#### WELCOME

# To a Regular Meeting of the

#### **Coeur d'Alene City Council**

Held in the Library Community Room: 702 E. Front Avenue at 6:00 P.M.

#### VISION STATEMENT

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of <u>Public Hearings</u>. Any individual who wishes to address the Council on any other subject should plan to speak when <u>Item F- Public Comments</u> is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

September 2, 2025

- A. CALL TO ORDER/ROLL CALL
- **B. INVOCATION:** Mark McWhorter: Coeur d'Alene Church of the Nazarene
- C. PLEDGE OF ALLEGIANCE
- **D. AMENDMENTS TO THE AGENDA**: Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time. **Action Item.**
- **E. PRESENTATIONS:** 
  - 1. Recitation of President George W. Bush's address to the nation in remembrance of the September 11, 2001 terrorist attacks

Presented by: Colt Kingsbury, Student of Summit Christian Academy

**F. PUBLIC COMMENTS:** (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

#### \*\*\*ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS

#### **G. ANNOUNCEMENTS**

- 1. City Council
- 2. Mayor Appointment: Kori Keller to the Design Review Commission
- **H. CONSENT CALENDAR**: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

- 1. Approval of Council Minutes for the August 19, 2025 Council Meeting.
- 2. Setting of General Services/Public Works meeting for September 8, 2025.
- 3. Approval of Bills as Submitted.
- 4. **Resolution No. 25-046** 
  - a. Approval of a Contract with CDA Structures, Inc. for the 40 x60 Post Frame Police Training Building

Pursuant to Purchasing Policy adopted via. Res. 17-061

#### I. OTHER BUSINESS:

1. **Council Bill No. 25-1016 -** Amending Municipal Code §§ 6.15.010, entitled Cruelty to Animals, to prohibit leaving or confining an animal in any unattended motor vehicle.

#### **Staff Report by: Police Chief Lee White**

2. **Presentation:** - Coeur d'Alene Police Association Negotiation Proposal

**Presentation by: Officer Daniel Haley (Association President)** 

#### J. PUBLIC HEARINGS

Please feel free to sign up in advance of the meeting to testify at <a href="https://www.cdaid.org/signinpublic/Signinformlist">https://www.cdaid.org/signinpublic/Signinformlist</a> prior to 3:00 p.m. the day of the hearing.

1. Legislative – Fiscal Year 2025-2026 Annual Appropriation Ordinance

#### **Staff Report by: Katie Ebner, Finance Director**

- a. **Council Bill No. 25-1017 -** Approving the Annual Appropriations for Fiscal Year 2025-2026 and the use of 1% foregone taxes for maintenance and operations.
- b. **Resolution No. 25-047** Certifying the amount of foregone increase to be budgeted for fiscal year 2025-2026, specifically in the amount of Two Hundred Ninety Thousand One Hundred Forty-six and No/100 Dollars (\$290,146.00), pursuant to Idaho Code 63-802(1)(e), for maintenance and operations.

**K. EXECUTIVE SESSION -** Pursuant to Idaho Code §§ 74-206(1)(j) and 74-206A(1)(a), to deliberate on a labor contract offer or to formulate a counteroffer.

#### L. ADJOURNMENT

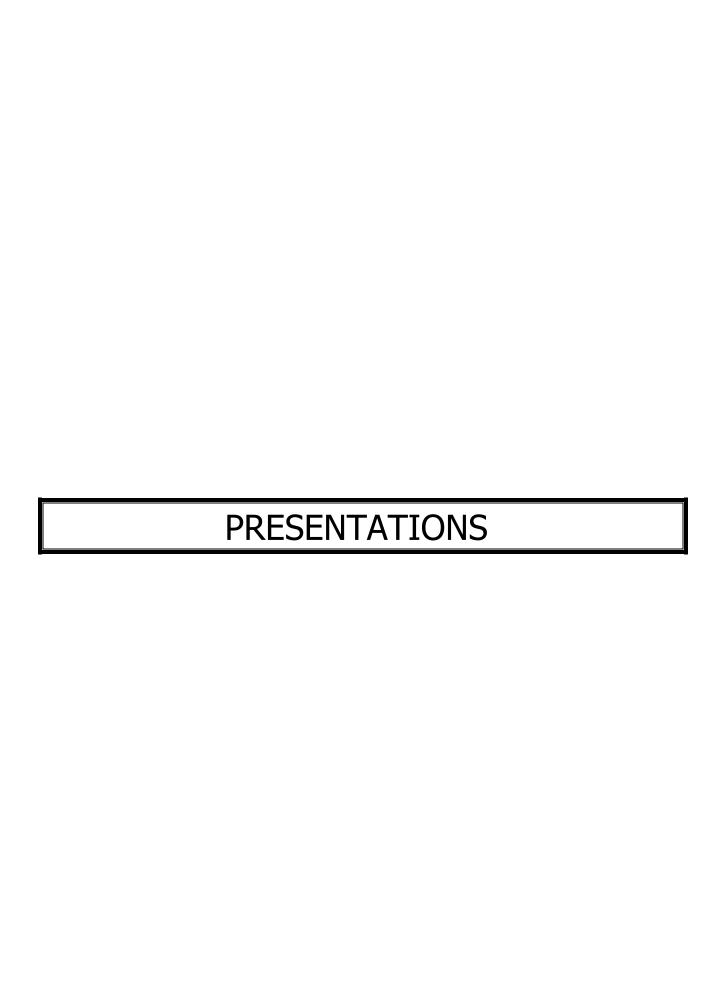
This meeting is aired live on CDA TV Spectrum Cable Channel 1301, TDS Channel 5, and on Facebook live through the City's Facebook page.

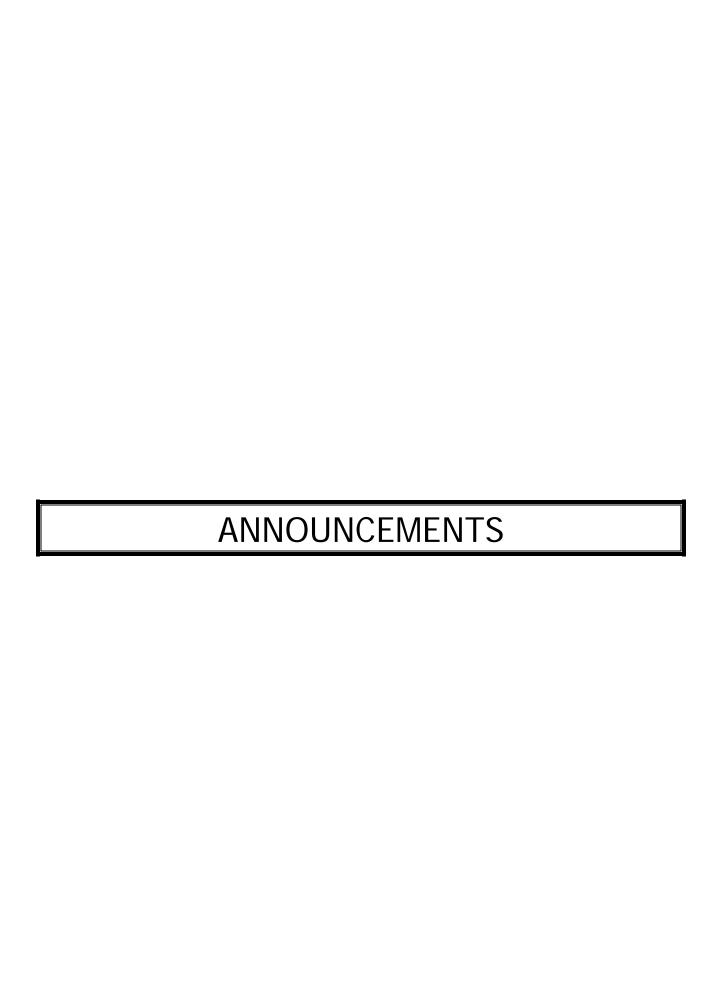
# Coeur d'Alene CITY COUNCIL MEETING

September 2, 2025

#### **MEMBERS OF THE CITY COUNCIL:**

Woody McEvers, Mayor Council Members English, Evans, Gookin, Miller, Wood, Gabriel





# **MEMO TO COUNCIL**

**DATE: AUGUST 18, 2025** 

**RE: APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES** 

The following appointment is presented for your consideration for the September 2, 2025 Council Meeting:

KORI KELLER DESIGN REVIEW COMMISSION (Appointment)

A copy of his Professional Data Sheet is attached, for your reference.

Sincerely,

Jo Anne Mateski Executive Assistant

cc : Renata McLeod, City Clerk

Hilary Patterson, Design Review Commission Liaison



#### MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO, HELD AT THE LIBRARY COMMUNITY ROOM

#### August 19, 2025

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on August 19, 2025, at 6:00 p.m., there being present the following members:

Dan English	) Members of Council Present
Christie Wood	)
Dan Gookin	)
Kiki Miller	)
Kenny Gabriel	)
Amy Evans	)

**CALL TO ORDER**: Mayor McEvers called the meeting to order.

**INVOCATION:** Seth Owens of Heart of the City Church led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Evans led the pledge of allegiance.

