



**HISTORIC PRESERVATION COMMISSION MEETING**  
**City Hall – Conference Room #6**  
**APRIL 23, 2025**

**12:00 P.M. CALL TO ORDER:**

**ROLL CALL:** Burns, Emerson, Miller, Anderson, Sardell, Shaffer, Harro, McCracken, Shepperd

**MINUTES: \*\* ITEMS BELOW ARE CONSIDERED ACTION ITEMS\***

- March 18, 2025 – Downtown Reconnaissance Survey Kickoff Meeting
- March 26, 2025 – HPC & P&Z Joint Workshop Meeting Minutes
- March 26, 2025 – Historic Preservation Commission Meeting Minutes

**PUBLIC COMMENTS:**

**STAFF COMMENTS:**

**COMMISSIONER COMMENTS:**

**ONGOING PROJECTS: \*\* ITEMS BELOW ARE CONSIDERED ACTION ITEMS\***

- Garden District
- Historic Preservation Month
  - Reception
  - Heart of History Award
  - Garden District Celebration
  - Tours
  - Other Outreach
- Government Way Next Steps

**Calendar:**

- Historic Preservation Month (May)
  - Reception & Awards: May 8 at The Depot
  - Garden District Celebration: June 1 at Phippeny Park
  - Tours?
  - Farmers Markets?

**TRACKING TIME: (please submit quarterly)**

**ADJOURNMENT/CONTINUATION:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to continue meeting to \_\_\_\_\_, \_\_, at \_\_ p.m.; motion carried unanimously.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting; motion carried unanimously.

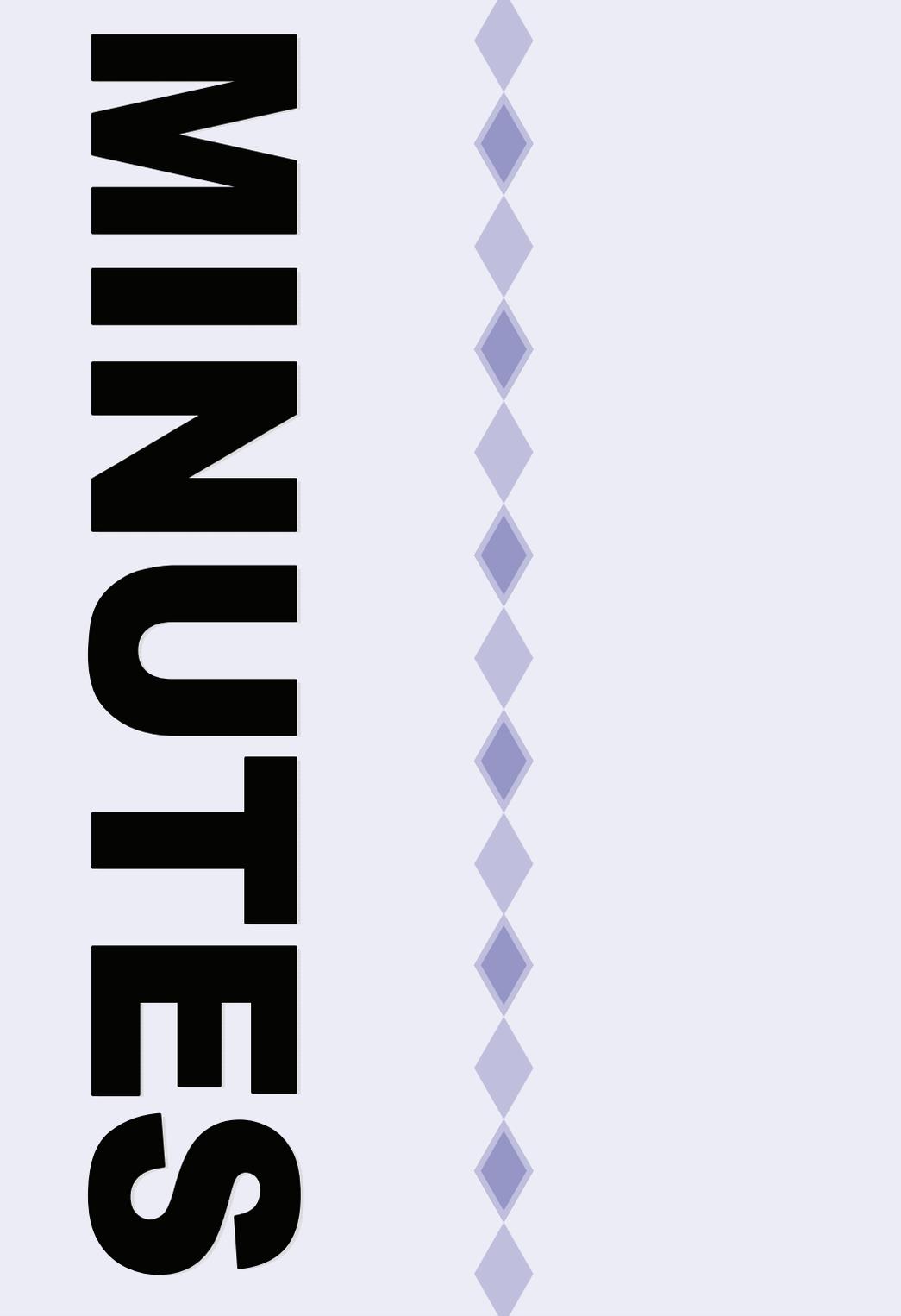
***Coeur d'Alene Tribe Land Acknowledgement***

