderate-income persons. Proposals must be an eligible activity, meet a National Objective and at least one of the City’s five Goals. Funding for PY2010 \$100,000 (This action item is listed once in this chart, projects awarded under the Community Grant Opportunity in actuality may be split between multiple goals depending on proposals.)</p>
<p>Goal No. 2. Increase the supply of rental housing affordable to the City’s extremely low-income renters and residents with special needs, including persons who are homeless.</p>	<p>Objective 2.1: Develop deeply subsidized rentals</p> <p>Objective 2.2 Continue to work with homeless/housing providers to respond to requests for funding assistance as appropriate.</p>	<p>Purchase land through a partnership to provide affordable housing for low-and-moderate income persons. City contribution: \$100,000 from PY 2010, \$100,000 from PY 2009 and \$200,000 deferred fee. Project would provide 60 units of rental housing for low-income seniors.</p>

Jurisdiction

<p>Goal No.3. Improve the City's sidewalks to make them more accessible to persons with disabilities.</p>	<p>Objective 3.1: Continue the City's Sidewalk Compliance Program to bring the City's sidewalks into compliance with the American with Disabilities Act. (ADA) Objective 3.2: Provide funding to low-income owners who have sidewalks needing repair but who cannot afford to make the repairs without some type of assistance. Objective 3.3 Use CDBG funding to make repairs to sidewalks abutting publicly owned properties.</p>	<p>Continue to assist low-and moderate income homeowners with sidewalk repair and replacement within LMI Census block areas. Goal for PY2010 \$20,000</p>
<p>Goal 4: Continue with neighborhood revitalization efforts, including code enforcement activities, to improve the condition of housing and commercial properties in low-income areas.</p>	<p>Objective 4.1: Fund code enforcement programs in CDBG eligible areas. Objective 4.2: As opportunities become available, provide CDBG funding to revitalizations of commercial and residential properties in CDBG eligible areas and/or which benefit low and moderate income households.</p>	<p>Provide grants of up to \$6,000 per household to assist LMI homeowners correct building conditions that threaten the health and safety, or the soundness of their home. Emergency Minor Repair and Accessibility Program. Goal for PY 2010: \$40,000</p>
<p>Goal No.5. Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.</p>	<p>Objective 5.1: Support private and public sector economic development efforts that result in job training and employment for the City's low to moderate income residents.</p>	<p>No specific goal, proposals under the Community Grant Opportunity program will be considered for each City Goal.</p>

Attachment "A"



Attachment "B"
H.E.L.P. Center Partners

Dirne Health Services
Health and Welfare
 Behavior Health and Navigation Services
Department of Labor
 Veteran's Services
V.A. Administration
National Alliance for Mentally Ill
TESH Inc.
 Ability Works Program
Project Safe Place
Women's Center

Attachment "C"
Stakeholder email List

Community Stakeholders/Interested Groups

Name	Organization	Contact Info.	
Community Development			
Tony Berns	LCDC	769-2331	tonyb@lcdc.org
Steve Griffiths	Jobs Plus	667-4753	steve@jobsplusonline.org
Todd and Maryann Prescott	Whitewater Creek Development	772-0108	toddp@whitewatercreek.com
Jason Wheaton	Greenstone		info@greenstonehomes.com
Rick Vernon	CDA Assoc. of Realtors	667-0664	rick@cdarealtors.com
Alivia Body	Id. Commerce and Labor	769-1558, x 3984	alivia.body@cl.idaho.gov
Monte Miller	Miller Stauffer Architects		monte@millerstauffer.com
Todd Christensen	Chamber of Commerce Pres.	664-3194, x. 110	todd@cdachamber.com
Joe Morris	Kootenai Health	666-2003	joe@kmcmail.kmc.org
Tom Legal	Kootenai Medical Center		tlegal@kmcmail.kmc.org
Dan Klocko	Kootenai Medical Center	666-2057	dklocko@kmcmail.kmc.org
Rick Shipman	US Bank		rick.shipman@usbank.com
Lori Isenberg	Northwest Dynamics		loriisenberg@nwdynamics.net
Mara'd Sjostrom	DA Davidson		Msjostrom@dadco.com
Dave Dean	Panhandle State Bank	755-2806	daved@panhandlebank.com
Scott Fischer	Architects West		scottf@architectswest.com
Linda Davis	Copper Basin Construction	765-5059	linda@copperbasin.com
Philip Boyd	Welch Comer & Assoc.		phil@welchcomer.com
Ron Nilson	Ground Force Manf.	664-9291	rnilson@gmfg.com
Dale Baune, P.E	JUB Engineers		dbaune@jub.com
Bruce Cyr	Jobs Plus		cyrdad@aol.com
Mac Cavasar	USDA		mcavasar@roadrunner.com
Kenn Gimbel	CDA Assoc. of Realtors	664-9221	gimbel@msn.com
John Saffeels	Mountain Lodge Homes/NIBCA Pres.	765-9355 (208) 661.9410	
Debbie Hanna	NIBCA	765.5518	info@nibca.com
Jim Deffenbaugh	Panhandle Area Council	772-0584	jimd@pacni.org

