

**WELCOME**  
To a Regular Meeting of the  
**Coeur d'Alene City Council**  
Held in the Library Community Room

**AGENDA**  
**VISION STATEMENT**

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item F - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

**April 2, 2019**

**A. CALL TO ORDER/ROLL CALL - *Including the Honorary Mayor Carson Anderson***

**B. INVOCATION:** Pastor Diego Rodriguez with Crossroads Community

**C. PLEDGE OF ALLEGIANCE:** Honorary Mayor Carson Anderson

**D. AMENDMENTS TO THE AGENDA:** Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time.

**E. PRESENTATIONS:**

1. Proclamation declaring the Month of April as Fair Housing Month.

Accepted by: Hilary Anderson, Community Planning Director

2. Proclamation declaring the Week of April 8-12 as Week of the Young Child.

Accepted by: Samantha Tuskan, Program Coordinator

**F. PUBLIC COMMENTS:** (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

## **G. ANNOUNCEMENTS**

- 1. City Council**
- 2. Mayor**

\*\*\*ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS

**H. CONSENT CALENDAR:** Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the March 15, and March 19, 2019 Council Meetings.
2. Approval of Bills as Submitted.
3. Setting of General Services and Public Works Committees meetings for Monday, April 8, 2019 at 12:00 noon and 4:00 p.m. respectively.

## **I. OTHER BUSINESS:**

1. **Resolution No. 19-010** - Establishing a pilot project for residential parking-only permits in certain blocks in Midtown.

**Staff Report by: Hilary Anderson Community Planning Director**

**J. EXECUTIVE SESSION:** Pursuant to Idaho Code 74-206 Section (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and (c) To acquire an interest in real property which is not owned by a public agency.

## **K. ADJOURN:**



# Coeur d'Alene

## CITY COUNCIL MEETING

*April 2, 2019*

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**MEMBERS OF THE CITY COUNCIL:**

**Steve Widmyer, Mayor**

**Council Members Edinger, English, Evans, Gookin, McEvers, Miller**

# PRESENTATIONS

PROCLAMATION

WHEREAS, on April 11, 1968, President Lyndon Johnson signed the Civil Rights Act of 1968. The 1968 Act clarified the prohibition of discrimination regarding the sale, rental, and financing of housing based on race, religion, national origin, sex (and as later amended) disability, and family status; and

WHEREAS, it has been 51 years since the enactment of the 1968 Act and the community of Coeur d'Alene continues to work together to uphold the Fair Housing law and the principal of equal opportunity on which it is based; and

WHEREAS, this month is deemed Fair Housing month, and should be a celebration of laws and efforts of citizens to remove impediments to equal housing opportunities, and to emphasize and ensure the rights of all citizens in an effort to provide housing choice; and

WHEREAS, Equal opportunity housing can best be accomplished through leadership, example, education, and the mutual cooperation of all those affiliated with real estate industry and the public; and

WHEREAS, the City of Coeur d'Alene supports the on-going efforts of the many organizations, housing and service providers through continued education, and outreach to affirmatively further fair housing;

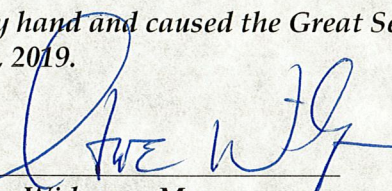
NOW, THEREFORE, I STEVE WIDMYER, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim April, 2019 as

**"FAIR HOUSING MONTH"**

In Coeur d'Alene, Idaho and ask the people to join in reaffirming their commitment to fair housing opportunities for all and to wholeheartedly recognize these rights throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this 2nd day of April, 2019.



  
\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

PROCLAMATION

WHEREAS, the Idaho Association for the Education of Young Children and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child, April 8th to 12<sup>th</sup>, 2019; and

WHEREAS, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in Coeur d'Alene, Idaho; and

WHEREAS, teachers and others who make a difference in the lives of young children in Coeur d'Alene, Idaho deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures; and

NOW, THEREFORE, I STEVE WIDMYER, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim the week of April 8th through April 12th, 2019 as

**"WEEK OF THE YOUNG CHILD"**

In Coeur d'Alene, Idaho and encourage all citizens to work to make a good investment in early childhood in Coeur d'Alene, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this April 2nd, 2019.



Handwritten signature of Steve Widmyer in blue ink.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

# ANNOUNCEMENTS

# CONSENT CALENDAR



MINUTES OF A CONTINUED MEETING OF THE  
COEUR D'ALENE CITY COUNCIL  
HELD IN THE LIBRARY COMMUNITY ROOM  
ON MARCH 15, 2019 AT 12:00 NOON

The City Council of the City of Coeur d'Alene met in continued session with the Parks and Recreation Commission in the Library Community Room held at 12:00 NOON on March 15, 2019, there being present upon roll call a quorum.

Steve Widmyer, Mayor

Woody McEvers ) Members of Council Present  
Dan Gookin )  
Kiki Miller )  
Amy Evans )  
Loren Ron Edinger )  
Dan English ) Member of Council Absent

Scott Cranston ) Members of the Parks and Recreation Commission Present  
Mike McDowell )  
Bridget Hill )  
Jim Kinnard )  
Ginny Tate )  
Christie Wood )  
Jim Lien ) Commission Member Absent

**STAFF PRESENT:** Troy Tymesen, City Administrator; Mike Gridley, City Attorney; Randy Adams, Deputy City Attorney; Renata McLeod, City Clerk; Kyle Marine, Assistant Water Superintendent; Terry Pickel, Water Superintendent; Hilary Anderson, Community Planning Director; Sean Holm, Planner; and Bill Greenwood, Parks Superintendent.