*We respectfully acknowledge that we are on the traditional land of the first people, the Coeur d'Alene, who have occupied the lands that include the City of Coeur d'Alene, Coeur d'Alene Lake and the Spokane River for time immemorial. The Schitsu'umsh are "Those who are found here" or "The discovered people" and they have been telling their story in song and dance for thousands of years in celebration and in hardship. We are fortunate that the Coeur d'Alenes have blessed the land and formed strong relationships to continue as stewards to protect and preserve the land, lake, and other resources. We acknowledge the Tribe's 5 Core Values for decisions related to the land and the future of the Coeur d'Alene people. We are honored to learn, grow, play and live upon the traditional territory of the Coeur d'Alene Tribe and to have the opportunity to work together to improve our land and strengthen our communities for future generations. Time Immemorial. Present. Future.*

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# MINUTES



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# Coeur d'Alene Downtown Reconnaissance Survey Kickoff Meeting Summary

## Community Library – Lower Level

**March 18, 2025 12:00 -1:00**

### PRESENTERS:

Diana Painter, Painter Preservation  
Hilary Patterson, City of Coeur d'Alene Planning Director  
Dan Everhart, Idaho State Historical Society (SHPO)  
Alexis Matrone, Idaho State Historical Society (SHPO)

### Downtown Reconnaissance Survey

Chairman Burns of the Historic Preservation City of Coeur d'Alene welcomed the public and stated the Historic Preservation Commission received a grant last year from the State Historic Preservation office. With that grant we hired Diana Painter who is the consultant that will do the reconnaissance level survey of the built environment in Downtown Coeur d'Alene.

Diana Painter introduced herself and said she is from Spokane WA; she works throughout the west coast.

Ms. Painter stated that she did a drive around the Downtown on February 12 to get a sense of the survey area. She noted that this survey will not include the whole downtown area. There are time and budget limits. She showed a map of the survey area and said the most important intersection is Sherman and 4<sup>th</sup> Street.

### Survey Area:



The first step in historic preservation is to identify and document. Without knowing what historic and cultural resources are present within the community, a historic preservation program will not be able to effectively advocate for historic preservation, work with stakeholders, and engage the public.

Ms. Painter said survey work is a key way to accomplish this goal for the built environment and cultural resources. But archaeological and traditional cultural resources—which are evaluated and considered in a different way than the built environment—also need to be considered, while protecting the locations of these resources.

What is a Reconnaissance-level survey?

- Is often the first step in implementing a historic preservation plan
- Records the physical appearance of a building
- Records changes over time to the extent known
- When conducted for a potential historic district, it is a comprehensive survey
- Allows for establishing area(s) of significance & period of significance
- Allows for establishing criteria for contributing & non-contributing
- Does not confer historic status

If the buildings are younger than 50 years of age they will be documented and will be non-contributing due to the age. In a general sense buildings are maybe considered historic if they are over fifty years of age. Between 1891 and 1903 there was quite a bit of growth in the City of Coeur d'Alene. Hotels were built down by the water. There will be more field work taking place this Summer. She will be walking around the downtown and taking photos and notes of the buildings.

Ms. Patterson commented that there had been a question as to why the Coeur d'Alene Resort and the Report Plaza Shops properties were not going to be surveyed. The reason for that after talking with SHPO, we decided that would be done as a separate survey in the future. It would have its own survey. It's not considered historic at this time; but it will be in about 10 years. Also, most of the properties on Front Avenue are high rises, which are not historic. The boundary does not include those buildings but does include a few of the properties on Front Avenue at 4<sup>th</sup> Street that are historic.

Rod Stach asked once the area becomes a designated an historic area he wonders if anything is done to the outside of the structure would that have to be approved? And would anything on the interior have to be approved as well?

Ms. Patterson replied currently the City of Coeur d'Alene Historic Preservation Code does not have the type of "teeth" in the ordinance that other communities have. A property, even if it is listed in the National Register of Historic Places, can be modified. We prefer it stays intact. Typically, the interior can be modified without any review. You would need to follow the Building Department permit requirements.

Mr. Everhardt stated this is a question we do get asked all of the time. Will documentation of this property or designation of this property result in some sort of control or review of change to the property? Nine times of 10, the answer is no. What we are starting here is the documentation. This is not designation. It is not listing of the property in the National Register, nor the creation of a local historic district overseen by the City of Coeur d'Alene. This is simply the first step in establishing the base line knowledge as the whether or not there is a concentration of historic buildings in the downtown and whether or not they form a potential district. Nothing related to this project has any bearing on what a property owner does or doesn't do. The City of Coeur d'Alene works with our office and the results from this survey will help inform if the City decides to pursue a National Register nomination for the Downtown or do a local district. That designation has no impact on a property owners decision making. The National Register program is occasionally misunderstood. It is simply a way to acknowledge the history and architecture of a place.

