



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE  
COEUR D'ALENE, IDAHO 83816-3964  
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## PARKS & RECREATION COMMISSION MINUTES

February 27, 2023 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Warren Bakes  
Bridget Hill  
Ginny Tate  
Christie Wood, Council Liaison

### **ABSENT:**

Mike McDowell  
Jim Lien

### **STAFF PRESENT:**

Bill Greenwood, Parks & Recreation Director  
Melissa Brandt, Transcriptionist

### **GUESTS:**

Shane Rogers  
Tyler Davis

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:30 p.m.

### **1. ROLL CALL**

Five members present, resulting in a quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Hill led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES** – *Action Item*

Commissioner Wood made a motion to approve the minutes of January 23, 2023. Commissioner Tate seconded the motion, there being no discussion and all being in favor, motion passed unanimously.

### **5. STAFF COMMENTS**

Director Greenwood: Staff have been plowing with more snow too come. Received twelve applications for two positions, in the past that number would have been 35 or 40. Interviewed three, had a vacancy that came open in the cemetery, hired all three candidates. Registered 500 kids for K-2<sup>nd</sup> grade basketball, and held swim lesson registrations, filled all open classes, generally 200 kids each session. Recreation activity guide completed by the Coeur d'Alene Press. Will once again offer pickleball lessons at Cherry Hill starting in May. Pickleball association in fundraising mode for additional courts at Cherry Hill, and in discussion with Avista regarding adding parking on their property.

Commissioner Cranston: Do we have enough space for everyone who wants to participate in the programs? Greenwood: We are, with some challenges, would be nice to own a facility to meet the demand. Our community is growing and staffing is a challenge.

**6. COMMISSIONER COMMENTS**

None.

**7. PUBLIC COMMENTS**

None.

**8. FIRE BOAT GARAGE DOCK ORDINANCE – *Information Item***

Director Greenwood: Existing amendment in place already, a piece of that code will now specifically cover no mooring at the fire boat location at the 3<sup>rd</sup> street dock. The ordinance will go to council for approval.

Commissioner Cranston: Does that location take away any mooring? Greenwood: Impedes our pump out station, however, when we get the grant with the State, we will move this to a different bay, we will lose only one slip for the pump out station.

**9. BROOKE’S SEAPLANE AGREEMENT RENEWAL – *Action Item***

*Commissioner Cranston read the staff report for the record.*

Director Greenwood: Fortunate to have Shane Rogers continue offering this more than 40-year tradition, popular for tourists and locals. The only real change is the fee has been bumped and we are increasing the agreement to five years with five-year renewal.

Commissioner Bakes: Do you operate one plane or two? Rogers: Historical there has been two, we are running a single seater, by 10:30-11 a.m., the little airplane doesn’t work well. The larger Beech 18 plane is the primary aircraft, seats 6 people. Last year we had a late start, we were running 10-12 flights a day, seven days a week, over 80 people per day. The Beech 18 is one of only six aircraft like it in the world and we have it here.

Commissioner Wood: Do you operate mostly in summer? Rogers: We ran as late as we could this season. Weather has not been cooperative this year, we do like to run later in the season. October or November we’re usually finished. We have done some training off the dock as has been done since the 40’s. We would like to fire up mid-March, realistically more than likely it will be May. We get 7-10 calls a day requesting services.

*Commissioner Tate made a motion to recommend that City Council approve this lease with Scenic Adventure Flights, LLC, d/b/a Brooke’s Seaplane Service. Commissioner Bakes seconded the motion. There being no further discussion, motion passed unanimously.*

**10. DAVIS ENTERPRISES AGREEMENT RENEWAL – *Action Item***

*Commissioner Cranston read the staff report for the record.*

Commissioner Wood: Very good event, locals and tourists enjoy these concerts. Financial outlay does not impact City of Coeur d'Alene. Thank you for making this amenable to all parties.

Director Greenwood: There are hiccups and we've had conversations with Tyler Davis regarding changes to the series, has worked out well and become a mainstay on Wednesday nights.

*Commissioner Hill made a motion to recommend that City Council approve this five-year agreement with Davis Enterprises, d/b/a Live After 5 Events for the Live After 5 Concerts at McEuen Park. Commissioner Wood seconded the motion. There being no further discussion, motion passed unanimously.*

## **11. NEXT MEETING / ADJOURNMENT**

Director Greenwood: Dock installation at harbor center, intention to be open Memorial weekend, or early thereafter. Coming right along, looks good. Both docks are being built by the same contractor, they have also removed some pilings for us while on site.

Commissioner Bakes: Watched this construction since the start, the docks look really good and a nice addition to the city.

Commissioner Cranston: The docks will help alleviate congestion at the 3<sup>rd</sup> street docks.

Next meeting date:

- Monday, March 20, 2023: 5:30 p.m., Meeting; Library Community Room

*Commissioner Wood made a motion to adjourn the meeting Commissioner Tate seconded the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 5:56 pm.*