**CALL TO ORDER:** Mayor Widmyer called the meeting to order.

**ATLAS WATERFRONT PROJECT**

**STAFF REPORT:** Parks and Recreation Director Bill Greenwood explained that the purpose of the presentation was to allow the Council and Parks and Recreation Commission the opportunity to review the concept for the Atlas Waterfront space. He noted that there will be additional community input opportunities over the next few weeks and that they have engaged in community processes since December 20, 2017. Mr. Greenwood noted that this is a concept that is in flux, as they continue seeking community input. The Parks and Recreation Commission will have another meeting on Monday and accept additional public input. Additionally, the currently funded project is for a "clean and green" project concept. After the Atlas presentation, Mr. Boyd will speak in regard to the BLM Corridor master planning and will go over new opportunities that seem timely now that the City has ownership of the Atlas site.

Phil Boyd, Welch Comer President, presented an overview of the design and noted that the financial feasibility study clarified that there will only be enough funding at this time for a “clean and green”-style trail project. There are some additional funds in the Lake District and this is an opportune time to discuss options for use of those funds and to give some general guidance in priorities. He presented a drawing of the “clean and green” project concept, which includes a gravel pedestrian trail, shoreline stabilization with vegetation, and no developed water access. The current design includes one road into the parking area and connects into the Centennial Trail. The cost for development of the “clean and green” design is estimated to be \$3.5 M, which includes site grading, shoreline stabilization, paved trail, restroom and picnic shelter. They have received input regarding other potential improvement with cost estimates, such as a dog water park, several future water access points, ADA accessibility enhancements, a natural-style playground, and a trail underpass crossing at Suzanne Road. Mr. Boyd noted that they would like to see how the Council and Commission would prioritize these items going forward, and reiterated that there are additional items for potential park support and revenue opportunities. Revenue options could be a food truck vendor location, vendor/police building, maintenance building, and day use/lease docks. Mr. Boyd noted that the costs may look high, but the proposed buildings would be a very high quality to prevent future maintenance costs. Estimated revenue could be \$120,000-\$150,000 per year. He explained that the docks would be floating docks and not get beat up as much when water levels changes.

**DISCUSSION:** Councilmember McEvers asked if the parking lot is the only one proposed. Mr. Boyd noted that it would contain 65-70 spaces. Councilmember McEvers noted that there will likely be an impact to future neighborhoods and expressed concern that it would not be enough parking. Mr. Boyd said that the neighborhood parking concept was to maximize greenspace and minimize paved areas. He clarified that the ratio for parking-to-greenspace meets criteria, and there is some space to add parking later. They will review the interior parking for on-street as they move forward. Commissioner Cranston noted that his prioritization of the list would include options 1, 2, and 6 (site grading/retaining walls, vegetative shoreline stabilization, and irrigation systems) as he felt that the common theme was a community desire for water access. He believes that if they do not formalize access, then citizens will make their own access points and disturb the shoreline stabilization efforts. Additionally, he believes it should be done now to avoid it not getting done in the future. Commissioner Wood said she agreed with Cranston’s priorities, but has not seen the need for a water feature as the development is waterfront. Mr. Boyd noted that the water feature was an aesthetic element, and there are times of the year when one would not access the water and it could be built to be a toddler-type feature. Commissioner Tate noted that she had attended the Centennial Trail and Pedestrian and Bicycle Advisory Committee meetings where this concept was shown, and the Prairie Trail underpass crossing at Suzanne Road was not well received due to safety concerns in the tunnel. Councilmember Gookin asked if people launch kayaks on the river. Mr. Boyd confirmed that people launch kayaks upstream. Commissioner McDowell said that he also agrees with Commissioner Cranston’s priorities and would add that they received favorable public input regarding the natural playground landscape. The underpass and water feature would be nice, but with the limited budget he felt the other pieces are a higher priority. Commissioner McDowell also noted that maintenance is another issue and some park facility space will be needed to store equipment. Commissioner Kinnard asked when the dog park would be opened. Mr. Boyd noted that it would be the spring of 2020.

Mayor Widmyer asked if the natural-style playground would have playground equipment features in it. Mr. Greenwood noted that the public input was to provide a natural-style park; however, there is a little liability if the City creates the pieces themselves. There are pieces of equipment that fit the theme that they can buy and it would be safe and look like logs and natural elements. Commissioner Wood noted that going with a timber theme was also in honor of the industry that was located on the site in the past. Councilmember Miller said that if items do not get done now, they may never get done, but there are other sites that can absorb some of the optional features. She noted that the main goal is water access and that potentially the Blackwell Island site would work for a dog park and the kayak launch could be on the west side of Tubbs Hill. Councilmember Miller commented that pedestrian access to the river is the key public input and a priority and she expressed concern with parking and agreed that the water feature may be too much with the waterfront property. Mayor Widmyer said that the estimated cost of \$65,000 for a dog park was a reasonable price and with shared mobilization costs there would be a cost benefit of staying at this site rather than going to another spot. Commissioner Wood said that she is on the site often with her dogs and people have expressed excitement for a little waterfront for dog owners and feels they would be very respectful and clean up after their dogs and that it would be great to have the Blackwell site as well. Councilmember McEvers noted that the old Osprey restaurant had lease docks but the docks took a beating on the river, and they had difficulty managing it, and he reiterated the need for more parking. Councilmember Miller asked if anyone has sought out permits for the docks. Mr. Boyd said that the City has the riparian rights as the owner and if certain criteria are met the docks could get permitted, but he has not moved forward with any applications.

