



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE  
COEUR D'ALENE, IDAHO 83816-3964  
208-769-2252 – FAX 208-769-2383

## PARKS & RECREATION COMMISSION MINUTES

February 22, 2021 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Jim Lien  
Ginny Tate  
Christie Wood  
Bridget Hill  
Eleanor Tenbrink, Student Rep

### **MEMBERS ABSENT:**

Mike McDowell  
Theodore Schultz, Alt Student Rep

### **STAFF PRESENT:**

Bill Greenwood, Parks & Recreation Director  
Melissa Brandt, Transcriptionist

### **GUESTS:**

Essex Prescott  
Corey Schneider  
Gared Schneider

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:30 p.m.

### **1. ROLL CALL**

Six members present, resulting in a quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Lien led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES** – *Action Item*

Commissioner Lien made a motion to approve the minutes of January 25, 2021.  
Commissioner Tate seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

### **5. STAFF COMMENTS**

Director Greenwood: Recreation started basketball for 3rd and 4th graders, registration was limited in the number of participants and teams, games begin February 27. Soccer signups have been going strong, games will begin early April. A walk was done on Tubbs Hill to assess removing downed trees, there are enough logs that can be harvested to help pay for some of the work that needs to be done. We will winch and skid the logs down to the fire road to be loaded and hauled away, the process will take at least a week. Most of the debris will stay and left to dry out to discourage bark beetles. Fire department is onboard for us to do burn piles at the end of the year. This is a tentative plan that could change. There is another high wind adversary tonight the

ground is soft and gusts up to 50 mph are expected. Staff are currently working on refurbishing picnic tables.

Commissioner Wood: Will park staff be doing the sawing of logs on Tubbs?

Greenwood: Yes, work will be done by staff. We are fortunate to have employees with some military training that will be very helpful in running the winch and our arborist staff will be helping as well.

## **6. COMMISSIONER COMMENTS**

Commissioner Wood: The Parks & Recreation Master Plan was reviewed by City Council and was approved. A good plan for another 10 years. There were observations regarding future park funding. We have been fortunate in receiving gifts of land. Past 12 years there has been a lot of development in the parks. Greenwood: Atlas fits in nicely with the master plan, many features were the top requests by the public in the current plan and the 2008 plan. Atlas provides more trails, water access, more open space, and a water dog park, meeting the top public votes. We saved the city quite a bit of money having staff update and write the new master plan, great job by Monte McCully, Mike Kempton, and Jeff Erickson.

## **7. PUBLIC COMMENTS**

None.

## **8. COEUR D'ALENE ON ICE – Action Item**

Director Greenwood: The ice rink would be seasonable, set up in mid-October and taken down mid-January, encompassing the holiday season. There will also be opportunity to rent the facility for parties. Jerome and Andrea Murray are the owners and were very successful in Modesto. Andrea Murray works with special needs citizens and plans to work with the Disability Action Network. We brought the agreement to the commission last year and due to the pandemic, they had difficulty finding sponsors and asked to halt going forward. The only difference with this proposal, they will not have a tent over the rink, they had difficulty finding something stable enough to pass code for wind. We are bringing the agreement back to the commission, council has a heads up that this will go to general services. They have also vetted their operation with fire and police.

Commissioner Cranston: Please review the financial analysis. Greenwood: The Murray's will pay \$6,000 for the 3-month season, starting just before the Thanksgiving holiday and then shutting down the second week of January. Second year there will be a Consumer Price Index (CPI) increase. The fifth year the fee will go up to \$10,000; by the tenth year the fees will be around \$14,900. A level landing will be placed in the grass, feathered out, and will stay there throughout the year, grass will be reseeded at the end of each season. Funds would go to parks capital.

Commissioner Lien: Do they have insurance as part of the policy and does it include hockey?

Greenwood: They will have their own insurance. This rink will not really be conducive for hockey. The rink will be lit, open to 9 pm with later hours during the holidays possible.

Concession stands will be a part of the rink to include smore boxes, hot chocolate, coffee, etc. No alcohol and no prepared foods.

Commissioner Wood: Will they have live music? Greenwood: We haven't discussed that, they will have recorded music.

*Commissioner Lien made a motion seconded by Commissioner Tate to recommend to City Council approval of a five-year renewable agreement with Coeur d'Alene Ice to create and operate a seasonal ice-skating rink in McEuen Park. Motion passed unanimously.*

#### **9. THE BUOY, LLC – Action Item**

Director Greenwood: The Buoy (Essex, Gared, Corey) have been at the Harbor House for five years. Business is going well. They asked to expand their footprint. there was a lot of space they could utilize. We agreed, it worked well, due to the increase in the footprint we talked about increasing their annual fee. They agreed to an increase, lease is the same, just changing the annual fee due to \$16,000. They captured what we thought could be done there.

Commissioner Wood: Appreciate letting dogs hang out, fun spot, friendly staff. Good relationship.

Commissioner Lien: Great hangout, we enjoy going there and look for something similar in other cities.

Commissioner Hill: What has been a highlight for you? The Buoy: Having a place for people to enjoy the sunset, listen to music, the area has turned into a hub for Tubbs hikers, folks using the dock. We like to show the locals and tourists a good time, creating a culture through music.

Commissioner Cranston: You have filled in the vision of what was hoped for at that location.

*Commissioner Wood made a motion seconded by Commissioner Hill to recommend to City Council approval of the three-year concession agreement at the Rotary Harbor House with The Buoy, LLC. Motion passed unanimously.*

#### **10. MEETINGS / ADJOURNMENT**

Commissioner Cranston asked for any additional comments. Workshop is tentative, same may hold true for the March 15 meeting.

Upcoming meeting date:

- Tuesday, March 2, 2021; 11:30 a.m., Workshop; Conf Rm 6 City Hall
- Monday, March 15, 2021: 5:30 p.m., Meeting; Library Community Room

*Commissioner Wood made a motion to adjourn the meeting with Commissioner Lien seconding the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 6:07 pm.*