Jurisdiction

Judy Morris	Mountainwest Bank/NIBCA	763-3432	jmmorris@mountainwestback.com
Tim Herzog	Treaty Rock		timherzog@treatyrock.com
John Corcoran	Remax		john@corcoranteam.com
Pat Krug	Windermere		patkrug@windermere.com
Scott	Viking Construction	762-9106	-
Stan Huffacker			cdaarchitect@adelphia.net
Carrie Oja	Century 21		coja@21goldchoice.com
Cheryl Shippy	Pioneer Title Comp.	664-8254	cshippy@pioneercca.com
Government Contacts	Organization	Contact Info.	
Sandi Bloem	CDA Mayor		Hand deliver notices
Ron Edinger	CDA Councilmember		Hand deliver notices
Woody McEvers	CDA Councilmember		Hand deliver notices
Al Hassell, III	CDA Councilmember		Hand deliver notices
Mike Kennedy	CDA Councilmember		Hand deliver notices
Deanna Goodlander	CDA Councilmember		Hand deliver notices
John Bruning	CDA Councilmember		Hand deliver notices
Harry Amend	Salvation Army		Harry.amend@usw.salvationarmy.org
Pam Pratt	School District 271		ppratt@cdaschools.org
Nancy (Taylor) Lowery	City of Hayden Councilmember's		nancert@yahoo.com
Lora Whalen	Panhandle Health District	(208) 415-5100	Lwhalen@phd1.state.id.us
Todd Tondee	County Commissioner		KCBOCC@kcgov.us
Hazel Bauman	Coeur d'Alene School District	664-8241	hbauman@cdaschools.org
Brad Murray	Lakeland School District	687-0431	bmurray@lakeland272.org
Jerry Keane	Post Falls School Dist. 273		jkeane@sd273.com
Eric Keck	Post Falls City Admin.	292-2310	ekeck@postfallsidaho.org
Eric Kingston	IHFA	208-331-4706	Erikk@ihfa.org
Stefan Chatwin	City of Hayden Admin.		schatwin@cityofhaydenid.us
Larry Branen	University of Idaho	292-2540	lbranen@uidaho.edu
Priscilla Bell	North Idaho College Pres.		Priscilla_Bell@nic.edu
Vicki Kunz	IDOL	769-1558, ext 3941	vicki.kunz@labor.idaho.gov
Robert Shoeman	IDOL	769-1558	robert.shoeman@labor.idaho.gov
Mike Wall	K.C.Misdemeanor Probation	446-1992	mwall@kcgov.us
Rolly Jurgens	North Idaho College Vice Pres.		Rolly_Jurgens@nic.edu