Councilmember Gookin noted that the public did not seem to like the dock idea, and wondered what was driving the proposal. Mr. Boyd said that the idea came from the steering committee's desire to get revenue out of the park to assist with maintenance costs. Mr. Greenwood noted that he was concerned about the maintenance of docks as well, but does see a need for options. He noted that there are a lot of rental companies in town and they are almost over burdening the downtown dock launch and that revenues would go into the Parks Capital Fund. Councilmember Gookin asked the City could expand the docks at Independence Point. Mr. Greenwood confirmed that they can look at options at Independence Point, but there are some cost efficiencies to already being in the Atlas area, which brought this option forward. Councilmember Miller asked about congestion around this area of the river. Mr. Boyd said that in early discussions they discussed the option of making it a "no wake" zone. Additionally, they discussed the existing log booms in the area that could be removed to open the river up a bit or, on the contrary, by leaving them in and putting in more it could mitigate the waves. Commissioner Cranston noted that they have been looking at the issue of rental companies in town that are meeting customers at the dock and requests have come in to have commercial moorage dock space to allow vendors to keep boats in the water, which would keep trailers off the streets. He noted that this may not be the location but they should still look at it. Commissioner Wood noted that some of the public has expressed concern regarding the children getting into traffic with boats, but she would like to continue to look at dock/launch options and the expenses associated with upkeep as it would provide revenue for the park to pay for itself. Mayor Widmyer added that he thinks the commercial vendor area would need additional parking. Mr. Boyd noted the west marina area would be day use and annual leases, and not

intended for vendors. The west-end space would be available to residents and the other dock would be day use, so no need for car parks. Councilmember McEvers expressed concern regarding the maintenance cost for docks, and suggested that they look at costs to manage and maintain all park space. Mayor Widmyer confirmed that the previous public input was opposed to a marina-type dock development and he was looking for some sort of input at this time. Councilmember Miller said that she agrees with priorities previously discussed and would like to see a phased approach to the docks.

Commissioner Hill asked for clarification regarding the funding available for the “clean and green concept,” and questioned what other funding is available for the other options. Mayor Widmyer noted that there will be additional discussions regarding prioritizing projects for the Lake District. Commissioner Hill noted that a general amount from the funding would be valuable information for the Commission to have. Mr. Boyd noted that in their discussion with ignite cda, they might have \$7.5 Million within the Lake District and potentially lots of projects, but they are just looking at public space projects at this time. Councilmember Gookin felt that vendor space was a good revenue source, as well as parking fees, and that the commercial space will be beneficial. Water Superintendent Terry Pickel noted that the City has historical water rights in the area previously used for logs and fire protection. He has applied for the rights to be given to the City and will look to it as an irrigation source rather than using the domestic system, which would save approximately \$100,000 in cap fees, and the City could transfer the water rights to the Parks Department. Commissioner McDowell noted that they are looking at \$2.1 Million in optional items, including a maintenance facility, and they may get some grant funding in the future to help with those costs. Mr. Greenwood confirmed they are waiting to hear the results of a few grant applications. Mayor Widmyer suggested that they move the dock discussion forward, but lower on the priority list, as the other items are more important for funding first, and encouraged the Commission to continue the discussion. Mr. Boyd noted that he will analyze maintenance costs.

**MOTION:** Motion by Gookin, to remove all docks from the proposal. **Motion died** for a lack of second.

#### BLM CORRIDOR PROJECTS WITHIN THE IGNITE LAKE DISTRICT

Mr. Boyd noted that when ignite asked about potential projects to be funded, it was an opportunity to look at BLM property, since the City has Atlas ownership. The property can use mitigation of knap weeds, rocks, and basic land mitigation with a replacement of dryland grass seed so there is no immediate need for irrigation. Additionally, they would recommend a restroom, a picnic shelter, and some gravel walking paths be installed. In summary, Mr. Boyd presented the cost summary sheet for improvement options and the recommendations for Lacrosse and potential revenue options.

**DISCUSSION:** Councilmember McEvers asked what the recommendations were for a Lacrosse intersection. Mr. Boyd noted that there is public street right-of-way that goes to the edge of Lakewood, so to complete the connection the City would need private property owners to finish the road. Conduit would be placed for a future signal. Councilmember McEvers asked about access to Bellerive. Mr. Boyd said there is a fire access point that would go there, which would

be gated. Mayor Widmyer asked Mr. Greenwood if it make sense to invest in this area. Mr. Greenwood confirmed that it would be a good area to invest in and that they have some obligations here that would be good to fund, such as infrastructure, which would provide the ability to do more in the future. He noted that flush restrooms would cost approximately \$225,000 and, if it cannot be funded at this time, it can be plumbed for the future. Commissioner Cranston felt that the City should prioritize funding of the infrastructure on the BLM property and they could work with user group partners after the infrastructure is in place to complete the active use fields. Mayor Widmyer noted that he walks the area and confirmed that it is a long way between restrooms.

Councilmember Gookin asked what the status of the Union Pacific properties was. Mr. Tymesen stated that the property is under contract with the private developer and is on its 13<sup>th</sup> extension, and that the City is in communication with the developer and trying to solve title issues. Councilmember Miller wondered if the commercial dock leases could be moved to this location. Mr. Boyd noted that if the docks were move there, it would require parking. Mr. Greenwood felt that it would help solve the demand being experienced at 3<sup>rd</sup> Street, and has put a request in with the Department of Lands to allow for vendors to bid to build a dock on the City's riparian rights.

