

WELCOME
To a Regular Meeting of the
Coeur d'Alene City Council
Held in the Library Community Room, 702 Front Avenue, at 6:00 P.M.
AGENDA

VISION STATEMENT

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item F - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

June 17, 2025

A. CALL TO ORDER/ROLL CALL

B. INVOCATION: Kirk Anderson: Lutheran Church of the Master

C. PLEDGE OF ALLEGIANCE

D. AMENDMENTS TO THE AGENDA: Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time. [Action Item.](#)

E. PRESENTATIONS:

1. Proclamation – Peter Luttropp Day- June 17, 2025

Accepted by: Peter Luttropp

2. Proclamation – Juneteenth Day – June 19, 2025

Accepted by: Jeanette Laster, HREI Executive Director

3. Presentation – Fiscal Year end September 30, 2024, Financial Statement Audit

Presented by: Toni Hackwith, Managing Member, Alpine Summit CPA's

F. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action for those items listed on the agenda.)

*****ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS**

G. ANNOUNCEMENTS

1. City Council
2. Mayor
 - a. Appointments: Kris Jamtaas to the Planning and Zoning Commission

H. CONSENT CALENDAR: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the May 27, 2025, June 3, 2025, and June 9, 2025 Council Meetings.
2. Setting of General Services/Public Works Committee meeting for June 23, 2025
3. Bills as Submitted
4. Approval of Financial Report
5. **Resolution No. 25-030**
 - a. Approval of an agreement with School District #271 for the provision of School Resource Officers (SROs) for the School District Fiscal Year 2025-2027
As recommended by Police Captain Walther
 - b. Approval of S-1-20 - Coeur d'Alene Place 39th Addition: Approval of Final Plat, Acceptance of Improvements, Approval of the Maintenance/Warranty Agreement and Security
As recommended by the City Engineer

I. OTHER BUSINESS

1. Canvassed Election Results for the May 20, 2025, Election to be reflected in the Minutes.

In accordance with Idaho Code §50-412 and §50-1026

2. **Council Bill No. 25-1012** – An Ordinance amending Municipal Code Section 2.98.020, Membership, Terms, vacancies, and compensation of the Design Review Commission to clarify membership requirements.

STAFF REPORT: Hilary Patterson, Community Planning Director

3. Authorization to apply for a \$2,500.00 Historic Preservation grant through the Idaho State Historical Society Community Enhancement Grant and use of donated funds for a required match; and authorize acceptance of grant upon its award.

STAFF REPORT: Hilary Patterson, Community Planning Director

J. EXECUTIVE SESSION

1. Executive Session pursuant to Idaho Code § I.C. §§ 74-206(1)(j) and 74-206A(1)(a). To deliberate on a labor contract offer or to formulate a counteroffer.

K. ADJOURNMENT

**This meeting is aired live on CDA TV Spectrum Cable Channel 1301, TDS Channel 5,
and on Facebook live through the City's Facebook page.**

Coeur d'Alene

CITY COUNCIL MEETING

June 17, 2025

MEMBERS OF THE CITY COUNCIL:

Woody McEvers, Mayor
Council Members English, Evans, Gabriel, Gookin, Miller, Wood

PRESENTATIONS

PROCLAMATION

WHEREAS, Peter Luttropp has dedicated 18 years of service to the Coeur d'Alene Planning and Zoning Commission, equating to three full terms, with unwavering commitment and exceptional dedication; and

WHEREAS, Peter Luttropp's contributions have been instrumental in guiding the growth of our community through his involvement with the 2022-2042 Comprehensive Plan, updated impact fees, numerous amendments to the Zoning Code, and more than 400 public hearings; and

WHEREAS, Peter Luttropp has been a loyal member of the Tubbs Hill Foundation Board and participated in the Coeur d'Alene Parks Department's Open Space Committee and Parks Master Plan Subcommittee; and

WHEREAS, Peter Luttropp has served under four Mayor's since 2007. His long tenure has been a testament to his character, professionalism, and positive influence; and

WHEREAS, Peter Luttropp's dedication and hard work has positively impacted the Coeur d'Alene community; and


NOW, THEREFORE, I Woody McEvers, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim June 17th, 2025 as

"PETER LUTTROPP DAY"

In honor of his long and distinguished service to the Coeur d'Alene Planning and Zoning Commission.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this 17th day of June, 2025.



Woody McEvers 
Woody McEvers, Mayor

ATTEST:

Rexata McLeod
Rexata McLeod, City Clerk

PROCLAMATION

WHEREAS, on September 22, 1862, with the Emancipation Proclamation, President Abraham Lincoln changed the legal status of enslaved black people in the Confederate states from a slave to a free people, a status previously only enjoyed by white people; and

WHEREAS, on June 19th, 1865, Union General Gordon Granger arrived in Galveston, Texas to announce the end of the Civil War and the abolition of slavery to approximately 250,000 people still in bondage in Texas, two and a half years after the Emancipation Proclamation, marking a pivotal moment in the fight for freedom and equality for Black and African Americans; and

WHEREAS, the 117th U.S. Congress enacted and Joseph R. Biden Jr., 46th President of the United States of America, signed the Juneteenth National Independence Day Act into law and proclaimed June 19, 2021, as Juneteenth Day of Observance, establishing the 12th federal holiday, and first new federal holiday since Martin Luther King Jr. Day was adopted in 1983; and

WHEREAS, the state of Idaho is home to a resilient and proud community of Black and African Idahoans. For some, the history goes back generations of miners, explorers, trappers, and soldiers plying their trade in Idaho.

WHEREAS, Juneteenth is a day to reflect on the historical and real current struggle for freedom and equality, and to recognize the continued need for progress toward a more just society; and

WHEREAS, this day serves as a reminder of the enduring legacy of freedom and the importance of working together to ensure that all people have the opportunity to live free from oppression; and

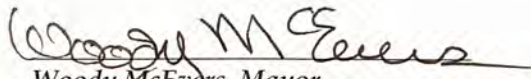
NOW, THEREFORE, I Woody McEvers, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim June 19th, 2025 as

"JUNETEENTH DAY"

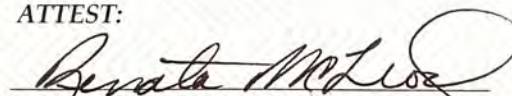
In Coeur d'Alene, Idaho recognizing the historical significance of Juneteenth; supporting the continued celebration of Juneteenth to provide an opportunity for the people of Coeur d'Alene to learn more about the past to better understand the experiences that have shaped the nation and encourage the people of Coeur d'Alene to observe Juneteenth with appropriate ceremonies, activities and programs, promoting a more inclusive and equitable community and recommitting to the pursuit of freedom, equality, and justice for all; and

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this June 17th, 2025.




Woody McEvers, Mayor

ATTEST:


Renata McLeod, City Clerk

Juneteenth Day

June 19th, 2025
Coeur d'Alene, Idaho

1

First reading of the Emancipation Proclamation



Artist Francis Bicknell Carpenter

2

Freedom's Eve

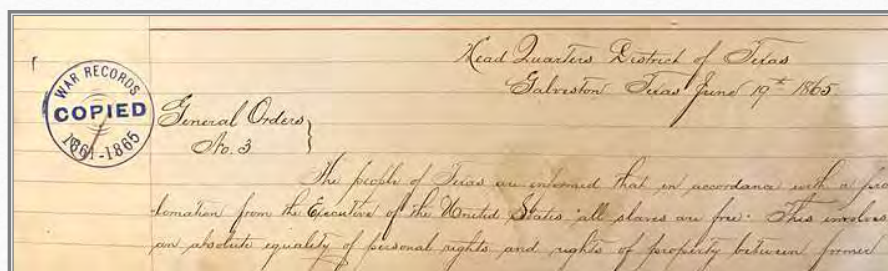
January 1, 1863

Waiting for news of the
Emancipation Proclamation



National Museum of American History, gift of Ralph E. Becke

3



National Archives

General Orders, No. 3

Union General Gordon Granger arrived in Galveston, Texas to announce the
end of the Civil War and the abolition of slavery

4

Buffalo Soldiers in Avery, Idaho protecting towns and saving lives



The Buffalo Soldiers were sent to Avery and Wallace, Idaho to help fight the massive forest fires in 1910 now known as the Big Burn.

5

Juneteenth National Independence Day Act



Ben Haith, founder of the National Juneteenth Celebration Foundation (NJCF)

6

History of Slavery



7

York

A frontiersman, hunter, and likely the first African American to cross the continent



"York" by Charles M. Russell. Date: 1908



National Park Service

8

Jennie Eva Hughes

The First Black Graduate -
University of Idaho



9

Black History in Idaho

Erma Hayman helped create a Boise neighborhood through a legacy of love and lived to be 102.



Erma Hayman House, a 115 year old single family home that is being preserved as a cultural site in Downtown Boise.



10

Dr. Thomas “Les” Purce is
a living icon for Black
history in the Gem State

Focus: Conservation

He became the first Black man to
serve in public office in Idaho when
he was elected to Pocatello’s city
council in 1973, and became the
city’s first
Black mayor in 1976.



11



Patrick Lewis Art

Military Contributions

350,000+ Black and African American active duty and select reserve United States military.
Over 2.4 million Black and African American veterans in the U.S
which is inclusive of 17 percent of all Post – 9/11 veterans.

12

Coeur d'Alene in the news

- July 2020:** Nu Jack City Concert scheduled to play in CDA City Park cancelled due to racist threats on social media. Some comments called for readers to come to the concert to disrupt the music, hold a competing political or Second Amendment rally.
- March 2024:** The University of Utah women's basketball team experienced racial harassment while staying in Coeur d'Alene for the NCAA Tournament. A truck with a confederate flag stopped and occupants yelled racial slurs, including the N-word, at the team as they walked to dinner.

13

Annual Juneteenth Community Conversation and Leadership Panel

Chili tasting and refreshments at HREI, 414 West Fort grounds Drive, CDA 11:30 AM

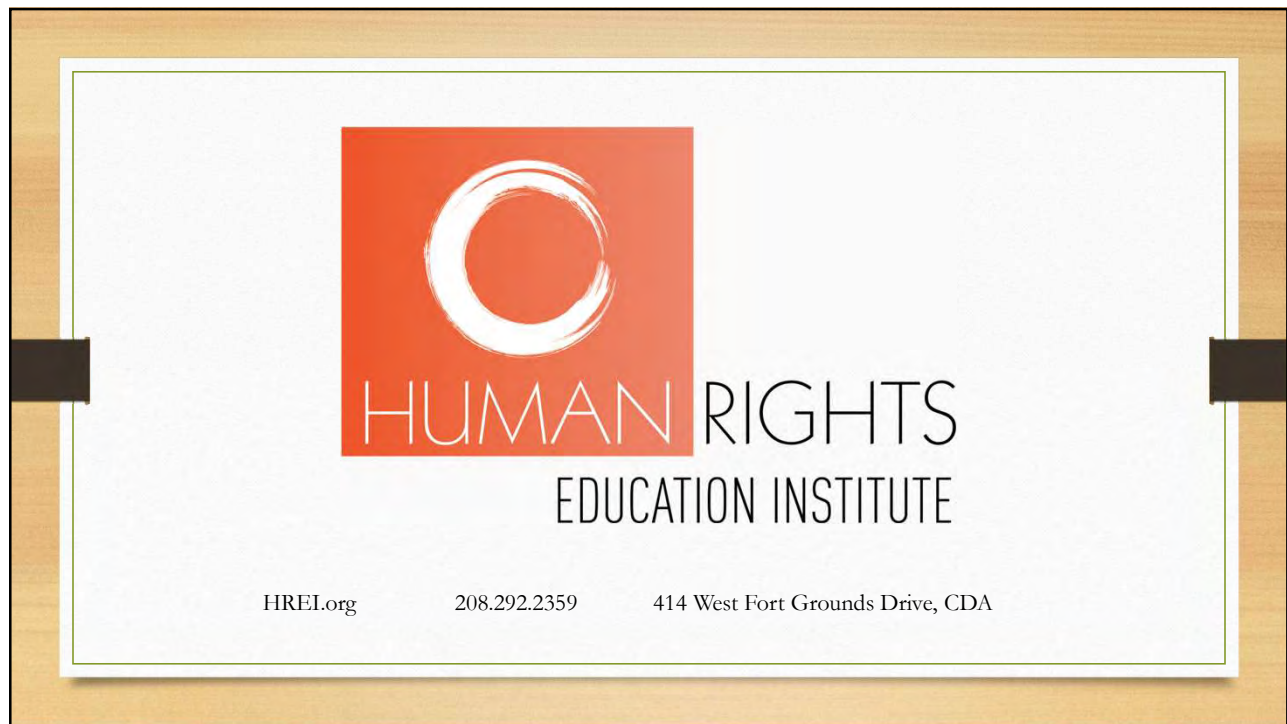


Kitara Johnson Jones,
Motivational Speaker and trainer



Scott Finnie, Director of the Africana Education
Program, Eastern Washington University.

14





1



A financial statement audit is
required by Idaho State Statutes



Primary
purpose:

Assures that the financial
statements, in all material respects,
fairly state the financial position as
of a certain date.

Statements conform with GAAP
(generally accepted accounting
principles) and Governmental
GAAP

2

CITY OF COEUR D'ALENE

FINANCIAL STATEMENT
AUDIT FOR THE
YEAR ENDED
SEPTEMBER 30, 2024

Independent Auditor's Report on Financial
Statements - ***Unmodified Opinion (clean)***
(pages 1-3)

Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on
an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards
- ***Unmodified Opinion*** (pages 92-93)

Report on Compliance for Each Major Program
and on Internal Control over Compliance Required
by the Uniform Guidance (pages 94-95)

3

GENERAL FUND FINANCIAL HIGHLIGHTS

- THE GENERAL FUND IS THE CHIEF OPERATING FUND OF THE CITY
- AT THE END OF 9/30/24 THE FUND BALANCE OF THE GENERAL FUND WAS \$19M
 - UNASSIGNED FUND BALANCE WAS \$12M, WHICH REPRESENTS 22% OF GENERAL REVENUES
- GENERAL FUND OPERATING REVENUES INCREASED BY \$4.2M
 - \$830K WAS AN INCREASE IN PROPERTY TAXES
 - THERE WAS AN INCREASE IN GENERAL FUND REVENUES OVERALL, ONE OF THIS INCREASE IS DUE TO RECOGNIZING THE ARPA FUND REVENUES IN 2024 – WHICH TO NOTE THESE ARE ONE TIME REVENUE SOURCES
 - THERE WAS ALSO A ONE-TIME REVENUE SOURCE DUE TO THE FIRE LOSS OF THE POLICE DEPARTMENT'S STORAGE FACILITY OF \$1.57M
 - ADDITIONALLY, THERE WAS A ONE TIME PAYMENT FROM IGNITE OF \$1.185M FROM A LAND TRANSFER REIMBURSEMENT COST – THIS IS NOT REPRESENTED IN THE OPERATING REVENUES; RATHER AS AN OTHER FINANCING SOURCE OF INCOME.

4

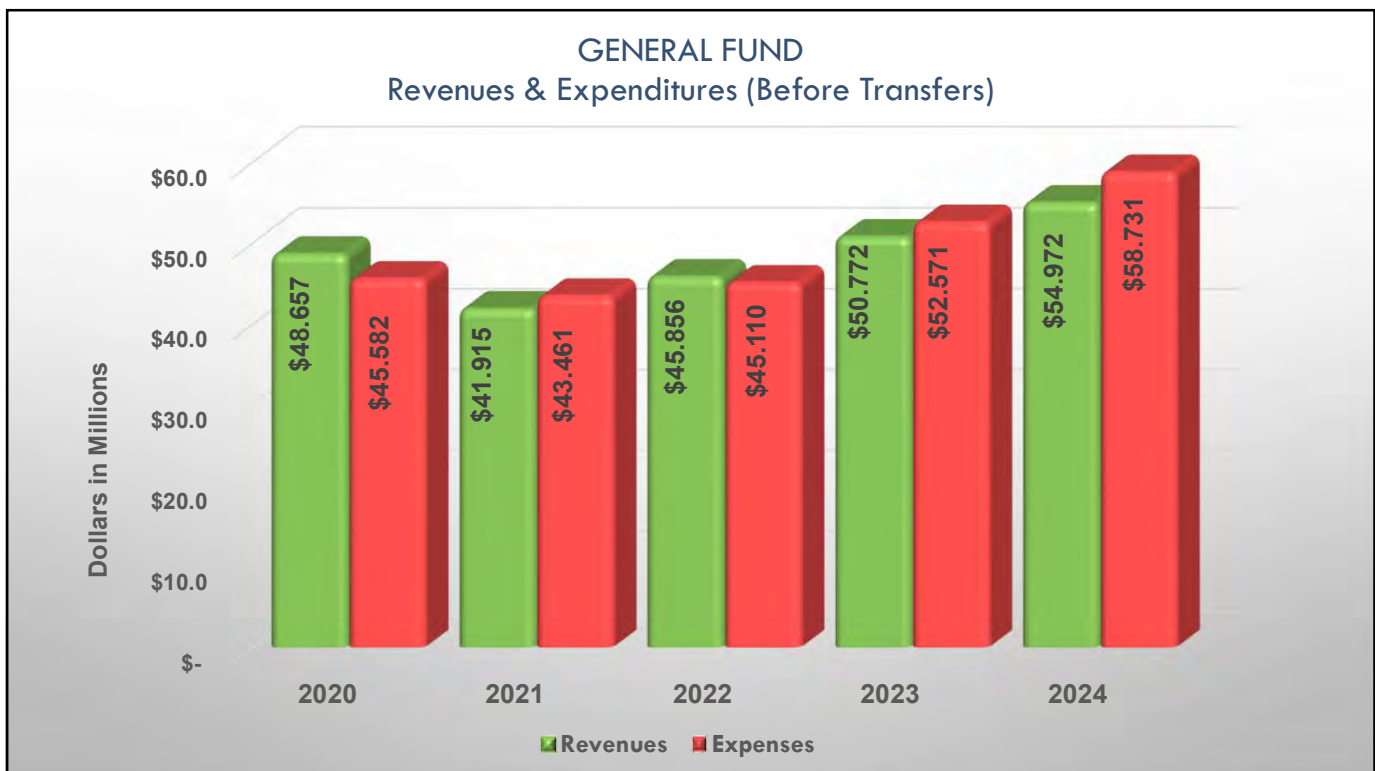
GENERAL FUND FINANCIAL HIGHLIGHTS

General Fund operating expenditures increased \$6.16 or 12%

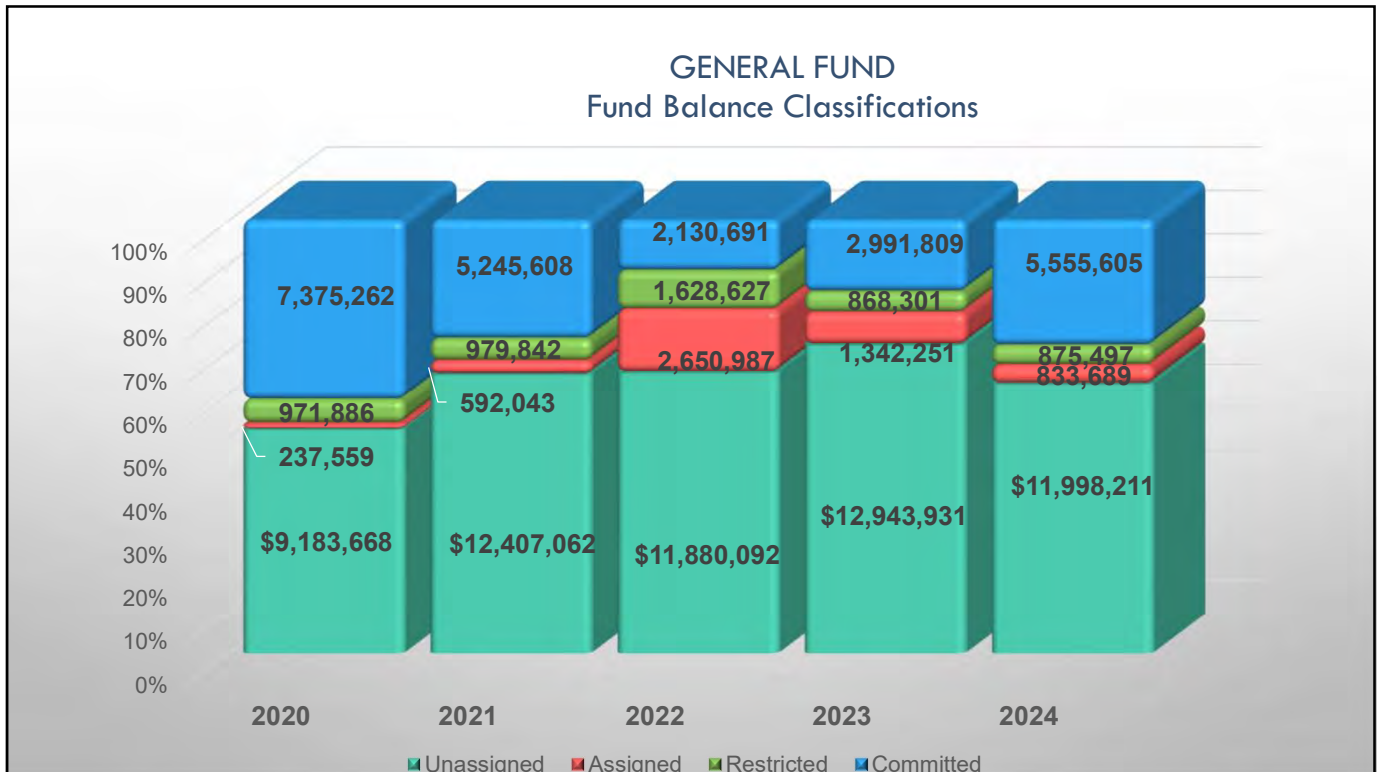
Public safety increased by \$2.6M or 9%

Capital outlay increased by \$1.78M or 47%

5



6



7

WHY IS A FUND BALANCE IMPORTANT?