#### **PUBLIC COMMENTS:**

Woody McEvers, Mayor

John Deus, Coeur d'Alene, speaking on behalf of the 153 residents and owners of Coeur d'Alene North Condominium, expressed serious concerns about traffic, speed, and excessive vehicle noise along Northwest Boulevard. He felt that the situation will worsen with upcoming developments like the Coeur d'Alene resort expansion and the opening of Thomas George condominium. Residents are forced to keep windows and doors closed to cope with the noise, and even soundproofing efforts have proven ineffective. Mr. Deus requested the Council install a radaractivated electronic speed limit sign near their condo. He noted that similar signs have already been successfully deployed elsewhere in the City.

Michael Williams, Coeur d'Alene, asked for the installation of a speed indicator sign at the Northwest Boulevard location. He highlighted a recent incident where a speeding driver lost control and caused \$36,000 in property damage, emphasizing that while signs can be replaced, lives cannot. He noted that the Federal Highway Administration data shows that speed feedback signs can reduce average speeds by 2–4 mph and in higher violation areas reduced 6-8 mph, significantly lowering pedestrian fatalities. He also referenced studies showing these signs reduce noise annoyance and improve quality of life. Mr. Williams urged the Council to support the initiative as an investment in safety and community well-being.

Janice Dailey, Coeur d'Alene, shared an audio recording of the street noise and recounted her ongoing struggle with excessive noise near her condominium. She recalled that she first raised the issue two years ago and asked Council to address the nightly disturbances caused by loud motorcycles, trucks, and modified cars. However, despite a new City ordinance increasing fines for noise violations, she says enforcement has been nonexistent. She expressed frustration with the police's lack of response, despite visible patrol presence nearby. Citing Idaho law, she argued the repeated, intentional noise constitutes harassment and disturbing the peace which are both misdemeanors. Ms. Dailey urged the Council and Police Chief to take meaningful action emphasizing the impact on residents' quality of life.

Aileen Koler, Coeur d'Alene, noted her strong support for the downtown noise control petition. She echoed the concerns raised by others, emphasizing the disruptive impact of modified cars and motorcycles that repeatedly circle the area, creating excessive noise. While she appreciates and respects the local police, she stressed that the existing noise ordinance is not being enforced and that this lack of action undermines respect for the law. Ms. Koler stated that the issue is not just noise but also a safety concern due to speeding. She asked Council to take stronger enforcement measures, including the use of noise-activated cameras, to restore peace and uphold community standards.

Jim Riley, Coeur d'Alene, shared his concerns about the escalating noise and safety issues downtown. He described witnessing intentional and reckless behavior by young drivers creating loud, disruptive noise near Sweet Lous while he was dining. He emphasized that this is deliberate and dangerous activity, including drivers leaning out of windows and attempting high-fives while moving. He proposed investing in noise and speed-detecting cameras to enforce the ordinance more effectively.

Councilmember Miller thanked the attendees for their respectful and organized approach to speaking at the meeting. Councilmember English commented that the use of noise and speed-detecting cameras remains a divisive issue among residents, with strong opinions on both sides. He asked about the cost of these devices and implied that further discussion and consideration would be needed before moving forward.

Police Chief Lee White commented that the Police Department does take the noise ordinance seriously and has made considerable enforcement efforts with 230 vehicle noise-related contacts through July 31 this year with majority in the downtown area. However, he explained that enforcement is limited by staffing with only three traffic officers are currently assigned, with one soon transitioning to a School Resource Officer role. While officers conducted targeted patrols and monitored noise levels, they witnessed routine traffic noise and found no violations during those times. Chief White acknowledged the potential of noise and speed-detecting cameras but noted their high cost, with the cheapest around \$25,000 each, and the political sensitivity around surveillance and data use in North Idaho. He reiterated that while the Police Department is committed to addressing noise, limited resources and competing priorities, such as preventing traffic crashes, making consistent enforcement challenging.

Councilmember Wood acknowledged the seriousness of downtown noise complaints and thanked Chief White for the police efforts. She emphasized the challenge of addressing the issue due to budget constraints and staffing shortages, noting that the City hasn't discussed increasing police staffing in recent budget meetings. While she expressed interest in having a discussion on possibly funding more overtime for targeted patrols at night, she cautioned that even that would be difficult given current budget and demands on police resources. Councilmember Gookin asked Chief White about current police activity. Chief White responded that, at the time he left for the Council meeting, no officers were available due to high-priority calls, including a domestic violence incident involving a firearm and another call about someone waving a firearm around. He highlighted the ongoing strain on police resources and the difficulty of prioritizing noise complaints amid more urgent public safety concerns. Councilmember Gookin inquired about the police vehicle parked at Independence Point that was mentioned during public comment with Chief White explaining that it belongs to the downtown patrol unit, which uses it for visibility while officers walk the area and monitor beaches and city parks. Councilmember Gookin also referenced a Wall Street Journal article about noise-detecting cameras and asked whether implementing such technology would require changes to local ordinances. Chief White confirmed that it would, noting that recent legislative changes restrict the use of automated license plate reader (ALPR) data for infractions. To use such data for noise enforcement, the City would need to elevate noise violations to misdemeanors and possibly navigate legal and privacy concerns regarding third-party access to driver information.

Councilmember Miller suggested forming a dedicated working group to sit down with entities and come up with real solutions to address the ongoing downtown noise issue and should come forward as an agenda item, rather than discussion during public comment. Councilmember Wood agreed, noting that any formal action would require bringing the issue back as an agenda item. She inquired about the prosecution side of the issue. City Attorney Randy Adams explained that while the prosecutor's office prioritizes serious cases like domestic violence and DUIs, they would process excessive noise citations if issued. However, he confirmed that under Idaho law, using automated license plate reader (ALPR) data for infractions is illegal unless the offense is a misdemeanor or felony, meaning the Council would need to elevate noise violations to misdemeanors to use such technology. Councilmember Gabriel expressed desire to continue the conversation and explore solutions like speed limit signs and enforcement tools. Councilmember English supported forming a group to explore solutions thoroughly and ensure the issue doesn't get lost among other city matters, advocating for thoughtful planning before bringing it back as an official action item.

Councilmember Gookin brought up the idea of installing speed signs, as suggested during public comments, but noted their high cost and the absence of funding in the current budget. He referenced a precedent where a group purchased its own speed sign and asked if a similar approach could be considered. City Administrator Troy Tymesen responded that the City has been using mobile speed signs, which are rotated through different areas to maintain their effectiveness and avoid driver desensitization. Councilmember Gookin then noted that if a group is interested in pursuing this option, they are welcome to approach the City about it.

#### **ANNOUNCEMENTS:**

Councilmember Gookin announced that the City had a successful bond sale, with interest rates coming in lower. City Administrator Troy Tymesen noted that \$16.4 Million in bonds were sold

quickly and will officially close on September 3. He emphasized that the strong market demand helped lower the costs for the City's constituents.

#### **CONSENT CALENDAR:**

- 1. Approval of Council Minutes from August 5 and 13, 2025, Council Meetings.
- 2. Setting of General Service/Public Works meeting for August 25, 2025.
- 3. Approval of Bills as Submitted.
- 4. Approval of Financial Report.
- 5. Approval of a Cemetery lot repurchase: Ronnie and Judith Duvall, Block V, Lots 48, 49, 50, 51; Forest Cemetery Annex. (Riverview) (\$4,200.00).
- 6. Approval of Final Plats:
  - a. SS-25-02c -Grand Mill Condominiums
  - b. SS-25-09 -Skye Oak Estates
  - c. SS-25-11c -Vista Meadows Condominiums
  - d. SS-24-07 -Pondy Flats
- 7. **RESOLUTION NO. 25-043** A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE ART PIECES FOR THE 2025 ARTCURRENTS PROGRAM; A REQUEST TO SURPLUS THREE (3) POLICE VEHICLES; A REQUEST TO SURPLUS AND AUCTION ELEVEN (11) POLICE VEHICLES; RATIFICATION OF THE PURCHASE OF TWO (2) POLICE VEHICLES; AND AN INCREASE IN UPFITTING COSTS FOR NINE (9) POLICE VEHICLES.

**MOTION:** Motion by Evans, seconded by Gabriel to approve the Consent Calendar as presented, including **Resolution No. 25-043**.

DISCUSSION: Councilmember Wood asked about the large number of old police vehicles listed for surplus and auction, asking where the proceeds go. Mr. Tymesen clarified that revenue from the sale of general fund assets, like police vehicles, goes back into the general fund revenue line item for miscellaneous income. Councilmember Gookin asked whether there is a policy on selling vehicles and where the funds go. Mr. Tymesen explained that the City follows guidance from the Government Finance Officers Association, which stipulates that general fund assets should return proceeds to the general fund. Finance Director Katie Ebner added that surplus asset sales are recorded as general fund revenue and not allocated by department, as doing so would complicate budgeting and auditing. She further explained that when equipment unexpectedly fails mid-year, the revenue from scrapping it is often considered partial funding toward its replacement. If replacements are already budgeted, those proceeds help offset costs. However, Ms. Ebner noted that to track such revenues by department could complicate the budgeting process and financial reporting.