Mr. Tymesen noted that the City's Comprehensive Plan study is in process and that bids for proposals were due today. The City will look at their recommendations and look at traffic flows. Density will be a big discussion item in all the public engagements. Commissioner Hill and Cranston asked for final clarification from Council as they move forward. Mayor Widmyer noted that the City would like the Commission's priority items voted on and ranked in order. Councilmember Miller said that she would like to see the phasing of the priority list as well. Mayor Widmyer would like the Commission to provide their thoughts on Lacrosse priorities as well. Councilmember McEvers said that he thinks it's important to have connectivity. He told the commission that they should look at the money part of the equation later, and that they should look at the big picture.

#### **PUBLIC COMMENT:**

Cindy Livingstone, Coeur d'Alene, said that she lives along the river and serves on the Centennial Trail Board. She thanked the Council for providing this area and felt the concept was pretty. She hoped the Council would consider a comprehensive plan for the area by looking at the whole corridor with the mindset of 15 to 20 years from now. She expressed concern with the number of docks proposed throughout the corridor from the BLM piece to Mill River.

Sandy Emerson, Coeur d'Alene, noted that he served on the County Waterways Board for many years and they tried to develop amenities like this over the years. He expressed the importance of the area as being some of the last remaining waterfront area. He has heard many comments that you can't have launches on rivers, but many cities have rivers, not lakes, and many have launch locations and it very feasible. He noted that in regard to the water feature amenity, it would be important to plumb it in advance and potentially look for sponsorship for the piece at a later date. He commended everyone involved for their hard work.

Lloyd Stewart, Coeur d'Alene, asked Council to consider flip-flopping the dog park and the ADA accessible area, as wheelchair bound people often have lower immune systems.

**ADJOURNMENT:** Motion by Gookin, seconded by Miller that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 1:31 p.m.

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Steve Widmyer, Mayor

ATTEST:

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Renata McLeod, CMC  
City Clerk

MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM

MARCH 19, 2019

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room, March 19, 2019 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Woody McEvers ) Members of Council Present  
Amy Evans )  
Dan Gookin )  
Kiki Miller )  
Loren Ron Edinger )  
Dan English )

**CALL TO ORDER:** Mayor Widmyer called the meeting to order.

**INVOCATION:** Pastor Pat Lessard with Real Life Ministries (CDA) provided the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember McEvers led the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Bob Small, Coeur d'Alene, Director of Lake City Center, noted that they are elated to receive the block grant for their storm water management proposal, and that staff has been wonderful during their trips to City Hall. He thanked Troy Tymesen for reviewing their building and the services that they provide. Michelle Cushing was fantastic and Bill Greenwood and Tim Martin were fantastic as well, and Mr. Small thanked the Council for their treatment of the center and for the people they serve. He noted that 10,000 Americans turn 65 years old every day, and they serve 300 people every day at the center. The center also serves congregate meals daily for \$7.00 and have distributed more than 30,000 meals on wheels.

**PROCLAMATION OF APRIL 1, 2019 AS CENSUS 2020 AWARENESS DAY** – Mayor Widmyer proclaimed April 1, 2019 as Census 2020 Awareness Day, noting that federal funding for essential services is based on Census data. Mindy Thorp, Partnership Specialist for the 2020 Census, accepted the Proclamation and stated that April 1 will be the one year out mark, noting that the Census is conducted one time every ten years. They hope to have a complete count throughout the County and will continue with outreach and awareness.

Councilmember McEvers commented that he uses the Census for ancestry data and asked Ms. Thorp if they still knock on doors. Ms. Thorp said that this is the first time that people can respond via internet, phone, and paper form. The answers on the questionnaire are protected for

72 years, and then released to national archive. Councilmember McEvers asked if citizenship is still a question. Ms. Thorp said that at this time it is, but it might be a court issue before final print. Mayor asked if the state takes the Census numbers to determine city population. Ms. Thorp confirmed that they calculate population by city as well as by census tract blocks within a city.

**PROCLAMATION OF ARBOR DAY** – Mayor Widmyer proclaimed the week of April 22-27, 2019 as the Celebration of Arbor Day Week. Nick Goodwin, Urban Forestry Coordinator accepted the Proclamation and stated that it is the City’s 33<sup>rd</sup> year as a “Tree City USA.” They do a sticker art project with the high school and junior high students, in addition to a poster contest. Mr. Goodwin also noted that 3,000 seedlings will be handed out to 4<sup>th</sup> Grade students, and said that 77,000 trees have been handed out through this program. The City will be hosting an event at the new skateboard park on April 27, 11:00 a.m. to 2:00 p.m., and will be serving lunch. On April 25<sup>th</sup> there will be a Library Arbor Day program with stories about trees and a demonstration on tree identification, and a distribution of seedlings. Mr. Goodwin thanked the Council for their support.

