



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE  
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## PARKS & RECREATION COMMISSION MINUTES

March 16, 2020 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell, Co-Chair  
Jim Lien  
Ginny Tate  
Christie Wood

### **STAFF PRESENT:**

Bill Greenwood, Parks & Recreation Director  
Adam Rouse, Recreation Coordinator  
Melissa Brandt, Administrative Assistant

### **MEMBERS ABSENT:**

Ron Edinger  
Bridget Hill  
Parker Drechsel, Student Rep  
Grace Couture-Ishihara, Alt Student Rep

### **GUESTS:**

Phil Boyd, Welch Comer  
Jerome & Andrea Murray, Coeur d'Alene on Ice

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:31 p.m.

### **1. ROLL CALL**

Five members present, resulting in a quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Lien led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES** – *Action Item*

Commissioner McDowell made a motion to approve the minutes of December 16, 2019. Commissioner Tate seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

### **5. STAFF COMMENTS**

Director Greenwood: The Memorial grandstands are nearing completion, netting will go up this week, if the field dries out we will start dragging the end of this month or first of next month. We said goodbye to Howard Gould today after 15 years of service to the City, Adam Korytko is our new building superintendent.

### **6. COMMISSIONER COMMENTS**

None.

## **7. PUBLIC COMMENTS**

None.

## **8. KIDS TO PARKS DAY** – *Information Item*

Recreation Coordinator, Adam Rouse, reported on a program return called Kids to Parks Day to be held on May 16<sup>th</sup> in Memorial Park. The event will highlight new areas of the park that are now available; futsal, pickle ball, skateboarding, and include numerous other activities such as archery, and will utilize groups and sponsors who have supported our programs over the years. All activities are free. We had about 500 kids in 2018 who participated.

Commissioner Wood: Is there a contingency plan in case this event has to be canceled?

Rouse: We would reevaluate as the event draws near and have updates on the website. We are two months out and plan to go forward.

Rouse: We also have a community yard sale to take place on May 9<sup>th</sup>, a new event one of our staff, Jordan Anderson, had done as an intern in Tahoe. This is a community yard sale for citizens. A 15' x 15' booth space can be purchased for \$15 that will be set up in the City Hall parking lot. This is not open to businesses or vendors, private citizens only. Set up starts at 9 am, with the sale taking place 10 am to 2 pm. This is a brand-new event we are trying out that may include a fall date as well.

## **9. ATLAS PARK UPDATE** – *Information Item*

Phil Boyd, Welch Comer: There has been a lot of soil movement in the area. Mass grading, sewer, storm and water lines, and ADA swim access have been or are nearly complete. Upcoming work includes buildings, irrigation system, connecting trails from Riverstone to Atlas, landscape retaining walls, water access steps, and the dog park. More trees had to be removed with some new trees to be put in. Onsite materials have been screened for the beach. The parks storage/maintenance building is up, and the picnic shelter and restroom is under construction. Some beach material was mined and stockpiled. Accessible area and accessible kayak launch also taking shape. A log boom didn't make it into the budget, there is a contingency fund that has not been entirely consumer, we may need to look at funding for this and other items down the road. Retaining walls are taking shape along the trails. Discussion of softening the area between the beach and the trail, with some turfgrass and/or trees and bushes. This is not currently in the budget. There are five pockets of picnic areas along the beach front, we are working through budget process to add trees. The parking lot has 120 parking spaces as well.

Commissioner Wood: What kind of trees would be planted and when does the water come back up? Greenwood: Native shade trees, probably 20-25 initially they would be 10-12 feet tall but grow up to over 30 feet. Water level usually is back up by Memorial Day.

Boyd: Shoreline stabilization has all been completed. The playground design is a very natural style. The project is currently on budget and on time. Budget contingencies include Spokane River source irrigation pump, log booms along the beach, additional landscaping, and porta potty structures on either end of the beach areas.

Commissioner Lien: Are we okay timing wise in case the water rises? Boyd: We are okay the bulkhead is in and done, everything from this point forward is moving away from the waterfront.

Commissioner Cranston: Park completion? Boyd: Middle to end of June.

Commissioner Wood: Are the maintenance buildings and restroom/picnic shelter the same type of design? Boyd: Yes, both buildings are very similar, except the shop building will have siding, the restroom is concrete.

Commissioner Cranston: Creating a destination park in a fairly underserved area of Coeur d'Alene, parking will be a big asset.

Commissioner McDowell: Is a piece of sawmill memorabilia still planned in the design? Boyd: There are two prominent pieces from the mill that will sit near the playground and restroom, and near the waterfront.

Commissioner Wood: Do you see artwork on this property in the future? Greenwood: Yes, there are many sites that could accommodate artwork. Boyd: We will produce something that will show where artwork would be best suited in this area as we finish up, we can do a walk through to discuss where artwork would be appropriate.

#### **10. ICE RINK – Action Item**

*Commissioner Cranston read the staff report for the record.*

Director Greenwood: We talked about doing this out in the McEuen Plaza with Jerome Murray some time ago, but the area is too narrow. Jeff Erickson (parks superintendent) proposed we put the rink outside the pavilion. We will permanently raise the elevation with the need for some sand added prior to the season. We would get ready for spring after the rink closes with fresh grass seed. We are adding new power sources at McEuen for concerts in the park and for this proposed rink. Lighting is imbedded in the ice and food and drink would be available in the pavilion. Met with fire, police, and building department on how best to put this together, and they will be involved with set up. Special Needs Disability Action Center will be engaged as the Murray's would set up opportunity to have something for their participants. The Murray's are here to answer any questions you may have.

Commissioner McDowell: Will this kill the grass and require replanting each time? Greenwood: The grass will get matted down, what doesn't rebound will be re-seeded and ready by early summer. The rink will be removed the middle of January allowing for plenty of time to get grass seed down when warm enough.

Commissioner Lien: Is there a tent above this? Greenwood: Yes, the entire rink is covered and skate rentals will be on site.

Commissioner Wood: What security is provided? Greenwood: They would sub-contract. Lee Brainard is okay with what is being proposed.

Commissioner Cranston: Would the Murray's like to add anything?

Murray: This is a project we are excited about. We've been residents here for 3 years. We have an ice rink in Modesto and we had one in Salem. The rink brings use for a public space not used during the winter. Great holiday fun, doesn't exclude any part of the demographic. Not a downside to it.

Commissioner Tate: Are the two prior rinks still in operation? Murray: We are in the process of selling Modesto on Ice, the Salem rink was sold to a partner and it is no longer in operation not due to lack of profit, but due to inability to keep up with demands of the business.

Commissioner Lien: Would you consider hockey at this rink? Murray: This is more about public skate, there already is a hockey rink in town. This is something that can work together with that rink.

Commissioner Lien made a motion to recommend Council approve a five-year renewable agreement with Coeur d'Alene on Ice to create and operate a seasonal ice-skating rink in McEuen Park, Commissioner McDowell seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

## **11. MEETINGS / ADJOURNMENT**

Commissioner Cranston asked for any additional comments.

Upcoming meeting dates:

- Tuesday, April 7, 2020: 11:30 a.m., Workshop; Caruso's Deli, Coeur d'Alene
- Monday, April 20, 2020: 5:30 p.m., Meeting; Library Community Room

*Commissioner Tate made a motion to adjourn the meeting with Commissioner Wood seconding the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 6:18 pm.*