Councilmember Gookin commented on the consent calendar item regarding the selected art pieces for the 2025 ArtCurrents Program. He noted that while the art pieces are included in the council packet, a resident had reached out asking where they could view the images. He proposed for the presentation of pictures of the artworks in the future so residents can better appreciate what will be displayed around town. He emphasized that this would be an opportunity to showcase the committee's work and engage the community.

**ROLL CALL:** Wood Aye; Miller Aye; Evans Aye; Gabriel Aye; Gookin Aye; English Aye. **Motion carried.** 

#### **RESOLUTION NO. 25-044**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE PURCHASE OF A FORD F-250 TRUCK IN AN AMOUNT NOT TO EXCEED \$125,000.00 FROM MIKE WHITE FORD.

**STAFF REPORT:** Fire Deputy Chief Lucas Pichette requested Council to approve the purchase of a F-250 truck from Mike White Ford for use as a Battalion Chief (BC) command vehicle. He explained that the immediate replacement of the BC command vehicle is essential to effectively and safely carry out their mission. The truck they are currently using is the back country truck and, thus, the back country response package is out of service until the BC truck is replaced. Furthermore, the back country truck does not have the equipment needed for a command vehicle. The proposed truck would serve as the primary BC vehicle, with future plans to purchase an additional BC truck within 1–3 years. The total cost, not to exceed \$125,000, will be funded through G.O. Bond funds and includes approximately \$79,939 for the truck and upfitting, plus up to \$40,000 for mobile radios, installation, and miscellaneous organizational items.

**MOTION:** Motion by Evans, seconded by Miller to approve **Resolution No. 25-044** approving the purchase of a Ford F-250 truck and associated upfitting costs in the amount not to exceed \$125,000 for the Fire Department.

**DISCUSSION:** Councilmember Gookin asked for clarification on the cost breakdown for upfitting a new response vehicle. Mr. Pichette explained that the base truck is purchased from Mike White Ford, and an additional \$18,000 is needed for upfitting such as pull-out trays and sirens. Another \$40,000 is allocated for radios and other accessories. Councilmember Gabriel asked if ordering two vehicles might result in a better deal, to which Mr. Pichette responded that he is exploring that possibility with the vendor, though nothing is confirmed. Councilmember Gabriel expressed appreciation for having local resources like Mike White Ford to handle the vehicle upfitting, avoiding the need to send it elsewhere.

**ROLL CALL:** Miller Aye; Evans Aye; Gabriel Aye; Gookin Aye; English Aye; Wood Aye. **Motion carried.** 

#### **RESOLUTION NO. 25-045**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING A NOTICE OF TIME AND PLACE OF PUBLIC HEARING OF THE PROPOSED AMENDED BUDGET FOR FISCAL YEAR 2024-2025, AND INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, AND STATEMENT OF THE AMENDED ESTIMATED REVENUE FROM PROPERTY TAXES AND THE AMENDED TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES OF THE CITY FOR THE ENSUING FISCAL YEAR AND PROVIDING FOR PUBLICATION OF THE SAME.

WHEREAS, it is necessary, pursuant to Idaho Code 50-1003, for the City Council of the City of Coeur d'Alene, prior to passing an Amended Annual Appropriation Ordinance, to prepare a proposed amended Budget, tentatively approve the same, and enter such proposed amended Budget at length in the journal of the proceedings; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the following be and the same is hereby adopted as an Amended Estimate of Expenditures and Anticipated Revenue of the City of Coeur d'Alene for the fiscal year beginning October 1, 2024:

		FY 2024-25
	FY 2024-25	AMENDED
	BUDGET	BUDGET
GENERAL FUND EXPENDITURES:		
Mayor and Council	\$288,967	\$294,167
Administration	252,276	252,276
Finance Department	1,774,867	1,800,083
Municipal Services	2,890,358	3,208,177
Human Resources	487,244	487,244
Legal Department	1,398,512	1,398,512
Planning Department	820,717	823,217
Building Maintenance	764,779	764,779
Police Department	25,790,292	26,897,977
Opioid Grant		294,669
Police Department Grants	247,275	289,980
Fire Department	14,490,604	15,583,996
General Government	38,800	38,800
Streets/Garage	6,679,213	6,805,405
Parks Department	3,035,131	3,094,407
Recreation Department	785,636	804,337
Building Inspection	1,088,306	1,098,806
TOTAL GENERAL FUND EXPENDITURES:	\$60,832,977	\$63,936,832

	FY 2024-25 BUDGET	FY 2024-25 AMENDED BUDGET
SPECIAL REVENUE FUND EXPENDITURES:	¢2 100 266	¢2 100 266
Library Fund	\$2,109,366	\$2,109,366
Community Development Block Grant	359,060	296,411
Impact Fee Fund	1,093,000	1,093,000
Parks Capital Improvements Annexation Fee Fund	751,100	751,100
Cemetery Fund	580,000 358,098	580,000 365,098
•		
Cemetery Perpetual Care Fund	19,500	19,500
Jewett House	31,120	31,120
Reforestation/Street Trees/Community Canopy Public Art Funds	134,500	134,500
	244,500	<u>244,500</u>
TOTAL SPECIAL FUNDS:	\$5,680,244	\$5,624,595
ENTERPRISE FUND EXPENDITURES:		
Street Lighting Fund	\$801,000	\$801,000
Water Fund	13,187,728	13,187,728
Wastewater Fund	29,661,316	29,661,316
Water Cap Fee Fund	2,260,000	2,260,000
WWTP Cap Fees Fund	7,143,549	7,143,549
Sanitation Fund	5,469,062	5,469,062
City Parking Fund	1,788,091	1,788,091
Drainage	2,074,668	2,487,668
TOTAL ENTERPRISE EXPENDITURES:	\$62,385,414	\$62,798,414
FIDUCIARY FUNDS:	\$3,737,200	\$3,799,200
STREET CAPITAL PROJECTS FUNDS:	5,866,000	5,866,000
DEBT SERVICE FUNDS:	877,308	877,308
GRAND TOTAL OF ALL EXPENDITURES:	\$139,379,143	\$142,902,349
		FY 2024-25
ESTIMATED REVENUES:	FY 2024-25	AMENDED
ESTIMITED REVEROUS.	BUDGET	BUDGET
Property Taxes:		
General Levy	\$25,846,295	\$25,846,295
Library Levy	1,994,434	1,994,434
Fireman's Retirement Fund Levy	250,000	250,000
Policemen's Retirement Fund Levy	146,000	146,000
2015 G.O. Bond Levy	877,308	877,308
TOTAL REVENUE FROM PROPERTY TAXES:	\$29,114,037	\$29,114,037

	FY 2024-25 BUDGET	FY 2024-25 AMENDED BUDGET
ESTIMATED OTHER REVENUES:		
Interfund Transfers	\$14,608,476	\$14,608,476
Beginning Balance	28,216,291	30,757,570
Other Revenue:		
General Fund	26,559,336	27,121,912
Library Fund	24,650	24,650
Community Development Block Grant	359,060	296,411
Parks Capital Improvement Fund	348,000	348,000
Cemetery	260,098	267,098
Annexation Fee Fund		-
Impact Fee Fund	875,000	875,000
Cemetery Perpetual Care Fund	25,000	25,000
Jewett House	60,000	60,000
Street Trees / Reforestation	54,500	54,500
Public Art Funds	87,500	87,500
Street Lighting Fund	766,000	766,000
Water Fund	7,799,852	7,799,852
Wastewater Fund	16,475,000	16,475,000
Water Capitalization Fees	900,000	900,000
WWTP Capitalization Fees	1,350,000	1,350,000
Sanitation Fund	4,969,062	4,969,062
City Parking Fund	1,084,000	1,084,000
Drainage	1,129,018	1,542,018
Fiduciary Funds	3,424,000	3,486,000
Capital Projects Fund	4,826,000	4,826,000
Debt Service Fund	, ,	, ,
TOTAL REVENUE OTHER THAN PROPERTY TAXES:	\$114,200,843	\$117,724,049
		FY 2024-25
SUMMARY:	FY 2024-25	AMENDED
	BUDGET	BUDGET
PROPERTY TAXES	\$29,114,037	\$29,114,037
OTHER THAN PROPERTY TAXES	114,200,843	117,724,049
TOTAL ESTIMATED REVENUES	\$143,314,880	\$146,838,086

BE IT FURTHER RESOLVED, that the same be spread upon the Minutes of this meeting and published in two (2) issues of the Coeur d'Alene Press, seven (7) days apart, to be published on August 27, 2025 and September 3, 2025.

BE IT FURTHER RESOLVED, that a Public Hearing on the Budget be held on the 16th day of September, 2025 at the hour of 6:00 o'clock p.m. on said day, at which time any interested person may appear and show cause, if any he has, why the proposed amended Budget should or should not be adopted.