Chairman Burns stated the property rights are pretty much sacred here. We're not looking to make changes or do anything that would encumber anyone's property rights.

Mr. Everhart replied he agrees with that statement. There is no bearing on what people can do with their property.

Britt Thurman, Museum of North Idaho, asked if the commission has considered doing a survey of community members to see if they would support putting protections in place to protect the historic buildings?

Chairman Burns stated no. It would be a great idea going forward to find out if people are concerned.

Mr. Everhardt stated, what do you as a property owner or a citizen need to know about this process in the collecting of this information? To collect the data, it is the responsibility of the consultant, Diana Painter. She will be taking photos and writing notes. The role of the community to be engaged as a property owner, but you do not need to assist to Ms. Painter in the collection of this information. If there is a piece of history that is related to your building that you are proud of and want to share it, that is fine.

Ms. Patterson commented that Ms. Painter is only doing the exterior of the buildings. She also asked about Clark's Jeweler's and the clock out front and how she will be documenting that piece?

Ms. Painter replied that it is an object. It does fall in the category of a type of resource.

Mr. Everhardt stated if there is a documented history that connects the clock to a business or a building that it would likely be a feature of that particular thing. That will be recorded separately. There will be a certain amount of small information on the general character and appearance of the downtown district. It will be described as a commercial street with modest setbacks and street trees. This will establish the visual characteristic of this downtown commercial district, which sets it apart from the Garden District.

Britt Thurman stated if anyone is interested in obtaining detailed information about their property, the Museum's research library is free and open to the public or we do have researchers that can help you look up your property.

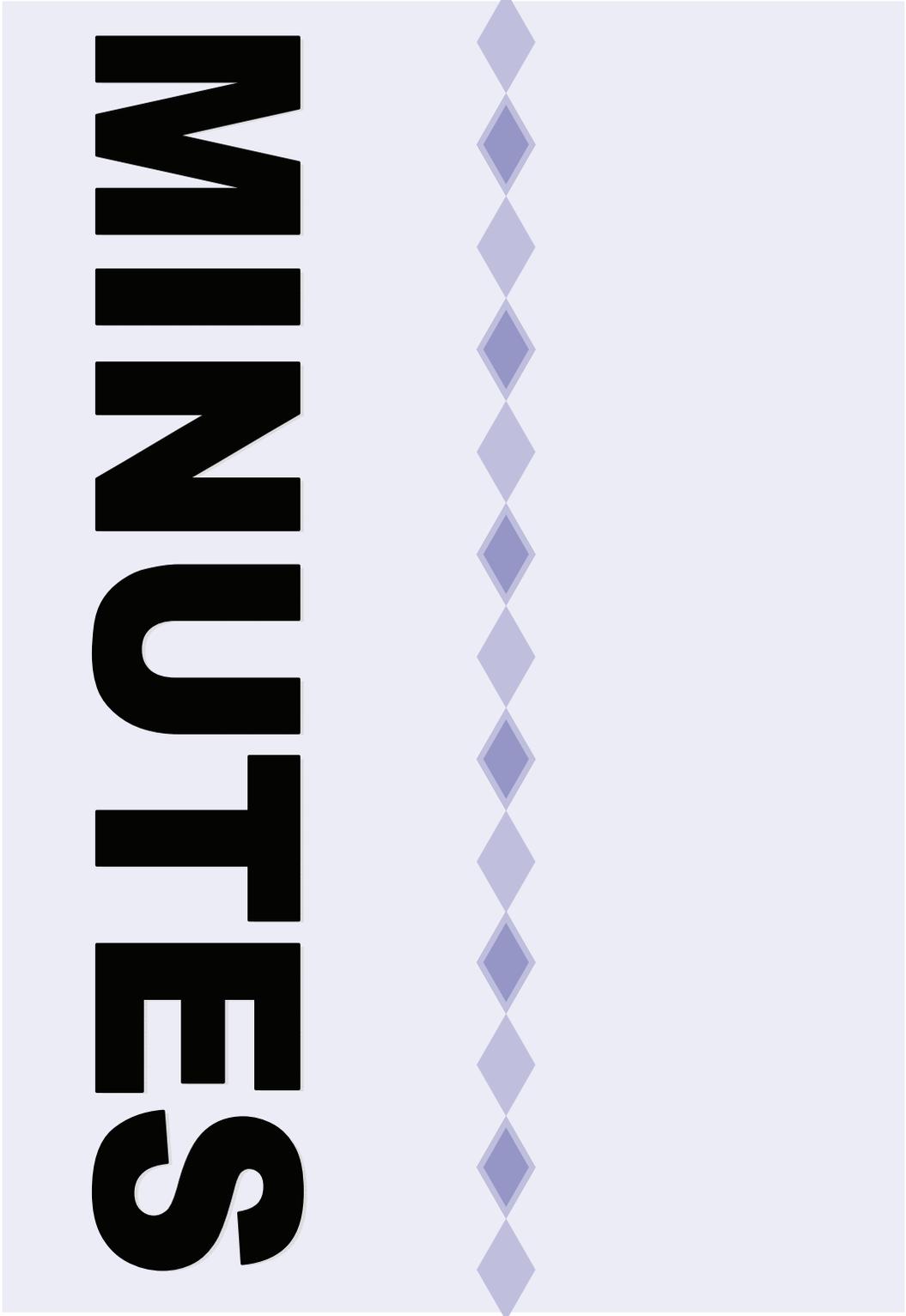
There were no addition questions and the meeting concluded.