**CONSENT CALENDAR: Motion** by McEvers, seconded by Miller, to approve the Consent Calendar.

1. Approval of Council Minutes for the March 5, 2019 Council Meeting.
2. Approval of Minutes for the March 11, 2019 Public Works Committee Meeting.
3. Approval of Bills as Submitted.
4. Approval of Financial Report.
5. Setting of General Services and Public Works Committees meetings for Monday, March 25, 2019 at 12:00 noon and 4:00 p.m. respectively.
6. Approval of SS-18-13- Final plat of McNeilly Subdivision
7. As Recommended by the City Engineer
8. Setting a Public Hearing for April 16, 2019
  - a. A-1-19: A proposed 4.6-acre annexation from County Commercial to R-17 zoning district; Location: 7725 N. Ramsey Road; Applicant: Ted Burnside
  - b. ZC-1-19: A proposed zone change from R-3 to R-17; Location: 1781 W. Alps Street; Applicant: Tammi Kerr
  - c. ZC-2-19: A proposed zone change from MH-8 to R-17; Location: 601 W. Neider Avenue; Applicant: Habitat for Humanity of North Idaho, Inc.
9. **RESOLUTION NO. 19-009** – A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED ACTIONS OF THE CITY OF COEUR D’ALENE INCLUDING: AMENDMENTS TO PERSONNEL RULES 8 AND 9; THE PURCHASE OF A NEW COMPACT TRACK LOADER AND ACCESSORIES; RECOMMENDATIONS FOR 2018 CDBG GRANTS; AND DECLARATION AS SURPLUS AND DISPOSITION OF WELL COMPONENTS.

**ROLL CALL:** Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye; Edinger Aye.  
**Motion Carried.**



## **SELF-FUNDED MEDICAL INSURANCE PRESENTATION**

**STAFF REPORT:** City Administrator Troy Tymesen said that the city's health insurance committee has been looking at the option of self-funding insurance. It would not change any coverages and the next step would be to conduct an actuarial study so he is seeking authority to fund the study. All three employee groups, LCEA, Police Association and Fire Union, have provided a letter of support to move forward with the actuarial study. Mr. Tymesen noted that the study would take approximately 8 weeks and will review past claims and predict future needs and provide a financial statement for the reserve account recommendation. Mr. Tymesen commented that the city of Moscow, Idaho has already moved to this model, and that funds for the study would come from staff cost savings in the Administration Department. He predicted \$1.5 Million in reserves in the future as the City transitions to the plan, no claims the first few months of the plans, with capital coming in above the claims coming in, and that the fund balance would cover the rest of the needed funding. Mr. Tymesen said that the City spends approximately \$5 Million annually through Regence for insurance coverage. There will be additional savings by moving to a self-funded plan as it would not include the 4%-8% of profit paid to the insurance company currently. He introduced Greg Helbling, Sr. Benefits Consultant, with the Murray Group to provide additional information.

Mr. Helbling reiterated that the purpose of changing to a self-funded plan is cost efficiency, and to provide flexibility to the City's plan and incorporate best in class resources. He noted that the Department of Insurance (DOI) would require the City to establish a separate trust that will purchase a catastrophic Claims protection policy, pay a claims administrator, and accept losses and gains. He presented a 62-month review of the City's past insurance usage and said that it is clear that occasionally there will be catastrophic claims that occur, so there will be seasons that will be more expensive than the fully-insured plans and times when it is much less expensive to be self-insured. The estimated savings based on past claims would be approximately \$40,000 per month if self-insured. An actuarial study would need to be done annually. Mr. Helbling noted that the proposed timeline for moving forward would include a couple of months for the actuarial study, another discussion with the labor groups and Council, then the submittal of an application to the DOI. Throughout the summer, the DOI will request current claims data to determine the appropriate funding for the plan. Mr. Helbling said that a "go live" date could be as soon as October 1, 2019. If there is a slow down on approvals, then the actuarial study would need to be amended to accommodate a January 1, 2020 start date; however, it is the City's desire to be ready for an October 1, 2019 start date to correspond to the fiscal year. Once the actuarial study is done, they will be able to confirm the dollar amount for the reserve and what the rate projections are, and then a final decision could be made.

**DISCUSSION:** Councilmember McEvers asked for clarification regarding the \$1.5 Million and annual costs. Mr. Tymesen explained that there would be trustees managing the Trust and that within the program the City currently has there are no controls for rates so they continue to rise. The City also funds VEBA contributions into each employee's account to offset medical costs. He noted that with a Trust, the City could continue to move toward keeping employees healthy and avoid paying a profit to the Regence plan. In the future, the flexibly would be to offer a modified pharmacy plan where there is no choice currently. Mr. Tymesen noted that the City has paid \$1 Million in profit over the past three years to the insurance company. Councilmember

McEvers confirmed that there would be no coverage change and that VEBA would continue to be paid out. Councilmember Gookin asked if this system would prevent unpredictable fluctuation in future rates. Mr. Tymesen explained that since the City group has performed well on its claims, the new system would take out the profit and the underwriter, as they would use the past to predict the future. The Trust could put motivators into the program to encourage employees to get wellness checks. Councilmember Gookin asked if the City would be able to borrow from the reserve fund. Mr. Tymesen clarified that it would not be legal to take from the reserve fund. Mayor Widmyer clarified that the reserves are set by the DOI, and are basically set at 7 months' worth of premium costs, and that with \$200,000 to \$400,000 in savings per year, the fund could be funded internally in 3-4 years. Mr. Helbling noted that the reserve fund balance would have some effect on future rate increases, so if there was a large balance it could lower rate increases, and that the actuarial study will set a minimum. He clarified that once the money goes into the account the City could not release money back to general fund balance. Some cities would use a high reserve fund balance to take a premium holiday to burn off an excess in the fund. Councilmember McEvers asked how often the actuarial study would need to be done. Mr. Helbling clarified it would be done annually. Councilmember English noted that when he worked at the County they went through the transition to self-funded insurance and it worked well and he believes it makes sense for the City. Councilmember Miller asked how Trustees are selected. Mr. Helbling noted that the DOI does not make the Trustee determination. In the case of the City, they were looking for skill sets and representatives from the employee groups, and two groups chose to provide a representative.