Revenue stream is not consistent month to month (property taxes received in July and January) Other State Revenues are received quarterly

Provide prudent resources to meet unexpected emergencies (recessions) and protect against catastrophic events

Meet uncertainties of State and Federal funding

Protect the City from unnecessary borrowing

Helps ensure a credit rating that would qualify the City for lower interest costs (in case of needed borrowing)

8

The Government Finance Officers Association recommends *at a minimum*, that governments, maintain an *unassigned fund balance* in their general fund of no less than **two months** of regular general fund operating revenues or regular general fund operating expenditures.

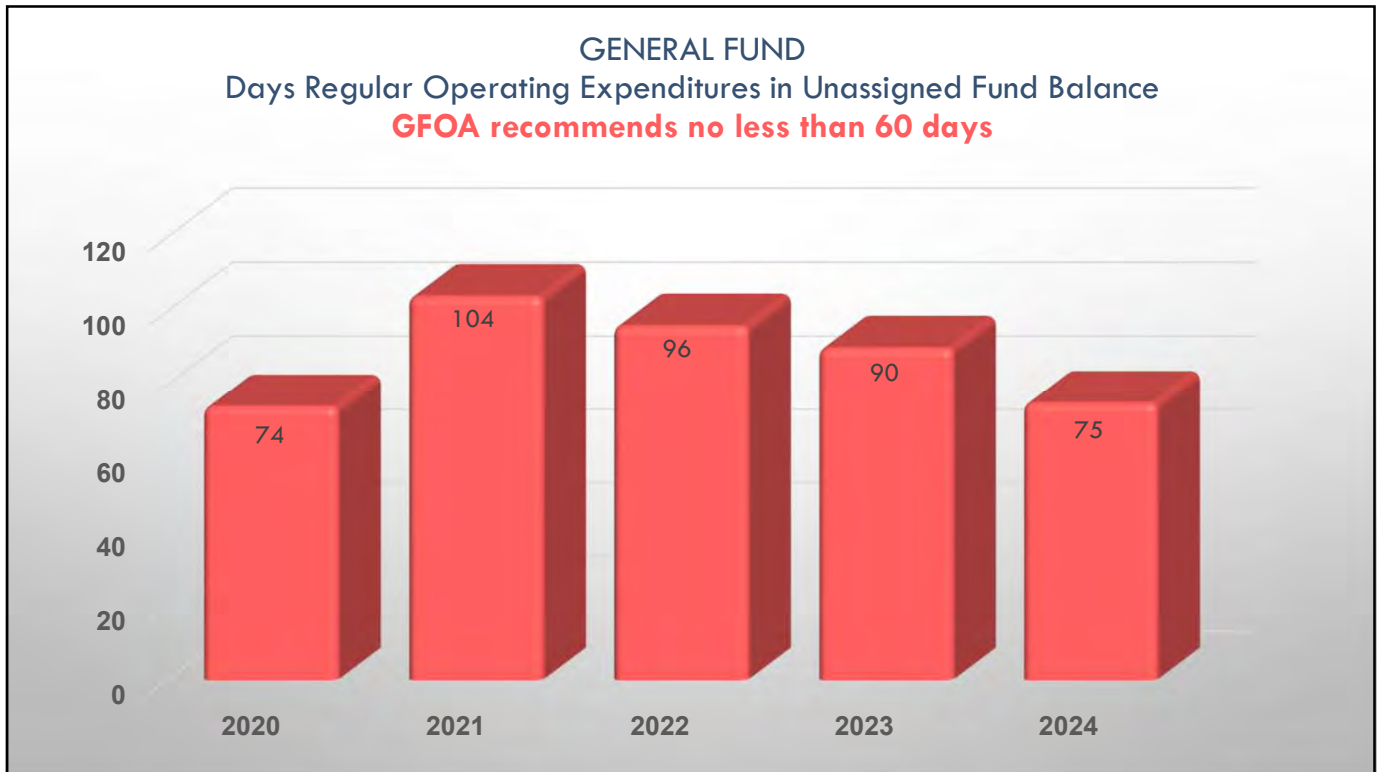
CITY OF COEUR D'ALENE

9

GENERAL FUND
Days Regular Operating Revenues in Unassigned Fund Balance
GFOA recommends no less 60 days




10



11

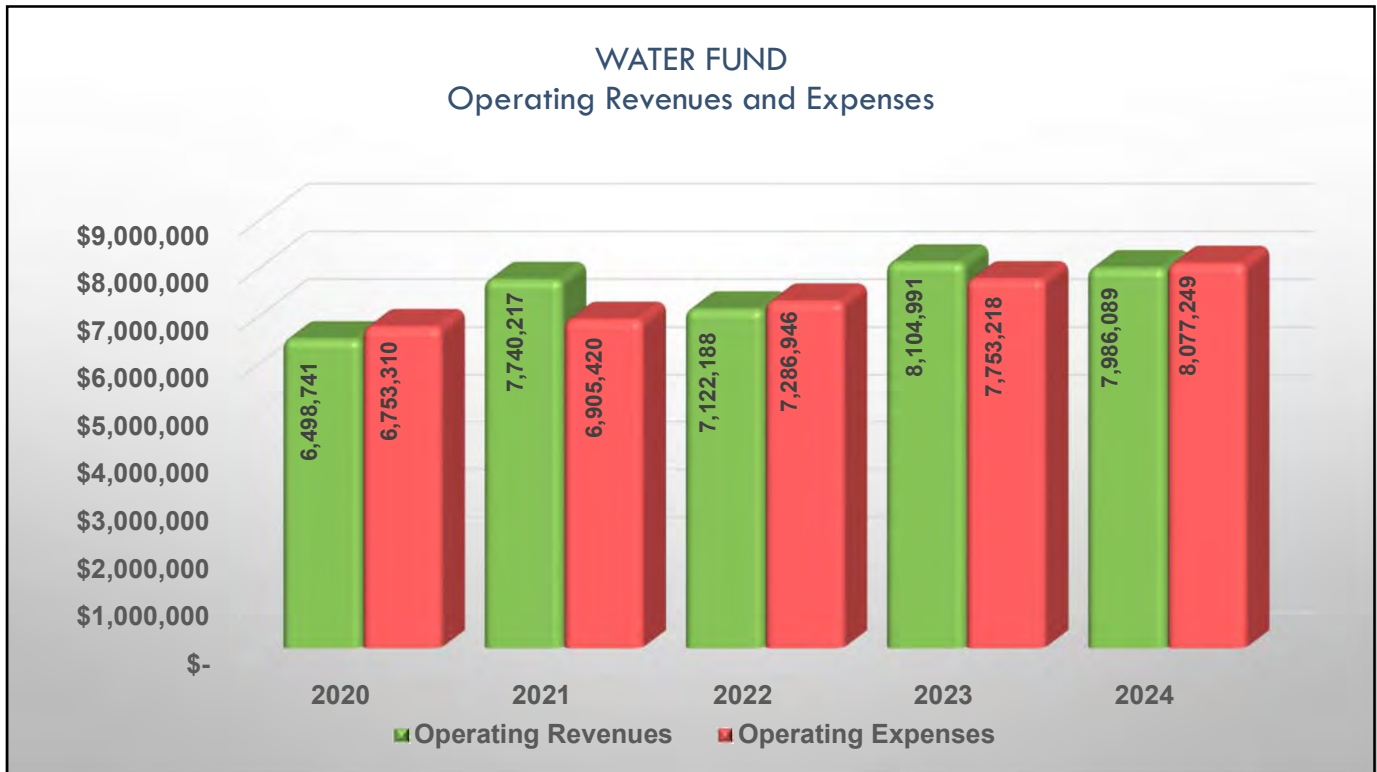
CITY OF COEUR D'ALENE
AUDIT FOR THE YEAR ENDED SEPTEMBER 30, 2024



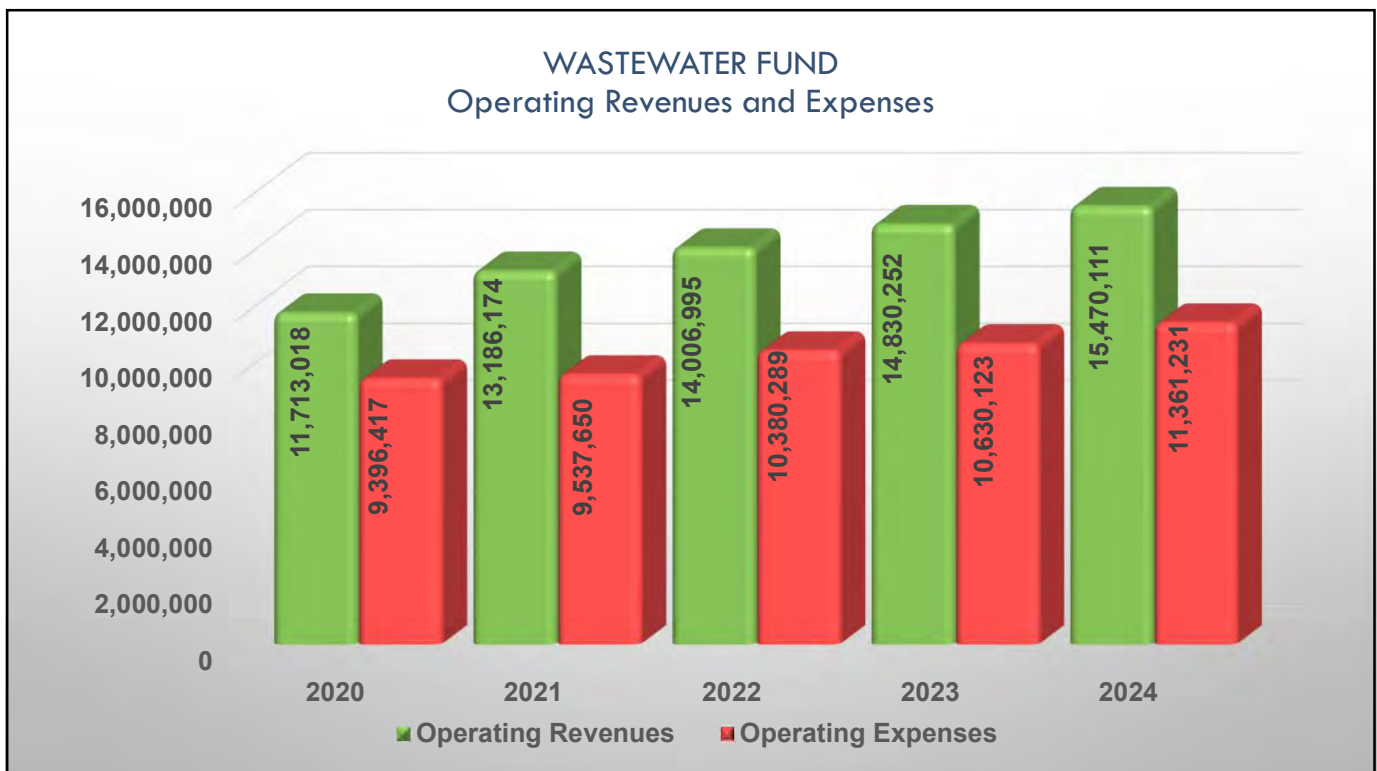
PROPRIETARY FUNDS - FINANCIAL HIGHLIGHTS:

- **WATER FUND**
 - OPERATING REVENUE DECREASED BY \$118K A 2% DECREASE FROM THE PRIOR YEAR.
 - OPERATING EXPENSES INCREASED BY \$324K A 4% INCREASE FROM THE PRIOR YEAR.
 - NET LOSS FROM OPERATIONS WAS \$91K – 2023 WAS INCOME OF \$352K
- **WASTEWATER FUND**
 - OPERATING REVENUE INCREASED BY \$639K A 5% INCREASE FROM THE PRIOR YEAR
 - OPERATING EXPENSES INCREASED BY \$731K A 7% INCREASE FROM THE PRIOR YEAR.
 - NET INCOME FROM OPERATIONS WAS \$4.1M – 2023 WAS \$4.2M

12



13



14



15

ANNOUNCEMENTS

MEMO TO COUNCIL

DATE: May 30, 2025

RE: APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES

The following appointment is presented for your consideration for the June 17, 2025 Council Meeting:

KRIS JAMTAAS PLANNING AND ZONING COMMISSION (Appointment)

A copy of his Professional Data Sheet is attached, for your reference.

Sincerely,

Jo Anne Mateski
Executive Assistant

cc : Renata McLeod, City Clerk
 Hilary Patterson, Planning and Zoning Commission Liaison

CONSENT CALENDAR

MINUTES OF A CONTINUED MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D' ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

May 27, 2025

The Mayor and Council of the City of Coeur d' Alene met in a continued session of said Council at the Coeur d' Alene City Library Community Room on May 27, 2025, at 12:00 p.m., there being present upon roll call a quorum:

Woody McEvers, Mayor

Kenny Gabriel)	Members of Council Present
Christie Wood)	
Amy Evans)	
Dan English)	
Kiki Miller)	
Dan Gookin)	

CALL TO ORDER: Mayor McEvers called the meeting to order.

Mayor McEvers said the purpose of the workshop was to provide an opportunity for Council to have a dialogue regarding the vision and priorities for the City. He added that department heads are present if there are specific questions about their respective departments.

COUNCIL DISCUSSION:

Councilmember Evans noted that while the recent passage of the G.O. Bond is a cause for celebration, she is also interested in initiating discussions on reducing the City's reliance on bond funding. She suggested beginning to plan for alternative strategies that the City could implement over the next 5 to 10 years. Mayor McEvers agreed, adding that some of these considerations would depend on how the state funding trends within the region.

Councilmember Gookin expressed support for Councilmember Evans' proposal. He referenced the \$1 million received from the Coeur Terre annexation and recommended allocating it as a line item in the Fire Department's budget to serve as seed funding. He proposed that the City contribute an additional \$300,000 annually over the next five years, beginning in approximately 2.5 years, to support the phased purchase of fire apparatus. This approach, he explained, would help the City avoid the need to replace heavy vehicles every 10 years. While acknowledging the initial financial burden, he emphasized that the eventual retirement of the Bond would help balance things up. Councilmember Wood expressed support for the concept and emphasized the importance of establishing a Capital Improvements Fund. She highlighted the need to include public safety in the discussion, noting that the City must also purchase police vehicles regularly. She agreed that the City should prioritize capital improvement funding and commit to contributing as much as possible to the fund each year. He added that the \$1 million from the Coeur Terre annexation could serve as initial funding in the current budget cycle by creating a dedicated line item for fire apparatus.

Councilmember Gabriel noted that the Bond program began 20 years ago with no impact on the General Fund. He emphasized that the fire stations built at that time were necessary, and the challenge has always been securing consistent funding for such essential projects. He stated that the Bond has proven to be a highly successful solution.

Councilmember English acknowledged the limitations that the City faces, stating that it is not realistic to expect major projects to move forward without bond funding, given the constraints imposed by the legislature. He mentioned that urban renewal could have been a helpful funding tool but noted legislative restrictions. Despite the limited options, he stressed the importance of public understanding, especially given the strong voter support for the Bond.

Councilmember Gookin asked Fire Chief Tom Greif how Kootenai County Fire and Rescue fund their apparatus. Chief Greif explained that they passed a Bond two years ago for \$15 million. Their bond was used to purchase fire apparatus and build two new fire stations. Chief Greif pointed out that the major challenge for the City is not just funding equipment, but also staffing and securing property for future fire stations.

Councilmember Gabriel shared that he had a conversation with the Speaker of the House a couple of weeks ago about the local option tax. The concern is that funds would go into a statewide pot, leaving very little or limits the ability to retain and use funds locally. However, he noted that he supports a local option tax that would support the city needs, but not one that goes to the state.

Councilmember Wood recalled last year's discussion about forming a Budget Committee to develop a 10-year financial plan and suggested revisiting that idea. While a 10-year plan may seem massive, she proposed starting with a 3-year budget framework led by the administration, with active participation from the Council.

Councilmember Miller emphasized that budget discussions will always come back to payroll obligations and highlighted the need for stronger communication between the Council and department heads considering that no new revenue streams currently available. She also stressed the importance of addressing housing for City staff and recommended that the City closely monitor developments in the 2025 Land Use and Housing Study Committee as established by the Idaho Legislature under SCR103, as it could lead to legislative changes that directly impact the ability to attract and retain staff. Councilmember Miller urged the City to stay engaged, as potential legislative changes could present opportunities worth leveraging. Councilmember Wood suggested that a public-private partnership involving the City, the College, and the County could be a valuable opportunity to develop apartment-style housing specifically for employees. Councilmember Miller stated that the College has a Housing Commission that is still active. She mentioned plans for a housing forum this fall to discuss the Housing Authority. She also mentioned organizations like NIBCA, that are working on launching a volunteer-driven funding campaign to help buy down mortgages for local workers. She stressed the importance of the City staying engaged with these efforts and closely following the work of the 2025 Land Use and Housing Study Committee.