Jurisdiction

Groups and Organizations	Organization	Contact Info.	
Bette Woinowsky	IHFA Family Self Suff.	667-3380	bettew@ihfa.org
Mariann Bethke	Habitat for Humanity	762-4532	habitat@habitatni.org
Michele Britton	State Dep. Of H&W	769-1515	Brittonm@idhw.state.id.us
Karen Cotton	Health and Welfare	769-1515	cotton@dhw.idaho.gov
Ann Chatfield	Women's Center	664-9303	wcoutreach@adelphia.net
Mary Herrick	CAP	664-8757 x. 203	m.herrick@acomunityactionpartnership.org
Shelly Hines	St. Vincent de Paul	659-4770	shelly_hine_svd@yaho.com
Lynn Peterson	St. Vincent de Paul	664-3095	lynnsvd@yaho.com
Nancy Mabile	Panhandle Area Council	772-0584 x 3014	nancy@pacni.org
Meredith Bryant			
Caryl Johnston	United Way of Kootenai County	667-8112	caryl@kootenaiunitedway.org
Sherydene Rogers	Goodale & Barbieri	509-777-6352	srogers@g-b.com
Noelle Adams	Kootenai Perspectives		noelleterese@yahoo.com
Amy Bartoo	IDFY	664-4339	amy@idahodrugfreeyouth.org
Bonnie Douglas	League of Women Voters	664-5659	
Jeff Conroy	St. Vincent De Paul		jeff@stvincentdepaulcda.org
Colleen Allison	Kootenai County Grant Writer	446-1612	callison@kcgov.us
Cindy Wood	Family Promise	714-4870	cwood@familypromiseni.org
Tinka Schaffer	Children's Village	667-1189	tinka@thechildrensvillage.org
Amanda Miller	Dirne Clinic	415-0300	amiller@dirnechc.org
Edie Rice-Sauer	Volunteers of America	509-624-2378	erice-sauer@voaspokane.org
Mike Grabenstein	Coeur d'Alene Homes	664-8119	mike@heritageplace.org
Vickie Harrison	Lake City Senior Center	667-4628	cdaseniors@yahoo.com
Alan Wasserman	Idaho Legal Aid		alanwasserman@idaholegalaid.org
Individuals/disability advocates	Organization	Contact Info.	
Amy Drepps	Disability Action Center		dac@icehouse.net
Don Waddell		667-8798	shalee@icehouse.net
Jayne and Russ Merriman	1866 W. Windsor Ave., CDA	665-2172	
Community Members/Business	Organization	Contact Info.	
Terry Cooper	Downtown Association	667-5986	terry@cdadowntown.com

Jurisdiction

Todd Christensen	Cd'A Chamber of Commerce	664-3194	todd@cdachamber.com
Tom Messina	Messina Construction	765-5714	tmessina@messinaconstruction.com
Jack Beebe	Local Developer/IHFA board		jdbeebecda@aol.com
Steve Roberge 755-3493	Rotary	765-4968	sroberge@wm.com
Anita Parisot	HP/Work at home	667-0662	anita.parisot@hp.com
Austen VanLack	Gnosis Corp.	208-683-0967	mavanlack@gnosiscorp.com
Sarah McCracken	Kawanis		smccracken@mmcocpa.com
Bill Harger	NAMI	664-8485	bharger@imbris.com
LaDonna Beaumont	Sunrise Rotary		ladonna.beaumont@smithbarney.com
Howard Martinson	Fresh Start		howard.martinson@gmail.com

Attachment "D"
Public Comments

Attachment "E" - Action Plan Allocations – 2009-2010

		FUNDING	
ALLOCATION		\$309,469.00	Explanation
ADMINISTRATION	16%	\$49,469.00	<ul style="list-style-type: none"> • Contract for Administration • Advertisements • Publications • Training
INCREASE HOUSING FOR PURCHASE	32.5%	\$100,000.00	Land Acquisition to benefit future LMI housing
COMMUNITY PROJECTS TO BENEFIT LOW TO MODERATE INCOME CITIZENS	32.5%	\$100,000.00	RFP process will be reviewed and implemented by an Ad Hoc Committee in compliance with HUD regulations
SIDEWALKS	6%	\$20,000.00	Sidewalk repair/replacement within LMI Census block areas.
NEIGHBORHOOD REVITALIZATION/ CODE ENFORCEMENT	13%	\$40,000.00	Grants to assist LMI homeowners to correct conditions that threaten the health and safety, or the soundness of their homes.
INCREASE HOUSING SPECIAL NEEDS/HOMELESS	0%	\$0.00	No current projects identified. Will look for future partnerships.
ECONOMIC DEVELOPMENT	0%	\$0.00	No current projects identified. Will look for future partnerships.
TOTAL	100%	\$309,469.00	



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	Date

Sandi Bloem

Name

Mayor

Title

710 E Mullan Avenue

Address

Coeur d'Alene, ID 83814

City/State/Zip

(208) 666-5741

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2008, 2009, 2010, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Sandi Bloem

Name

Mayor

Title

710 E Mullan Avenue

Address

Coeur d'Alene, ID 83814

City/State/Zip

(208) 666-5741

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- | |
|--|
| <input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable. |
|--|

