



CDA-TV COMMITTEE MINUTES
March 14, 2022 8:00 A.M.
City Conference Room #5

Present: Jeff Crowe, Renata McLeod, Bruce Hathaway, Woody McEvers, Katherine Hoyer, Laura Rumpler, and Michael Drobnock

1. **Meeting Minutes from November 8, 2022**– Motion by Woody, seconded by Michael.
Motion Carried.
2. Contractor’s Report - Jeff Crowe
 - a. Activity Logs- Jeff provided the channel activity reports for January and February. Mac is aging out and it serves several purposes. A laptop or mac mini would work, which would be approximately \$2,000.00. They have retooled the way we have done Zoom meetings freeing up IT. One downfall is that it used to run through the podium computer, and is now run through the trcaster, so the zoom participant doesn’t see the person on the big screen. There is a \$1,200.00. fix to be able to switch without a flip and roll affect. Woody asked if Zoom will continue or will it fade away. Jeff noted that Microsoft Teams had even more bugs, so it seems that Zoom would be a better fix. During the audio recording of the hearing the audio recorders failed, the replacement \$500.00. Renata noted that we have funds to cover that so he should go ahead and order. NAB is potentially going to be held this Spring, April 24-28, so there would be a conflict with a GS/PW meeting.
3. Committee Roundtable – Councilmember McEvers confirmed with Laura that the NIC studio would be available for Coffee with the Mayor, with Laura reconfirming it is. Michael noted that Jeff helped with the new camera install and expressed appreciation for his expertise. Jeff noted that Andy’s equipment was dropped and his switcher got damage so we may have to delay the Coffee with the Mayor until it is fixed. Councilmember McEvers asked Michael if after they broadcast the meeting to Facebook do they send the video to Jeff. Michael noted that they broadcast to YouTube but they did have a hiccup recently and he was unable to fix in time. He does do live to YouTube, then to Jeff for rebroadcast. Woody asked if the Panhandle Health building is still locked down, with Katherine noting they are looking at regulations and still require masks but no one is working from home. Woody asked if NIC meetings are on Facebook, with Laura noting that they are live then pushed to YouTube. Laura asked who is using the ADA default closed captioning during meetings, with Jeff confirming that is what the City uses. Bruce noted that dozer days will be coming up in May and they will do a PSA in advance and that it will be held at Cabela’s parking lot.
4. Next Meeting – April 11, 2022.
5. **Adjournment 8:39 a.m.**