Present: Jeff Crowe, Renata McLeod, Woody McEvers, Zachary Turner, Katherine Hoyer and Michael Drobnock attended via zoom

1. **Meeting Minutes from November 14, 2022**– Motion by Drobnock, seconded by Hoyer. Motion Carried.

2. Student representative Zachary Turner noted that he is a Junior at Lake City High. He noted that after High School he would like to be a naval pilot and he is currently interested in videography and will tour the studio after our meeting as time allows.

3. **Candidate Forum** – Renata reminded the group that this is an election year and we will have three Council positions open. We have traditionally supported a community forum to be rebroadcast over the channel. She noted that in the past we have worked with the Coeur Group, and wondered if anyone had any other ideas for this year. The group suggested reaching out to Jimmy McAndrews regarding the Coeur group and possibly the Press, Lady D’Alenes, or the Kootenai County Young Professionals. Renata will check out the options and provide an update next month.

4. **Contractor’s Report** - Jeff Crowe noted that TDS provided a new modulator, which was noisy, so he moved it to the server room. He hopes the City will be able to go live to a TDS channel soon. We will work on spreading the news once it becomes available. He installed an SDI switcher which will allow for seamless transitions on the Community Room Projector when using Zoom. He may need a new printer, as his is not working well and is extremely old. The time clock for the room had a glitch, but he has worked through it and it is back up and running. Kalispell Montana made contact and is looking for an old Nexus box. Michael noted Hayden had an old piece of equipment that might work for them, he will check to see what the disposal process is and see what he can work out.

5. **Committee Roundtable** – Kate noted Panhandle Health District has seen an increase in RSV, flu and COVID. She reminded folks to be diligent about hand washing and staying home when sick. Michael noted that have contracted with a video agency, Wake Media, to handle the Planning Commission meetings and be his backup. The uploads to YouTube seem to be working well.


7. Adjournment 8:38 a.m.