Councilmember Miller emphasized that payroll should remain the City's top priority. She expressed interest in how upcoming budget presentations and workshops will reflect the next three to five years. She raised concerns about the continued reliance on fund balance to meet financial obligations.

Councilmember Evans highlighted the importance of recognizing the volunteers, Committee, Commission, and Board members who generously contribute their time and talents to the City. She expressed interest in honoring them in an official capacity—such as hosting a BBQ event—to ensure they feel seen, valued, and appreciated for their service.

With regards to the downtown development regulations and design guidelines, Councilmember Gabriel expressed his interest in seeing the necessary changes implemented and understanding what the outcome will look like. He added that he would like to see the project through to completion.

Councilmember Gookin supported improving communication and prioritizing public safety. He recommended hiring an additional Building Inspector and increasing the pay for City Attorney and IT staff, suggesting IT become a separate department. He mentioned that he appreciates having electronic billing but reminded revisiting the idea of offsetting the \$1 electronic billing processing fee by splitting it between water and wastewater utilities. He also noted that the City is the only agency in Kootenai County not observing Juneteenth, which affects coordination with other agencies, and asked the City to look into recognizing the holiday.

Human Resources Director Melissa explained that, following discussions with employee groups and a review of holiday pay practices, the City currently observes additional holidays that are not federally recognized, such as the day after Thanksgiving and Christmas Eve. Rather than incurring an additional cost of approximately \$300,000 to add a new holiday, employee groups were asked if they would prefer to recognize Juneteenth in place of one of the existing non-federal holidays. However, there was no interest by those associations to make that change. Councilmember Wood suggested that the City consider whether to exchange an existing holiday for Juneteenth or recognize it as an additional paid holiday, emphasizing the importance of having a discussion on the matter. Councilmember Gookin supported the idea, noting that recognizing Juneteenth is important because City some staff face challenges completing their work when other agencies are closed for the holiday. Councilmember English added that Juneteenth is also a banking holiday.

Councilmember Miller stated that the City should pay attention to the issue of overpopulation of boats on Spokane River. In line with public safety, the City needs to be more proactive on what is happening on the lake as it gets more crowded, such as creating a non-motorized boat lane. She supported better communication between the Council, departments, and citizens, suggesting more information be shared on the City's website so citizens would be provided an opportunity to know the facts. However, she opposed the idea of creating a separate IT department at this time due to payroll concerns and emphasized the need for data and a long-term strategic plan. Municipal Services Director Renata McLeod shared that the City has been working on a five-year IT plan, especially in light of the past security breach; however, some sections would be protected security data. She emphasized the importance of bringing more data and looking at other cities before presenting the plan to Council.

Councilmember Miller stated that as the City continues to grow, the Council should also look at what the City must provide and reassess and trim some programs that the City does not have the ability to provide anymore. She added that the City should consider hiring a communications person, whose role could include grant writing and research. Councilmember Wood stated that the Parks and other departments are good at finding grants but someone central that could actually help them and plan ahead would be an advantage. Councilmember English stated that there are a lot of grants available and the communications staff position may be able to pay for itself with the admin fees involved in the grants.

As the City heads towards budget talks, Councilmember Wood suggested considering raising parking fees to help pay for park maintenance considering the increase of visitors every year.

Councilmember Gookin noted about having a discussion about urban renewal and the hospital district. Councilmember English supported the idea stating that it might present something worthwhile such as a joint meeting with ignite. Councilmember Miller shared that the concerns regarding the hospital district is that there is no activity coming out of the hospital district, that Kootenai Health has not paid their payment in lieu of taxes (PILOT), and the tax revenue from a hotel on Northwest Boulevard which is outside the hospital district and on the City's tax rolls. It was noted that while the PILOT is expected, it depends on the district's participation, which remains uncertain. Councilmember Miller stated recent developments such as the childcare facility and the difficulty of establishing a new district under current legislative constraints. She emphasized the hospital district's potential for positive impact, including attainable housing. Councilmember English responded by suggesting a thorough discussion to evaluate the district's liabilities and assets. Councilmember Wood supported the idea of meeting with the board to present their strategic plan to see the whole picture. Mayor McEvers stated that he initially questioned the purpose of keeping the hospital district open due to a lack of visible progress. However, he reconsidered after recalling how long it took for development to begin in Riverstone, noting that planning takes time. He stated that since maintaining the district doesn't currently cost anything, it might be worth keeping open for its future potential, with the option to close it later if needed. Councilmember English pointed out that much of the land within the hospital district is owned by Kootenai Health, making it non-taxable, unlike Riverstone, which was composed of high-value commercial property. He expressed interest in holding a workshop to thoroughly evaluate the district's future, including its assets and liabilities. He believes it is important to reassess the district's direction.

Councilmember Wood asked Finance to provide a written update on the Atlas District to outline details on revenue and how close the City is to paying off its loan. Councilmember Evans stated that it would be beneficial to bring Ignite and the City Council together for a joint meeting. Councilmember Miller noted that the ad hoc committee working on the final phase of the Mount Hink project and attainable housing is awaiting a few final pieces of information, with their next meeting expected in June. She suggested that if the Council plans to meet with Ignite, it would be best to schedule it after that point to ensure all relevant data and updates can be shared during the meeting.

In preparation for the upcoming budget meetings, Councilmember Wood asked for advance information on projected tax revenue figures and updates on any ongoing discussions with employee bargaining groups. Councilmember Gookin asked how the City's current projected revenues from the state compared to actual collections. Finance Director Katie Ebner responded that revenues were coming in significantly lower than projected. She noted that Council will be provided with an audit report in June. She added that the liquor tax is coming in short and highway user funds. She offered to compile a comparison of current revenues against prior years to provide further insight. Councilmember Wood asked for information on the impact of any proposal for tax increases.

Councilmember Gabriel mentioned about streamlining operations in the Building Department and stated that a key improvement in progress is the implementation of new software. Building Official Ted Lantzy confirmed that the software would significantly enhance customer service as residents currently must apply in person for certain permits rather than on-line. Councilmember Gabriel also emphasized the importance of ensuring the streets and engineering departments have the necessary funding—not just locked-in funds—to avoid falling behind on street maintenance and overlays. Lastly, he stressed the need for proactive succession planning in administration, noting that leadership changes are inevitable and that preparing early for transitions in key roles like City Administrator and department heads.

Councilmember Wood stated the need for a Council policy manual to guide procedures and reduce confusion during decision-making. She suggested forming a committee composed of the Council and Mayor to draft policies separate from personnel rules. Councilmember Miller asked for specific examples where a policy manual would have been beneficial for the City or the Council as a whole. She also inquired about the legal perspective on creating a policy manual in addition to the procedures and guidelines the City already follows. Councilmember Gookin highlighted the lack of process when a Mayor resigns or when there's a Council vacancy. Although state statute outlines the basic procedure, there was no clear internal process for the Council to follow, leading to uncertainty and unanswered questions, suggesting that a policy manual could provide clarity in such situations. Councilmember Miller expressed concern that any policies created now would primarily reflect the views of the current Council, which may not align with future councils. She noted that the flexibility and/or vagueness of current procedures allows each Council to interpret them as they see fit. Referencing the statute, she pointed out that it clearly states the Mayor appoints a Councilmember and the Council adopts the appointment, which, in her view, is what occurred. She stated hesitation about investing significant effort into developing a policy manual unless it includes guidelines that are flexible enough to remain relevant for future councils. Councilmember Wood stated that it wouldn't be difficult and expressed willingness to be part of the committee to help develop it. She emphasized that the goal was to ensure public process and transparency, which could be formalized through policy.

Councilmember English noted that many of the current discussions seem to revisit topics previously raised, such as the idea of establishing behavioral standards for the Council. He recalled that a committee had been formed to work on this. He expressed support for revisiting that effort, suggesting that having clear behavioral guidelines would be beneficial.

Councilmember Evans inquired about the next steps moving forward and the timeline. She noted that having a clear understanding of the upcoming process would be helpful not only for the Council but also for department heads, providing them with a sense of direction. Mayor McEvers emphasized the importance of open communication between the Council and City staff, noting that it's valuable for everyone to hear these discussions collectively. He encouraged councilmembers to engage directly with staff, as they often have the answers and are currently working hard on budget preparations. He acknowledged that department heads are meeting with councilmembers individually during this process and that administrative staff are keeping the Council informed.

City Administrator Troy Tymesen stated that a meeting with Ignite will be scheduled in the near future. He also mentioned that a study from the Fire Department regarding the ideal location for a new station is expected soon, with results likely available by July. Any related findings will be incorporated into the City's financial planning. He highlighted the City's rapid growth and the challenge of declining levy rates, explaining that new development is no longer generating the same level of revenue as in the past. Despite this, departments like Building and Planning are working hard to keep up with demand. On a positive note, the City's medical trust is performing well, helping to stabilize benefit costs. The City is currently in discussions with employee associations, aiming for a smooth negotiation process. A wage study is underway to address pay equity and ensure fair compensation across departments. He confirmed that efforts are underway to address concerns around compensation and staffing. He shared that the City has identified a reputable Idaho-based firm with experience working with large public entities to assist with a wage study. This study is expected to support smoother negotiations with the Police Officers Association and LCEA, with the goal of presenting a unified proposal to the Council. While Human Resources has some funding allocated for the study, it's not enough to cover the full scope, which includes updating job descriptions over a five-month period. The intent is to revise rather than completely rewrite these descriptions.

Councilmember Wood emphasized the need for clarity on the proposed salary study, expressing concern that some studies can be superficial. She stressed the importance of aligning job descriptions with actual duties rather than relying solely on wage comparisons. Ms. Tosi responded that the proposal includes a detailed scope and has been shared with employee associations for transparency. She highlighted significant changes since the last study in 2017, including COVID-19, rising housing costs, and increased competition for talent, especially from nearby cities like Post Falls. Councilmember Wood suggested exploring an in-house approach to reduce costs, but Ms. Tosi noted that while internal reviews have been done, a third-party consultant adds credibility. Councilmember Miller supported using internal data to cut costs but emphasized that wage increases alone won't solve broader issues like housing affordability. Ms. Tosi shared that the City found a more affordable consultant for \$55,000, down from an initial \$233,000 quote, noting that the selected firm has municipal experience. She acknowledged regional pay disparities and noted that while Coeur d'Alene employees reach maximum pay faster, the overall salary ranges still lag behind. Finally, Councilmember Wood pointed out that job titles don't always reflect actual duties across cities. Ms. Tosi agreed, stating that HR can help consultants understand these nuances to ensure accurate comparisons.

MOTION: Motion by Gookin, seconded by Miller, that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 1:16 p.m.

Woody McEvers, Mayor

ATTEST:

Jo Anne Mateski
Executive Assistant

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D' ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

June 3, 2025

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on June 3, 2025, at 6:00 p.m., there being present the following members:

Woody McEvers, Mayor

Christie Wood) Members of Council Present
Dan Gookin)
Kiki Miller)
Amy Evans)
Kenny Gabriel)

Dan English) Members of Council Absent

CALL TO ORDER: Mayor McEvers called the meeting to order.

INVOCATION: John Pulsipher of Interfaith CDA led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Miller led the pledge of allegiance.

TRADITIONAL FAMILY VALUES MONTH: Councilmember Gookin read the Proclamation designating Mother's Day to Father's Day as Traditional Family Values Month. Stefanie Fetzer, tradfam.org volunteer, accepted the proclamation and thanked the City Council for recognizing and honoring traditional family values. She emphasized the importance of traditional families in preserving shared values and freedoms, citing statistics and historical quotes to support the resolution. She added that the proclamation is not intended to harm non-traditional families but to uphold the traditional family as a positive societal standard.

PUBLIC COMMENTS:

Cathy Mickles, Coeur d'Alene, noted Washington State's major cities' gradual decline of the traditional family structure over the past 40 years. She described witnessing firsthand how political decisions in the past began to subtly devalue, then alter, and eventually redefine the concept of family, which she believed triggered a broader societal unraveling. She added that a similar decline could happen elsewhere, including Coeur d'Alene, if proactive steps aren't taken. She stressed the importance of publicly supporting the traditional family as a foundation for a strong, safe community. She thanked the City Council for taking a lead on this most important issue.

Randy Neal, Coeur d'Alene, expressed appreciation for those in the community who stand up for what is right and support all families. He also thanked those who work to protect human rights, especially as related issues have resurfaced in the community.

Mike Sims, Coeur d'Alene, noted the petition signed by 45 households requesting the City to lower the speed limit on Atlas Road due to noise pollution. He discussed that studies, both in Europe and the United States, that demonstrated a correlation between lower speed limits and reduced road noise. He asked Council to take action and change the regulation, emphasizing the impact on their quality of life.

Bill Green, Coeur d'Alene, expressed agreement with Stefanie Fetzner and Cathy Mickels on the importance of traditional values and families, echoing the sentiment that without these, society begins to unravel. He suggested that the proclamation recognizing traditional families should not be a one-time event but should be every year. He asked for ongoing recognition of the role traditional families play in providing stability, education, and hope for the future. He noted that grandparents should be added in the Proclamation.

Ross Osborne, Spirit Lake, appreciated the Council's support for traditional family values. He asked Council to make it a permanent proclamation.

Mike Gridley, Coeur d'Alene, appreciated the City leadership and the key projects that benefit the community. He commended Police Chief Lee White and Chief Deputy City Attorney Ryan Hunter for their dedication to upholding the Constitution during challenging times. He mentioned that he had known and worked with good people of different races and sexual orientation. He emphasized that Coeur d'Alene allows people to have the freedom to make lifestyle choices.

Ralph Shay, Coeur d'Alene, stated that family values apply to non-traditional families as well. He noted that he received a citation last Friday for having his dog off-leash. He expressed concern about leash regulations, explaining that his dog plays a role in cleaning up trash and leftover food in city parks. He also raised the issue of e-bike misuse in parks, noting that although he once reported an incident, the individuals involved were not cited—likely because they were able to quickly leave the scene, making enforcement difficult.

ANNOUNCEMENTS:

Councilmember Wood expressed her appreciation to Stefanie Fetzner for highlighting the importance of traditional family values. Responding to public comments, she shared her desire to see Coeur d'Alene become more dog friendly. She also addressed concerns about the misuse of e-bikes in city parks, emphasizing that the issue needs attention and suggesting that the City Council have some conversation on the matter.

Councilmember Gookin thanked Ms. Fetzner for her efforts in preparing the proclamation recognizing Traditional Family Values Month. He also noted that the City has a clear policy regarding e-bike usage.

CONSENT CALENDAR:

1. Approval of Council Minutes for the May 20, 2025 Council Meeting.
2. Setting of General Services/Public Works Committee Meeting for Monday, June 9, 2025, at 12:00 noon.
3. Approval of a cemetery lot Repurchase:
 - a. from Judy Gardener; Section RIV, NCB 39 of Forest Cemetery, in the amount of \$1,000.00
 - b. from Joseph Cosgrove, Section RIV, Block H, Lot 295, Forest Cemetery Annex, in the amount of \$1,050.00
4. Approval of 9 firework stand permits for 2025
5. Approval of SS-24-05 Mill River Waterfront Addition, Final Plat

FIRST MOTION: Motion by Gookin, seconded by Wood, to approve the Consent Calendar as presented, with amendment to pull out item 5 regarding the approval of SS-24-05 Mill River Waterfront Addition, Final Plat for further discussion.

ROLL CALL: Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye. **Motion carried.**

DISCUSSION: Councilmember Gookin asked Community Planning Director Hilary Patterson to address questions about the Mill River Waterfront Addition item complying with open space requirements and the shoreline ordinance with the reduced setbacks. Ms. Patterson explained that the short plat includes a 25-foot shoreline setback and no encroachments into that setback. The owner had previously requested deviations through the PUD process to allow decks to encroach into the shoreline setback area and to do a private recreational tract for docks. That request was denied. This short plat does comply with the Mill River PUD. The reduced shoreline setback for this C-17 PUD-zoned lot was approved through the Mill River Planned Unit Development (PUD) in 2004. She added that the irregular shapes of the lots near the river contributed to the reduced setback on this lot and reduced driveway lengths on the residential lots to the east where some driveways are as short as eight feet while others extend to fifteen feet, resulting in a diverse layout across the properties. She confirmed that the final plat meets the code requirements for 5,000 square foot lots and 50 feet of frontage and that the open space requirements outlined in the Mill River Planned Unit Development (PUD) have been satisfied. Councilmember Gookin added that he pulled the item from the Consent Calendar to ensure there were no additional concerns from other Councilmembers.

SECOND MOTION: Motion by Gookin, seconded by Wood, to approve SS-24-05 Mill River Waterfront Addition, Final Plat.

DISCUSSION: Councilmember Miller noted that regardless of any concerns about density, the proposed development falls within the rights of what the property owners are allowed to build. She asked what he hoped to achieve by pulling it from consent for discussion. Councilmember Gookin agreed with Councilmember Miller and stated that while the development complies with regulations, he still had concerns because the project is located right on the waterfront, involves smaller lot sizes, and he wanted to make sure it complied with the open space, and because it is before City Council for approval. He recalled past issues with another waterfront development, where the required 10% open space kept being pushed down the river as new phases were built.

This led to a situation where, by the time the final phase was reached, the last property owner was unable to build because the remaining land had to be designated as open space.

ROLL CALL: Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye. **Motion carried.**

RESOLUTION NO. 25-027

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROPRIATING AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-FIVE THOUSAND AND NO/100 DOLLARS (\$145,000.00) FOR THE CONSTRUCTION OF A POLE BUILDING OR REMODEL OF AN EXISTING BUILDING FOR A POLICE TRAINING FACILITY.

STAFF REPORT: Police Chief Lee White noted that the Police Department shares the 3800 Ramsey campus with the Streets & Engineering and Fire Departments. As such, it lacks a safe and adequate space for realistic scenario-based training. The proposed facility addresses this long-standing need and aligns with ongoing campus development. Although not included in the current financial plan, the project can be funded through vacancy savings within the Police Department's budget. He explained that two bids had been received to demolish and rebuild the structure, but the City also consulted an engineer to explore the possibility of retrofitting the existing building. The retrofit would involve extending the structure, insulating it, and making it suitable for year-round use. However, challenges have arisen due to the roof design and misaligned trusses, which complicate structural modifications. Another concern is the need to accommodate vehicles inside the facility for training purposes, which may require removing or relocating support posts to allow for garage access and maneuverability. Chief White requested the Council's authorization for an amount not to exceed \$145,000, explaining that final engineering assessments are still pending to determine whether the existing structure should be completely demolished and rebuilt. He noted that his previous request was for \$135,000, but an additional \$10,000 was added to account for potential disposal fees that may arise during the project, bringing the total request to \$145,000.