STAFF REPORT: Finance Director Katie Ebner provided an update on the City's budget amendment process, highlighting a successful bond sale that reflected strong investor confidence and a solid bond rating. She explained that the annual budget amendment is part of the City's annual process to amend the original appropriations ordinance for unanticipated expenditures, as permitted under Idaho Code. Revenue projections have been adjusted upward by \$3,523,206, incorporating both unanticipated income and the use of Fund Balance from carryovers or one-time costs previously approved by Council. Ms. Ebner projected the City would draw approximately \$3.1 Million from fund balance, partly due to planned projects and unexpected costs, such as increased Fire Department staffing expenses from injuries and a fire-damaged police storage facility. Key adjustments to revenues include higher-than-expected income from fees, licenses, and court-related revenues, offset by reductions in intergovernmental and miscellaneous revenues. Expenditures have increased by \$3,523,213, with significant changes across departments including Finance, Fire, Police, Streets, Parks and Recreation, and Municipal Services, largely due to adjustments for insurance, carryover items from supply chain delays, and minor changes across departments.

**DISCUSSION:** Councilmember Wood asked about a previously shared sample ordinance regarding easement fees for city property and whether it would be brought back for Council review. Ms. Ebner confirmed it would require collaboration with the Legal Department and had been delayed due to budget preparation but would be revisited. Councilmember Gookin asked for clarification on the term "beginning balance" in the ordinance, noting it showed an increase from \$28 Million to \$30 Million. Ms. Ebner explained that the term is interchangeable with "fund balance" and includes all funds, such as utilities. She noted the increase reflects built-in capacity for large projects and unexpected expenses, and that actual spending will likely come in under that amount. Mr. Tymesen explained that the City forecasts year-end expenses well in advance and builds in financial flexibility to handle unknowns like overtime or emergencies. He emphasized that while the process may seem outdated, it ensures the City is prepared and financially responsible.

**MOTION:** Motion by Gookin, seconded by English to approve **Resolution No. 25-045** - Approving the setting of a public hearing for September 16, 2025, for amendments to the Year 2024-25 Financial Plan.

**ROLL CALL:** Evans Aye; Gabriel Aye; Miller Aye; English Aye; Wood Aye; Gookin Aye. **Motion carried.** 

**EXECUTIVE SESSION: MOTION:** Motion by Gookin, seconded by Miller to enter into Executive Session Pursuant to Idaho Code §§ 74-206(1)(j) and 74-206A(1)(a), to deliberate on a labor contract offer or to formulate a counteroffer.

**ROLL CALL:** Gabriel Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye. **Motion carried.** 

The Council entered into Executive Session at 7:11 p.m. Those present were the Mayor, City Council, City Administrator, City Attorney, and Finance Director.

Council exited Executive Session at 7:53 p.m.

**ADJOURNMENT:** Motion by English, seconded by Miller that there being no other business this meeting be adjourned. **Motion carried.** 

The meeting ended at 7:53 p.m.

	Woody McEvers, Mayor
ATTEST:	
Jo Anne Mateski Executive Assistant	



Comptroller Approval Signature:

# PERSONAL PROPERTY & SERVICES PRICE REASONABLENESS FORM

**Finance Department** To: Lee White/ Dave Hagar From: Date: Required Action: Complete for procurements of: Any titled or rolling stock for not more than \$50,000; Property with a useful life of one year and more that cost between \$20,000 - 50,000 All property between \$50,000 and \$100,000; Personal property or Service Description: 40 foot by 60 foot post frame structure to be used for Police Training If yes, budget amount in financial plan - \$ 129,760.00 Purchase in financial plan? Yes VNo If non-budgeted - Date Council approved: June 3, 2025 Competitive Quotes Obtained: 1st vendor name and price: CDA Structures \$129,760 2<sup>nd</sup> vendor name and price: Steel Structures of America \$160,233.86 3<sup>rd</sup> vendor name and price: Northwest Structures - conducted onsite review, but failed to respond If Competitive Quotes not obtained, provide Price Reasonableness Analysis: Multiple vendors called. Three came on site to review the project and only two submitted. Vendor Awarded: CDA Structures Date: Yes No V If yes, attach a completed W-9 New vendor to the City? Department Head Signature: Date:

#### RESOLUTION NO. 25-046

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING A CONTRACT WITH CDA STRUCTURES, INC., FOR A 40 X 60 POST FRAME BUILDING TO BE USED FOR POLICE TRAINING, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY-NINE THOUSAND SEVEN HUNDRED SIXTY AND NO/100 DOLLARS (\$129,760.00)

WHEREAS, the City of Coeur d'Alene, pursuant to the Purchasing Policy adopted via Resolution No. 17-061, deems it to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into a Contract with CDA Structure, Inc., in an amount not to exceed One Hundred Twenty-Nine Thousand Seven Hundred Sixty and No/100 dollars (\$129,760.00) for a 40 X 60 Post Frame Building to be used for police training, pursuant to the terms and conditions set forth in the Contract, a copy of which is attached hereto as Exhibit "A" and by reference made a part hereof; and

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into a Contract with CDA Structures, Inc., in an amount not to exceed \$129,760.00, in substantially the form attached hereto as Exhibit "A" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said Contract to the extent that the substantive provisions of the Contract remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to execute such Contract on behalf of the City of Coeur d'Alene.

DATED this 2 <sup>nd</sup> day of September, 2025.	
	Woody McEvers, Mayor
ATTEST:	
Renata McLeod, City Clerk	

Motion by , Seconded by , to adopt the foregoing resolution.

**ROLL CALL:** 

COUNCIL MEMBER ENGLISH Voted

COUNCIL MEMBER MILLER Voted

COUNCIL MEMBER GOOKIN Voted

COUNCIL MEMBER EVANS Voted

COUNCIL MEMBER GABRIEL Voted

COUNCIL MEMBER WOOD Voted

was absent. Motion .

#### **CONTRACT**

For

#### 40 X 60 Post Frame Police Training Building

THIS CONTRACT is made and entered into this 2<sup>nd</sup> day of September, 2025, between the **CITY OF COEUR D'ALENE**, Kootenai County, Idaho, a municipal corporation duly organized and existing under and by virtue of the laws of the state of Idaho, hereinafter referred to as the "**CITY**," and **CDA Structures. Inc.**, a corporation duly organized and existing under and by virtue of the laws of the state of Idaho, with its principal place of business at 15223 N. Government Way, Hayden, Idaho, hereinafter referred to as "**CONTRACTOR**."

#### WITNESSETH:

WHEREAS, after complying with State purchasing laws and the **CITY**'s Purchasing Policy, **CONTRACTOR** was determined to be the lowest responsible bidder; and

WHEREAS, it was deemed to be in the best interests of the CITY to accept the lowest responsive bid; and

WHEREAS, the **CONTRACTOR** has been awarded the contract for the **40 X 60 Post Frame Police Training Building** pursuant to contract documents on file with the City of the **CITY**.

#### NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

For and in consideration of the covenants and agreements to be made and performed by the **CITY**, as hereinafter set forth, the **CONTRACTOR** shall complete improvements as set forth in this Contract, furnishing all labor and materials therefor according to said contract and under the penalties expressed in the performance bond bearing even date herewith, and which bond are hereby declared and accepted as parts of this contract. All material shall be of the high standard required by the said Contract and approved by the City Engineer, and all labor performed shall be of first-class workmanship.

The **CONTRACTOR** shall furnish and install any barriers and warning lights needed to prevent accidents. The **CONTRACTOR** shall indemnify, defend and hold the **CITY** harmless from all claims arising from the **CONTRACTOR**'s actions or omissions in performance of this contract, and to that end shall maintain liability insurance naming the **CITY** as an additional named insured in the amount of Five Hundred Thousand Dollars (\$500,000.00) for property damage or bodily or personal injury, death or loss as a result of any one occurrence or accident regardless of the number of persons injured or the number of claimants. A certificate of insurance providing that at least thirty (30) days' written notice shall be given to the **CITY** prior to cancellation of the policy, and said certificate shall be filed in the office of the City Clerk.

The **CONTRACTOR** agrees to maintain Worker's Compensation coverage on all employees, including employees of subcontractors, during the term of this contract as required by Idaho Code Sections 72-101 through 72-806. Should the **CONTRACTOR** fail to maintain such

insurance during the entire term hereof, the **CONTRACTOR** shall indemnify the **CITY** against any loss resulting to the **CITY** from such failure, either by way of compensation or additional premium liability. The **CONTRACTOR** shall furnish to the **CITY**, prior to commencement of the work, such evidence as the **CITY** may require guaranteeing contributions which will come due under the Employment Security Law including, at the option of the **CITY**, a surety bond in an amount sufficient to make such payments. The **CONTRACTOR** shall furnish the **CITY** certificates of the Worker's Compensation coverage required herein, upon request.

The **CONTRACTOR** agrees to receive and accept as full compensation for furnishing all materials, and doing all the work contemplated and embraced in the contract, a sum not to exceed One Hundred Twenty-Nine Thousand Seven Hundred Sixty and no/100 Dollars (\$129,760.00).

