



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE  
COEUR D'ALENE, IDAHO 83816-3964  
208-769-2252 – FAX 208-769-2383

## PARKS & RECREATION COMMISSION MINUTES

December 16, 2019 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell  
Jim Lien  
Ginny Tate  
Parker Drechsel, Student Rep

### **STAFF PRESENT:**

Bill Greenwood, Parks & Recreation Director  
Monte McCully, Trail Coordinator  
Melissa Brandt, Administrative Assistant

### **MEMBERS ABSENT:**

Ron Edinger  
Christie Wood  
Bridget Hill  
Grace Couture-Ishihara, Alt Student Rep

### **GUESTS:**

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:30 p.m.

### **1. ROLL CALL**

Five members present, resulting in a quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner McDowell led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES** – *Action Item*

Commissioner McDowell made a motion to approve the minutes of November 18, 2019. Commissioner Tate seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

### **5. STAFF COMMENTS**

Director Greenwood: Grandstands going along smoothly, weather has been in our favor, roof trussing happening now. Atlas site shoreline restoration continues and some trees have been removed, looks really good great views. Will have more presentations as the project comes along.

### **6. COMMISSIONER COMMENTS**

Agenda was adjusted to have snow removal moved to #8 from #9

### **7. PUBLIC COMMENTS**

None.

**8. SNOW REMOVAL PLAN – Information Item**

Director Greenwood: Staff is very dedicated to snow removal. If snow is forecast, they set their alarms for 3 a.m. to check whether they need to go in and remove snow. Wanted to demonstrate the amount of work they do out in the field, when you are out on the ground it is remarkable. All areas are generally done by Noon. Our department clears 39 sites throughout the city, including the police station, library, city hall, and every municipal building and parking lot. We clear 26 parking lots and de-ice at 10 locations, that is 16 acres and 1,512 parking spaces. We clear parking lots in each park, sidewalks, and all the trails; 21.5 miles of trails and 4 miles of sidewalks. We clear all the roads and walkways throughout Riverview and Forest cemeteries and clear niche wall areas. Total acres cleared is nearly 110. Our staff works hard and when not doing snow removal they are refurbishing picnic tables and work is being done on the park master plan. Weather has been good so we are doing some tree work.

Commissioner Lien: Appreciate seeing the scope of what is being done and bringing the guys in to the meetings, really like seeing this information. Important to bring the staff in to be introduced.

**9. COEUR D'ALENE 3<sup>RD</sup> STREET BOAT LAUNCH PROJECT-IDPR GRANT – Action Item**

*Commissioner Cranston read the staff report for the record.*

Director Greenwood: Monte McCully will go over the dock repairs needed.

McCully: The financial cost to the City is a 15% match or \$21,884 to replace the docks. In 2001 the docks at the seawall were replaced and are in great shape compared to the docks at 3<sup>rd</sup> street replaced in 2004. The pilings are crooked from being hit so many times, many are deeply chipped as well. We replaced bolts last summer that have already started to come apart, and the wood is starting to rot, they aren't meant to last forever. The condition is poor, the pin connectors at the transition plates are coming apart.

Commissioner McDowell: State funding comes from boater registration fees paid. Kootenai County gets a significant amount of that revenue because of boaters registered; 70% of all registrations are received from Kootenai county. The funds are to be used to keep facilities in good shape for their use. Fully support the improvement and the grant.

Commissioner Cranston: Where are the City matching funds coming from? McCully: User fees from citizens who pay to launch and from our commercial vendors, no tax dollars.

Motion by Mike McDowell recommend City Council authorize the Parks and Recreation Department to apply for an IDPR Waterfront Improvement Fund grant to purchase new boat docks and pilings at the 3<sup>rd</sup> Street boat launch, seconded by Commissioner Tate, no further discussion, passed unanimously. Will go to general services next Monday.

**10. MEETINGS / ADJOURNMENT**

Commissioner Cranston asked for any additional comments. Commissioner McDowell: Merry Christmas!

Upcoming meeting dates:

- Tuesday, January 7, 2020: 11:30 a.m., Workshop; Caruso's Deli, Coeur d'Alene
- Monday, January 27, 2020: 5:30 p.m., Meeting; Library Community Room

*Commissioner Lien made a motion to adjourn the meeting with Commissioner Tate seconding the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 6:05 pm.*