DISCUSSION: Councilmember Wood asked Chief White to confirm that he had previously identified salary savings to cover the cost of the proposed training facility and asked what training arrangements had been in place over the past ten years. Chief White confirmed that they have identified salary savings and explained that they use an abandoned building for a short period, which allowed both patrol shifts to complete training during overlapping schedule days. However, without a consistent facility, only half the department can be trained at a time, potentially leaving the other half without the same training for a year or more. He added that the Fire Department had temporarily allowed use of one of their bays for training, but this was not ideal due to the use of simulation rounds, which can leave marks and residue. Outdoor training has also been conducted when the weather permits, but winter conditions make this impractical. Councilmember Wood commended Chief White for his efforts, noting that in-service training is not only essential for officer readiness but also a legal requirement. She emphasized that the City lacks a large budget for sending officers to external training, making local in-house training even more critical. She reiterated that untrained officers pose one of the greatest liabilities to a City and expressed strong support for the funding request.

Councilmember Gabriel expressed concern about the proposed training facility potentially being too small and asked whether the proposed space would truly meet long-term needs. Chief White explained that they have stored modular cubicles that can be used to create movable walls within the facility, allowing for flexible training scenarios. He added that the design includes enough open space to accommodate vehicles and outdoor training. He noted that the site has limited room for expansion but believes the current plan will meet their needs.

Councilmember Miller referenced concerns raised during the previous meeting about the proposed training facility and asked whether those issues had been addressed. City Administrator Troy Tymesen responded that construction of the new salt storage building is already underway and progressing well. He also noted that staff are actively working to evaluate the most cost-effective approach for the police training facility.

Councilmember Wood asked about the projected timeline for the training facility project. Chief White responded that the schedule would depend on several factors, including the contractor, the completion of the new salt storage building, and the acquisition of necessary permits.

MOTION: Motion by Wood, seconded by Gabriel to approve the **Resolution No. 25-027** - Approving budget authority to construction a training facility at the Police Department, 3818 Schreiber Way in the amount not to exceed \$145,000.00.

ROLL CALL: Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye. **Motion carried.**

RESOLUTION NO. 25-028

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE ESTABLISHMENT OF THE ART SPOTLIGHT CDA PROGRAM WITH A TOTAL FUNDING OF \$15,000 ANNUALLY.

STAFF REPORT: City Administrator Troy Tymesen noted that the City of Coeur d'Alene Arts Commission, established to promote public engagement with the arts and cultural heritage, is launching the Art Spotlight CDA program to support local performing arts organizations. This initiative aims to enrich the community through theatre, music, dance, and opera, enhancing the city's cultural identity and appeal to both residents and visitors. Eligible applicants must be Kootenai County-based 501(c)(3) nonprofits with at least five years of programming experience. From July 1 to August 15, 2025, organizations can apply for funding by submitting a detailed letter outlining their proposed project and its community impact. A Selection Committee will evaluate submissions based on artistic quality, feasibility, and community benefit. The program will provide up to \$15,000 annually from the City's Art Fund, awarding either three grants of \$5,000 or two of \$7,500, with a potential second-year renewal.

DISCUSSION: Councilmember Evans expressed her appreciation to the Arts Commission, City Administrator Troy Tymesen, and City Attorney Randy Adams for their efforts in expanding opportunities for performing arts in the community. Councilmember Gookin asked whether a Councilmember would be included on the Selection Committee and whether the chosen

performing arts organizations would be presented to the Council, emphasizing the importance of keeping the public informed. Mr. Tymesen confirmed that a Councilmember would serve on the committee and that the Arts Commission would review submissions and return to the Council for final approval of the selected organizations to receive funding. Councilmember Miller sought clarification on the funding source, and Mr. Tymesen explained that the funds would come from the City's Art Fund. Councilmember Wood commented that she appreciates the City's support for various forms of art.

MOTION: Motion by Gookin, seconded by Miller to approve the **Resolution No. 25-028** - Approving an Art Spotlight CDA Program, in the amount of \$15,000.00 annually.

ROLL CALL: Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye; Miller Aye. **Motion carried.**

OVERVIEW OF WATER RATES AND CAPITALIZATION FEES

STAFF REPORT: FCS Group Project Manager Brooke Tacia presented the rate and capitalization fee study that was recently completed. She stated that the financial forecast spans from fiscal year 2025 to 2032, using the 2025 budget as a baseline and applying inflationary adjustments. The study aimed to maintain a reserve equal to 90 days of operating expenses, estimated between \$1.4 and \$1.8 million. With an expected annual customer growth rate of 1.15% or 300 new units per year, revenue is projected to increase from \$7.9 million to \$8.6 million. Expenses are anticipated to rise by about 3.5% annually. The capital improvement plan includes \$84.3 million in projects, partially funded by a new \$736,000 annual debt service generating \$5 million in proceeds. The study also looked into updating capitalization fees over a three-year phase-in. Two rate scenarios were presented, with the first scenario funding the full \$84.3 million capitalization plan involving 22% annual rate increases from 2025 to 2027, then dropping to 2% annually. This would result in a monthly increase of \$5.23 in 2025 for single-family homes, rising to \$7.80 by 2027 before dropping to under a dollar. The second scenario involves funding a reduced capital plan of \$68.3 Million involving 8.6% annual rate increases from 2025 to 2032, which is a little over \$2 a month to start and \$3.64 in 2032 Ms. Tacia emphasized that reducing capital costs carries significant risks. The capital improvement plan was designed to fully support the utility's needs, so cutting it could hinder growth and lead to deferred maintenance. While the system might function in the short term, there's uncertainty about its long-term reliability if critical infrastructure is not addressed.

Water Department Director Kyle Marine noted that the Capital Improvement Plan outlines capital projects over a five-year period. The five-year plan includes detailed breakdowns for supply needs, booster station replacements, storage tank maintenance, distribution system upgrades, and capital improvements. A 20-year outlook is also included, estimating future needs like wells and tanks based on projected growth. Ms. Tacia stated that a 3-year phase in capitalization fees plan schedule is being proposed and the one-time charge would apply to new connections, not ongoing rates. The Council is asked to review and provide feedback on proposed rate scenarios ahead of a public hearing scheduled for July 15, 2025, with new rates potentially taking effect August 1, 2025.

DISCUSSION: Mayor McEvers asked why the revenue projections show a climb followed by a drop-off. Ms. Tacia explained that the capital plan is somewhat front-loaded, meaning a significant

portion of the funding is needed early on. Since much of the plan is being cash-funded, it's important to bring in revenue quickly to support those early expenditures. By 2032, the cumulative funding under scenario one would reach about 96%, while scenario two would be around 93%, indicating both scenarios converge closely by the end of the eight-year period.

Councilmember Miller inquired about the basis for the 12,000 gallons per month usage figure. Ms. Tacia clarified that this number is derived from detailed customer statistics maintained by the city. It represents an annual average, with winter usage typically around 5,000 to 6,000 gallons, which can triple during the summer due to outdoor water use by single-family residences. This seasonal peaking significantly influences infrastructure sizing, as systems must be built to accommodate those peak demands.

Mayor McEvers inquired if the City is able to complete the five-year Capital Improvement Plan in the past with Mr. Marine confirming that the City has historically stayed on track with its five-year plans to ensure keeping up with the city's needs and consistently uses a 20-year scope during rate studies and capital planning to ensure long-term alignment with the city's development.

Councilmember Wood sought clarification on the timing of the new water rates, noting that in an earlier presentation, it mentioned they would take effect in 2026, yet the current presentation stated August of this year. Mr. Marine clarified that the initial rate adjustment is scheduled to take effect on August 1st, with subsequent annual increases beginning April 1st, consistent with the city's past practice of implementing 2.5% annual increases each April. However, due to the city's rapid growth and the time required to complete the comprehensive plan and rate study, the process was delayed hence this is brought up on a later date. Councilmember Wood then raised that the City is one of the largest water users, particularly for maintaining green spaces. Discussion ensued regarding reducing water use in specific areas.

Councilmember Gookin expressed concern that some of the projects listed in the plan were unfamiliar to him, while others he believed had already been funded. He requested additional time to thoroughly review the materials, noting that there's a substantial amount of information to digest. He proposed holding a workshop to allow Council to review the details, ask questions, and better understand the priorities and changes.

Councilmember Evans raised a question regarding scenario two, specifically in relation to the outlined risks associated with the \$16 million in potential capital reductions. She noted that while the immediate risk might appear to be reduced maintenance, the long-term risk could be significantly higher. For example, delaying these investments could lead to larger, more expensive repairs down the line. Mr. Marine explained that the \$16 million in project reductions under scenario two were based on removing items from the existing budget over the next five years. They tried to match the target reduction as closely as possible without underestimating costs. The City typically reinvests \$700,000 to \$800,000 annually into system maintenance but rising material costs are reducing what can be accomplished. He added that they are exploring cost-effective alternatives to maintain infrastructure and to avoid system failures or water outages.

Councilmember Wood expressed support for holding a short workshop to allow more time for reviewing the rate proposal and asking informed questions. She acknowledged that a rate increase

might be necessary due to future infrastructure needs but emphasized that both the public and Council need adequate time to understand the details.

Councilmember Gookin stated that while he is generally opposed to raising rates, he wants to ensure that any increase is clearly justified to the public. He stressed the need for more detailed information and time to review the plan thoroughly so that, if a rate increase is proposed, he can confidently explain to the public that it is necessary.

Councilmember Miller questioned the fairness of using rate increases to curb water usage, noting that such measures may not impact individuals with more financial flexibility and potentially making the increase feel punitive to those who are already using water responsibly. She expressed interest in exploring alternative strategies in reducing peak summer water usage. She supported the idea of a future workshop to examine the options more thoroughly and understand their impact on long-term projections.

MOTION: Motion by Gabriel, seconded by Gookin to direct staff to set a Council Workshop for a discussion on water rates and capitalization fees.

ROLL CALL: Gookin Aye; Wood Aye; Evans Aye; Miller Aye; Gabriel Aye. **Motion carried.**

RESOLUTION NO. 25-029

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A MEMORANDUM OF UNDERSTANDING FOR THE NORTH IDAHO SAUSA INITIATIVE.

STAFF REPORT: City Attorney Randy Adams noted in his staff report that the opioid and fentanyl crises have deeply impacted North Idaho, with major highways serving as trafficking routes. In response, Governor Brad Little launched Operation Esto Perpetua, which led to the recommendation of establishing a Special Assistant U.S. Attorney (SAUSA) in Coeur d'Alene to prosecute drug traffickers using federal resources. This North Idaho SAUSA Initiative, modeled after successful programs in Boise and Pocatello, will be funded through a collaboration of federal, state, and local entities. The \$140,000 annual cost is largely covered by the Governor's Office and HIDTA, with local jurisdictions contributing the remaining \$15,000 with Coeur d'Alene's share expected to be \$3,000 or less. The SAUSA will begin work on July 1, 2025, with the State covering local contributions until October. The initiative complements recent local efforts, including the formation of a drug team and acquisition of fentanyl testing equipment. While not a complete solution, the SAUSA role is seen as a critical step in reducing drug-related crime. Mr. Adams recommended for the approval of the Memorandum of Understanding to formalize the City's participation. He also introduced Ben Allen, Shoshone County Prosecuting Attorney, one of the driving forces behind the North Idaho SAUSA initiative.

DISCUSSION: Councilmember Wood inquired if there are funding left on the opioid settlement fund and asked why the funding will be taken from the legal department's budget. Mr. Adams

explained that it seems to be a legal expense, and he is not aware if there is any other source of funding for the \$3,000.00.

Councilmember Gookin asked how the success of the North Idaho SAUSA initiative would be measured, with Mr. Adams responding that success could be evaluated through metrics such as the number of prosecutions, drug-related arrests, and the volume of fentanyl and other opioids confiscated. These crime statistics are regularly monitored and could reflect the program's impact, particularly the prosecutions directly tied to the SAUSA position in the District of Idaho. Councilmember Wood asked whether municipalities would receive regular updates or an end-of-year report to track drug trends and outcomes. Mr. Allen confirmed that the SAUSA assigned to the role will be required to compile and provide quarterly reports detailing case data and statistics. Local partners will be invited to participate in these reporting sessions, likely via video conference, allowing them to ask questions directly to the federal prosecutors handling the cases. Additionally, an annual review will compare North Idaho SAUSA's performance with other SAUSA programs in the state, both of which already follow similar reporting structures.

Mayor McEvers asked whether local police and sheriffs would still handle arrests and whether offenders would be prosecuted locally or elsewhere. Mr. Allen clarified that while local law enforcement will continue making arrests and conducting investigations, the key difference lies in prosecution and incarceration. Under the SAUSA program, federal authorities will handle prosecution, and the costs of housing and incarcerating offenders, especially those receiving long federal sentences, will shift from local taxpayers to the federal government. This results in significant cost savings for local jurisdictions. Mr. Allen also noted that federal cases are more likely to be resolved without lengthy court proceedings due to mandatory minimum sentences, which can reduce the workload for local officers involved in investigations.

Mr. Adams emphasized that by making it harder for drug traffickers to operate in the area, the SAUSA initiative is expected to reduce the overall drug flow, which in turn would lessen the burden on local law enforcement and city prosecutors who handle smaller cases. This long-term reduction in drug-related activity should also lead to a decrease in associated crimes. Councilmember Wood then asked whether detectives assigned to these cases would have direct access to federal prosecutors for guidance on evidence or search warrants. Mr. Allen clarified that while the SAUSA will function like existing federal prosecutors, they will be dedicated specifically to drug trafficking cases from local partner jurisdictions. This focused approach increases the likelihood that local cases will meet federal thresholds and be prosecuted at the federal level. However, the SAUSA will not be an on-call resource for immediate inquiries, but rather an additional dedicated prosecutor to help manage the caseload.

MOTION: Motion by Evans, seconded by Miller to approve the **Resolution No. 25-029** - Approving of a Memorandum of Understanding for a partnership to fund a new Special Assistant United States Attorney (SAUSA) for North Idaho to help combat drug trafficking.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye. **Motion carried.**

ADJOURNMENT: Motion by Gookin, seconded by Miller that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 7:58 p.m.

Woody McEvers, Mayor

ATTEST:

Jo Anne Mateski
Executive Assistant

MINUTES OF A CONTINUED MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D' ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

June 9, 2025

The Mayor and Council of the City of Coeur d'Alene met in a continued session of said Council at the Coeur d'Alene City Library Community Room on June 9, 2025, at 12:00 p.m., there being present the following members:

Woody McEvers, Mayor

Christie Wood)	Members of Council Present
Dan Gookin)	
Kiki Miller)	
Amy Evans)	
Kenny Gabriel)	
Dan English)	

CALL TO ORDER: Mayor McEvers called the meeting to order.

Mayor McEvers noted that the purpose of the workshop was to provide an opportunity for Council to further discuss the water rates and capitalization fees following the June 3, 2025 Council meeting.

STAFF REPORT: Water Department Director Kyle Marine presented an overview of the city's water infrastructure, highlighting the importance of well sites, which are central to water distribution and quality. He explained the use of operational tools and large equipment, the SCADA system for real-time monitoring, and the water system's capacity which is up to 48 million gallons per day during peak summer usage. Mr. Marine emphasized the strain on infrastructure during peak demand and the risk of water restrictions if a well fails. He noted aging wells nearing their life expectancy and the high cost of replacements. The City operates 11 wells, 7 pressure zones, 7 booster stations, and 7 tank sites, with over 318 miles of pipe, of which 84 miles are undersized for fire flow. He also discussed the challenges of aging pipes and the department's \$900,000 annual power cost for the wells and boosters. Mr. Marine reported that the City has over 21,000 service connections which will cost around \$7,000 - \$10,000 to replace ¾" services and the life span is 75 years. Approximately 6,700 service lines in the City are over 50 years old, with crews replacing 200–300 annually. Larger service lines require vaults due to meter size, and upgrades are ongoing. Unexpected utility issues can increase costs. Mr. Marine also addressed Council questions brought forward at the the last City Council meeting about local water rates, comparing Coeur d'Alene's rates with nearby districts noting that many are increasing rates and that some do not provide fire flow or irrigation. Addressing concerns about Sandpoint's water moratorium, he clarified it applies only to outlying areas lacking infrastructure.

Two rate scenarios were presented, with the first scenario funding the full \$84.3 million capitalization plan involving 22% annual rate increases from 2025 to 2027, then dropping to 2%

annually. This would result in a monthly increase of \$5.23 in 2025 for single-family homes, rising to \$7.80 by 2027 before dropping to under a dollar. The second scenario involves funding a reduced capital plan of \$68.3 Million involving 8.6% annual rate increases from 2025 to 2032, which is a little over \$2 a month to start and \$3.64 in 2032. Mr. Marine explained that capital fees are essential for funding infrastructure needed to support growth, such as new transmission mains, wells, and new tanks.

Mr. Marine presented the five-year capital improvement plan and the risks of a reduced capital plan. He also discussed the complexity of calculating Equivalent Residential Units (ERUs), which are based on peak day demand and must be approved by DEQ to avoid overcommitting water service. Lastly, he emphasized the aging infrastructure, with eight core assets over 50 years old and three well sites showing signs of deterioration. He stressed the importance of proactive upgrades to avoid system failures, especially during peak summer months when the system runs at full capacity. The department has saved approximately \$1.8 million for future projects like a new tank, though additional financing will be needed.

DISCUSSION: Councilmember Gabriel expressed concern about the risks of falling behind on routine maintenance. He stressed the importance of rate increases not just for capital improvements but also to maintain essential operations. Mr. Marine agreed and explained that as the City grows, water demand increases, particularly in areas farther from the aquifer. To address this, the City is considering whether to build new wells closer to high-need areas like downtown or invest in long transmission mains from high-yield zones. He assured the Council that the department is proactively planning to ensure cost-effective and reliable water service; however, they would need Council's support to stay ahead.

Mayor McEvers asked whether it makes sense to place a new well next to an old one. Mr. Marine responded that it is possible but requires careful planning and site-specific analysis. He explained that this depends on the geography with some wells being able to be placed as close as 20 feet apart without interference but areas near hillsides require wells to be spaced farther apart due to slower water movement.

Councilmember Miller requested clarification about Sandpoint's water moratorium, seeking to understand its scope and implications. Mr. Marine explained that the moratorium applies to certain parts of Sandpoint's system where water can't be adequately transferred due to infrastructure limitations. As development moves farther from the water source, it becomes harder to deliver water without major upgrades, which would typically be the developer's responsibility. Councilmember Miller asked if the moratoriums are meant to temporarily pause development while solutions are implemented, and expressed concern about Coeur d'Alene potentially facing a similar situation if infrastructure doesn't keep pace with growth. City Attorney Adams confirmed that moratoriums are temporary and usually for emergency situations.

