

**City of Coeur d'Alene Employee Benefits Trust**  
**Meeting Minutes – December 20, 2023, 11:00 a.m.**

**Location:** 710 E. Mullan Avenue, City Hall Conference Room 6

**Trustees in attendance:** Randy Adams, Bill Dodd, Vonnie Jensen, Melissa Tosi

**Trustees absent:** None

The meeting was called to order by Randy Adams at 11:00 a.m.

The meeting minutes from the regular meeting on October 25, 2023, were presented. Bill Dodd made a motion to approve the minutes as presented, seconded by Vonnie Jensen. The minutes were approved unanimously.

The monthly financial report was presented by Vonnie Jensen with no significant changes requested. Jensen noted that the interest earnings were doing great with the money currently invested in the two certificates of deposit (CD's) and a high yield money market account. Bill Dodd made a motion to approve the financial report, seconded by Melissa Tosi. The motion was approved unanimously.

There was a motion made by Randy Adams to table the replacement trustee recommendation to allow time to competitively interview the two trustee applicants shortly after the first of the year. This would allow enough time to have a trustee recommendation made at the January 31, 2024, meeting. Tosi will reach out the applicants and schedule an interview time that works for both the trustees and the applicants. Bill Dodd seconded the motion and the motion was approved unanimously.

Dr. Hilvers was available through Teams to provide an update to the trustees, and Troy Tymesen, regarding the Emergency Responders Health Center - North (ERHC-North). Dr. Hilvers is tentatively planning the opening of ERHC-North sometime between September 1, 2024, and January 1, 2025, pending the onboarding of top-caliber medical providers and location of a suitable facility in a centralized community such as Spokane, WA, Post falls, ID, or Coeur d'Alene, ID. This facility will serve as a temporary clinic until a custom-designed health center can be built. Dr. Hilvers discussed a brief overview of services and expertise he and his team offer.

Nancy Nelson tabled discussing the monthly plan experience report until the next meeting due to the meeting running long.

The next meeting will be on January 31, 2024, at 11:00 a.m. Adams made a motion to adjourn, seconded by Jensen. The meeting was adjourned at 12:07 p.m.