



# CITY OF COEUR D'ALENE

## PARKS DEPARTMENT

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### PARKS & RECREATION COMMISSION MINUTES

November 17<sup>th</sup>, 2014 – 5:30 p.m.

COMMUNITY ROOM - LIBRARY

#### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Ginny Tate  
Bridget Hill  
Jim Lien  
Dave Patzer  
Ron Edinger  
Maxwell Evans, Student Representative  
Maya Burgess, Alt. Student Representative

#### **MEMBERS ABSENT:**

Mike McDowell

#### **STAFF PRESENT:**

Steve Anthony, Park & Rec Director  
Bill Greenwood, Park & Rec Superintendent  
Katie Kosanke, Urban Forestry Coordinator  
Chenoa Dahlberg, Administrative Assistant

#### **GUESTS:**

Dell Hatch  
Randy Folk  
Terry Godbout  
Lisa Aitken

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:30 p.m.

#### **1. ROLL CALL**

Eight members were present, resulting in an official quorum.

#### **2. PLEDGE OF ALLEGIANCE**

Student Commissioner Evans led the pledge of allegiance.

#### **3. CONFLICT OF INTEREST**

None

#### **4. APPROVAL OF MINUTES**

Commissioner Cranston made the notation about the student names being incorrect. Commissioner Patzer made a motion to approve the October minutes with the amendment noted, Commissioner Hill seconded. Motion passed unanimously.

Commissioner Cranston asked the commission to table item # 10 on the agenda due to additional information being waited on. Commissioner Edinger made the motion to table the item until the next regular meeting. Commissioner Tate seconded. All were in favor, motion passed.

#### **5. STAFF COMMENTS**

Steve Anthony gave update on the new setup style for the meetings. He also provided an update on the Recreation Department activities and participation numbers as well as upcoming activities. Bill Greenwood and Katie Kosanke gave an update on the Veteran's Day event that took place in McEuen Park. Katie noted that there were over 200 people in attendance and that 'quilts of valor' were presented to local veterans.

**6. COMMISSIONER COMMENTS**

None

**7. PUBLIC COMMENT**

None

**8. KOOTENAI HEALTH DONATION RECOGNITION**

Katie Kosanke gave a power point presentation on the Fall Tree Planting that was made possible by a generous donation from Kootenai Health. 30 larger caliper trees were planted and she described the two species, Bur Oak and Tulip tree. She explained the project details, how sites were chosen as homes for these larger trees and the care information that was provided to the property owners. Katie explained that the trees were planted in various areas around town and typically about a foot of growth is seen a year. She gave a big Thank You to Kootenai Health for making this possible, and Lisa Aitken was on-hand to accept a plaque and have photos taken. The commission thanked Katie for her presentation.

**9. 4 CORNERS/ BLM MASTER PLAN PRESENTATION**

Commissioner Cranston introduced Dell Hatch. Dell gave a brief update on the scope of the project and then proceeded with a power point presentation regarding the different areas & ideas. He spoke about the concepts for Independence Point and the parking lot, the possibility of closing Mullan Rd from NW Blvd to Park Ave, the potential to re-orient the trail and re-work the intersections, extend Garden Ave and put in a signal on NW Blvd, re-orient Memorial Field while saving the grandstands, combined parking facility on the County Campus, reserve location for HREI/ Museum/ Carousel groups, commuter trail, new skate park on BLM land, options at Harbor Center for waterfront access park / environmental stewardship park, etc... Councilmen Edinger asked about access under NW Blvd to the parking area. Dell gave the specifics from the discussion with County Commissioner Greene. He then presented rough sketches of specific layouts at Independence Point and the ideas that have been proposed, along with the existing information that has been provided. He added that there is a potential for ADA Access to the beach at this point as well as for a transition dock. He also presented a new layout for the seawall area to create a safer environment for pedestrians and bicyclists. He showed an expanded view along NW Blvd to re-organize the parking and re-route the Centennial Trail. Commissioner Cranston announced the December 4<sup>th</sup> workshop that will be open to the public. The committee thanked Dell for his presentation and for answering questions about the various agency boundaries involved (BLM, LWCF, LCDC, etc...)

**10. NORTHSHIRE DOG PARK LEASE AGREEMENT**

This item was tabled.

**11. TIKI HUT CONTRACT RENEWAL**

Commissioner Cranston read the staff report aloud. Bill Greenwood explained that Randy Folk has done a great job and is great to work with. He added that the Folks were looking at purchasing a new trailer. Commissioner Lien asked if the reconfiguration of the 4 Corners area would affect the contract. Bill stated that yes it would. There was also a discussion regarding the 3% increase versus the CPI. Randy stated that he is happy with the contract as written and the ability to serve the public. Commissioner Patzer thanked him for all he does and for being an Ambassador for the City. There was a question about the menu options and the outdoor BBQ. They also discussed the utility upgrades that would be needed for a new trailer at the site. Randy complimented Bill and the Parks crew for being great to work with. Commissioner Patzer made the motion to recommend to General Services that the City Council enter into an agreement for the 2015, 2016 and 2017 seasons from May to September at the designated site as part of Exhibit A and lease as presented. Councilmen

Edinger seconded the motion. Discussion: Commissioner Lien expressed his concern about the 3 % versus CPI. Motion passed with all in favor.

## **12. ELECTION OF OFFICERS**

Commissioner Patzer made a motion to recommend Scott Cranston as chair and Mike McDowell as vice chair for the coming year. Commissioner Hill seconded the motion. Commissioner Tate and Lien gave kudos to Scott for the job well done and for being willing to serve as chair. Commissioner Edinger made a motion to amend the original motion to make it a unanimous decision. Commissioner Patzer seconded his motion. All were in favor unanimously on both motions. Motions passed.

## **13. ADJOURNMENT**

Commissioner Cranston announced the upcoming meetings:

- Tuesday December 2<sup>nd</sup>, 2014 – JB's Restaurant - Noon
- Monday December 15<sup>th</sup>, 2014 - Community Room at the Library – 5:30 p.m.

Councilmen Tate made a motion to adjourn the meeting with Student Commissioner Evans seconding the motion. All were in favor, motion passed. Meeting adjourned at 6:50 p.m.