Submitted by Traci Clark, Administrative Assistant

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# MINUTES



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**HISTORIC PRESERVATION COMMISSION & PLANNING & ZONING COMMISSION  
JOINT WORKSHOP  
MINUTES  
MARCH 26, 2025  
City Hall – Conference Room #6**

**HPC COMMISSIONERS PRESENT:**

Walter Burns, (Chair)  
Anneliese Miller, (Vice Chair)  
Anne Anderson, (Secretary)  
Doug Harro  
Sandy Emerson  
Shannon Sardell  
Dan McCracken  
Stephen Shepperd  
Rick Shaffer

**STAFF MEMBERS PRESENT:**

Hilary Patterson, Community Planning Director  
Traci Clark, Admin. Assistant

**CITY COUNCIL LIAISON PRESENT:**

Kiki Miller, Council Liaison

**P&Z COMMISSIONERS PRESENT:**

Jon Ingalls (Vice-Chair)  
Lynn Fleming  
Phil Ward  
Sarah McCracken  
Mark Coppess (on Teams)

**P&Z COMMISSIONER ABSENT:**

Peter Luttrupp  
Tom Messina (Chair)

**11:00 P.M CALL TO ORDER:**

The Historic Preservation Commission meeting was called to order by Chairman Burns at 11:00 a.m.  
The Planning and Zoning Commission meeting was called to order by Vice Chair Ingalls at 11:00 a.m.

**COMMISSION COMMENTS:**

None.

**STAFF COMMENTS:**

None.

**WORKSHOP DISCUSSION:**

Commissioner Ingalls commented that he wanted to give a quick update on the work of the Downtown Core/Infill Working Group to evaluate the Downtown Development Regulations and Design Guidelines. There's been kind of a perfect storm of towers popping up – The Thomas George, the Marriott that drew a lot of attention, and the new Resort Tower. There is a lot of Interest on how high buildings should be in the downtown core. We think we've found some blind spots in the regulations and guidelines that are probably well over 15 to 20 years old. It's time to update those. We've had an ad hoc committee with representatives from the Planning and Zoning Commission, Historic Preservation Commission, and Design Review Commission, and other representatives, such as the Downtown Association. We have

gotten the point where we have strikeout draft documents. The next step is to give an update to the City Council and roll it out to some stakeholders, developers, business folks and whatnot, and get their input.

Ms. Patterson stated she will be presenting to Council on April 15, 2025. She will check in and let them know where we are at. Also, staff will do a check-in with the Design Review Commission and do some stakeholder updates. We will be working with the University Idaho.

### Historic Preservation Commission Efforts

Chairman Burns stated there is a new demolition code for historic properties that was put into effect last November. This allows us the opportunity to identify and review anything that is going to be knocked down that was built before 1960. There have been twelve demolition permits so far and only one that has gone before the full commission. There was some discussion about the replacement structures. The other structures the subcommittee members felt they could go ahead with the demolitions. We did discover in some of the older neighborhoods that the trend of newer homes is to fill up the lots with homes that are much larger than what we have seen historically. This is a concern. We would like to explore how to keep some consistency in the older neighborhoods. We have been talking with some folks on Government Way on perhaps doing a Historic Overlay, which is a tool that was given to us with the Comprehensive Plan that allows the neighborhood to opt-in to special design standards for their neighborhoods. They would have to opt-in with the majority. We are in the early stages of this process.

Ms. Patterson replied she wanted to recap some of the feedback from the neighbors on Government Way. They really like the character of the neighborhood and are concerned with the pole barns and new construction being out of scale. The focus of today's agenda is not only the Historical Overlays but other things with the Zoning Code and to hear the desires of the two commissions.

Feedback from Government Way Corridor Stakeholders:

- They like the old character, landscaped islands with trees, the walkability, that the neighborhood is identifiable, and the proximity to downtown, Tubbs
- They are concerned about losing "gateway houses" – the ones that are historic and significantly contribute to the neighborhood
- They would like to have protections in place in older neighborhoods to generally protect the character. They would like to prevent pole barns, as they don't match the character of the neighborhood.
- They also have concerns with additions and new construction that do not fit.

Chairman Burns stated the Garden District's listing in the National Registration of Historic Places is imminent. This was a grassroots effort going back to 2018. There is a lot of neighborhood support of maintaining the character and integrity of the older neighborhoods of the Downtown area. We would like the builders to be sensitive to the surrounding area and incorporating characteristics such as mass, size, height, roof pitch, etc. that are consistent with the neighborhood as a whole.

### Zoning Code Challenges in Historic Neighborhoods & Desired Outcomes to Address Compatibility

Chairman Burns stated there are two pieces to this discussion – the Zoning Code and the design review issue that might be addressed with a historic overlay.

Commissioner Ingalls stated if we can do some tweaks to the codes, that would be great.

