Present: Jeff Crowe, Renata McLeod, Michael Drobnock, Bruce Hathaway, and Laura Rumpler.

Absent: Katherine Hoyer, Woody McEvers, Joseph Morrison (Student Rep.), and Zoey Gephart (Alternate Student Rep.)

1. **Meeting Minutes from October 12, 2020** – Motion by Michael, seconded by Rumpler. Motion Carried.

2. **Appointments** - Motion by Drobnock, seconded by Rumpler to reappoint Katherine Hoyer to the Committee. Motion Carried.

3. **Contractor’s Report** – Jeff provided the channel activity report for January and it seems meetings are back in full swing. Weekly updates are still slow moving. Hayden turned in the shortest meeting ever. Andy Finney has backed out of CDATV world due to his deacon duties at St. Thomas church. Kyle Cossairt is stepping up as Andy’s replacement. He has seen an increase for PSA, such as the Planning Department. He noted that he helped set up the Fire studio last week. Since October he has replaced a majority of the production facility, lieghtronics is up to HD, monitors, routers and tricaster. He installed the new feedback suppressor on Friday and will test it out at noon today. The new tricaster is smaller but much louder fan noise. He noted that they have stopped recording on DVD’s and will supply jump drives or other options for people to duplicate programming if requested. He noted that he has been in contact with Ziply, who stated that they would also be willing to allow our content to be broadcast, as we are still waiting for TDS to install their line to the facility.

4. **Round Table:** Michael noted he used CARES Act funding to purchase new equipment, including 5 HD cameras and controller. DC3 unit is back ordered, which is the tricaster switcher. Jeff noted he would send Michael the training videos he recorded on how to utilize the new equipment. Laura noted that they will begin having a hybrid meeting with more people in the room. She noted that the do require masks on campus and during meetings. Renata reminded the group that Thursday morning PSA’s are still available.

5. **Next Meeting:** The next Meeting is scheduled on March 8, 2021.

6. **Adjournment 8:44 a.m.**