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
City of Coeur d'Alene, Idaho		UOG Code	
710 E Mullan Avenue		Organizational DUNS 063905418	
Street Address Line 2		Organizational Unit	
Coeur d'Alene	Idaho	Department Administration	
83814	Country U.S.A.	Division	
Employer Identification Number (EIN):		County Kootenai	
82-6000176		Program Year Start Date (MM/DD) 04/10	
Applicant Type:		Specify Other Type if necessary:	
Local Government: Township		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
City of Coeur d'Alene Entitlement Program		Projects within the City Limits of Coeur d'Alene, focusing on LMI neighborhoods by census tract	
\$309,469	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 1	Project Districts 1		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Renata	M.	McLeod
Project Coordinator	(208) 666-5741	(208) 769-2366
Renata@cdaid.org	www.cdaid.org	Troy Tymesen
Signature of Authorized Representative		Date Signed

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

January 25, 2010
**GENERAL SERVICES COMMITTEE
MINUTES**

COMMITTEE MEMBERS PRESENT

Mike Kennedy, Chairperson
Ron Edinger
John Bruning

CITIZENS PRESENT

Steve Bell
Tom Hasslinger, CDA Press
Chris Briner, Pacific West Communities

STAFF PRESENT

Mike Gridley, City Attorney
Renata McLeod, Project Coordinator
Troy Tymesen, Finance Director
Jon Ingalls, Deputy City Administrator
Susan Weathers, City Clerk
Juanita Knight, Senior Legal Assistant

**Item 1. Letter of Intent / Pacific West Communities
(Consent Calendar)**

Ms. Renata McLeod, Project Coordinator, reported that Pacific West Communities recently applied for Tax Credits through the Idaho Housing and Finance Association (IHFA). The applications are rated on a point system; unfortunately, they were not awarded the tax credits due to their application lacking approximately 5 points. If they were to partner (a 5% contribution) with the City or another non-profit organization they would be eligible for up to 20 additional points, hopefully, ensuring award of the tax credits. This project is estimated to be a \$9 million dollar development project and would provide the City with approximately \$360,000 in development fees, with the final benefit being 60-units of rental housing for seniors with incomes 60% or less than the area median income. The tax credit program and funding through the State of Idaho will insure these units are affordable to the low-moderate income (LMI) citizen for 40 years.

However, Renata learned today, that because of the City's CDBG financing, the money cannot be used as a match for their project. The 20 points is no longer the case but the City would still like to show their support with the Letter of Intent by providing its 5% support of the project by providing \$200,000 of CDBG funds toward land acquisition and \$200,000 in fee deferrals. The project being contingent upon award of tax credits. If Pacific West Communities is not given the tax credit, the deal won't be completed. If they do, they will set down and negotiate an agreement for fee deferrals and follow the public input process for CDBG funds.

Councilman Bruning asked if the \$200,000 of CDBG funding is ear-marked for anything special. Ms. McLeod stated that \$100,000 is for land acquisition in plan year 2009, which would require a substantial amendment, and \$100,000 allocated in the proposed plan year 2010 budget for this specific project. CDBG funds cannot be used directly for development of housing but can be used for infrastructure of roadway and for land acquisition.

Councilman Kennedy asked if this would mean a substantial change to the Meadow Ranch PUD.

Chris Briner, Point West Consulting, responded that they would need to apply for a PUD.

MOTION: by Councilman Bruning, seconded by Councilman Edinger, that Council approve a Letter of Agreement with Pacific West Communities in support of the tax credit application through an allocation of \$200,000 in Community Development Block Grant (CDBG) funds and a deferment of \$200,00 of development fees.

**Item 2. Citizen Request / Cell Phone Ban While Driving.
(Information Only)**

Local attorney Steve Bell is requesting that the City adopt regulations banning the use of cell phones while driving in the city limits of Coeur d'Alene. Mr. Bell relayed various statistics as well as comments received from local law enforcement agencies regarding the proposed ban.

MOTION: by Councilman Edinger, seconded by Councilman Bruning that the legal staff be directed to pursue investigating regulations banning the use of cell phones while driving within the city limits of Coeur d' Alene. Staff is directed to return to the General Services Committee with their findings before the legislative session ends. Councilman Kennedy requested staff not limit the investigation to an all out cell phone use ban but look at allowing the use of hands-free devices, banning texting, and look at it as a primary offense rather than secondary.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Juanita Knight
Recording Secretary