Monthly progress payments must be submitted by the 10<sup>th</sup> of the month for work done in the previous calendar month. Partial payment shall be made by the end of each calendar month on a duly certified estimate of the work completed in the previous calendar month, less five percent (5%). Final payment shall be made thirty (30) days after completion of all work and acceptance by the City Council, provided the **CONTRACTOR** has provided a copy of the completed and approved request for tax release (ID CR-3).

The number of working days allowed for completion of the Contract work shall be 90 working days. Days where the only work is traffic control, sweeping, or covering utilities do not count toward working days. The contract time shall commence no later than 10 days after the date of the Notice to Proceed issued by the **CITY.** 

The **CITY** and the **CONTRACTOR** recognize that time is of the essence and failure of the **CONTRACTOR** to complete the work within the time allowed shall result in damages being sustained by the **CITY**. Such damages are and will continue to be impractical and extremely difficult to determine. Therefore, in the event the **CONTRACTOR** shall fail to complete the work within the specified time limits, the **CONTRACTOR** shall pay to the **CITY** or have withheld from monies due, liquidated damages at the rate of Five Hundred Dollars (\$500.00) per calendar day, which sums shall not be construed as a penalty.

IT IS AGREED that the CONTRACTOR must employ ninety-five percent (95%) bona fide Idaho residents as employees on any job under this contract except where under this contract fifty (50) or fewer persons are employed by the CONTRACTOR, in which case the CONTRACTOR may employ ten percent (10%) nonresidents; provided, however, in all cases the CONTRACTOR must give preference to the employment of bona fide residents in the performance of said work.

**CONTRACTOR** further agrees to comply will all the requirements of **Attachment 1**, which is incorporated herein by reference.

Pursuant to Idaho Code § 67-2359, the **CONTRACTOR** certifies that it is not currently owned or operated by the government of the People's Republic of China and will not for the duration of the contract be owned or operated by the government of People's Republic of China.

Pursuant to Idaho Code § 67-2346, the **CONTRACTOR** certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of goods or services from Israel or territories under its control.

Pursuant to Idaho Code § 18-8703, the **CONTRACTOR** certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

Pursuant to Idaho Code § 67-2347A, the **CONTRACTOR** certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of any individual or company because the individual or company engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in section 18-3302(2)(d), Idaho Code.

The **CONTRACTOR** furthers agrees: In consideration of securing the business of construction the works to be constructed under this contract, recognizing the business in which he is engaged is of a transitory character and that in the pursuit thereof, his property used therein may be without the state of Idaho when taxes, excises or license fees to which he is liable become payable, agrees:

- 1. To pay promptly when due all taxes (other than on real property), excises and license fees due to the State of Idaho, its subdivisions, and municipal and quasimunicipal corporations therein, accrued or accruing during the term of this contract, whether or not the same shall be payable at the end of such term.
- 2. That if the said taxes, excises and license fees are not payable at the end of said term but liability for said payment thereof exists, even though the same constitutes liens upon his property, to secure the same to the satisfaction of the respective officers charged with the collection thereof.
- 3. That in the event of his default in the payment or securing of such taxes, excises and license fees, to consent that the Department, Officer, Board or Taxing Unit entering into this contract may withhold from any payment due him hereunder the estimated amount of such accrued and accruing taxes, excises and license fees for the benefit of all taxing units to which the **CONTRACTOR** is liable.

For the faithful performance of this contract in accordance with this Contract and payment for all labor and materials, the **CONTRACTOR** shall execute good and sufficient performance bond and payment bond in a form acceptable to the City Attorney each in the amount of one hundred percent (100%) of the total amount of the bid as hereinbefore stated, said bonds to be executed by a surety company authorized to do business in the state of Idaho.

THIS CONTRACT, with all of its forms, specifications, and stipulations, shall be binding upon the parties hereto, their successors, and assigns.

IN WITNESS WHEREOF, the Mayor and City Clerk of the CITY OF COEUR D'ALENE have executed this contract on behalf of the **CITY**, and the **CONTRACTOR** has caused the same to be signed by its President, the day and year first above written.

CITY OF COEUR D'ALENE,	CDA STRUCTURES. INC.,
Woody McEvers, Mayor	Ву:
	Its:
ATTEST:	
Renata McLeod, City Clerk	

#### **Attachment 1**

This Attachment is to be inserted in every contract subject to Title VI of the Civil Rights Act of 1964 and associated Regulations.

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

#### 1. Compliance with Regulations

The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

#### 2. Non-discrimination

The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

#### 3. Solicitations for Sub-contracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

#### 4. Information and Reports

The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to ITD or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

#### 5. Sanctions for Non-compliance

In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under the contract until the contractor complies, and/or;
- Cancellation, termination, or suspension of the contract, in whole or in part.

#### **Incorporation of Provisions**

The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request ITD enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.



#### CITY COUNCIL STAFF REPORT

**DATE:** September 2, 2025

**FROM:** Randy Adams, City Attorney

**SUBJECT:** Amendment to Animal Cruelty Ordinance

**DECISION POINT:** Should Council amend Municipal Code § 6.15.110 by adding a new subsection F?

**HISTORY:** In the summer months, Animal Control sees a surge in calls regarding animals, especially dogs, left in cars without water or ventilation. Animal Control typically would issue a citation for violation of Municipal Code § 6.15.110(B) which states: "In addition to those acts prohibited by Idaho state code, the following activities are also prohibited: \* \* \* B. Using any equipment, device, substance, or material on any animal that will or could cause physical injury or death to the animal or cause unnecessary cruelty to the animal." The equipment or device could be considered a vehicle, but subsection B lacks clarity which could lead to a successful challenge of a ticket.

In addition, Idaho Code § 25-3511 states, in part: "Every owner, custodian or possessor of any animal, who shall permit the same to be in any building, enclosure, lane, street, square or lot of any city, county or precinct, without proper care and attention, as determined by an Idaho licensed veterinarian, or a representative of the division, shall, on conviction, be deemed guilty of a misdemeanor and shall, upon conviction, be punished in accordance with section 25-3520A, Idaho Code." However, "proper care and attention" can be interpreted in different ways and, in any event, this statute requires a veterinarian or State official determination.

Between March 19<sup>th</sup> and September 22, 2024, Animal Control received 110 calls for dogs left in hot cars. Of those calls, 59 vehicles were gone prior to Animal Control arriving on scene. 49 warnings were given and two citations were issued. From March 20 until August 18, 2025, Animal Control has received 58 calls for dogs in hot cars. During this time, 27 warnings have been issued and one citation has been issued. 30 vehicles have been gone prior to Animal Control arriving on scene.

The proposed amendment is based on language from other jurisdictions. Animal Control believes that adding this subsection to the Municipal Code would be very helpful in providing additional protection for animals when temperatures are above 70° F or below 32° F.

FINANCIAL ANALYSIS: There will be no additional cost to the City by adopting the amendment.

**PERFORMANCE ANALYSIS:** The amendment would prohibit "Leaving or confining an animal in any unattended motor vehicle under conditions that endanger the health or wellbeing of the animal due to heat, cold, lack of adequate ventilation, or lack of food or water, or other circumstances that could reasonably be expected to cause suffering, disability, or death to the animal."

**DECISION POINT/RECOMMENDATION:** Council should adopt the amendment to Municipal Code § 6.15.110, adding a new subsection F.

#### ORDINANCE NO. \_\_\_\_ COUNCIL BILL NO. 25-1016

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING COEUR D'ALENE MUNICIPAL CODE SECTION 6.15.110, ENTITLED "CRUELTY TO ANIMALS," REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE THEREOF.

WHEREAS, it is deemed by the Mayor and City Council to be in the best interests of the City of Coeur d'Alene that said amendments to the Coeur d'Alene Municipal Code Section 6.15.110 be adopted.

NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

**SECTION 1.** That Coeur d'Alene Municipal Code Section 6.15.110 is amended as follows:

#### 6.15.110: CRUELTY TO ANIMALS PROHIBITED:

In addition to those acts prohibited by Idaho state code, the following activities are also prohibited:

- A. Chaining, staking or tethering any animal in a manner that may cause physical injury or death to the animal.
- B. Using any equipment, device, substance or material on any animal that will or could cause physical injury or death to the animal or cause unnecessary cruelty to the animal.
- C. Quartering animals which are natural enemies or are otherwise incompatible together or so near each other as to cause injury, fear or torment.
- D. Teasing, tormenting, physically abusing, or provoking an animal with the intent to harass or cause injury.
- E. Tranquilizing an animal except under the direction and supervision of a licensed veterinarian or by an animal control or other officer in the performance of official duties.
- F. Leaving or confining an animal in any unattended motor vehicle under conditions that endanger the health or wellbeing of the animal due to heat, cold, lack of adequate ventilation, or lack of food or water, or other circumstances that could reasonably be expected to cause suffering, disability, or death to the animal.

**SECTION 2.** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 3.** The provisions of this ordinance are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this ordinance or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid or unconstitutional provision, clause sentence, subsection, word, or part had not been included therein.

**SECTION 4.** After its passage and adoption, a summary of this Ordinance, pursuant to the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication this Ordinance shall be in full force and effect.

Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an Ordinance of the City of Coeur d'Alene at a regular session of the City Council on September 2, 2025.

