



## CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E MULLAN AVENUE  
COEUR D'ALENE, IDAHO 83814  
208-769-2252 FAX: 208-769-2383

### **Mission Statement**

To actively strive to provide a quality park system that offers a diverse range of experiences, preserves local resources, and provides a safe, pleasant, and enjoyable environment.

### **Parks & Recreation Commission Meeting Community Room - Library**

### **AGENDA**

**March 18, 2024 – 5:30 pm**

- 1) Roll Call
- 2) Pledge of Allegiance
- 3) “Conflict of Interest” Declaration
- 4) Approval of December 18, 2023 Minutes – Action Item
- 5) Staff Comments
- 6) Commissioner Comments
- 7) Public Comments (Comments limited to **3** minutes)
- 8) Recreation Update – Information Only
- 9) Canfield and Tubbs Hill Fuel Mitigation Updates – Information Only
- 10) Phippeny Stormwater Project – Information Only
- 11) Next Meeting / Adjournment:
  - Monday, April 15, 2024-5:30 pm-Library Community Room

*The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact the Parks Department at (208)769-2252 at least 72 hours in advance of the meeting date and time.*



# CITY OF COEUR D'ALENE

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COEUR D'ALENE, IDAHO 83816-3964  
208-769-2252 – FAX 208-769-2383

## PARKS & RECREATION COMMISSION MINUTES

December 18, 2023 – 5:30 p.m.

COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell  
Jim Lien  
Warren Bakes  
Tyler Voorhees, Alt Student Rep

### **MEMBERS ABSENT:**

Bridget Hill  
Ginny Tate  
Christie Wood, Council Liaison  
Grace Wickham, Student Rep

### **STAFF PRESENT:**

Bill Greenwood, Director  
Melissa Brandt, Admin Assistant  
Monte McCully, Trail Coordinator

### **GUEST(S):**

Bryan Myers, Post Falls Parks & Recreation

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:30 p.m.

### **1. ROLL CALL**

Five members present, resulting in a quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Voorhees led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES** – *Action Item*

Correction to the agenda; approval of November 20, 2023 minutes, not September 18, 2023 minutes. Commissioner McDowell made a motion to approve the minutes of November 20, 2023. Commissioner Bakes seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

### **5. STAFF COMMENTS**

Director Greenwood: Men's basketball going on through the end of January. Registration for K-2<sup>nd</sup> grade basketball started last week, ends Jan 3. Building maintenance staff are overseeing repairs at city hall and providing oversight of the street department remodel, and they are working on upgrading lights at library through an Avista rebate. In the parks, we are doing winter work, had some plowing, and working on bleacher refurbishing. Building some backless benches utilizing the mill we purchased to cut the lumber and staff are fabricating the metal components. A mild winter means lots of projects getting done.

Commissioner Cranston: Is vandalism still a problem? Greenwood: Yes, we've had some along the waterfront, its ongoing, and we quickly take care of it. Tyler Davis, up and running will have a concert series next year, talking through will have Live at Five next year.

Monte McCully: Quick update on public use of Tubbs Hill. We purchased a counter in July 2022, this year we have a full years' worth of data. The busiest day was July 4, 2023, at 6,226 people, daily average was 998 from July 2022 to July 2023, or, 364,259, for the year.

Commissioner Cranston: Increased use, more maintenance? McCully: We have our Trails & Trees team of employees doing a lot of different projects, and a great network of volunteers with the Tubbs Hill Foundation, picking up trash and moving trees off the trail. There were nine cleanups last year and projects where we built trails and fixed trails.

## **6. COMMISSIONER COMMENTS**

Commissioner Lien: Walking downtown, city does a great job clearing the sidewalks and property, thank you.

## **7. PUBLIC COMMENTS**

None.

## **8. CENTENNIAL TRAIL RTP GRANT PARTNERSHIP** – *Information Item*

Monte McCully: Introduced

Bryan Myers, Parks Manager at Post Falls Parks & Recreation. He is heading up this grant. Myers: The Joint Powers Maintenance Committee involves the cities of Coeur d'Alene, Post Falls, Kootenai County Parks & Waterways, and the State of Idaho Parks & Recreation. They are tasked with identifying projects system wide, that includes seal coating and crack sealing every 5 years. The Recreational Trails Program Grant helps cover costs that are multi-jurisdictional. Joint Powers agencies pay \$15,000 to be held by the County and used to match projects. We are seeking a \$450,000 grant to replace a two mile section of a more than 30-yearold trail from Stateline to Pleasantview. Bringing this to the Parks & Recreation Commission helps get the word out to the public, provide an avenue for public comment, and we are requesting letters of support. The grant is due the last week of January. The City of Post Falls will hold public meetings as well. The grant opportunity was announced in October.

Commissioner Cranston: What are the long-range plans? Myers: Huetter area, painting of retaining walls, settling issues by those walls. Waiting on some due to the widening project at I-90. We don't want to use good dollars for something that will potentially be impacted.

Commissioner McDowell: When do you find out if the grant is approved? Myers: In May with the work being done before the end of October.

Commissioner Lien: How is the funding divided? Myers: \$390,000 from grant sources, \$60,000 coming from joint powers.

## 9. **NEXT MEETING / ADJOURNMENT**

Commissioner Cranston announced the next meeting date.

Next meeting date:

- Monday, January 22, 2024, 5:30 p.m., Library Community Room

Commissioner Lien made a motion to adjourn the meeting, Commissioner McDowell seconded the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 5:50 pm.