



CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE
COEUR D'ALENE, IDAHO 83816-3964
208-769-2252 – FAX 208-769-2383

PARKS & RECREATION COMMISSION MINUTES

December 18, 2023 – 5:30 p.m.
COMMUNITY ROOM - LIBRARY

MEMBERS PRESENT:

Scott Cranston, Chair
Mike McDowell
Jim Lien
Warren Bakes
Tyler Voorhees, Alt Student Rep

MEMBERS ABSENT:

Bridget Hill
Ginny Tate
Christie Wood, Council Liaison
Grace Wickham, Student Rep

STAFF PRESENT:

Bill Greenwood, Director
Melissa Brandt, Admin Assistant
Monte McCully, Trail Coordinator

GUEST(S):

Bryan Myers, Post Falls Parks & Recreation

CALL TO ORDER: Commissioner Cranston called the meeting to order at 5:30 p.m.

1. ROLL CALL

Five members present, resulting in a quorum.

2. PLEDGE OF ALLEGIANCE

Commissioner Voorhees led the Pledge of Allegiance.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF MINUTES – *Action Item*

Correction to the agenda; approval of November 20, 2023 minutes, not September 18, 2023 minutes. Commissioner McDowell made a motion to approve the minutes of November 20, 2023. Commissioner Bakes seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

5. STAFF COMMENTS

Director Greenwood: Men's basketball going on through the end of January. Registration for K-2nd grade basketball started last week, ends Jan 3. Building maintenance staff are overseeing repairs at city hall and providing oversight of the street department remodel, and they are working on upgrading lights at library through an Avista rebate. In the parks, we are doing winter work, had some plowing, and working on bleacher refurbishing. Building some backless benches utilizing the mill we purchased to cut the lumber and staff are fabricating the metal components. A mild winter means lots of projects getting done.

Commissioner Cranston: Is vandalism still a problem? Greenwood: Yes, we've had some along the waterfront, its ongoing, and we quickly take care of it. Tyler Davis, up and running will have a concert series next year, talking through will have Live at Five next year.

Monte McCully: Quick update on public use of Tubbs Hill. We purchased a counter in July 2022, this year we have a full years' worth of data. The busiest day was July 4, 2023, at 6,226 people, daily average was 998 from July 2022 to July 2023, or, 364,259, for the year.

Commissioner Cranston: Increased use, more maintenance? McCully: We have our Trails & Trees team of employees doing a lot of different projects, and a great network of volunteers with the Tubbs Hill Foundation, picking up trash and moving trees off the trail. There were nine cleanups last year and projects where we built trails and fixed trails.

6. COMMISSIONER COMMENTS

Commissioner Lien: Walking downtown, city does a great job clearing the sidewalks and property, thank you.

7. PUBLIC COMMENTS

None.

8. CENTENNIAL TRAIL RTP GRANT PARTNERSHIP – *Information Item*

Monte McCully: Introduced

Bryan Myers, Parks Manager at Post Falls Parks & Recreation. He is heading up this grant. Myers: The Joint Powers Maintenance Committee involves the cities of Coeur d'Alene, Post Falls, Kootenai County Parks & Waterways, and the State of Idaho Parks & Recreation. They are tasked with identifying projects system wide, that includes seal coating and crack sealing every 5 years. The Recreational Trails Program Grant helps cover costs that are multi-jurisdictional. Joint Powers agencies pay \$15,000 to be held by the County and used to match projects. We are seeking a \$450,000 grant to replace a two mile section of a more than 30-yearold trail from Stateline to Pleasantview. Bringing this to the Parks & Recreation Commission helps get the word out to the public, provide an avenue for public comment, and we are requesting letters of support. The grant is due the last week of January. The City of Post Falls will hold public meetings as well. The grant opportunity was announced in October.

Commissioner Cranston: What are the long-range plans? Myers: Huetter area, painting of retaining walls, settling issues by those walls. Waiting on some due to the widening project at I-90. We don't want to use good dollars for something that will potentially be impacted.

Commissioner McDowell: When do you find out if the grant is approved? Myers: In May with the work being done before the end of October.

Commissioner Lien: How is the funding divided? Myers: \$390,000 from grant sources, \$60,000 coming from joint powers.

9. NEXT MEETING / ADJOURNMENT

Commissioner Cranston announced the next meeting date.

Next meeting date:

- Monday, January 22, 2024, 5:30 p.m., Library Community Room

Commissioner Lien made a motion to adjourn the meeting, Commissioner McDowell seconded the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 5:50 pm.