APPROVED, ADOPTED and SIGNED this 2<sup>nd</sup> day of September, 2025.

	Woody McEvers, Mayor
ATTEST:	
Renata McLeod, City Clerk	

# SUMMARY OF COEUR D'ALENE ORDINANCE NO. \_\_\_\_\_ Amending Section 6.15.110 of the City Code,

AN ORDINANCE OF THE CITY OF CO	OEUR D'ALENE, KOOTENAI COUNTY,
IDAHO, AMENDING COEUR D'ALENE M	MUNICIPAL CODE SECTION 6.15.110
ENTITLED "CRUELTY TO ANIMALS," REPEAL	LING ALL ORDINANCES AND PARTS OF
ORDINANCES IN CONFLICT HEREWITH; PF	ROVIDING A SEVERABILITY CLAUSE
PROVIDING FOR THE PUBLICATION OF A SU	MMARY OF THIS ORDINANCE AND AN
EFFECTIVE DATE THEREOF. THE FULL TEX	T OF THE SUMMARIZED ORDINANCE
NO IS AVAILABLE AT COEUR D'ALEN	IE CITY HALL, 710 E. MULLAN AVENUE,
COEUR D'ALENE, IDAHO 83814 IN THE OFFIC	CE OF THE CITY CLERK.
	Renata McLeod, City Clerk

# STATEMENT OF LEGAL ADVISOR

I, Randall R. Adams, am City Attorney for the City of Coeur d'Alene, Idaho. I have
examined the attached summary of Coeur d'Alene Ordinance No, Amending section
6.15.110 of the Coeur d'Alene Municipal Code, and find it to be a true and complete summary of
said ordinance which provides adequate notice to the public of the context thereof.
DATED this 2 <sup>nd</sup> day of September, 2025.
Randall R. Adams, City Attorney

# Supervisory pay issue proposal comparisons

Example of the difference between proposals:

Three sergeants promoted off a ranked eligibility list within the same year (or on same day)

- Sgt 1 15 year employee, Field Training Officer, not obtained senior officer status
- Sgt 2 5 year employee, Honor Guard member + Public Information Officer = senior ofc
- Sgt 3 2 year CDAPD employee (6 years total LE service), Phlebotomist + DRE = senior ofc
- Sgt 4 Current Sgt (11 months in grade)
- Sgt 5 Current Sgt (20 months in grade)

	Sgt 1	Sgt 2	Sgt 3	Sgt 4	Sgt 5
Pre-Promotion	\$43.74	\$45.93	\$45.93	n/a	n/a
City Proposal	\$48.12	\$50.52	\$50.52	\$48.12	\$50.52
POA Proposal	\$49.64	\$49.64	\$49.64	\$49.64	\$52.11

In this scenario (city proposal) Sgt 4 could be training Sgt 2 or Sgt 3 on how to be a sergeant but is making less money than those they are training. Sgt 5, who has almost two years in the position would be making the same as a brand new sergeant.

## **POA** proposal:

There is a necessity to increase the difference between a senior officer pay and the sergeant minimum pay in order to encourage/incentivize officers to promote.

Currently a senior officer working as a school resource officer, who is promoted to sergeant, will take a pay CUT of \$2.16 per hour.

The POA proposal takes into account the holiday pay that the new sergeant will receive in the holiday check, in exchange for losing their SRO stipend; thus while it is still a drop in their hourly wage (\$0.64), it is not a drop in overall pay when calculated as a whole.

This is a 3.16% increase in Sgt minimum pay and a 2.57% increase in Lt min pay from 2025 pay rates.

Shrinking Lt range from 9.9% to 7.7% to match Sqt range and reduce overall fiscal impact

#### POA proposal cont...

Rank	Min	Max	Senior
Lieutenant (current)	57.24	62.98	66.14
Lieutenant (proposed)	58.71	63.23	66.39
Sergeant (current)	48.12	52.03	54.64
Sergeant (proposed)	49.64	53.46	56.13
Police Officer (current)	31.06	43.74	45.93

15 Sergeants = \$1,638,756 per year x 3.16% = 51,784 x 1.3 = 67,319 5 Lieutenants = \$674,666 per year x 2.57% = 17,339 x 1.3 = 22,540 Total proposal cost = 89,859

#### **City Proposal:**

Any officer that is a senior officer would be brought in at the midrange of the current sergeant pay range but a non-senior officer will be brought in at the minimum; thus making it a VERY likely occurrence that a brand new sergeant will make more per hour than a sergeant that has not yet reached their one year anniversary increase.

This would create a significant morale/equity issue due to the different pay rates within the same rank for equally situated individuals.

The city also proposed to just raise the minimum for Sgt and not a corresponding increase for the maximum. This would make the range less than \$3 for that pay range, which is significantly smaller than any potentially corresponding general employee pay scale.

Total cost: indeterminate

The untold cost of the city's plan is dissension/inequity within the rank due to a variable pay schedule. It appears to fix a problem, on paper, but in practice it creates a larger one.

The goal of the proposed fix for the supervisory pay rates is to properly compensate those that have taken on a greater responsibility and liability for the department and ultimately the City of Coeur d'Alene. This is what the POA proposal does.



### CITY COUNCIL STAFF REPORT

DATE: SEPTEMBER 2, 2025

FROM: Katie Ebner, FINANCE DIRECTOR/TREASURER

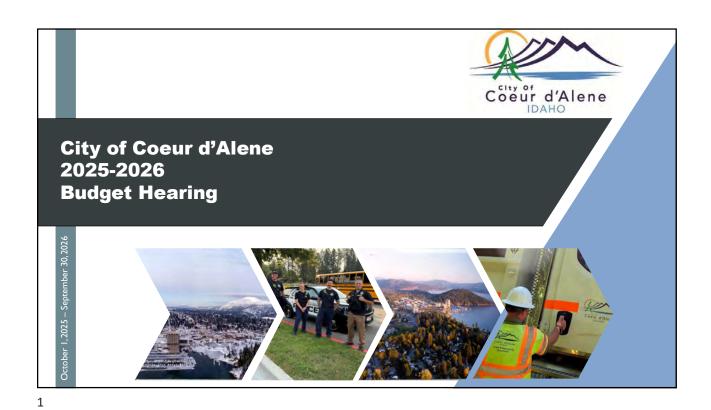
SUBJECT: FISCAL YEAR 2025-26 FINANCIAL PLAN

**DECISION POINT:** To approve Council Bill No 25-1017, the Annual Appropriation for the fiscal year beginning October 1, 2025, in the amount of \$151,945,475.

**HISTORY:** Idaho code requires that the City Council approve an appropriations ordinance each year. The purpose of the ordinance is to establish appropriations for expenditures and disclose the potential property tax revenue necessary to balance the budget. The financial plan or budget is the guide and detailed report for establishing these numbers.

FINANCIAL ANALYSIS: The financial plan is an estimate of revenues and expenditures for the upcoming year. The expenditures are classified by department as well as by fund or service and the revenues are classified by source. Included in the budget document as per Idaho Code 50-1002 are actual revenues and expenditures from the prior two fiscal years, budgeted revenues and expenditures for the current fiscal year, and proposed revenues and expenditures for the upcoming fiscal year. The revenue includes new growth and annexations from property taxes in the amount of \$205,849 and a 3% increase to the property taxes received by the City in fiscal year 2024-25 in the amount of \$835,702. This increase of \$1,041,551 will be spread across the entire valuation of the City which is currently estimated at \$11,873,698,382. The budget also reflects capturing 1% of forgone taxes in the total of \$290,146. Most taxpayers will see a very small increase in taxes paid to the City for the general levy, as well as the anticipated increase in the bond levy to reflect the Fire Department's newly approved bond. At this time there are funds committed by legislation to lower property taxes, however it is unknown how this will affect City taxpayers at this time. The tax cuts will sustain some of the tax relief taxpayers experienced in prior year.

**DECISION POINT:** Approve Council Bill No 25-1017, the Annual Appropriation for the fiscal year beginning October 1, 2025, in the amount of \$151,945,475.