Ms. Patterson showed images from a PowerPoint of structures that were constructed under the Zoning Code. The first is a structure at First and Foster that could no longer be built under the code. It shows the incompatibility of some infill development with historic structures that are one and one and a half stories tall. The homeowner pushed the code to the limit. Another slide shows a structure at 1732 E. Elm Ave that is an example of a duplex. Because we do not have standards that it has to look like a house, it now

looks like a huge shop structure with living space above that is next to a historic bungalow. This does not fit into the character of the neighborhood. Another example is an older home with a very large shop and a garage with a ADU above it. The homeowner has maxed out the lot, height and the new structures are towering over the home. The additional images show shop houses ("shouses") and barndominiums. The code does not state they have to look like a house. They are out of scale and do not look residential. They look very commercial.

Commissioner Ingalls asked what could be some of the code amendments if we used those as some examples of what we do not want?

Ms. Patterson replied that the code could specify a visible front door and that the structure has to appear residential in nature. This would live in the Zoning Code. Moving forward some things that would need to be changed would be you cannot have a 14' tall garage door on the front – taller garage door openings would have to be on the side or the rear of the building if you had an RV. Other items to include are percentage of garage door on the house frontage, transparency, etc. There are challenges with balancing market demands and implications to the neighborhoods.

She provided a list of possible code considerations including:

- Possible expansion of existing infill districts
- ADU setbacks and location
- Garage/Shop setbacks and size ("accessory to")
- Lot Coverage
- Shop Houses/Barndominiums
- Twin Homes
- Other?

Commissioner Sarah McCracken stated that the City of Hayden has an ordinance that a shop could not exceed a certain amount of square footage. She said she thinks the County has a similar code. It would be worth looking at those codes as possible examples.

Commissioner Ingalls asked if there could be a green space requirement in the front yard so that the entire front yard isn't consumed with pavement for parking areas.

Ms. Patterson replied the only time that applies now in the code is if you are building an ADU, you will have a pervious surface requirement. This can be achieved with existing setbacks. As we are seeing, many homeowners are wanting to maximize the use and coverage of their lots.

She presented a list of possible code amendments related to ADUS including:

- Increase setbacks instead of step backs
- Increase pervious surface requirement to reduce lot coverage
- Consider detached ADUs to be in the rear yard, not side or front yards

Commissioner Ingalls asked for clarification on the lot coverage. If he wanted to put a shop in his big back yard, those rules about pervious surface don't apply unless he had an ADU, correct?

Ms. Patterson replied, correct.

Commissioner Ingalls stated, so he can go to the setback lines and doesn't have a separate green space percentage?

Chairman Burns asked can we apply the ADU's rules to shops and other separate buildings?

Commissioner Anderson asked if we should make the 30% pervious requirement in addition to set backs?

Ms. Patterson replied in order to achieve that, we would need to increase the pervious surface percentage and setbacks to achieve that.

Chairman Burns stated we could also suggest some things like using alley access and setbacks.

Commissioner Dan McCracken stated there is also concern about knocking down other older buildings to make room for that ADU.

Ms. Patterson stated the Planning and Zoning Commission has been discussing twin homes that would have similar standards as duplexes. They would look like a duplex, but there is a lot line in between the units. There are a couple of hiccups with utilities for the front loaded twin homes due to spacing requirements and location of the utilities, street trees, access of the driveways, etc. The alley loaded twin homes would work really well.

Chairman Burns stated if we could get some restrictions on the zoning side it would help the older neighborhoods. Using the tool we have in our historic code for demolition review we can require a meeting simply just to discuss the replacement structure. If a developer who likes to build in the older neighborhoods keeps coming to us with new modern structures and we keep putting them through the process and it keeps getting delayed because we have to do these meetings and all these reviews, maybe we can convince them that we could maybe work together a little bit more and if they brought something better to us, they wouldn't have to go through this process.

Commissioner Emerson stated as we work through these historic neighborhoods part of our mission is to focus on consistency and compatibility. That is important, but he's not sure how the enforcement is meant but if we're going to say you can't have a bathroom in your garage because that is easy to make into an ADU. It gets really tough on the enforcement side but he thinks there's some consistency gaps in these older neighborhoods because they've just evolved that way.

Ms. Patterson commented that Chairman Messina wanted to speak about possible expansion of existing Infill Districts. This is something that the Downtown Core/Infill Working Group is looking at in terms of what are the boundaries of the Downtown Core and then will be evaluating the Downtown North and Downtown East overlay boundaries. We don't have time to get into the details and the nuances today. But in the Working Group we've talked about looking at the boundaries considering how the downtown has kind of grown and evolved and even looking at East Sherman as a possible extension of the Downtown East, or it could be its own Infill District. She thinks this is why it's great to have some representatives from the Historic Preservation Commission on the Working Group to kind of look at those characteristics in the design guidelines and the development standards.

Chairman Burns stated he is very encouraged by some of the things that have been discussed today and that there seems to be so some willingness and some appetite to look at the existing code and maybe make some tweaks that would be beneficial to the older neighborhoods. He thinks that's really what we all came in here today hoping to achieve.

