



CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

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PARKS & RECREATION COMMISSION MINUTES

August 20, 2018 – 5:30 p.m.
COMMUNITY ROOM - LIBRARY

MEMBERS PRESENT:

Scott Cranston, Chair
Ron Edinger, City Council Liaison
Jim Lien

STAFF PRESENT:

Bill Greenwood, Parks & Recreation Director
Melissa Brandt, Administrative Assistant

MEMBERS ABSENT:

Mike McDowell
Bridget Hill
Ginny Tate
Christie Wood

GUESTS:

KC Dog Park Association

CALL TO ORDER: Commissioner Cranston called the meeting to order at 5:33 p.m.

1. ROLL CALL

Three members present, there was no quorum.

2. PLEDGE OF ALLEGIANCE

Commissioner Cranston led the Pledge of Allegiance.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF MINUTES

Deferred to September meeting; no quorum.

5. STAFF COMMENTS

Bill Greenwood: Memorial Park pickleball and futsal courts are open, as well as the playground for public use. The Skatepark will open at the end of September with the grand opening being held on October 6. Restrooms and some concrete are not completed yet. Portable restrooms are onsite. An artwork piece is also going in. Our Parks Master Plan is being updated after ten years. A survey booth was set up at the Taste of Coeur d'Alene, and some of the concerts to get public input; we also have the survey available online. We are working on a permit for the bank stabilization at the Atlas Mill site, stabilization must occur before work can begin. We have a new art piece going in at Riverstone that should be completed this week. Recreation softball was just completed with 120 teams participating. We are preparing for fall softball

season with 32 teams already registered. We had 350 participants in youth softball. 120 children have completed swimming lessons. And 600 kids are registered for fall soccer.

Commissioner Cranston: Do we have enough fields right now? Greenwood: The trend is numbers are going up. Multi-purpose fields to host numerous field sports are being considered for our master plan.

Coeur d'Alene was featured in a national publication of the Tree City USA Bulletin. Katie Kosanke, our urban forester, worked with NIC to help them obtain Tree Campus USA recognition, the second campus to be recognized in the State of Idaho. We congratulate them on getting their application done and to Katie for helping them along in the process.

Commissioner Cranston: What is the process and timeframe for the master plan update? Greenwood: We are gathering data now and throughout the rest of the summer, we will look at items we have accomplished and update the master plan through the winter and have an update ready for approval by spring next year. All the work will be done in house by Mike Kempton, Monte McCully, and I. Periodic updates at Commission meetings will occur.

Around the 4th of July we were contacted about an osprey that was injured with follow up regarding the osprey later that month. *A video of the rescue and recovery was shown.* Last week we received a call of an osprey on the ground at McEuen near the dog park. Our osprey experts were called upon once again to help rescue this bird, a female who was not tagged. It appears she fell from a nest in a tree on Tubbs Hill. She is on the road to recovery and will be reintroduced into a nest when healthy.

6. COMMISSIONER COMMENTS

None.

7. PUBLIC COMMENTS

None.

8. MEMORIAL GRANDSTANDS (Action Item)

Commissioner Cranston read the Staff report for the record.

Greenwood: Jon Mueller and Steve Roth made a presentation to the commission regarding add-alternates for the Grandstands at June's meeting. The upgrades staff are recommending for approval are: optional structure upgrades; new bleacher steps; relocation of the field lights to the roof; gutters, downspouts and a storm drainage system; plywood subfloor and floor finish; scoring platform; stainless steel toilets and lavatories; and cedar siding upgrade. The gutter system upgrade will take all the rain away from the field. Relocating the lights will remove two poles that are in the field, moving the lighting to the roof will get the lights out of the field of play. These are original poles and with the field adjustment, they are now in the way. The scoring platform will be located behind the dugout and will take up seven or eight rows and provide a place for scorers and announcers. Bench removal will create a level surface.

Upgrading to stainless steel toilets will be a good maintenance upgrade; porcelain gets broken.

Commissioner Lien: This all looks really good to me. There was discussion about aluminum seat backs, is that going to happen? Greenwood: We thought a booster or service club could potentially help fundraise to make this upgrade. Seat backs could be added very easily.

Commissioner Edinger: The Grandstands need the improvements, all the ball players will be happy with it.

Commissioner Cranston: We have no quorum so we will not vote, but we have consensus to move this item forward to General Services. We've talked about these add alternates at our workshop and Architects West has presented this in detail. We want to get the Grandstand done right so they will last for years to come. We are in favor of moving forward to General Services.

9. DOG PARK RELOCATION (*Action Item*)

Commissioner Cranston read the staff report for the record.

Greenwood: We are proposing moving Central Bark in Northshire Park to an area by the tennis courts and at the horseshoe pits. We will move the two pawvillions and the double entry gate. Fencing will be taken down and repurposed and the drinking fountain will be moved. There has been discussion as to whether we need an asphalt path or a cement walkway due to mud. This new location is a little smaller the current site is 1.8 acres the new site is one acre. A maintenance gate will be installed for mowing access. The horseshoe pits will be moved and downsized from five to three. The Horseshoe Association uses Winton Park for most of their tournaments. There are students from local schools who use the pits, but three should still work okay. Fabric will be used to wrap the bottom of fencing separating the dog area and the tennis courts. This location has always been temporary. We had talked with Grace Church about purchasing the property; they ultimately chose to use the entire parcel. They have been a great partner.

Bob McDonald; 1407 Silver Beach Rd; (President of the Kootenai County Dog Park Association): Thank you for your efforts on our behalf and the dogs. They will be excited that a new location has been found. That is the most widely used park we have, and it's a very nice surface for the dogs. Glad to hear this new location will be maintained the same. Appreciate your support and support your moving this forward. Not sure about the paved path, the grass surface does get muddy. We hopefully won't lose much time before the new area is ready.

Terry Trenton: (address not stated): Thank you for looking into this and finding another location. This park is highly used and as a dog owner we have fewer places to take our pets. A paved path that goes into the park would be a good thing to have with the high traffic. The grassy area is great, could become a muddy mess very easily. Paved path would be appreciated by us.

Commissioner Cranston: Would a paved path be a benefit for accessibility? Greenwood: We have budgeted money for a path and it's great to hear how the members feel about it. When we did the existing park, the street department was very helpful. We figure the costs will be \$5,000-6,000 in materials and we'd like to get this done soon before the asphalt plant closes down for the season in about 40 days.

Commissioner Edinger: We should forward to General Services for approval.

Commissioner Lien: Agree, let's move forward.

Commissioner Cranston: It's a great use of resources and assets. This item will be moved to General Services meeting at noon on Monday, August 27 in the Community Room at the Library.

10. ADJOURNMENT

Commissioner Cranston asked for any additional comments. Greenwood stated he will have, at September's Workshop, a Memorandum of Understanding with the State of Idaho Parks and Recreation regarding maintenance of the parkway along Coeur d'Alene Lake Drive.

Upcoming meeting dates:

- Tuesday, September 4, 2018: Workshop; Caruso's Deli, Coeur d'Alene – 11:30 am
- Monday, September 17, 2018: Meeting; Community Room at the Library – 5:30 p.m.

Commissioner Edinger made a motion to adjourn the meeting with Commissioner Lien seconding the motion. Meeting adjourned at 6:13 pm.