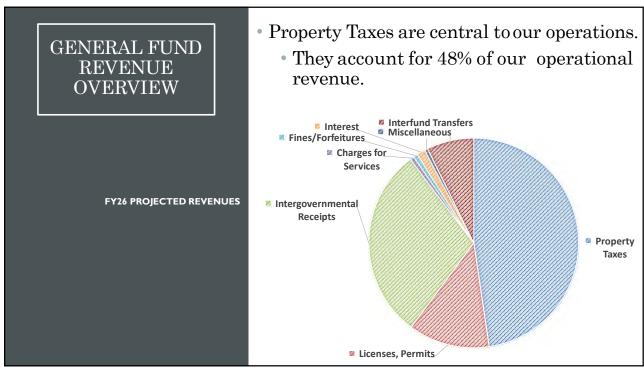
Revenues

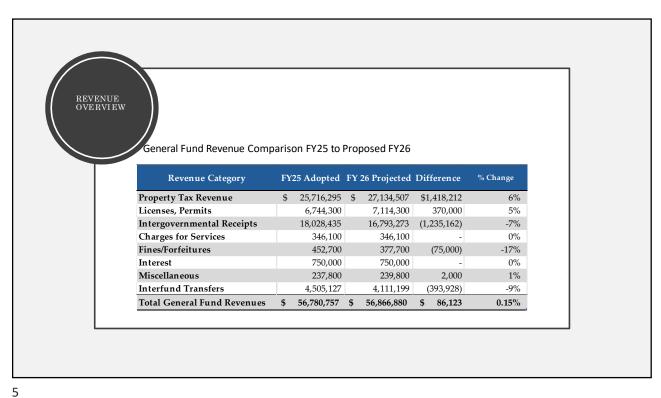
• General fund revenuesources
• Property tax discussion
• Growth & property tax impacts
• Property tax impacts

• Expenditures
• Expenditure summary

Recommendation and Rationale
• Recommendations for budget







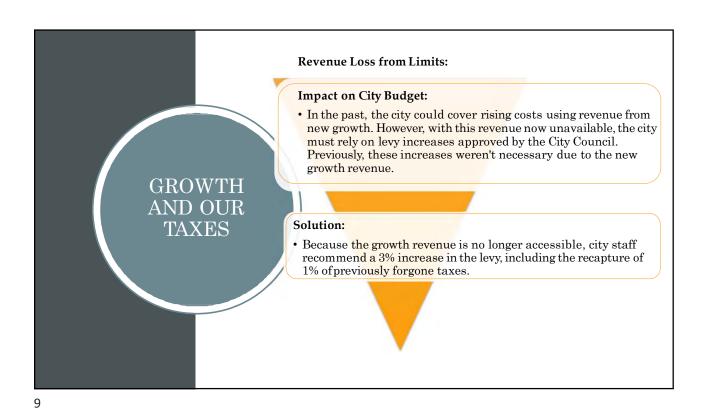




- Tax revenues from new construction and annexations have decreased by over 70% since 2016, primarily due to state legislative changes and rising assessed property values in the city.
  - New growth tax revenue is capped based on a preliminary levy rate:
    - As assessed values increase, the levy rate decreases. This reduces the funding to be captured from new construction each year, &compounds over several years.
  - Additionally, the City is limited to taxing only 90% of the new construction value, further constraining revenue growth.

GROWTH DETAILS FOR 2025-2026 \$93M in new construction LEVY Based on the newconstruction, the property tax formula adds \$202,000 in revenue to support this growth. GROWTH PAYING FOR GROWTH - Streets, - Public Safety, The city -Cost to retain staff in must serve changing economy, this growth and many more...

8



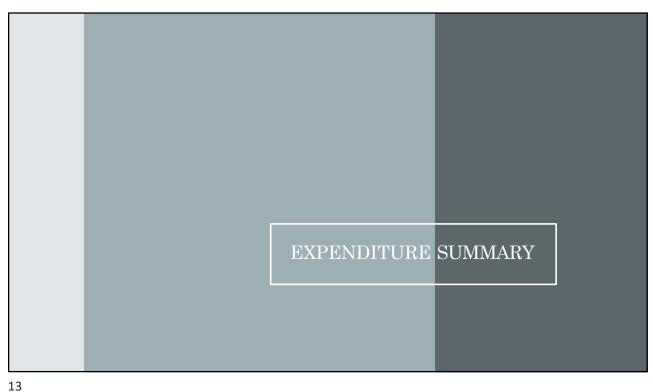
PROPERTY TAX COMPARISONS WITH PROPOSED 4% REVENUE INCREASE



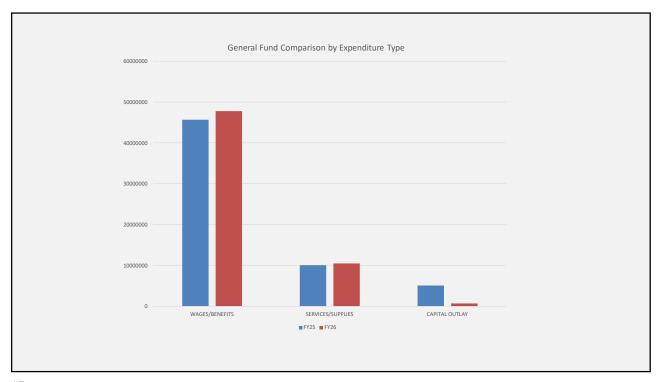
- When the City approves a percentage tax increase, it does not calculate to that percentage increase in a resident's tax charge.
  - Property taxes are based on individual taxpayer's valuations, and growth in the market.
  - New construction keeps taxes relatively flat, even if the city council approves a tax increase.

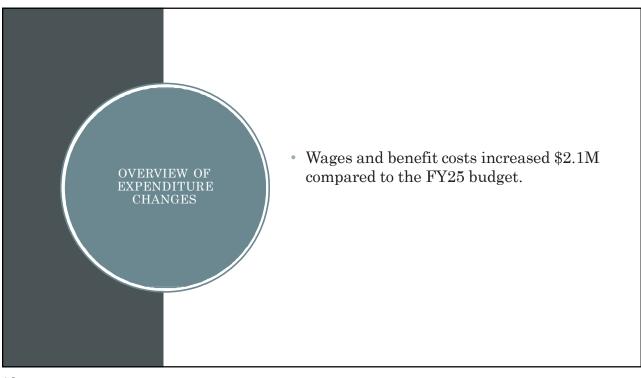
Property Type	Taxable Value	Property tax increase per month - 4%
Residential	\$ 450,000	\$ 0.94
Residential	600,000	\$ 1.25
Residential Rental	961,425	\$ 2.01
Residential	1,020,336	\$ 2.13
<b>Commerical Property</b>	1,862,436	\$ 3.89
Commerical Property	21,447,059	\$ 44.77

PROPERTY TAX COMPARISONS - PRIOR YEAR CITY TAX CHARGES COMPARED TO 2025 TAX CHARGE PROJECTIONS



General Fund Department	FY2	5 Budget	FY	26 Request	D	Difference
Mayor/Council	\$	288,967	\$	286,810	\$	(2,157)
Administration		252,276		259,678		7,402
Finance Department		1,774,867		1,913,676		138,810
Municipal Services		2,890,358		3,073,760		183,402
Human Resources		487,244		548,119		60,875
Legal Department		1,398,512		1,447,251		48,739
Planning Dept		820,717		814,379		(6,337)
<b>Building Maintenance</b>		764,779		928,991		164,212
Police Department		25,790,291		21,465,567		(4,324,724)
Police Grants		247,275		567,456		320,181
Fire Department		14,490,603		15,043,792		553,189
Streets/Engineering		6,679,213		7,015,993		336,779
Parks Department		3,035,131		3,258,893		223,763
Recreation Dept.		785,636		838,840		53,204
<b>Building Inspection</b>		1,088,306		1,180,047		91,741
General Government		38,800		70,810		32,010
Total Expenditures	\$	60,832,975	\$	58,714,063	\$	(2,118,912)



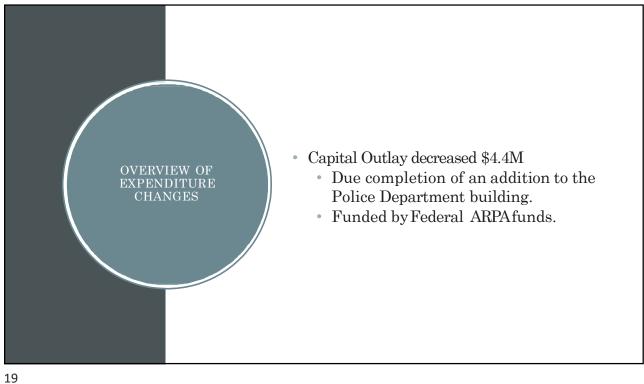


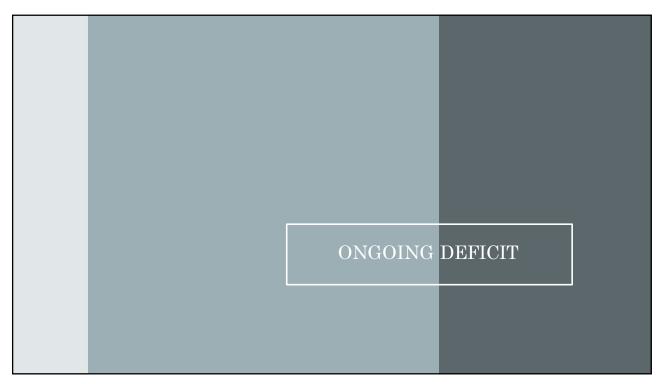


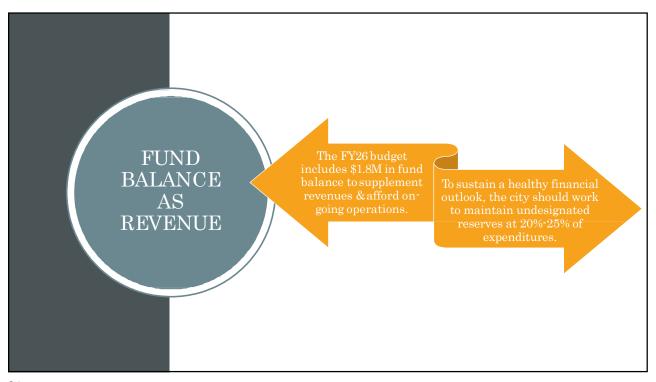
- 3.5% increase in wage expenditures budgeted:
  - 0% wage increase for the Mayor and City Council.
  - 3.5% wage increase for Fire Department (prior year contract).
  - 3.5% wage increase tentatively agreed upon with Lake City Employees Association.
  - 3.5% wage increase for exempt (non-bargaining) employees.
  - 3.5% wage increase offered to Police Officers Association.
- 3% increase in health benefit premiums.