**MOTION:** Motion by Edinger, seconded by Gookin, to direct staff to move forward with an actuarial study, and to approve Randy Adams, Vonnie Jensen, Melissa Tosi, Bill Dodd, and Brady Reed as the Trustee members.

**ROLL CALL:** McEvers Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye.  
**Motion carried.**

**EXECUTIVE SESSION:** Motion by Gookin, seconded by Evans to enter into Executive Session pursuant to Idaho Code 74-206 (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated, and (i) to engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

**ROLL CALL:** Gookin Aye; English Aye; Evans Aye; Edinger Aye; Miller Aye; McEvers Aye.  
**Motion carried.**

The City Council entered into Executive Session at 7:06 p.m. Those present were the Mayor, City Council, City Administrator, City Clerk, and City Attorney. Council returned to regular session at 7:39 p.m.

**MOTION:** Motion by Gookin, seconded by English to move forward with the Mall settlement agreement as presented. **Motion carried** with Gookin in opposition.

**RECESS: Motion** by Gookin, seconded by Evans to recess to March 28, 2019 for a workshop with the ignite cda Board at 12:00 noon at the Library Community Room located at 702 E. Front Avenue. **Motion carried.**

The meeting adjourned at 7:40 p.m.

\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, CMC, City Clerk

OTHER BUSINESS

**CITY COUNCIL  
STAFF REPORT**

**DATE:** APRIL 2, 2019  
**FROM:** HILARY ANDERSON, COMMUNITY PLANNING DIRECTOR  
**RE:** RESOLUTION FOR MIDTOWN RESIDENT-ONLY PARKING PERMIT PILOT PROJECT

=====

**DECISION POINT:** Should the City Council adopt a Resolution for a Midtown Resident-Only Parking Permit Pilot Project to establish certain residential parking only by permit areas on portions of Montana Avenue, Reid Avenue, and Roosevelt Avenue within the Midtown core?

**HISTORY:** Presentations were made to the City Council on November 6, 2018, and ignite cda on November 21, 2018. The City Council gave direction to staff on November 6, 2018, to proceed with a parking plan for Midtown that included the following 10 action items.

1. Improve existing Public Parking lots
2. Work with ignite cda to create more Public Parking in the Reid-Boise Corridor
3. Improve signage directing vehicles to Public Parking
4. Improve lighting in alleys leading to Public Parking
5. Create Residential Parking Zones and enforcement mechanism
6. Encourage shared-use parking in private lots
7. Create a Loading Zone for Deliveries
8. Marketing of Parking Lots
9. Identify future Public Parking lots
10. Work to get Public/Private Parking to a 50-50 Ratio

City Council also affirmed direction for the Midtown Parking Plan at the February 19, 2019, meeting.

Staff has drafted an updated Resolution for City Council consideration and adoption at the April 2, 2019 meeting. The Resolution establishes certain permitted residential parking only areas on E. Montana Avenue east of the alley between N. 4th and N. 5th Streets on both sides of the street, E. Reid Avenue between N. 4th and N. 5th Streets on the south side of the street east of the Midtown Lofts, and E. Roosevelt Avenue between N. 3rd and N. 4th Streets west of the alley on the south side of the street. In order for permitting and enforcement to commence, 66% of the residential use property owners on a given block within the designated parking program boundaries for the block to be signed must agree to participate. The Midtown Residential Parking Permit Project shall expire twelve (12) months from the date this Resolution is approved unless ended earlier by action of the City Council. The fee for residents within the pilot project boundaries to participate is \$30 per vehicle per year.

As directed by City Council, a multi-disciplinary team of staff members from Administration, Planning, Streets & Engineering, Municipal Services, Police, and Legal have been working on the Midtown Parking Plan. Staff members have met with business owners and leadership from the Trinity Lutheran Church to discuss components of the Parking Plan. Staff has also made efforts

to acquire property along 3<sup>rd</sup> Street to expand the public parking lot. Additionally, a copy of the draft Resolution for the Resident-Only Permit Parking Pilot Project was emailed to Midtown residents for review and comment.

A Stakeholder Meeting is scheduled for March 29, 2019, at 3:30 p.m. to discuss the Midtown Parking Plan, including the Resident-Only Permit Parking Pilot Project, 4th Street Loading Zone, project updates, and other recommendations.

**FINANCIAL ANALYSIS:** The Pilot Project would implement the same fees as the Fort Grounds Resident-Only Permit Parking, which is \$30 per year per vehicle per year. Fort Grounds residents are provided with two free visitor passes (hang tags) along with their parking sticker. The passes and hang tags are valid for one year. Additional hang tags are \$5 each. The Fort Grounds Homeowners Association (HOA) has twenty additional passes that can be handed out for events and then returned to the HOA.

As stated previously, the proposed Resident-Only Parking Permit program was evaluated under a few scenarios for enforcement. Diamond Parking was not an effective option since they do not patrol after 5 p.m. and the Midtown area has activity day and night. Northern Security was contacted about enforcement since they provide enforcement for the City's parks and have ticketing authority. It was determined that contracting with them for such a small area would not be cost effective as it would result in a net loss even with the cost of parking permits and fines. It was therefore determined that enforcement and ticketing would be done by the City's Police Department. While this would be a cost savings over contracting for the service, the enforcement of parking violations by the Police Department would be prioritized based on calls for service and public safety needs.