Commissioner Ward stated there are two separate issues. If he is a homeowner and he wants to renovate his home, he will probably listen to the City. But if he is a developer, he will want to maximize his money on this piece of property and will build has much as he can. Part 2 is the zoning; we need to make sure the zoning does not allow some of this. This is something we need to look at. How do we deal with brand new construction? Some of the new buildings going in are terrible. The designs do not fit into the neighborhoods. He does not like the driveways that are 20 or 30 feet wide. We could require a certain percentage of front yards to be landscaped. He would like us to require driveways off of the back of the property if there is alley access. He would like to limit the amount of square footage and height allowed with an accessory use. He also suggested a design review process.

Ms. Patterson stated the challenge with having items go through the Design Review Commission would be keeping up with it. There is also a push in the State Legislation that we require turn around building permits and complete within 10 days for residential and 20 days for commercial. Staff also wanted to mention currently the code says if you are doing an accessory structure, such as a garage in the principal building envelope, it could go up to 32 feet. We can change that to max it out to 18' if it's pitched or 14' for a flat roof.

City Council Liaison Miller stated you need to do something sooner than later. You are all on the right track. Let's tweak what you all ready have to get something done quickly. The loop holes have been found and the lawsuits will follow. What is happening in some of the neighborhoods, people are very unhappy. Taking action and letting the citizens know that there are conversations happening, this is very important.

Chairman Burns asked what do we do next with the discussions we have had today?

Ms. Patterson replied that this has been great input and staff will communicate with other city departments that weigh in on other development review and then report back to both commissions. She noted that she Chairman Burns had spoken previously about having a smaller working group and get this fast tracked to come up with proposed amendments for consideration by City Council.

The commissions summarized the items they would like to be part of the code amendments:

- Change accessory structure maximum height within principal building envelope to 18' for pitches roofs and 14' for flat roofs.
- Add in a maximum percentage for shops and other accessory structures so that they are smaller than the main home. Look at Hayden and Kootenai County codes. The commissioners suggested % based on square footage or just saying it had to be smaller than the home. They also suggested requiring % of green space on lot.
- Increase setbacks to account for stormwater/snow runoff from roofs.
- Increase ADU setbacks to avoid step back measurement and achieve the same or a better result.
- Increase pervious surface requirement – look to see if 40% is adequate or if it should be increased – and require for all structures on all single-family residential lots in all residential zoning districts (including MH-8) – not just for lots with ADUs.
- Require alley or side street access (if exists) unless there is a hardship/site constraint (other than an unmaintained alley or a slight slope).
- Require a certain percentage of front yard to be pervious/green and growing – to avoid the shop house scenarios we have.
- Consider requiring a visible front door and 50% max coverage of garage door space to avoid Shop House/Barndominium.

#### **ADJOURNMENT:**

Motion by Historic Preservation Commission Commissioner Anderson, seconded by Commissioner Dan McCracken, to adjourn the meeting. Motion approved.

Motion by Planning & Zoning commission Commissioner Sarah McCracken, Seconded by Commissioner Ward, to adjourn the meeting. Motion approved.

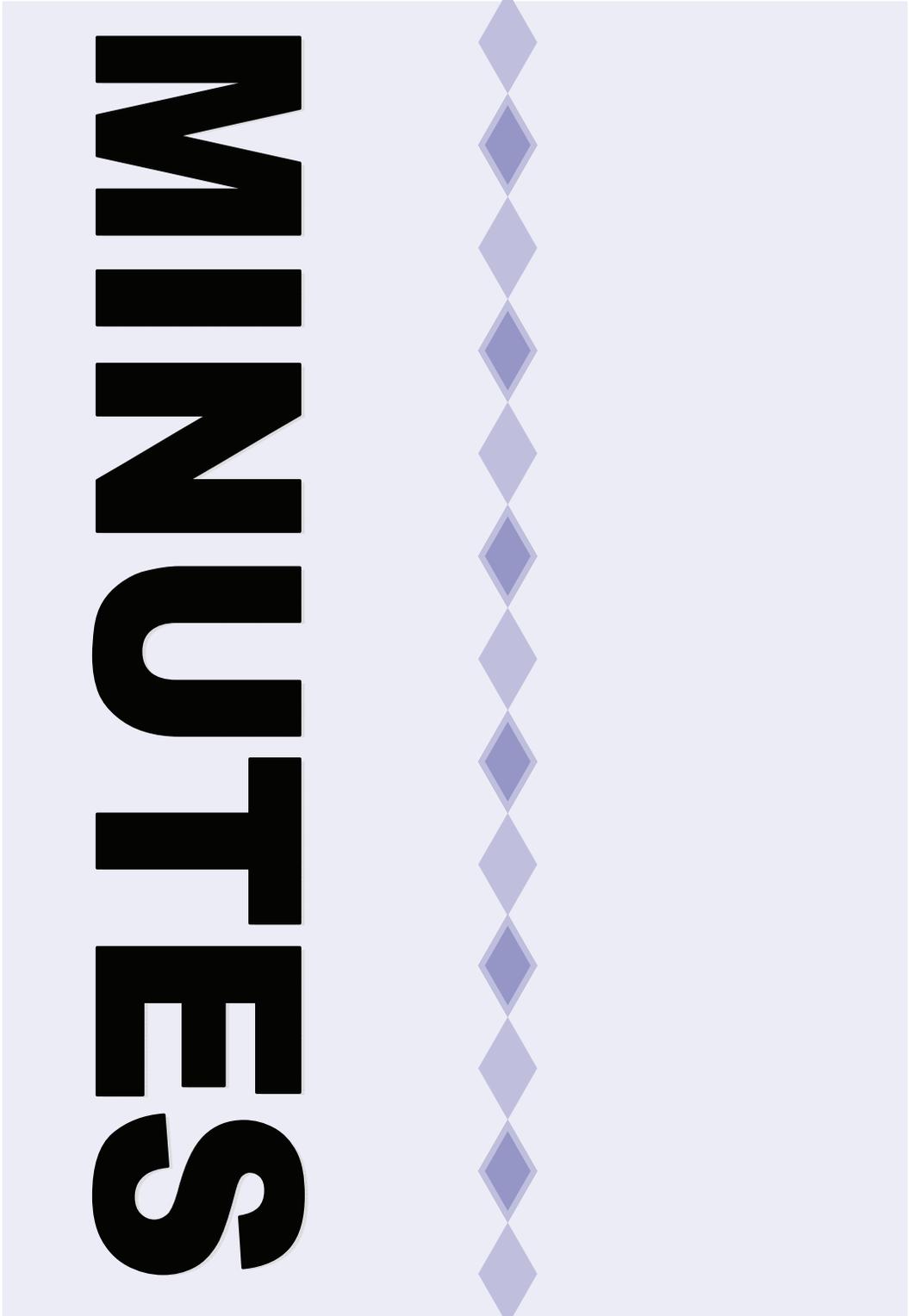
The meeting was adjourned a 1:05 p.m.