Councilmember Miller raised concerns about how infrastructure expansion is funded, emphasizing that while growth should ideally pay for itself, the City cannot require individuals outside city limits to fund the entire water transfer system for areas that may eventually be annexed. In response, Mr. Marine explained the City's proactive approach to planning for future water needs. This includes securing land for tanks and wells, conducting test wells, and using capitalization fees

from the sale of Equivalent Residential Units (ERUs) to finance infrastructure projects. He noted that the cost of installing a well, typically between \$2 to \$3 million, continues to rise, and the City calculates ERU costs based on system capacity and service size. Councilmember Miller asked why developers don't cover all water infrastructure costs, including maintenance. Mr. Marine clarified that developers are responsible for installing on-site infrastructure such as water mains and service lines, which are then transferred to the City. However, the City retains control over the placement and funding of major infrastructure like wells and tanks to ensure system-wide efficiency. Developers pay connection fees based on service size, which contribute to funding these larger projects. This approach allows the City to strategically manage water resources rather than relying on developers to place critical infrastructure. Councilmember Gookin asked why developers can't be required to pay for wells and tanks, with the City retaining control over their placement. Mr. Marine explained that while this is possible, the City instead collects capitalization fees from developers, which allows the City to determine the most strategic locations for infrastructure. If developers were responsible for installing wells or tanks directly, they might place them in locations that don't align with the City's broader system needs. He emphasized that the City does collaborate with developers to secure suitable sites. Councilmember English stated that, rather than building multiple small or medium-sized tanks, it makes more sense to pool resources such as capitalization fees, and construct a single, larger tank that can serve multiple developments.

Councilmember Wood pointed out that the Comprehensive Plan, though only about a year and a half old, already seems outdated given current discussions. She referenced the \$6.2 million high zone water pipe scheduled for 2029 and asked whether it would be funded through capitalization fees rather than increased water rates. Mr. Marine explained that while cap fees can cover part of the cost, the project also addresses existing system deficiencies, meaning some funding must come from current user rates. He noted that the issue stems from past development and hydraulic imbalances between two tanks, which were only recently identified through updated modeling. Councilmember Wood also questioned why the Comprehensive Plan originally projected no need for debt, yet the City is now considering it. Mr. Marine attributed this shift to inflation and rising construction and labor costs, explaining that while the City uses professional studies to forecast expenses, actual costs have outpaced earlier estimates.

Councilmember Gookin noted that while the Comprehensive Plan states groundwater is the sole source, the City holds surface water rights from Lake Coeur d'Alene. Marine explained that the City maintains the old screen well site at 11th Street to preserve those rights, even though the infrastructure is outdated and not currently used. While surface water could be used for irrigation, the cost of reactivating the system is high, and building a separate water system would be more expensive than using the existing groundwater infrastructure. The City has explored grants for such projects but hasn't qualified for any so far. Councilmember Gookin also asked about "unaccounted for" water, which Mr. Marine said includes leaks and unmetered uses like fire hydrants and must be tracked to stay eligible for funding. Lastly, Councilmember Gookin pointed out a chart showing declining peak water use. Mr. Marine explained that data for 2024 and 2025 is missing due to delays in the DEQ approval process for the Comprehensive Plan. He added that water usage trends are influenced by weather patterns and rate increases, with hotter years and lower rates typically leading to higher consumption.

Councilmember Wood noted that City systems are only 30–40% efficient due to issues like broken sprinkler heads and daytime watering. She asked whether funds from the Water Department could be transferred to Parks to address these problems with city property. Mr. Adams explained that such interfund transfers are likely not allowed for routine maintenance. Councilmember Wood suggested revisiting the issue in the future, as the City should address its own inefficiencies. Councilmember English added that rate increases can encourage residents to reduce water use and fix their own irrigation issues.

Councilmember Gookin asked about water supply capacity evaluation in the Comprehensive Plan projection that the City won't reach its 53 million gallons per day capacity until 2033. Mr. Marine clarified that while the system has that capacity, peak demand during early morning hours can exceed pumping capabilities, creating short-term strain. Councilmember Gookin also asked about tank planning, including splitting the Fernan Hill and Stanley Hill zones to prevent system-wide failures during outages. Mr. Marine confirmed this has happened before and that separating the zones would improve reliability. Councilmember Gookin questioned the need for tanks at Armstrong Park and Blackwell Hill. Mr. Marine responded that those tanks are planned for future growth and would be funded through capitalization fees if development occurs. He emphasized that the City is legally required to provide fire flow, even to areas outside city limits.

Councilmember Gookin raised concerns about the funding and planning for the T1 high zone storage tank, noting that it had long been assumed funding was secured. Kyle Marine clarified that while \$1.8 million has been set aside, capitalization fees have not generated enough revenue to fully fund the project, which primarily benefits existing customers with pressure issues. As a result, the City will need to take on debt to complete the tank. Councilmember Gookin questioned why this wasn't anticipated in the previous plan, and Mr. Marine explained that the original intent was to fund it through cap and rate fees, but revenue has fallen short.

Councilmember Gookin asked how much of the \$68.3 million in projected costs could be covered without raising rates. Mr. Marine estimated the City's general maintenance budget at about \$8 million per year, totaling \$40 million over five years, leaving a \$28 million gap for system improvements. Councilmember Gookin emphasized the importance of focusing on a five-year planning window due to economic uncertainty and supported Scenario 2 of the rate plan, which delays \$16 million in projects but still funds essential maintenance. Mr. Marine agreed, noting that Scenario 2 allows the City to stay on track without overcommitting. Councilmember Evans noted that Scenario 2 carries certain risks that could directly affect constituents, to which Mr. Marine agreed.

Councilmember Wood noted the issue of what would be the appropriate rate change. She pointed out several high-usage customers and asked whether the City had contacted them or considered rate adjustments. Mr. Marine said the City does reach out to large users and has plans to hire staff to work with these residents, though staffing constraints have delayed that. He added that some users, including developers, have responded that it's cheaper to install grass and use water than to invest in more efficient landscaping. Mayor McEvers asked if the City could simply charge these users more, but Mr. Adams clarified that state law requires fees to be reasonably related to the cost of service, not used as punishment or incentive. Councilmember Gookin asked about offering incentives for conservation, such as rebates for installing efficient irrigation systems. Mr. Marine

confirmed that a small rebate program exists, where customers can submit receipts and a brief explanation to receive a bill credit. Councilmember English suggested a standardized fee for users exceeding a certain threshold. Mayor McEvers asked about the Clayton well if it would have potential in 10 years. Mr. Marine explained that while the well is tested annually, contaminant levels have not significantly decreased, making it unlikely to become a productive well site.

Councilmember Miller expressed concern about high water users passing increased costs onto tenants, which could negatively impact residents. She advocated adding more water rate tiers beyond the current three, arguing that users who consume significantly more water should pay proportionally more, as their usage places greater strain on the system. She emphasized this as a fairness issue, not a punishment. Mr. Adams noted that such a change would require study from consultants to ensure it complies with legal standards.

FIRST MOTION: Motion by Gookin, seconded by Wood to direct staff to move forward with scenario 2 at the fee increase public hearing.

DISCUSSION: Councilmember Gookin noted that Scenario 2 includes increases to capitalization fees, which would apply regardless of the chosen scenario, and Mr. Marine confirmed this to be correct. Councilmember Miller proposed the addition of more water rate tiers for high-usage customers. Mr. Marine noted that adding a new tier would require additional analysis and likely delay the public hearing currently scheduled for July 15, with rate changes set to take effect August 1. He explained that the City's rate consultants would need a few months to conduct the necessary research and legal review, and any changes would require a separate public hearing. Mr. Adams noted that adding rate tiers would come back to Council for public hearing.

ROLL CALL: Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; Gabriel Aye.
Motion carried.

SECOND MOTION: Motion by Miller, seconded by Gookin to direct staff to review adding of additional tiers and bring forward to Council in a public hearing process prior to the next spring rate increase.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye.
Motion carried.

ADJOURNMENT: Motion by Gookin, seconded by Wood that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 1:18 p.m.

Woody McEvers, Mayor

ATTEST:

Jo Anne Mateski
Executive Assistant



City of Coeur d'Alene
Cash and Investments
5/31/2025

Description		Balance
U.S. Bank		
Checking Account	\$	386,917
Checking Account		81,087
Checking Account		2,385,580
Investment Account - Police Retirement		298,411
Investment Account - Cemetery Perpetual Care Fund		1,263,306
Idaho State Investment Pool		
State Investment Pool Account		50,554,702
Spokane Teacher's Credit Union		
Certificate of Deposit		7,689,469
Numerica Credit Union		
Certificate of Deposit		10,471,935
Money Market		16,684,723
Cash on Hand		
Treasurer's Change Fund		1,350
Total	\$	89,817,479

**I hereby swear under oath that the amounts reported above, on the cash basis are true
and correct to the best of my knowledge.**

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho



CITY OF COEUR D'ALENE
Treasurer's Report of Cash and Investment Transactions

FUND NAME	BALANCE 4/30/2025	RECEIPTS	DISBURSEMENTS	BALANCE 5/31/2025	BALANCE 5/31/2024
General-Designated	\$2,831,253	\$1,594,681	\$0	\$4,425,934	\$7,760,530
General-Undesignated	15,388,377	3,315,167	8,005,142	10,698,402	9,036,026
Special Revenue:					
Library	106,797	22,638	194,335	(64,899)	13,914
CDBG	(12,684)	45,316	53,859	(21,228)	(19,585)
Cemetery	54,017	27,925	47,569	34,373	146,682
Parks Capital Improvements	1,372,679	48,330	64,555	1,356,453	1,072,932
Impact Fees	8,171,817	213,350	-	8,385,167	6,581,110
Annexation Fees	1,015,748	3,719	-	1,019,466	574,225
American Recovery Plan	1,857,213	-	-	1,857,213	4,331,004
Cemetery P/C	1,287,717	9,978	5,955	1,291,740	1,173,975
Jewett House	114,652	26,425	4,095	136,981	95,946
Street Trees / Reforestation	178,278	7,553	4,668	181,163	186,123
Public Art Fund	69,039	253	750	68,542	49,912
Public Art Fund - ignite	417,643	1,529	-	419,172	458,621
Public Art Fund - Maintenance	184,549	676	508	184,717	132,509
Debt Service:					
2015 G.O. Bonds	674,435	9,484	-	683,919	666,133
Capital Projects:					
Street Projects	4,863,308	17,804	629,381	4,251,731	1,282,261
Riverstone Mill Site Project	-	-	-	-	-
Enterprise:					
Street Lights	67,173	110,507	106,675	71,005	73,141
Water	3,422,993	617,770	749,254	3,291,509	3,096,678
Water Capitalization Fees	6,910,796	130,110	17,162	7,023,743	6,199,118
Wastewater	21,553,040	2,098,283	1,475,039	22,176,285	20,771,649
Wastewater-Equip Reserve	-	-	-	-	352,659
Wastewater-Capital Reserve	6,696,000	-	-	6,696,000	5,500,000
WWTP Capitalization Fees	9,769,039	246,045	-	10,015,084	4,638,667
WW Property Mgmt	72,766	-	-	72,766	68,323
Sanitation	743,342	545,425	532,453	756,313	815,789
Public Parking	1,414,047	65,148	10,867	1,468,328	1,001,179
Drainage	1,087,035	145,911	123,212	1,109,734	906,658
Wastewater Debt Service	1,018,039	3,727	-	1,021,766	374,129
Fiduciary Funds:					
Kootenai County Solid Waste Billing	294,056	426,770	405,860	314,966	282,946
KCEMSS Impact Fees	7,137	4,414	7,138	4,414	2,375
Police Retirement	474,442	13,396	23,632	464,206	445,094
Sales Tax	4,076	5,871	5,698	4,249	1,906
BID	412,791	5,011	-	417,802	438,811
Homeless Trust Fund	541	464	543	462	462
GRAND TOTAL	\$92,522,148	\$9,763,679	\$12,468,348	\$89,817,479	\$78,511,902

*Designated fund balance will be recalculated as the City's audit progresses.

I hereby swear under oath that the amounts reported above, on the cash basis are true and correct to the best of my knowledge.

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho



CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
EIGHT MONTHS ENDED
May 31, 2025

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THROUGH	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$279,817	\$ 185,362	66%
	Services/Supplies	9,150	4,025	44%
Administration	Personnel Services	249,686	166,072	67%
	Services/Supplies	2,590	141	5%
Finance	Personnel Services	870,733	554,447	64%
	Services/Supplies	904,134	950,885	105%
Municipal Services	Personnel Services	1,652,793	1,038,577	63%
	Services/Supplies	1,237,565	1,059,403	86%
	Capital Outlay	-		
Human Resources	Personnel Services	372,005	237,822	64%
	Services/Supplies	115,239	36,186	31%
Legal	Personnel Services	1,324,012	824,612	62%
	Services/Supplies	74,500	37,332	50%
Planning	Personnel Services	766,017	503,723	66%
	Services/Supplies	54,700	8,165	15%
	Capital Outlay			
Building Maintenance	Personnel Services	373,979	245,740	66%
	Services/Supplies	390,800	229,354	59%
	Capital Outlay	-		
Police	Personnel Services	18,607,937	11,795,181	63%
	Services/Supplies	2,227,376	1,297,159	58%
	Capital Outlay	4,954,978	3,713,428	75%
Fire	Personnel Services	13,414,095	9,612,714	72%
	Services/Supplies	1,076,509	579,592	54%
	Capital Outlay	-	82,491	
General Government	Services/Supplies	38,800	20,685	53%
	Capital Outlay			
Police Grants	Personnel Services	247,275	382,122	155%
	Services/Supplies		6,469	
	Capital Outlay		28,035	
Streets	Personnel Services	3,622,983	2,362,400	65%
	Services/Supplies	2,966,230	882,162	30%
	Capital Outlay	90,000	30,000	33%

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THROUGH	PERCENT EXPENDED
Parks	Personnel Services	2,223,086	1,201,592	54%
	Services/Supplies	772,045	399,828	52%
	Capital Outlay	40,000	64,181	160%
Recreation	Personnel Services	629,686	406,892	65%
	Services/Supplies	155,950	69,229	44%
Building Inspection	Personnel Services	1,033,101	665,070	64%
	Services/Supplies	55,205	15,484	28%
	Capital Outlay		-	
Total General Fund		60,832,976	39,696,559	65%
Library	Personnel Services	1,689,366	1,099,014	65%
	Services/Supplies	220,000	138,316	63%
	Capital Outlay	200,000	104,603	52%
CDBG	Personnel Services	108,274	71,666	66%
	Services/Supplies	250,786	140,402	56%
Cemetery	Personnel Services	199,298	152,492	77%
	Services/Supplies	143,800	62,470	43%
	Capital Outlay	15,000	10,263	68%
Impact Fees	Services/Supplies	1,093,000	478,000	44%
Annexation Fees	Services/Supplies	580,000	580,000	100%
Parks Capital Improvements	Capital Outlay	751,100	153,787	20%
Cemetery Perpetual Care	Services/Supplies	19,500	18,248	94%
Jewett House	Services/Supplies	31,120	10,638	34%
Street Trees	Services/Supplies	134,500	31,498	23%
Public Art Fund	Services/Supplies	244,500	167,043	68%
		5,680,244	3,218,440	57%
Debt Service Fund		877,308	24,461	3%
Atlas - Kathleen to Newbrook	Capital Outlay			
Traffic Calming	Capital Outlay	40,000	1,110	3%
Public Transit Sidewalk Accessibility	Capital Outlay		-	
Ramsey Road Rehabilitation	Capital Outlay			
15th Street	Capital Outlay	900,000	133,634	15%
LHTAC Pedestrian Safety	Capital Outlay		-	
Atlas Waterfront Project	Capital Outlay		-	
Wilbur / Ramsey Project	Capital Outlay		39,819	
Government Way	Capital Outlay	4,926,000	2,247,181	46%

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THROUGH	PERCENT EXPENDED
LaCrosse Ave. Improvements	Capital Outlay	5,866,000	2,421,743	41%
Street Lights	Services/Supplies	801,000	441,178	55%
Water	Personnel Services	3,012,695	1,839,726	61%
	Services/Supplies	5,942,033	1,186,906	20%
	Capital Outlay	4,233,000	2,110,722	50%
Water Capitalization Fees	Services/Supplies	2,260,000	-	0%
Wastewater	Personnel Services	3,439,843	2,185,430	64%
	Services/Supplies	9,442,232	2,280,661	24%
	Capital Outlay	11,651,000	1,163,261	10%
	Debt Service	5,128,241	1,737,322	34%
WW Capitalization	Services/Supplies	7,143,549	-	0%
WW Property Management	Services/Supplies			
Sanitation	Services/Supplies	5,469,062	3,140,779	57%
Public Parking	Services/Supplies	1,788,090	652,662	37%
	Capital Outlay	-		
Drainage	Personnel Services	257,526	167,325	65%
	Services/Supplies	1,322,141	331,211	25%
	Capital Outlay	495,000	528,713	107%
Total Enterprise Funds		62,385,412	17,765,896	28%
Kootenai County Solid Waste		3,240,000	2,008,653	62%
KCEMSS Impact Fees		38,000	61,266	161%
Police Retirement		149,000	98,833	66%
Business Improvement District		301,200	60,000	20%
Homeless Trust Fund		9,000	3,655	41%
Total Fiduciary Funds		3,737,200	2,232,407	60%
TOTALS:		\$139,379,140	\$ 65,359,505	47%

I hereby swear under oath that the amounts reported above, on the cash basis are true and correct to the best of my knowledge.

Katharine Ebner, Finance Director, City of Coeur d'Alene, Idaho

RESOLUTION NO. 25-030

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN AGREEMENT WITH SCHOOL DISTRICT #271 FOR EMPLOYMENT OF SCHOOL RESOURCE OFFICERS (SROs) FOR THE SCHOOL DISTRICT FISCAL YEAR 2025-2027; AND APPROVING THE FINAL PLAT, ACCEPTING INSTALLED PUBLIC INFRASTRUCTURE IMPROVEMENTS, AND APPROVING THE AGREEMENT FOR MAINTENANCE/ WARRANTY OF SUBDIVISION WORK.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the agreements and take the other actions listed below, pursuant to the terms and conditions set forth in the agreements and other action documents attached hereto as Exhibits "A" through "B" and by reference made a part hereof as summarized as follows:

- A) Agreement with Coeur d'Alene School District #271 for the provision of School Resource Officers (SROs) for school years 2025-2026 and 2026-2027;
- B) Final Plat Approval, Acceptance of Infrastructure Improvements, Approval of a Maintenance/Warranty Agreement, and Acceptance of Security for Coeur d'Alene Place 39th Addition [S-1-20];

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements and take such actions.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into the agreements and take the other actions for the subject matter, as set forth in substantially the form attached here as Exhibits "A" through "B" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements and the other actions, so long as the substantive provisions of the agreement and the other actions remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to execute the agreements on behalf of the City.

DATED this 17th day of June, 2025.

Woody McEvers, Mayor

ATTEST:

Renata McLeod, City Clerk

Motion by , Seconded by , to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER ENGLISH	Voted
COUNCIL MEMBER MILLER	Voted
COUNCIL MEMBER GOOKIN	Voted
COUNCIL MEMBER EVANS	Voted
COUNCIL MEMBER GABRIEL	Voted
COUNCIL MEMBER WOOD	Voted

was absent. Motion .

**CITY COUNCIL
STAFF REPORT**

DATE: JUNE 10, 2025

FROM: CAPTAIN JEFF WALTHER, POLICE DEPARTMENT

**SUBJECT: SCHOOL RESOURCE OFFICER CONTRACT FOR SCHOOL YEARS
2025-2027 WITH SD271**

DECISION POINT: The Police Department requests approval of the attached contract with the Coeur d'Alene School District #271 to provide School Resource Officer services for school years 2025- 2027, a two-year contract.

HISTORY: The City has maintained a contract the Coeur d'Alene School District to provide School Resource Officer for several years in a collaborative effort to ensure the safety of the students and staff. This contract is nearly identical to the last one, with only the name of one school changing.