**PERFORMANCE ANALYSIS:** The Pilot Project would only apply to residential properties along E. Montana Avenue east of the alley between N. 4th and N. 5th Streets on both sides of the street, E. Reid Avenue between N. 4th and N. 5th Streets on the south side of the street east of the Midtown Lofts, and E. Roosevelt Avenue between N. 3rd and N. 4th Streets west of the alley on the south side of the street. In order for permitting and enforcement to commence, 66% of the residential use property owners on a given block within the designated parking program boundaries for the block to be signed must agree to participate. The Midtown Residential Parking Permit Project shall expire twelve (12) months from the date this Resolution is approved, unless ended earlier by action of the City Council. The fee for residents within the pilot project boundaries to participate is \$30 per vehicle per year.

Midtown residents were provided an opportunity to review the draft Resolution prior to bringing it forward to the City Council. The residents who provided feedback were in support of the Pilot Project; however there are slightly differing opinions on whether or not it should include visitor passes. The draft Resolution does not currently include a provision for visitor passes, but Council can direct staff to add this into the pilot program if desired.

Changes that have been made to the draft Resolution since the February 19, 2019, meeting were removing the requirement for vehicle registration and removing the reference to the setback distances from intersections and alleys. These changes were made based on feedback and concerns from the Midtown residents.

Some of the business owners have expressed concerns with the Resident-Only Permit Parking Pilot Project stating that they are not in favor of the program because they believe it will not

address the parking issue because it doesn't create additional parking, it would inhibit residents from having friends and family over, and would push parking issues to other areas of Midtown.

A Midtown Stakeholder Meeting is scheduled for Friday, March 29, 2019. The goal is to discuss the Midtown Parking Plan, including the Resident-Only Permit Parking Pilot Project and 4<sup>th</sup> Street Loading Zone, and provide an update on the other eight action items on the list.

Because the staff report was completed in advance of the Stakeholder Meeting, staff will share a summary of the meeting during the presentation at the April 2 City Council meeting.

Staff will bring forward the 4<sup>th</sup> Street Loading Zone as a subsequent meeting. Additional time and coordination between Legal, Streets & Engineering and Police Departments are necessary.

**DECISION POINT/RECOMMENDATION:** The City Council should adopt a Resolution approving the Pilot Project for a Midtown Resident-Only Parking Permit Project.

# Midtown Resident-Only Permit Parking Pilot Project



Presentation to City Council  
April 2, 2019



## \* Study Area & Parking Plan Boundaries

- \* The Midtown Parking Study by Rich & Associates (September 2018) evaluated Harrison to Foster Avenues in between 3<sup>rd</sup> Street and east of 4<sup>th</sup> Street to the alley.
- \* The core area evaluated is from Boise Avenue to Reid Avenue, including Montana and Roosevelt Avenues.
- \* The Midtown Parking Plan addresses the core area.





# \*Recommended Solutions

(Supported by City Council)

1. Improve Existing Public Parking Lots
2. Work with ignite cda to Create More Public Parking in the Reid-Boise Corridor
3. Improve Signage Directing Cars to Public Parking
4. Improve Lighting in Alley Leading to Public Parking
5. **Create Residential Parking Zones and Enforcement**
6. Encourage Shared-use Parking in Private Lots
7. Create a Loading Zone for Deliveries
8. Marketing of Parking Lots
9. Identify Future Public Parking Lots
10. Work to Get Public/Private Parking to a 50-50 Ratio



## 5

### Create Residential Parking Zones and Enforcement

#### Rich & Associates' recommendations:

Action- Consider residential parking permits on the side streets off 4<sup>th</sup> street, between 3<sup>rd</sup> and 5<sup>th</sup> Street in the core blocks 3, 6, 7 and 8. The residential permits could start after the alleys where residences face the street.

Action- Parking Enforcement Officer's should be dedicated to parking duties as an ambassador of the Midtown district as they are in the downtown area.

# \* Resolution



- Resolution for Midtown Resident-Only Permit Parking Pilot Project for City Council adoption
  - *Applies only to portions of Montana Ave., Reid Ave., and Roosevelt Ave. in the Midtown core area*
  - *66% required per block for program to go into effect*
  - *\$30 per vehicle per year*
  - *Doesn't include Visitor Passes, but could be added*
- Enforcement will be conducted by the Police Department and prioritized based on calls for service and public safety needs.
- Will expire in 12 months.
- Monitor the effectiveness of the permit only parking program.



\* Red indicates that a permit is required to park within the zone

- Resident-Only Parking Permit Pilot Proposal Streets/Blocks for consideration include:
  - *Montana east of the alley between 4<sup>th</sup> and 5<sup>th</sup> streets*
  - *Reid between 4<sup>th</sup> and 5<sup>th</sup> streets on the south side of the street east of the Midtown Lofts*
  - *Roosevelt between 3<sup>rd</sup> and 4<sup>th</sup> streets west of the alley on the south side of the street*
- *Business Owners are concerned with Resident-Only Parking Permit Pilot Proposal*

## \* Additional Recommendations

- \* Remove the hours (11pm-6am) from ignite cda's parking signs. Overnight parking will still be prohibited.
- \* Install RRFBs at 4<sup>th</sup>/Roosevelt and 4<sup>th</sup>/Montana crosswalks (ignite assistance).
- \* Encourage Midtown stakeholders to form an Association.
  - Goal: improve communications, promote events and businesses, inform the public about where to park in Midtown, and better promote the district and surrounding residential areas.
- \* Suggest that the Lutheran Church install parking lot signage.
- \* Consider installing additional speed limit signs on 4<sup>th</sup> Street.
- \* Consider having the Public Parking Signs lit for better visibility.