Submitted by Traci Clark, Administrative Assistant

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# MINUTES



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**HISTORIC PRESERVATION COMMISSION  
MINUTES**

**March 26, 2025**

**City Hall – Conference Room #6**

**COMMISSIONERS PRESENT:**

Walter Burns, (Chair)  
Anneliese Miller, (Vice Chair)  
Anne Anderson, (Secretary)  
Doug Harro  
Sandy Emerson  
Shannon Sardell  
Dan McCracken  
Stephen Shepperd  
Rick Shaffer

**STAFF MEMBERS PRESENT:**

Hilary Patterson, Community Planning Director  
Traci Clark, Admin. Assistant

**CITY COUNCIL LIAISON PRESENT:**

Kiki Miller, Council Liaison

**12:10 P.M CALL TO ORDER:**

The meeting was called to order by Chairman Burns at 12:10 p.m.

**MINUTES: \*\*ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM\*\***

Motion by Commissioner Shaffer, seconded by Commissioner Shepperd, to approve the minutes for February 12, 2025 and February 26, 2025. Motion carried.

**PUBLIC COMMENTS:**

None.

**COMMISSION COMMENTS:**

None.

**STAFF COMMENTS:**

None.

**NEW BUSINESS:**

**Support of Esto Perpetua Nomination of Sharon Boswell for Garden District Survey**

Chairman Burns stated the County's Historic Preservation Commission (HPC) has asked for the support of the nomination of Ms. Sharon Boswell. Chairman Burns and Ms. Patterson have discussed this and have approved her nomination. We will need a motion to submit a support letter for the award nomination.

Ms. Patterson stated that the County's HPC would like us to send a letter to them approving on behalf of this commission.

Commissioner Anderson made a motion to send a letter of support to nominate Sharon Boswell for the Garden District per Kootenai County Commission, seconded by Commissioner Sardell. Motion carried.

## **ONGOING PROJECTS/PLANNING/AWARDS:**

### Downtown Reconnaissance Survey

Chairman Burns stated he felt the meeting went well; but it was not very well attended.

Ms. Patterson stated it was helpful to hear from the consultant Diana Painter and Dan Everhardt from SHPO regarding what level of detail was needed on the history of buildings and that Commissioner Shepperd would have the most information on existing buildings. She noted that Ms. Painter requested that the commissioners compile useful history and email her and copy staff at the same time to keep us in the loop.

### Demolition Review Update

#### **Demolition Permits Reviewed by HPC Subcommittee:**

Mr. Burns noted that the commission asked to get an update on the demolition permits that have been reviewed by the subcommittee to date. Ms. Patterson shared a list of the properties with demolition permit applications that triggered subcommittee review. These included:

148209 – 420 15<sup>th</sup> Street  
148248 – 503 Dollar Street  
148339 – 918 Pennsylvania Ave – Garden District (contributing)  
148411 – 730 Military Drive – NIC owns the property - salvaged front door and side lights  
148418 – 519 Garden Ave – Garden District (noncontributing)  
148525 – 1217 Indiana Ave  
148605 – 2020 N 12<sup>th</sup> Street  
148636 – 805 N 12<sup>th</sup> Street  
148655 – 307 S 19<sup>th</sup> Street (shed)  
148672 – 737 Military Drive – NIC owns the property  
148679 – 902 E Front Ave (garage only – no replacement)

Ms. Patterson commented there have been 11 buildings total with one of those properties triggering review by the full Historic Preservation Commission with a public hearing. There are now fines if they do any kind of demolition to the structures before the commission signs off of the permits, which can also delay their project.