FINANCIAL ANALYSIS: The Coeur d'Alene School District agrees to pay 67% of nine months' salary and benefits of eight (8) officers to be paid quarterly in equal installments. This percentage is unchanged from the previous contract.

PERFORMANCE ANALYSIS: This partnership with the Coeur d'Alene School District is extremely valuable and demonstrates our commitment to keeping our students safe. The contract has no material changes.

DECISION POINT: The Police Department requests approval of the attached contract with the Coeur d'Alene School District to provide School Resource Officer services for school years 2025- 2027.

AGREEMENT BETWEEN THE
COEUR D'ALENE SCHOOL DISTRICT #271

and

THE CITY OF COEUR D'ALENE

for

EMPLOYMENT OF SCHOOL RESOURCE OFFICERS FOR
THE DISTRICT'S FISCAL YEARS 2025-2026 and 2026-2027

THIS AGREEMENT is entered into this 17th day of May, 2025, by and between School District #271, Coeur d'Alene, Idaho, hereinafter referred to as DISTRICT, and the City of Coeur d'Alene, having its principal business office located at 710 Mullan, Coeur d'Alene, Idaho, hereinafter referred to as CITY.

W I T N E S S E T H:

WHEREAS, safety and security on and around high school, middle school, and elementary school campuses is an essential element for a positive educational environment and the DISTRICT lacks the specialized skills and resources to adequately meet these needs; and

WHEREAS, the safety and well-being of students on high school, middle school, and elementary school campuses is a concern shared by both the CITY and the DISTRICT, and a coordinated effort is deemed the most effective and efficient means to provide for campus security; and

WHEREAS, the presence of uniformed police officers on school campuses, in addition to basic law enforcement services, allows for an array of police services to be provided to both students and staff, such as the dissemination of information on the police department, the criminal justice system, gang intervention and prevention, and alcohol and drug abuse prevention.

NOW THEREFORE, the parties to this Agreement do mutually agree as follows:

I. RESPONSIBILITIES OF CITY

1. CITY agrees to provide eight (8) School Resource Officers (SROs) in order to provide a uniformed high visibility presence on and around the high school, middle school and elementary campuses located in the City of Coeur d'Alene; in the event the SRO is absent for any reason, layered coverage will be maintained by another officer(s), and DISTRICT officials will be notified in a timely manner; and

2. CITY agrees to furnish normal equipment for officers who perform this service,

including use of Coeur d'Alene Police Department vehicles; and

3. CITY agrees the officers will facilitate classroom and faculty presentations related to the youth and the law, at Coeur d'Alene High School, Lake City High School, Venture Academy, Woodland Middle School, Canfield Middle School, Lakes Middle School, and the following 8 preschool/elementary schools: Early Learning Center, Bryan, Fernan, Northwest Expedition Academy, Ramsey, Skyway, Sorensen, and Winton. SROs will investigate youth-related criminal cases, continue to work with community agencies and parent/teacher groups, schedule security activities as needed, be the first responder in all law enforcement-related matters as they occur during regularly scheduled work hours for the officer; and
4. CITY agrees to have officers attend various sporting events and other extracurricular activities as needed for pro-active enforcement and interaction; and
5. CITY agrees to document and investigate all incidents of crime as per the police department's policies and procedures; and
6. CITY agrees to work with the DISTRICT to ensure that all SROs comply with all use and disclosure requirements regarding "education records" and "personally identifiable information" imposed by the Family Educational Rights and Privacy Act (FERPA).

II. RESPONSIBILITIES OF DISTRICT

1. DISTRICT agrees to provide office space, furnishings and supplies for each School Resource Officer; and
2. DISTRICT agrees to furnish any special equipment or material necessary for the performance of this service as such equipment or material shall be identified and agreed to by the parties in writing; and
3. DISTRICT agrees each officer shall be responsible primarily to their Police Department Supervisor and secondarily to the principal of the school to which they are assigned.
4. DISTRICT agrees to pay all school-related overtime for the School Resource Officers for events outside the regular school day.

III. CONTROL AND JURISDICTION

Prevention, education and training may take place at all elementary schools, Coeur d'Alene High School, Lake City High School, Venture High School, Woodland Middle School, Canfield Middle School and Lakes Middle School located in the City of Coeur d'Alene as such activity relates to the DISTRICT.

The School Resource Officers will remain under the employment, direction, and control of the Coeur d'Alene Police Department. The SROs are employees of the City of Coeur d'Alene as "employee" is defined under Idaho Code § 6-902(4).

The CITY shall remain responsible for the actions of the School Resource Officers, and shall maintain liability insurance, or self-insurance as the case may be for any claims under the Idaho Tort Claims Act, Idaho Code § 6-901 *et seq.*, or any other alleged act or omission of the School Resource Officers, including, but not limited to, bodily injury or death, property damage, or alleged Civil Rights violations.

The DISTRICT shall maintain liability insurance, or self-insurance as the case may be for any claims under the Idaho Tort Claims Act, or any other claim, arising out of the negligent acts or omissions of DISTRICT, its employees, agents, and students, including but not limited to bodily injury or death, property damage, or alleged Civil Rights violations.

The DISTRICT shall endeavor to provide the CITY with requests for additional officers or for work assignments occurring outside regular school hours (that are not usual police duties) prior to the beginning of the school year. DISTRICT will update the CITY at reasonable intervals in order to assist the CITY in scheduling officers. Any requests for services by the DISTRICT outside the scope of this Agreement shall be negotiated for compensation prior to the incurrence of such work assignments, the same shall be agreed to in writing.

IV. CONSIDERATION

In consideration of all services hereinbefore described, DISTRICT agrees to pay and CITY agrees to accept in full payment therefor the amount of sixty-seven percent (67%) of nine (9) months' salary and benefits of eight (8) School Resource Officers to be paid quarterly in equal installments. Overtime, as agreed upon under sections II and III, will be paid quarterly as billed.

V. TERM, AMENDMENT, RENEWAL AND TERMINATION OF AGREEMENT

1. The term of this Agreement shall remain in effect for the 2025-2026 and 2026-2027 public school fiscal years.
2. This Agreement may be amended or renewed in writing by consent of CITY and DISTRICT as permitted by law.
3. This Agreement may be terminated at any time in writing by mutual consent of CITY and DISTRICT.
4. The parties shall make reasonable efforts to meet from time-to-time during the term of this Agreement in order to evaluate the program prior to deciding whether to continue.
5. In the event that the parties do not have a writing as contemplated in subsection 2 above to continue the Agreement after its expiration as contemplated in subsection 1, above, this Agreement will continue quarterly until the Agreement is either amended or renewed (per subsection 2) or is terminated (per subsection 3).

VI. IDAHO LAW CONTROLS

It is expressly understood and agreed by CITY and DISTRICT that the laws of the State of Idaho shall govern them and the venue for any litigation disputes regarding, or interpretation of, this Agreement shall be initiated exclusively in Kootenai County, State of Idaho.

VII. SUCCESSORS-IN-INTEREST AND ASSIGNS

All terms, conditions and provisions hereof shall inure to and shall bind the parties hereto, their respective successors in interest and assigns.

IN WITNESS THEREOF, CITY and DISTRICT have caused the Agreement to be signed in their behalf by duly authorized representatives on the 17th day of June, 2025 pursuant to Resolution No. 25-030 and have authorized the City Mayor to sign the same.

CITY OF COEUR D'ALENE

COEUR D'ALENE SCHOOL DISTRICT #271

By: _____

By: _____

Woody McEvers, Mayor

Rebecca Smith, Chairperson

Attest: _____

Attest: _____

Renata McLeod, City Clerk

Marianne Southwick, Clerk of the Board

APPROVED as to form and legality this 17th day of June, 2025.

**CITY COUNCIL
STAFF REPORT**

DATE: June 17, 2025
FROM: Dennis J. Grant, Engineering Project Manager
SUBJECT: **Coeur d'Alene Place 39th Addition: Final Plat Approval, Acceptance of Improvements, Maintenance/Warranty Agreement and Security Approval**

DECISION POINT

Staff is requesting the following:

1. Approval of the final plat document, an eighteen (18) lot residential development.
2. Acceptance of the installed public infrastructure improvements.
3. Approval of the Maintenance/Warranty Agreement and Security.

HISTORY

- a. Applicant: Kevin Schneidmiller, Vice-President
Greenstone-Kootenai II, Inc.
1421 N. Meadowwood Lane, Suite 200
Liberty Lake, WA 99019
- b. Location: West of Ramsey Road and South of Wilbur Avenue.
- c. Previous Action:
 1. Final plat approval, CDA Place – 16th Addition (1994-2008).
 2. Final plat approval, CDA Place 17th – 23rd Addition (2010 – 2014).
 3. Final plat approval, CDA Place 24th – 37th Addition (2015 – 2023).

FINANCIAL ANALYSIS

The developer is installing the required warranty bond (10%) to cover any maintenance issues that may arise during the one (1) year warranty period that will commence upon this approval, and terminate, on June 17, 2026. The amount of security provided is \$25,293.00.

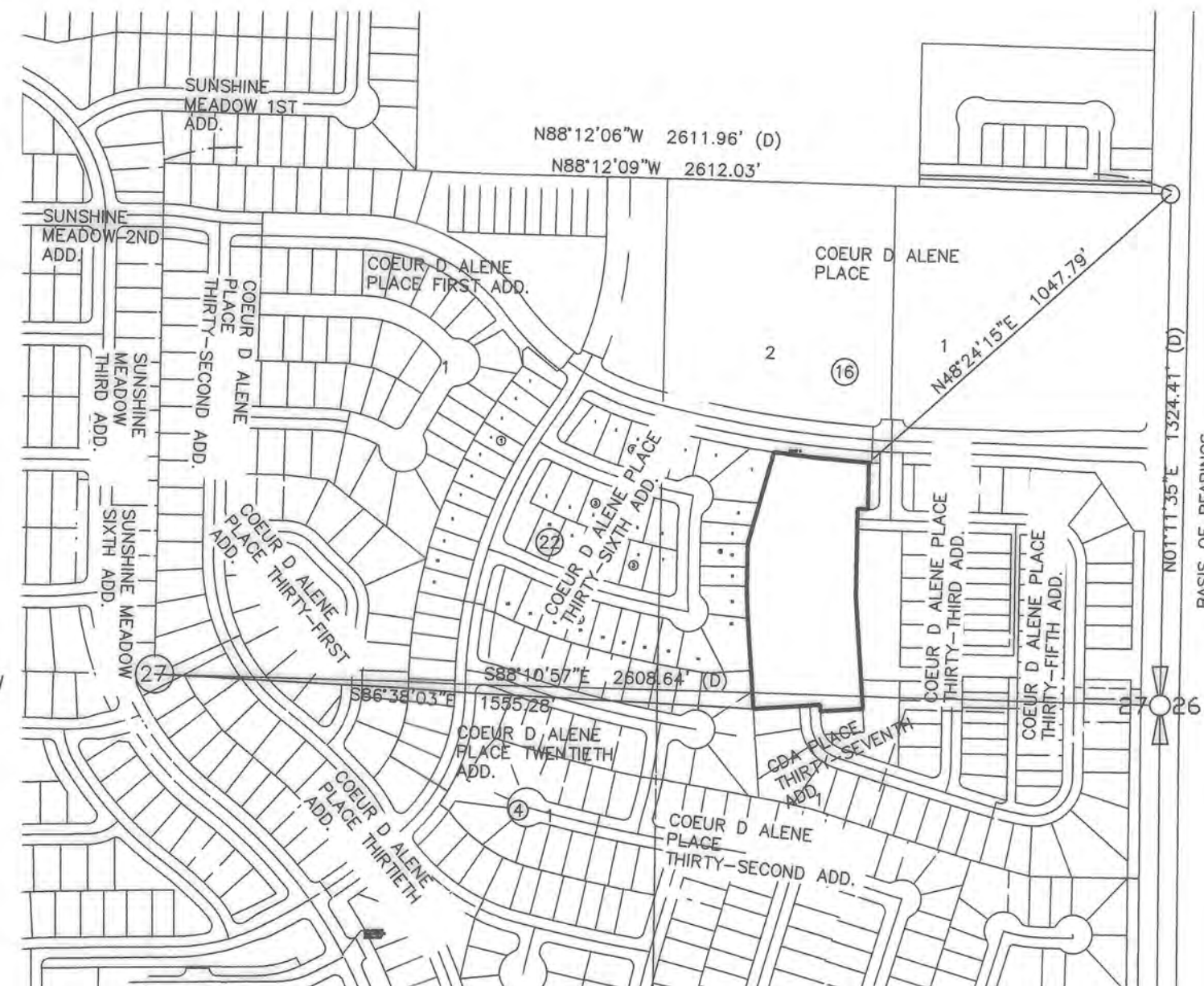
PERFORMANCE ANALYSIS

The developer has installed all the required public infrastructure. The responsible City departments have approved the installations and found them ready to accept. Acceptance of the improvements installed will allow the issuance of all available building permits for this phase of the development, and Certificate of Occupancy issuance upon completion. The City maintenance would be required to start after the one (1) year warranty period expires on June 17, 2026.

DECISION POINT RECOMMENDATION

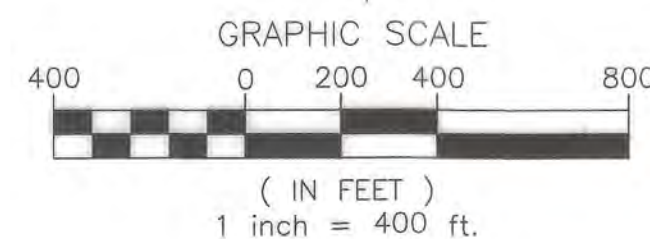
1. Approve the final plat document.
2. Accept the installed public infrastructure improvements.
3. Approve the Maintenance/Warranty Agreement and accompanying Security.

CENTER QUARTER CORNER
FOUND 2 1/4" ALUMINUM CAP IN
CONCRETE PER CP&F NO.
1277149



NORTH 1/16 CORNER
SECTION 27
FOUND 2 1/2" ALUMINUM
CAP IN MONUMENT BOX
PER CP&F NO.
2132224000

EAST QUARTER
CORNER SECTION 27
FOUND 2 1/2" ALUMINUM
CAP IN MONUMENT BOX
PER CP&F NO.
2132225000



SURVEYOR'S NARRATIVE

THIS PLAT IS A RE-PLAT OF A PORTION OF LOT 2 BLOCK 16 OF COEUR D'ALENE PLACE, RECORDED IN BOOK G OF PLATS, PAGES 210 THRU 210H, AND LOT 1, BLOCK 10 OF COEUR D'ALENE PLACE SECOND ADDITION, RECORDED IN BOOK G OF PLATS, PAGES 396 THRU 396C.

BASIS OF BEARINGS

THE BEARING OF N01°11'35"E ALONG THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 27, ACCORDING TO COEUR D'ALENE PLACE, RECORDED IN BOOK G OF PLATS, PAGES 210-210H WAS HELD AS THE BASIS OF BEARINGS FOR THIS PLAT. PER IDAHO STATE PLANE COORDINATE SYSTEM, WEST ZONE, USING NAD83 (92) COORDINATES, THE CONVERGENCE ANGLE AT THE SOUTHWEST CORNER OF SECTION 27 IS 00°47'56.60.

SURVEY REFERENCES

- (A) COEUR D'ALENE PLACE, RECORDED IN BOOK G OF PLATS, PAGES 210 THRU 210H
- (B) COEUR D'ALENE PLACE SECOND ADDITION, RECORDED IN BOOK G OF PLATS, PAGES 396 THRU 396C
- (C) COEUR D'ALENE PLACE THIRTY-THIRD ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 544 THRU 544B
- (D) COEUR D'ALENE PLACE THIRTY-FOURTH, RECORDED IN BOOK L OF PLATS, PAGES 666 THRU 666C
- (E) COEUR D'ALENE PLACE THIRTY-SIXTH ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 831 THRU 831C
- (F) COEUR D'ALENE PLACE THIRTY-SEVENTH ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 832 THRU 832B



VICINITY MAP
NOT TO SCALE



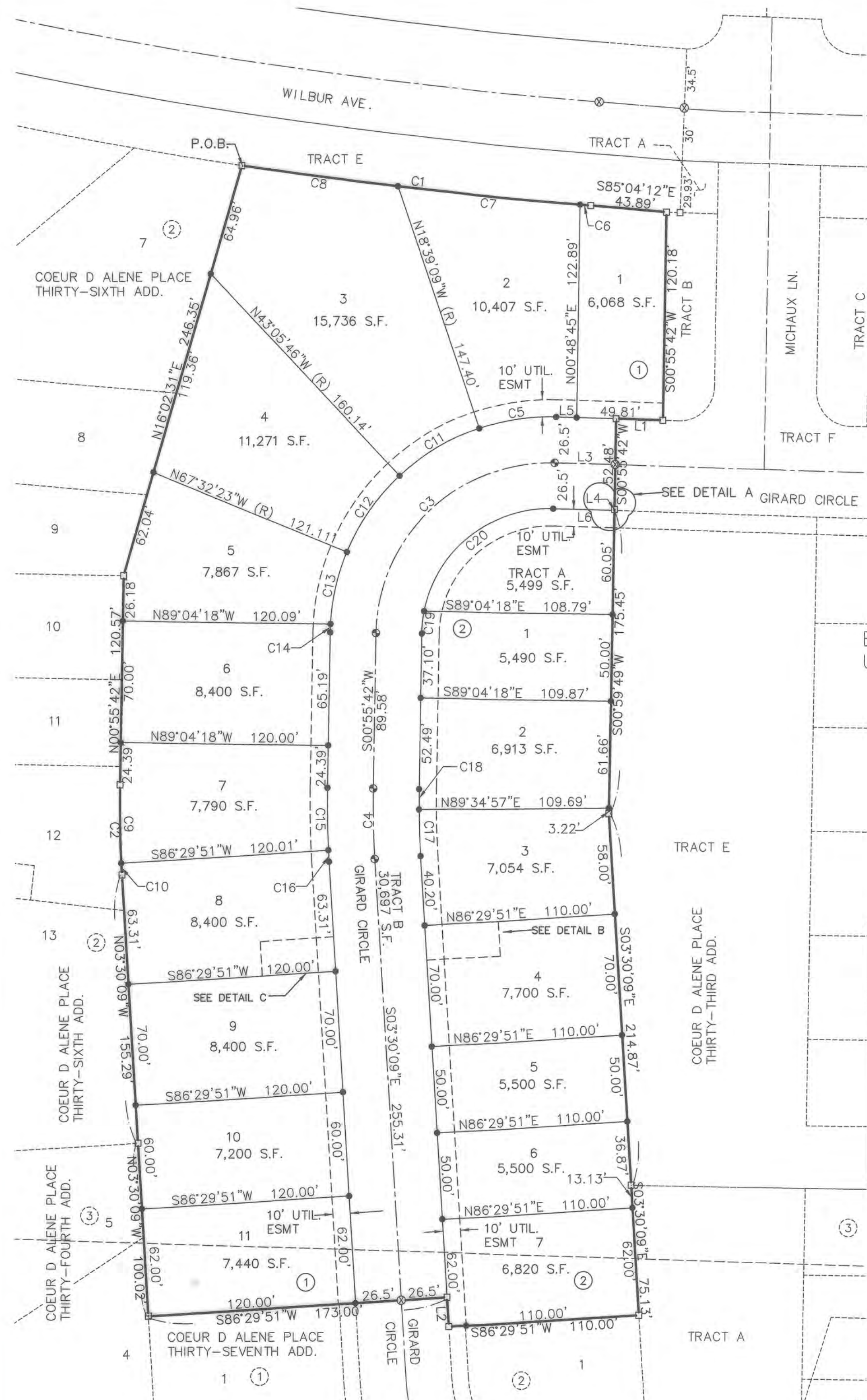
COEUR D'ALENE PLACE THIRTY-NINETH ADDITION

LOCATED IN THE EAST HALF OF SECTION 27 TOWNSHIP 51 NORTH,
RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE,
KOOTENAI COUNTY, IDAHO

RFK LAND SURVEYING INC.

