



# CITY OF COEUR D'ALENE

## PARKS DEPARTMENT

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### PARKS & RECREATION COMMISSION MINUTES

November 18<sup>th</sup>, 2013 – 5:30 p.m.

COMMUNITY ROOM - LIBRARY

#### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell  
Dave Patzer  
Ginny Tate  
Mike Kennedy  
Mason Patzer, Student Representative

#### **MEMBERS ABSENT:**

Jim Lien  
Bridget Hill  
Addison Johnson, Alt. Student Representative

#### **STAFF PRESENT:**

Bill Greenwood, Interim Parks Director  
Steve Anthony, Recreation Director  
Chenoa Dahlberg, Administrative Secretary

#### **GUESTS:**

Todd Prescott  
Chris Guggemos  
Craig Anderson

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:32 p.m.

#### **1. ROLL CALL**

Six members were present, resulting in an official quorum.

#### **2. PLEDGE OF ALLEGIANCE**

Commissioner Patzer led the pledge of allegiance.

#### **3. CONFLICT OF INTEREST**

There were no conflicts of interest.

#### **4. APPROVAL OF MEETING MINUTES**

Commissioner McDowell made the motion to approve the October 2013 meeting minutes. Commissioner Patzer seconded this motion. All were in favor, motion passed.

#### **5. STAFF COMMENTS**

Bill Greenwood spoke about the vandalism at City Park, McEuen Park, the west Tubbs Hill entrance and the CXT Building at Thorco Field. He added that the CXT restrooms would remain locked until spring. He also described the vandalism that occurred at the North Ramsey Park restrooms earlier this summer. Commissioner Cranston asked about the cost of the repairs. Bill explained that the money for repairs comes out of the General Fund, through the Parks budget. There were no further questions of the commission for Bill.

Steve Anthony announced that the Special Needs Recreation staff joined Governor Otter in Boise and were honored the 2013 Brightest Star award. He described the award and the program. He added that they've had over 200 volunteers and that

without them the program could not be offered. He added that this is unique and there's nothing else like it. He announced the upcoming recreation activities for adults and children, as well as registration dates. He added that city staff was currently working with the ice arena to provide ice skating lessons and intro to Hockey. Commissioner Patzer asked if scholarships were available. Steve said yes and explained the process. He then spoke about the art piece that would be going in at the 4<sup>th</sup> and Kathleen roundabout on Saturday morning. He added that he was pleased with the fall programs and is seeing the number of participants begin to pick up. There were no further questions of the commission for Steve.

**6. COMMISSIONER COMMENTS**

None.

**7. PUBLIC COMMENT**

None.

**8. REVISIONS TO HANDSHAKE PRODUCTIONS AGREEMENT**

Bill Greenwood address that the idea was to switch 3 of the dates from the beginning of the schedule to the end, due to getting rained out consistently during the month of June. Commissioner Cranston read aloud the staff report. Commissioner McDowell added that this was keeping with the idea of expanding the season, and that September weather is most often better than June. Commissioner McDowell made a motion to approve the change to the 2014 season dates as listed in the staff report. Commissioner Kennedy seconded the motion. Discussion included Commissioner Kennedy asking about any concerns on Labor Day weekend. All were in favor, motion passed.

**9. POCKET PARK AT RIVERSTONE**

Commissioner Cranston read aloud the staff report. Bill Greenwood spoke about the design and presented the drawings. He also gave the history of the project. Commissioner McDowell asked if the dog park association liked the site and size. Bill stated that they do like the location but that an exact size hadn't been determined. Todd Prescott stated that it would be between 15,000 and 18,000 sf. He then gave some history on the project and information. Commissioner McDowell asked what the distance between the Dog Park and shelter would be. Todd stated that it would be approx. 20 feet. Commissioner McDowell asked about survey pins. Todd stated that they are there. Commissioner Patzer asked about the fencing material. Bill stated that it would be the black vinyl coated chain link like in McEuen. Todd then added that they would be using a split rail fence to delineate what was private from public. He added that on the existing developed property there is a 24" rock retaining wall to delineate. Commissioner Patzer asked about the landscaping. Todd stated that the irrigation would be in the xeriscaping area, not in the dry grass areas. Commissioner Cranston asked about the shelter detail. Craig described plantings and design in the xeriscaping area to address irrigation needs. Bill spoke about the interpretive board and the educational element this would provide. Todd added that the site must be accessible. Commissioner Cranston asked about a restroom. Bill said that there would not be since Riverstone is a few minutes away. Commissioner Patzer asked about surface materials for the walking areas. Todd explained that portions would be concrete and others would be gravel. Commissioner McDowell stated that he would have preferred more detail or explanation on the budget. Todd spoke about various costs with the commission, and added that the final plans have not been finished yet. There was a discussion about the cost, value, detailed budget, LCDC funding and financing options. Craig added that all details and specifications will be gone over with Bill Greenwood. Commissioner Kennedy made a motion to recommend the Pocket Park at Riverstone to

General Services with a breakdown on the costs. Commissioner Patzer seconded the motion, motion passed.

#### **10. MEETINGS**

Commissioner Cranston announced the upcoming meetings:

- Tuesday December 3<sup>rd</sup> at 12 p.m. in the Old Council Chambers at City Hall.
- Monday December 16<sup>th</sup> at 5:30 p.m. in the Community Room at the Library.

Commissioner Patzer made a motion to adjourn the meeting. Commissioner McDowell seconded the motion. Motion Passed. Meeting adjourned at 7:06 p.m.