Commissioner Anderson commented that the subcommittee is working on providing a checklist so they are consistent in how they are reviewing the buildings. They would like to have a standardized sheet. But this has not been prepared yet.

Chairman Burns stated he likes the idea of having standardized review criteria to make it easier to go through the process. It will also make it easier if anyone wants to look at why we looked at certain properties and made decisions a certain way.

### Historic Preservation Month

Chairman Burns, Commissioners McCracken and Miller met earlier in the month. Commissioner McCracken provided a list of events that the Museum will be putting on for the month of May. He thinks we should capitalize on those and promote those as National Preservation Month. Here is a list of events that Chairman Burns has put together the events in blue are the Museum events and the events in red the HPC are responsible for. The events in black are Farmers Markets we need to decide which one's we would like to participate in. We talked about May 1 for the Heart of History award.

### **May 2025 Preservation Month Tentative List of Events:**

TBD Preservation Month Kickoff Reception—NP Train Depot

TBD Heart of History Award—Recipient TBD

May 3 Fort Sherman Walking Tour

May 10 Downtown Walking Tour

May 11 Mother's Day Notable Women Cemetery Tour

May 14 Lecture by Don Pischner - subject TBD

May 17 Fort Sherman Walking Tour

May 21 5th St. Farmer's Market

May 21 Riverstone Farmer's Market

May 24 Downtown Walking Tour

May 28 5th St. Farmer's Market

May 28 Riverstone Farmer's Market

June 1 Garden District Celebration—Phippeny Park

TBD Garden District Walking Tour

TBD Historic Preservation Scavenger Hunt

Ms. Patterson stated she will be out of town the last week of April and will not be able to attend a reception on May 1 if that is the selected date. It would be a lot of work for Ms. Clark to be on her own for a set up and asked if we could change the date to Thursday, May 8.

Commissioner Emerson stated he will ask Mr. Swallow to change the date to May 8 with about 20 chairs from 5:00 to 7:00 and ask Quanah to do the blessing again. He can also get the plaque done as well. He likes the idea of Clark's Jewelers on Sherman Avenue for the Heart of History Award.

Chairman Burns stated that Clark's Diamond Jewelers is worthy of the award. They are donating one of their historic display cases to the Museum. The clock out front is significant as well.

Commissioner Sardell stated she likes Clark's because we are embarking on the Downtown survey.

Ms. Patterson suggested having an honorary mention of the Hagadone Corporation and John Swallow regarding their efforts to salvage the bank vault doors from the Johnston building.

Commissioner Anderson made a motion to recognize Clark's Diamond Jewelers for the Heart of History Award and an honorable mention to The Hagadone Corporation and John Swallow for salvaging the vault doors from the Johnston building. Motion carried.

Chairman Burns said Phippeny Park has been reserved for the Garden District Celebration and Ms. Patterson will send out invites. This could be very well attended from everyone in the Garden District with this kind of notification.

Commissioner Sardell asked if the Government Way stakeholders could be invited to the Garden District celebration as well.

The commission agreed this would be a great idea.

Chairman Burns mentioned the subcommittee discussed doing a scavenger hunt and they have been discussing various ideas for the themes – historic house features, historic buildings in Coeur d'Alene and historic house styles. They discussed having clues three times a week.

Commissioner Sardell suggested to find a feature on a day of the week. Maybe submit your name with a map or a clue.

Chairman Burns suggested having the newspaper participate by running some kind of scavenger hunt for

Historic Preservation month. We also need to think about prizes. Commissioner Miller was going to ask Silverwood about a couple of tickets. Maybe a 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place prize or maybe a drawing.

Commissioner McCracken suggested having a drawing.

Commissioner Harro suggested having a clue in the classified for 10 days, and it could start out with the address of the 1<sup>st</sup> Mayor's home in Coeur d'Alene. The cash prize would have to be high to motivate the kids to participate.

#### Logo Banners

Chairman Burns stated that Commissioner Anderson has graciously offered to purchase the two banners with the new logo on them.

Commissioner Miller suggested to put in the banner, "Preserve the Past protect the Future".

Ms. Patterson said she had come up with possible mockups that showed the banner with the logo and one design that had the land acknowledgment and another design with the HPC mission statement.

Commissioner Sardell stated she likes the short "Preserve the Past Protect the Future".

Commissioner Shaffer made the motion to design two banners with the HPC logo and have the words "Preserve the Past Protect the Future", seconded by Commissioner McCracken. Motion Carried.

#### Joint Workshop Follow-Up Discussion

Chairman Burns stated he was very encouraged with the meeting. He thinks things can be done simply and quickly that would help our cause.

#### Garden District Celebration at Phippeny Park on June 1<sup>st</sup>

Chairman Burns suggested having the celebration from 2:00-4:00.

#### **TRACKING TIME:**

Chairman Burns reminded the commission to track their time.

#### **ADJOURNMENT:**

Motion by Commissioner Anderson, seconded by Commissioner McCracken, to adjourn the meeting. Motion approved.

The meeting was adjourned a 1:08 p.m.

Submitted by Traci Clark, Administrative Assistant