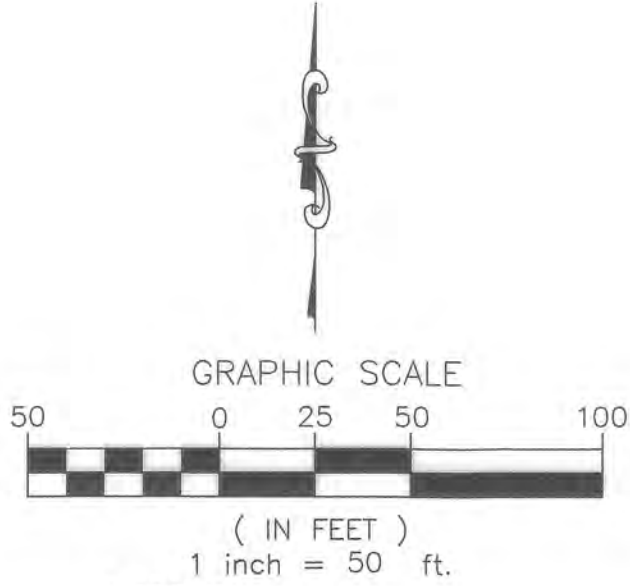
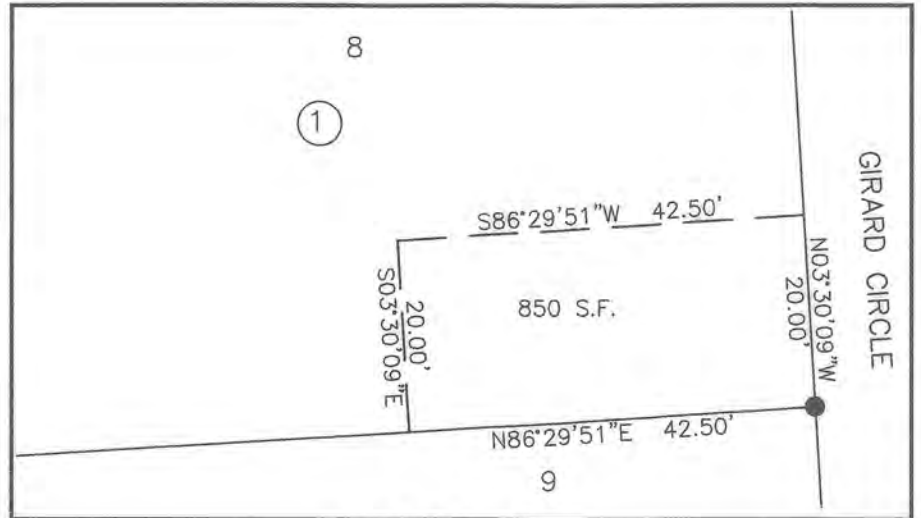
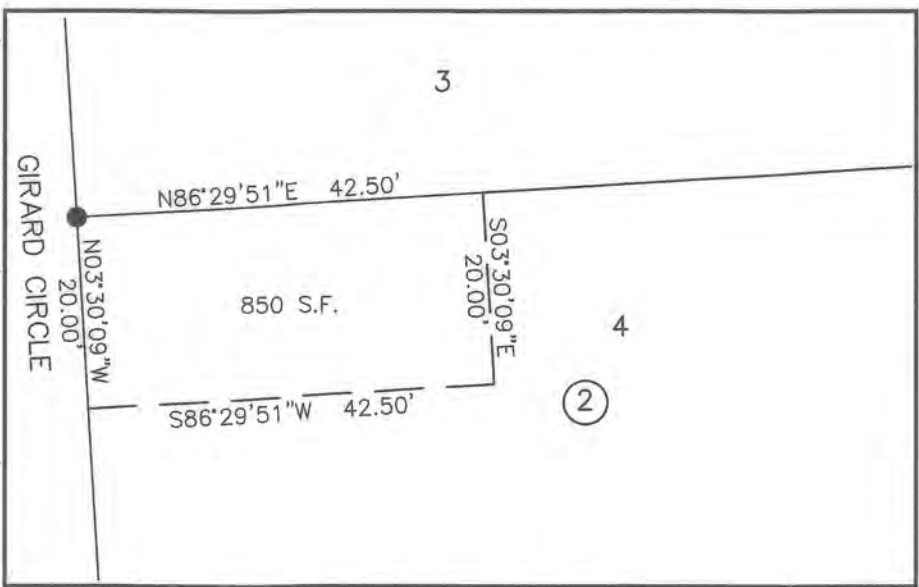
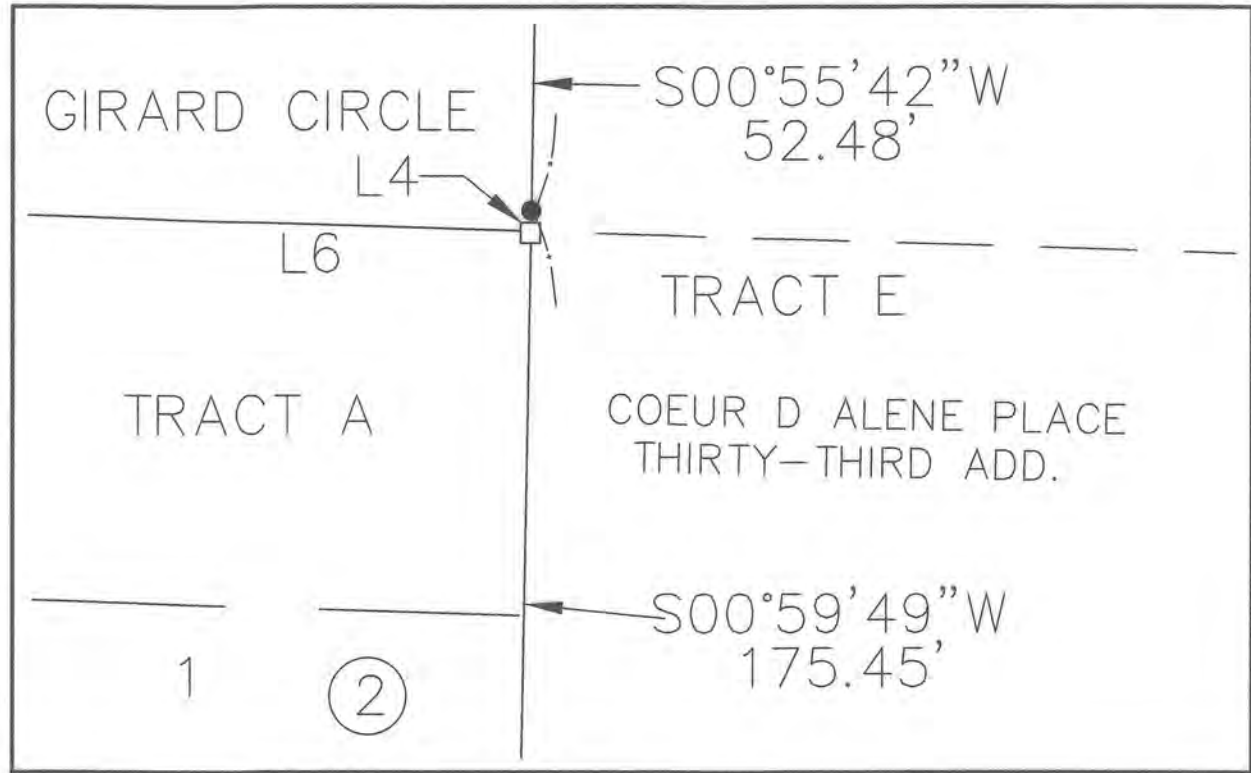
1420 WEST GARLAND AVENUE
SPOKANE, WA 99205
TEL: (509) 324-7861
FAX: (509) 327-7249
E-MAIL: rudy@rfklandsurveying.com

DRAWN	APPROVED	SCALE	PROJECT
MEM	RFK	AS NOTED	24-155
DATE	DATE	SHEET	FIELD BOOK
05/15/25	05/15/25	1 OF 3	



CURVE TABLE					
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	2860.43'	203.11'	203.06'	S83°24'47"E	4°04'06"
C2	673.00'	52.05'	52.03'	N01°17'14"W	4°25'52"
C3	100.00'	158.60'	142.49'	N46°21'47"W	90°52'09"
C4	526.50'	40.72'	40.71'	S01°17'14"W	4°25'52"
C5	126.50'	45.15'	44.91'	S81°34'21"W	20°27'00"
C6	2860.43'	6.28'	6.28'	S85°23'04"E	0°07'33"
C7	2860.43'	105.72'	105.71'	S84°15'46"E	2°07'03"
C8	2860.43'	91.12'	91.11'	S82°17'29"E	1°49'30"
C9	673.00'	45.36'	45.35'	N01°00'08"W	3°51'41"
C10	673.00'	6.69'	6.69'	N03°13'04"W	0°34'10"
C11	126.50'	53.97'	53.56'	S59°07'33"W	24°26'37"
C12	126.50'	53.97'	53.56'	S34°40'56"W	24°26'37"
C13	126.50'	42.73'	42.53'	S12°47'01"W	19°21'13"
C14	126.50'	4.81'	4.81'	S02°01'03"W	2°10'42"
C15	553.00'	36.08'	36.07'	S00°56'26"E	3°44'16"
C16	553.00'	6.69'	6.69'	S03°09'22"E	0°41'35"
C17	500.00'	26.92'	26.92'	N01°57'36"W	3°05'07"
C18	500.00'	11.74'	11.74'	N00°15'20"E	1°20'45"
C19	73.50'	12.97'	12.96'	N05°59'04"E	10°06'43"
C20	73.50'	103.60'	95.23'	N51°25'08"E	80°45'25"

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N88°12'09"W	27.10'
L2	N03°30'09"W	16.89'
L3	N88°12'09"W	34.96'
L4	N00°59'49"E	0.53'
L5	N88°12'09"W	11.87'
L6	S88°12'09"E	35.39'



- LEGEND**
- ▣ FOUND 5/8" X 30" REBAR WITH YELLOW OR ORANGE PLASTIC CAP MARKED "MEM 9717"
 - ⊗ FOUND 5/8" X 30" REBAR WITH ALUMINUM CAP MARKED "MEM 9717"
 - △ FOUND 1/2" X 24" REBAR WITH YELLOW OR ORANGE PLASTIC CAP MARKED "MEM 9717"
 - ⊕ SET 5/8" X 30" REBAR WITH ALUMINUM CAP MARKED "MEM 9717" TO BE SET ON OR BEFORE ONE YEAR SUBSEQUENT TO THE RECORDING OF THIS PLAT IN ACCORDANCE WITH IDAHO CODES 50-1331 AND 50-1333.
 - SET 1/2" X 24" REBAR WITH YELLOW OR ORANGE PLASTIC CAP MARKED "MEM 9717" TO BE SET ON OR BEFORE ONE YEAR SUBSEQUENT TO THE DATE OF RECORDING OF THIS PLAT IN ACCORDANCE WITH IDAHO CODES 50-1331, 50-1332 AND 50-1333.
 - ⊙ SET 5/8" X 30" REBAR WITH YELLOW OR ORANGE PLASTIC CAP MARKED "MEM 9717"
 - Ⓢ BLOCK NUMBER
 - (R) = RADIAL BEARING
 - P.O.B. = POINT OF BEGINNING
 - AREA = 4.136 ACRES



**COEUR D' ALENE PLACE
THIRTY-NINTH ADDITION**
LOCATED IN THE EAST HALF OF SECTION 27 TOWNSHIP 51 NORTH,
RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE,
KOOTENAI COUNTY, IDAHO

RFK LAND SURVEYING INC.				
1420 WEST GARLAND AVENUE SPOKANE, WA 99205 TEL: (509) 324-7861 FAX: (509) 327-7249 E-MAIL: rudy@rfklandsurveying.com	DRAWN MEM	APPROVED RFK	SCALE AS NOTED	PROJECT 24-155
	DATE 05/15/25	DATE 05/15/25	SHEET 2 OF 3	FIELD BOOK

CITY COUNCIL CERTIFICATE

THIS PLAT HAS BEEN APPROVED AND ACCEPTED BY THE CITY COUNCIL OF COEUR D'ALENE, IDAHO, ON THE _____ DAY OF _____, 20____.

COEUR D'ALENE CITY CLERK

Charles W. Bodley PE # 10804
COEUR D'ALENE CITY ENGINEER

HEALTH DISTRICT APPROVAL

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON OLPE FROM THE CITY OF COEUR D' ALENE REVIEW AND APPROVAL FOR THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF SANITARY RESTRICTIONS. WATER AND SEWER LINES HAVE BEEN COMPLETED AND SERVICES CERTIFIED AS AVAILABLE. SANITARY RESTRICTIONS MAY BE REIMPOSED, IN ACCORDANCE WITH SECTION §50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL.

DATE 6/5/2025 HEALTH DISTRICT SIGNATURE *HC. M*

SURVEYOR'S CERTIFICATE

I, MICHAEL E. MOORE P.L.S. #9717, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, DO HEREBY CERTIFY THAT THE SURVEY REPRESENTED ON THIS PLAT WAS PERFORMED BY ME OR UNDER MY SUPERVISION IN ACCORDANCE WITH THE LAWS OF THE STATE OF IDAHO. INTERIOR MONUMENTS WILL BE SET 1 YEAR SUBSEQUENT TO THE RECORDING OF THIS PLAT IN ACCORDANCE WITH IDAHO CODES 50-1331 AND 50-1333.

Michael E. Moore 5-19-25
MICHAEL E. MOORE P.L.S. #9717 DATE



KOOTENAI COUNTY TREASURER

I HEREBY CERTIFY THAT THE REQUIRED TAXES ON THE HEREIN DESCRIBED LAND

HAVE BEEN PAID THROUGH December 31 2024, THIS

01 DAY OF June, 2025

William C. Deputy Treasurer
KOOTENAI COUNTY TREASURER

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND APPROVE THE SAME FOR RECORDING THIS _____ DAY OF _____, 20____.

KOOTENAI COUNTY SURVEYOR

KOOTENAI COUNTY RECORDER

STATE OF IDAHO)

COUNTY OF KOOTENAI) SS

I HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF KOOTENAI COUNTY, IDAHO, AT THE REQUEST OF _____, THIS _____ DAY OF _____, 20____.

AT _____ MINUTES PAST _____ O'CLOCK _____ M, AND DULY RECORDED IN BOOK _____, PAGE _____, AS INSTRUMENT NO. _____, FEE _____.

KOOTENAI COUNTY RECORDER



OWNER'S CERTIFICATE & DEDICATION

BE IT KNOWN THAT GREENSTONE-KOOTENAI II, A IDAHO CORPORATION; ARE THE OWNERS OF THE PROPERTY DESCRIBED IN THIS CERTIFICATE AND HAS CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS AND TRACTS AS HEREIN SHOWN AND DOES DESIGNATE THE SAME AS COEUR D'ALENE PLACE THIRTY-NINETH ADDITION, SAID PROPERTY ARE PORTIONS OF LOT 2, BLOCK 16 OF COEUR D ALENE PLACE, RECORDED IN BOOK G OF PLATS, PAGES 210 THRU 210H AND LOT 1, BLOCK 10 OF COEUR D ALENE PLACE SECOND ADDITION, RECORDED IN BOOK G OF PLATS, PAGES 396 THRU 396C, LOCATED IN THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 51 NORTH, RANGE 4 WEST, BOISE MERIDIAN, IN THE CITY OF COEUR D' ALENE, KOOTENAI COUNTY, IDAHO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 7, BLOCK 2 OF COEUR D ALENE PLACE THIRTY-SIXTH ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 831 THRU 831C, SAID POINT ALSO BEING ON THE SOUTH LINE OF TRACT E OF SAID COEUR D ALENE PLACE THIRTY-SIXTH ADDITION; THENCE ALONG SAID SOUTH LINE THE FOLLOWING (2) TWO COURSES;

- 1) BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTH AND HAVING A RADIUS OF 2860.43 FEET AND A CHORD BEARING AND DISTANCE OF S83°24'47"E, 203.06 FEET; THENCE EASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 04°04'06" AN ARC DISTANCE OF 203.11 FEET;
- 2) S85°04'12"E A DISTANCE OF 43.89 FEET TO THE NORTHWEST CORNER OF TRACT B OF COEUR D ALENE PLACE THIRTY-THIRD ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 544 THRU 544B; THENCE ALONG THE WESTERLY BOUNDARY OF SAID COEUR D ALENE PLACE THIRTY-THIRD ADDITION THE FOLLOWING (5) FIVE COURSES;

- 1) S00°55'42"W A DISTANCE OF 120.18 FEET;
- 2) N88°12'09"W A DISTANCE OF 27.10 FEET;
- 3) S00°55'42"W A DISTANCE OF 52.48 FEET;
- 4) S00°59'49"W A DISTANCE OF 175.45 FEET;
- 5) S03°30'09"E A DISTANCE OF 214.87 FEET TO THE NORTHWEST CORNER OF TRACT A OF COEUR D ALENE PLACE THIRTY-SEVENTH ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 832 THRU 832B; THENCE ALONG THE NORTHERLY BOUNDARY OF SAID COEUR D ALENE PLACE THIRTY-SEVENTH ADDITION THE FOLLOWING (4) FOUR COURSES;

- 1) S03°30'09"E A DISTANCE OF 75.13 FEET;
- 2) S86°29'51"W A DISTANCE OF 110.00 FEET;
- 3) N03°30'09"W A DISTANCE OF 16.89 FEET;
- 4) S86°29'51"W A DISTANCE OF 173.00 FEET TO THE EASTERLY BOUNDARY OF COEUR D ALENE PLACE THIRTY-FOURTH ADDITION, RECORDED IN BOOK L OF PLATS, PAGES 666 THRU 666C; THENCE N03°30'09"W ALONG THE EASTERLY BOUNDARY OF SAID COEUR D ALENE PLACE THIRTY-FOURTH ADDITION, A DISTANCE OF 100.02 FEET TO THE SOUTHEAST CORNER OF LOT 13, BLOCK 2 OF SAID COEUR D ALENE PLACE THIRTY-SIXTH ADDITION, THENCE ALONG THE EASTERLY BOUNDARY OF SAID COEUR D ALENE PLACE THIRTY-SIXTH ADDITION, THE FOLLOWING (4) FOUR COURSES;

- 1) N03°30'09"W A DISTANCE OF 155.29 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE EAST AND HAVING A RADIUS OF 673.00 FEET AND A CHORD BEARING AND DISTANCE OF N01°17'14"W, 52.03 FEET
- 2) THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 04°25'52" AN ARC DISTANCE OF 52.05 FEET;
- 3) N00°55'42"E A DISTANCE OF 120.57 FEET;
- 4) N16°02'31"E A DISTANCE OF 246.35 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS OF RECORD.