**RRFB Locations:**  
4<sup>th</sup>/Montana  
4<sup>th</sup>/Roosevelt

**Cost: \$16,000 for  
two intersections**



## \* Status Report

- \* ignite cda decision on Midtown Development proposals
- \* Acquire additional property to expand 3<sup>rd</sup> Street Public Parking Lot
- \* Meeting with Trinity Lutheran Church regarding shared parking
- \* Midtown Stakeholder Meeting (March 29, 2019)
- \* Install Lights in 3<sup>rd</sup> Street and 4<sup>th</sup> Street Public Parking Lots
- \* Implement Loading Zone on 4<sup>th</sup> Street

## \* Decision Point:

The City Council should adopt a Resolution approving the Pilot Project for a Midtown Resident-Only Parking Permit program, including any requested modifications.



## RESOLUTION NO. 19-010

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ESTABLISHING A MIDTOWN PILOT PROJECT FOR CERTAIN PERMITTED RESIDENTIAL PARKING ONLY AREAS.

WHEREAS, the City of Coeur d'Alene is authorized by law to establish certain parking standards throughout the City in accordance with Municipal Code Chapter 10.20; and

WHEREAS, the City Council has determined that there are parking conflicts between commercial and residential uses within the Midtown area; and

WHEREAS, the City of Coeur d'Alene desires to implement a pilot residential permit parking area while it works to enhance other commercial parking opportunities; and

WHEREAS, the City of Coeur d'Alene recognizes the changing dynamics in the Midtown area and that there are several development proposals which may take place within the next twelve months; and

WHEREAS, the City of Coeur d'Alene is authorized by law to establish certain reasonable fees for services provided by the City or administrative costs incurred that do not exceed, the actual cost of the services rendered by the City; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof that the following pilot project be implemented;

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council that the following pilot program be implemented for a period not to exceed 12 months from the passage of this Resolution.

### **MIDTOWN RESIDENTIAL PARKING PERMIT PROGRAM**

Description of parking program boundaries: For the purposes of this project, the area of the pilot project shall be: E. Montana Avenue east of the alley between N. 4th and N. 5th Streets; E. Reid Avenue between N. 4th and N. 5th Streets on the south side of the street east of the Midtown Lofts; E. Roosevelt Avenue between N. 3rd and N. 4th Streets west of the alley on the south side of the street, as depicted in Exhibit A, attached hereto. This area shall be known as, and may be described as, "Midtown Residential Parking Permit Zone."

Program Outline: A Midtown Residential Parking Permit Program is available to residential use property owners within the Midtown Residential Parking Permit Zone as noted above. In order for permitting and enforcement to commence, 66% of the residential use property owners on a given block within the designated parking program boundaries for the block to be signed must agree to participate. The

property owner must provide proof of property ownership to the City Clerk, or her designee, to be eligible for issuance of one permit in the form of a decal at a cost of \$30.00 per permit. The decal must be placed on the lower left rear window (driver's side) of the vehicle. It is acceptable for applicants with convertible vehicles, and/or vehicles with windows tinted in a shade in which the decal does not show through, to place the decal in the front driver's side window, as long as the decal does not block the driver's view. The resident parking permit does not provide an exemption from any parking regulations within the City of Coeur d'Alene. Additionally, issuance of a permit shall not guarantee or reserve to the holder thereof an on street parking space within the designated residential permit parking area.

A parking violation notice may be issued to the owner of a vehicle parked in the Midtown Residential Parking Permit Zone, except for the following vehicles:

1. A vehicle displaying a resident's decal affixed to the lower left rear window (driver's side) of the vehicle.
2. An emergency vehicle, including, but not limited to, an ambulance, fire engine, or police vehicle.
3. A clearly marked vehicle which is under the control of a person providing a service to persons or property located in the designated residential permit only area, including, but not limited to, a delivery vehicle.
4. A vehicle parked on one of the holidays specifically designated herein.

A permit shall be required to park in the Midtown Residential Parking Permit Zone Monday through Sunday, except the following: Veterans Day, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Day, Martin Luther King Jr./Idaho Human Rights Day, Presidents' Day, Memorial Day, Independence Day, Labor Day and Columbus Day.

The Police Department will enforce these regulations in accordance with its policies and procedures.

The Midtown Residential Parking Permit Program shall expire twelve (12) months from the date this Resolution is approved, unless ended earlier by action of the City Council.

DATED this 2<sup>nd</sup> day of April, 2019.

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Steve Widmyer, Mayor

ATTEST:

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Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER MILLER Voted \_\_\_\_\_

COUNCIL MEMBER EVANS Voted \_\_\_\_\_

COUNCIL MEMBER ENGLISH Voted \_\_\_\_\_

COUNCIL MEMBER GOOKIN Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.



# MIDTOWN RESIDENT-ONLY PERMIT PILOT PROGRAM PROPOSAL

66% Participation Required Per Block for Pilot Program to go into effect



\* Red indicates that a permit is required to park within the zone

**Designated Areas:**

- Montana: between 4<sup>th</sup> and 5<sup>th</sup> Streets, east of the alley only
- Roosevelt: Between 3<sup>rd</sup> and 4<sup>th</sup> Streets, west of the alley only
- Reid: Between 4<sup>th</sup> and 5<sup>th</sup> Streets, south side of the street only