CONTAINING 4.136 ACRES MORE OR LESS.

1.) THE CITY OF COEUR D'ALENE WILL PROVIDE WATER AND SANITARY SEWER SERVICE TO THIS DEVELOPMENT.

2.) THE OWNER HEREBY GRANTS TO THE PUBLIC A TEN FOOT (10') EASEMENT ADJACENT TO RIGHTS OF WAY SHOWN HEREON AND OVER TRACTS A, AND B TOGETHER WITH THE RIGHTS OF INGRESS AND EGRESS FOR THE INSTALLATION, IMPROVEMENT, OPERATION AND MAINTENANCE OF FRANCHISED UTILITIES AS SHOWN HEREON.

3.) TRACTS A, AND B IDENTIFIED HEREON ARE COMMON AREAS AND SHALL BE DEEDED TO, OWNED, IMPROVED, MANAGED AND MAINTAINED BY THE COEUR D'ALENE PLACE MASTER ASSOCIATION INC., A NONPROFIT ASSOCIATION OF PROPERTY OWNERS HAVING JURISDICTION OVER THE PLATTED AREA. THE COMMON TRACTS CANNOT BE SOLD OR TRANSFERRED REGARDLESS OF ANY PROVISIONS IN THE COVENANTS TO THE CONTRARY WITHOUT THE EXPRESSED WRITTEN APPROVAL BY THE CITY OF COEUR D'ALENE. THE OWNERS HEREBY DECLARE THAT ALL SUCH COMMON AREA TRACTS SHALL BE SUBJECT TO A PERPETUAL NONEXCLUSIVE EASEMENT IN FAVOR OF THE COEUR D'ALENE PLACE MASTER ASSOCIATION INC., FOR USE AND ENJOYMENT FOR RECREATIONAL PURPOSE, SUBJECT TO SUCH PURPOSES AS DRAINAGE, INGRESS AND EGRESS EASEMENTS AND SUBJECT TO SUCH UNIFORM RULES, REGULATIONS, AND RESTRICTIONS AS MAY BE ADOPTED BY THE OWNERS ASSOCIATION FROM TIME TO TIME.

4.) THE OWNER HEREBY GRANTS TO THE COEUR D'ALENE PLACE MASTER ASSOCIATION INC., A NONPROFIT ASSOCIATION DRAINAGE EASEMENTS ON LOT 8, BLOCK 1 AND LOT 4, BLOCK 2 AS SHOWN HEREON FOR THE INSTALLATION, IMPROVEMENT, OPERATION AND MAINTENANCE OF THE STORM WATER DRAINAGE FACILITIES TOGETHER WITH THE RIGHTS OF INGRESS AND EGRESS. NO BUILDING, STRUCTURE OR IMPROVEMENT SHALL BE ERECTED NOR CONSTRUCTED WITHOUT THE EXPRESS WRITTEN APPROVAL OF THE CITY OF COEUR D' ALENE AS EVIDENCED BY THE SIGNATURE OF THE CITY ENGINEER ON AN APPROVED PLAN.

5.) THE OWNER HEREBY GRANT TO THE CITY OF COEUR D' ALENE A EASEMENT OVER ALL OF TRACT B (GIRARD CIRCLE A PRIVATE STREET) AS SHOWN HEREON, TOGETHER WITH THE RIGHTS OF INGRESS AND EGRESS FOR THE INSTALLATION, IMPROVEMENT, OPERATION AND MAINTENANCE OF A SANITARY SEWER LINE AND WATER LINES. NO BUILDING STRUCTURE, FENCE OR EASEMENT SHALL BE ERECTED OR CONSTRUCTED OTHER THAN SIDEWALKS AND STREETS NOR SHALL ANY TREES OR PLANTS OR ANY OTHER VEGETATION OR FLORA BE PLANTED EXCEPT GRASS WITHIN SAID EASEMENT; NOR SHALL THE EXISTING GROUND ELEVATIONS BE INCREASED OR DECREASED WITHOUT EXPRESS WRITTEN APPROVAL OF THE CITY OF COEUR D' ALENE.

IN WITNESS WHEREOF, THE AFORESAID OWNERS HAVE CAUSED THEIR CORPORATE NAMES TO BE HEREUNTO SUBSCRIBED THIS 24th DAY OF May, 2025

Kevin Shapko
BY:
GREENSTONE-KOOTENAI II, INC.

ACKNOWLEDGMENT

STATE OF WASHINGTON)

) SS

COUNTY OF SPOKANE)

ON THIS 24th DAY OF May, 2025 BEFORE ME, *Amanda K. Rompa*, A NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, PERSONALLY APPEARED *Kevin Shapko* KNOWN OR IDENTIFIED TO ME TO BE *President* FOR GREENSTONE-KOOTENAI II, INC. THE CORPORATION THAT EXECUTED THIS INSTRUMENT OR THE PERSONS WHO EXECUTED THE INSTRUMENT ON BEHALF OF SAID CORPORATION AND ACKNOWLEDGED TO ME THAT SAID CORPORATION EXECUTED THE SAME.

Mark R.
NOTARY PUBLIC FOR THE
STATE OF WASHINGTON

Carmel Alvarado
RESIDING AT

June 25 2026
MY COMMISSION EXPIRES



COEUR D' ALENE PLACE
THIRTY-NINETH ADDITION

LOCATED IN THE EAST HALF OF SECTION 27 TOWNSHIP 51 NORTH,
RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE,
KOOTENAI COUNTY, IDAHO

RFK LAND SURVEYING INC.

1420 WEST GARLAND AVENUE
SPOKANE, WA 99205
TEL: (509) 324-7861
FAX: (509) 327-7249
E-MAIL: rudy@rfklandsurveying.com

DRAWN	APPROVED	SCALE	PROJECT
MEM	RFK	AS NOTED	24-155
DATE	DATE	SHEET	FIELD BOOK
05/15/25	05/15/25	3 OF 3	

AGREEMENT FOR MAINTENANCE/WARRANTY OF SUBDIVISION WORK
Coeur d'Alene Place 39th Addition

THIS AGREEMENT made this 17th day of June, 2025 between Greenstone-Kootenai II, Inc., whose address is 1421 N. Meadowwood Lane, Suite 200, Liberty Lake, WA 99019, with Kevin Schneidmiller, Vice-President, hereinafter referred to as the "**Developer**," and the city of Coeur d'Alene, a municipal corporation and political subdivision of the state of Idaho, whose address is City Hall, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814, hereinafter referred to as the "**City**";

WHEREAS, the City has approved the final subdivision plat of Coeur d'Alene Place 39th Addition, an eighteen (18) lot, residential development in Coeur d'Alene, situated in the E ½ Section 27, Township 51 North, Range 4 West, Boise Meridian, Kootenai County, Idaho; and

WHEREAS, the Developer completed the installation of certain public improvements in the noted subdivision as required by Title 16 of the Coeur d'Alene Municipal Code and is required to warrant and maintain the improvements for one year; NOW, THEREFORE,

IT IS AGREED AS FOLLOWS:

The Developer agrees to maintain and warrant for a period of one year from the approval date of this agreement, the public improvements listed in the attached spreadsheet, attached as Exhibit "A", and, as shown on the construction plans entitled "Coeur d'Alene Place 39th Addition", signed and stamped by Doug J. Desmond, PE, # 10886, dated November 12, 2024, incorporated herein by reference, including but not limited to: sanitary sewer system and appurtenances, potable water system and appurtenances, catch basins, stormwater drainage swales, drywells and appurtenances, concrete curb and sidewalk including ramps, asphalt paving, street luminaires, signing and monumentation as required under Title 16 of the Coeur d'Alene Municipal Code.

The Developer herewith delivers to the City, security in a form acceptable to the City, for the amount of Twenty-five Thousand Two Hundred Ninety-three and 00/100 Dollars (\$25,293.00) securing the obligation of the Developer to maintain and warrant the public subdivision improvements referred to herein. The security shall not be released until the 17th day of June, 2026. The City Inspector will conduct a final inspection prior to the release of the security to verify that all installed improvements are undamaged and free from defect. In the event that the improvements made by the Developer were not maintained or became defective during the period set forth above, the City may demand the funds represented by the security and use the proceeds to complete maintenance or repair of the improvements thereof. The Developer further agrees to be responsible for all costs of warranting and maintaining said improvements above the amount of the security given.

IN WITNESS WHEREOF, the parties have set their hands and seal the day and year first above written.

City of Coeur d'Alene

Greenstone-Kootenai II, Inc.

Woody McEvers, Mayor

Kevin Schneidmiller, Vice-President

ATTEST:

Renata McLeod, City Clerk

OTHER BUSINESS

MEMO TO COUNCIL

DATE: June 9, 2025
FROM: Renata McLeod, City Clerk
RE: May 20, 2025 Election: Canvass of Votes

In accordance with Idaho Code 50-412, the Canvass of Votes has been approved and distributed by the Kootenai County Clerk Jennifer Locke. The City must enter the canvass of votes into the Council Minutes. Therefore, the attached certified Canvass of Vote is presented for your information and placement into the meeting minutes.

Idaho Code: 50-412. CANVASSING VOTES — DETERMINING RESULTS OF ELECTION. The county commissioners, within ten (10) days following any election, shall meet for the purpose of canvassing the results of the election. Upon receipt of tabulation of votes prepared by the election judges and clerks, and the canvass as herein provided, the results of both shall be entered in the minutes of city council proceedings. Results of election shall be determined as follows: in the case of a single office to be filled, the candidate with the highest number of votes shall be declared elected; in the case where more than one (1) office is to be filled, that number of candidates receiving the highest number of votes, equal to the number of offices to be filled, shall be declared elected.

Pursuant to the City Attorney, please note that although the last sentence talks about an office, the first part is not specific. Canvassing of votes is part of “other city elections” and, therefore, should apply to bond elections.

DECISION POINT/RECOMMENDATION: The City Council should recommend the canvassed election results as presented by Kootenai County be reflected in the minutes of this meeting.



Kootenai County Elections

Jennifer Locke • Clerk

1808 N 3rd St • P.O. Box 9000 • Coeur d'Alene, ID 83816-9000

Phone (208)446-1030 • Fax (208)446-2184

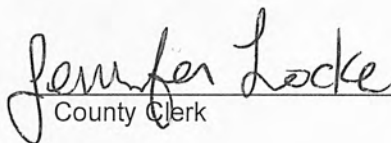
<http://www.kcgov.us/elections> • Email kcelections@kcgov.us

STATE OF IDAHO

COUNTY OF Kootenai

} ss.

I, Jennifer Locke, Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the General Obligation Bond question as it appeared on the election ballot for the **Consolidated Election held on May 20, 2025** for the **City of Coeur d'Alene** as shown by the record of the Board of Canvassers filed in my office this **29th** day of **May, 2025**.


County Clerk

(County Seal)



City of Coeur d'Alene Bond

	IN FAVOR OF	AGAINST	OVER VOTES	UNDER VOTES
Precinct 322	203	77	0	8
Precinct 401	93	41	0	2
Precinct 402	116	50	0	5
Precinct 403	178	50	0	15
Precinct 404	204	57	0	6
Precinct 405	186	44	0	10
Precinct 406	164	91	0	5
Precinct 407	177	49	0	7
Precinct 408	157	60	0	6
Precinct 409	171	58	0	7
Precinct 410	260	100	0	6
Precinct 411	120	70	0	4
Precinct 412	149	60	0	9
Precinct 413	106	42	0	6
Precinct 414	123	43	0	4
Precinct 415	131	47	0	8
Precinct 416	175	42	0	10
Precinct 417	198	43	0	4
Precinct 418	230	54	0	5
Precinct 419	213	45	0	3
Precinct 420	98	33	0	3
Precinct 517	55	21	0	0
Total	3,507	1,177	0	133

CITY COUNCIL STAFF REPORT

DATE: June 17, 2025
FROM: Hilary Patterson, Community Planning Director
SUBJECT: Design Review Commission – Membership Criteria Amendment

DECISION POINT: Should the City Council amend Municipal Code § 2.98.020 (A) to clarify residency and expand the eligibility of potential commissioners for the seat that requires a person to reside within a district under the purview of the Design Review Commission (DRC)?

HISTORY: The DRC was created in 2008. The ordinance was amended in 2020 to remove the alternates and reduce the number to seven members that all have voting privileges. Since that time, there have been challenges keeping a full commission. The position that is most difficult to fill is the criteria that requires one commissioner to reside within a district under the purview of the commission that include DC (Downtown Core), DO-N (Downtown Overlay – Northside), DO-E (Downtown Overlay – Eastside), MO (Midtown Overlay), C-17 (Commercial at 17 units per acre), C-17L (Commercial Limited), R-34 (Residential at 34 units per acre by special use permit), and R-17 (Residential at 17 units per acre).

FINANCIAL ANALYSIS: There is no financial impact.

PERFORMANCE ANALYSIS: This amendment will provide an important clarification that all but one commissioner must reside within the city limits. The current language reads as if only one DRC member may live within the city. Additionally, this amendment would expand the eligibility of candidates for the DRC position that has historically been challenging to fill by opening it up to an individual who resides within the city limits and owns either property or a business within any of the districts under the purview of the Design Review Commission, or is a member of the Historic Preservation Commission (HPC). There have been interested candidates for the DRC vacancy, but they didn't meet the criteria for this position. Staff believes this amendment will open it up to other viable candidates that have a vested interest in the City's design review process. There is a synergy between the HPC and DRC, especially with many of the districts under the purview of the DRC being historic in nature. The City Council approved a similar amendment to the Municipal Code in 2023 regarding membership of the HPC that allowed partner organizations to have a member on the commission, allowing for additional qualified candidates to serve on the commission.

DECISION POINT/RECOMMENDATION: The City Council should adopt an amendment to Municipal Code § 2.98.020 (A) to clarify residency and expand the eligibility of potential commissioners for the seat that requires a person to reside within a district under the purview of the DRC.

ORDINANCE NO. _____
COUNCIL BILL NO. 25-1012

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING COEUR D'ALENE MUNICIPAL CODE SECTION 2.98.020, ENTITLED "DESIGN REVIEW COMMISSION;" REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after recommendation by the Community Planning Director, it is deemed by the Mayor and City Council to be in the best interests of the City of Coeur d'Alene that amendments to Coeur d'Alene Municipal Code § 2.98.020 be adopted.

NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. *That Coeur d'Alene Municipal Code Section 2.98.020(A) is amended as follows:*

2.98.020: MEMBERSHIP; TERMS; VACANCIES; COMPENSATION:

A. The Design Review Commission of the city shall consist of seven (7) members. The members shall be appointed by the mayor and confirmed by the City Council. The commission membership shall be made up of:

1. At least one (1) member, and no more than two (2) members, of the Planning and Zoning Commission;
2. No fewer than six (6) members shall reside within the eCity limits~~One (1) resident of Coeur d'Alene;~~
3. At least one (1) registered architect licensed in the state of Idaho;
4. At least one (1) person licensed in building or site design;
5. At least one (1) person who is or has been a real estate or development professional.
6. At least one (1) person, and no more than two (2) persons, who resides within the Coeur d'Alene eCity limits and owns either property or a business within any of the districts under the purview of the Design Review Commission, or is a member of the Historic Preservation Commission;

Passed under suspension of rules upon which a roll call vote was duly taken and duly

enacted an Ordinance of the City of Coeur d'Alene at a regular session of the City Council on June 17, 2025.

APPROVED, ADOPTED and SIGNED this 17th day of June, 2025

Woody McEvers, Mayor

ATTEST:

Renata McLeod, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. _____
Amending Section 2.98.020 entitled "Design Review Commission"

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING COEUR D'ALENE MUNICIPAL CODE SECTION 2.98.020, ENTITLED "DESIGN REVIEW COMMISSION;" REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF. THE FULL TEXT OF THE SUMMARIZED ORDINANCE NO. _____ IS AVAILABLE AT COEUR D'ALENE CITY HALL, 710 E. MULLAN AVENUE, COEUR D'ALENE, IDAHO 83814 IN THE OFFICE OF THE CITY CLERK.

Renata McLeod, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Randall R. Adams, am City Attorney for the City of Coeur d’Alene, Idaho. I have examined the attached summary of Coeur d’Alene Ordinance No. _____, Amending Section 2.98.020 entitled “Design Review Commission,” and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 17th day of June, 2025.

Randall R. Adams, City Attorney

CITY COUNCIL STAFF REPORT

DATE: June 17, 2025
FROM: Hilary Patterson, Community Planning Director
SUBJECT: Authorization Request to Apply for Historic Preservation Grant

DECISION POINT: Should the City Council direct staff to proceed in submitting a \$2,500.00 Historic Preservation grant application through the Idaho State Historical Society Community Enhancement Grant program, use \$2,500.00 of donated funds as the required match, and authorize acceptance upon its award?

HISTORY: Coeur d'Alene's Historic Preservation Commission (HPC) was established in 2019. The HPC is tasked with promoting the educational, cultural, economic, and general welfare of the public of the City of Coeur d'Alene through the identification, evaluation, and designation of those buildings, sites, districts, areas, structures, and objects that constitute or contain significant elements of historic, architectural, archaeological, and cultural interest reflecting the heritage of the City, the State, and/or the Nation. The commission received a \$2,500.00 donation from John Swallow's business, Idaho Strategic Resources, in 2025 for historic preservation efforts. The commission has expressed interest in having a signage program for historic buildings. The grant funds and donated funds could help begin the signage program in Downtown Coeur d'Alene.

The Idaho State Historical Society has a Community Enhancement Grant (CEG) program that supports historical organizations in their efforts and projects focused on preserving and interpreting community history, and provides funds for collections management, educational programming, public access, interpretive enhancements, and heritage tourism through an annual competitive grant process. The maximum amount of funding that can be requested is \$2,500.00 and there is a dollar-for-dollar match required. The deadline for applying for CEG funds is July 1, 2025.

FINANCIAL ANALYSIS: There is no financial impact. The City has already received \$2,500 through a donation that is earmarked for historic preservation efforts. The donation would be the required match for the requested \$2,500.00 in CEG funds.

PERFORMANCE ANALYSIS: The proposed signage program is an eligible project for the CEG funds. The HPC has had discussions about signage for historic buildings with Kootenai County's HPC, the Museum of North Idaho, and the creator of the Historik app that has photos and information on historic buildings in the City. The goal has been to create a unified signage program where the signs would have the building name, age of construction, the HPC logo, and a QR code that links to the Historik app and can be used as part of a self-guided walking tour of historic properties. Receiving another \$2,500.00 would double the impact of the donated funds and allow for twice the number of signs to

be produced. HPC members have offered to help write the grant application. If awarded, the funds would be available in September 2025. Final reports are due May 15, 2026.

DECISION POINT/RECOMMENDATION: The City Council should direct staff to proceed in submitting a \$2,500.00 Historic Preservation grant application through the Idaho State Historical Society Community Enhancement Grant program, use \$2,500.00 of donated funds as the required match, and authorize acceptance upon its award.