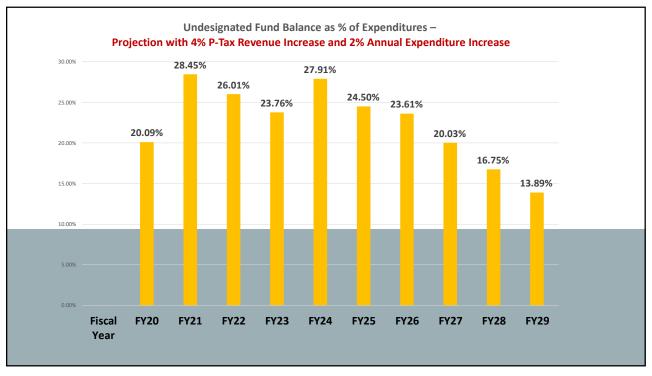


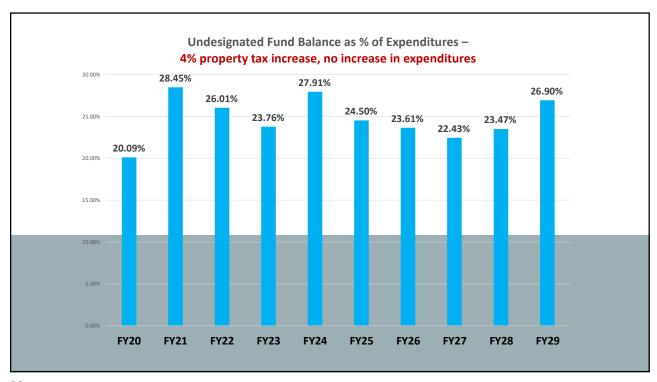
- Full time equivalency (FTE) changes:
  - 3 new FTE in building maintenance, cancelling custodial contracted services to hire custodians.
  - 2 new Firefighter FTE to lower constant-manning overages.
  - 1 new FTE in Building Inspection to address legislative requirement to meet permitting deadlines.

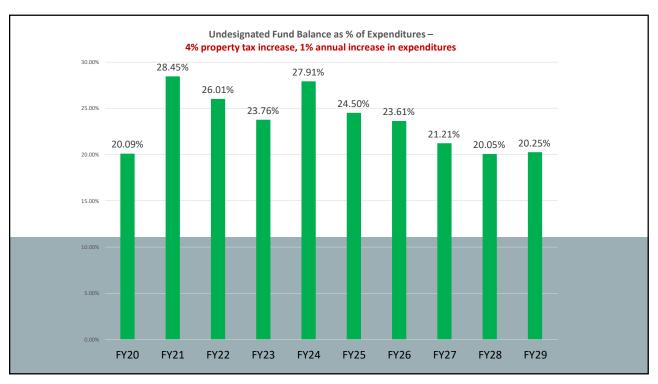


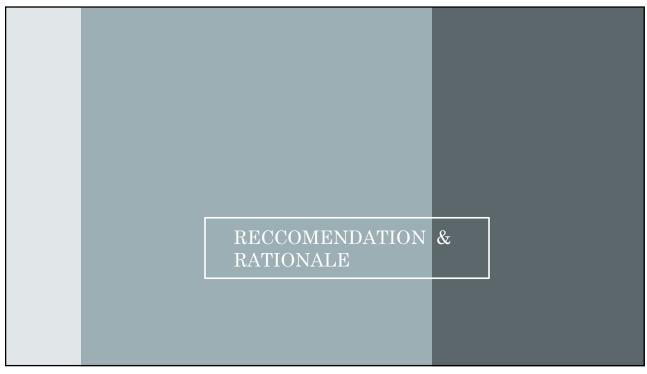


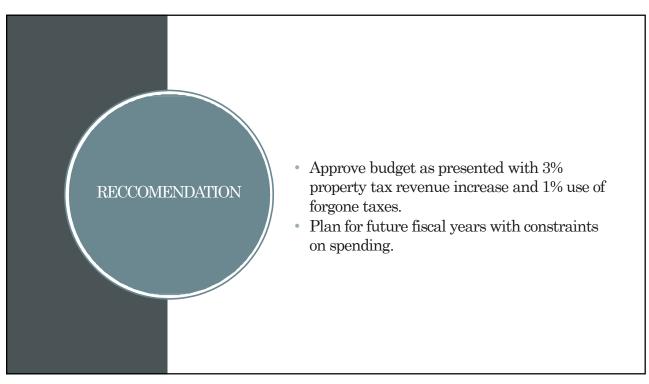


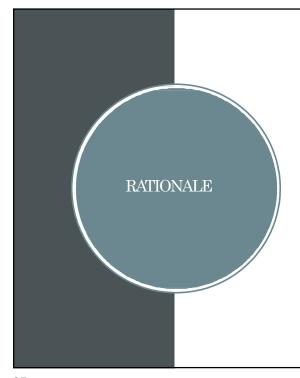












- The City currently employs fewer employees per 10,000 citizens than 2010.
- With the population growth, the City became more efficient serving the growing community:
  - Most General Government departments have not added any staff since 2010.
- The legislature has passed laws over the last several years that reduced the amount of revenue cities can obtain to support growth.

Year	Population	Total City FTE	FTE per 10,000 Citizens
2019	52,392.00	401.13	76.6
2020	54,942.00	403.87	73.5
2021	56,130.00	407.32	72.6
2022	56,660.00	416.48	73.5
2023	56,894.00	422.53	74.3
2024	56,894.00	416.48	73.2
2025	56,894.00	421.85	74.1

FTE = Full-time Equivalent Employee



## ORDINANCE NO. \_\_\_\_\_ COUNCIL BILL NO. 25-1017

AN ORDINANCE ENTITLED "THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025" APPROPRIATING THE SUM OF \$151,945,475 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF COEUR D'ALENE FOR SAID YEAR; LEVYING A SUFFICIENT TAX UPON THE TAXABLE PROPERTY WITHIN SAID CITY FOR GENERAL REVENUE PURPOSES FOR WHICH SUCH APPROPRIATION IS MADE; LEVYING SPECIAL TAXES UPON THE TAXABLE PROPERTY WITH SAID CITY FOR SPECIAL REVENUE PURPOSES WITHIN THE LIMITS OF SAID CITY OF COEUR D'ALENE, IDAHO; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene, Kootenai County, Idaho:

### Section 1

That the sum of \$151,945,475 be and the same is hereby appropriated to defray the necessary expenses and liabilities of the City of Coeur d'Alene, Kootenai County, Idaho, for the fiscal year beginning October 1, 2025.

### Section 2

That the objects and purposes for which such appropriations are made are as follows:

	FY 2025-26
	PROPOSED
GENERAL FUND EXPENDITURES:	
Mayor and Council	286,810
Administration	259,678
Finance Department	1,913,676
Municipal Services	3,073,760
Human Resources	548,119
Legal Department	1,447,251
Planning Department	814,379
Building Maintenance	928,991
Police Department	21,465,567
Police Department Grants	567,456
Fire Department	15,043,792
General Government	7,015,993
Streets/Garage	3,258,893
Parks Department	838,840
Recreation Department	1,180,047
Building Inspection	70,810
TOTAL GENERAL FUND EXPENDITURES:	\$58,714,062

# FY 2025-26 PROPOSED

## **SPECIAL REVENUE FUND EXPENDITURES:**

Library Fund	2,140,076
2025 Bond Expenditures	16,336,161
CDBG	342,971
Impact Fees	-
Parks Capital Imp.	781,100
Annexation Fees	580,000
Cemetery Fund	366,420
Cemetery Perpetual Care	19,700
Jewett House	33,115
Reforestation	137,000
Street Trees	-
Community Canopy	-
Public Art Fund	201,000
TOTAL SPECIAL FUNDS:	\$20,937,543

## **ENTERPRISE FUND EXPENDITURES:**

Street Lighting Fund	\$883,820
Water Fund	16,451,232
Wastewater Fund	28,835,381
Water Cap Fees	3,220,000
WWTP Cap. Fees	5,350,000
Sanitation Fund	5,625,198
Public Parking Fund	1,834,020
Drainage Utility Fund	2,251,951
TOTAL ENTERPRISE EXPENDITURES:	\$64.451.602

FIDUCIARY FUNDS:	\$3,611,200
STREET CAPITAL PROJECTS FUNDS:	2,440,000
DEBT SERVICE FUNDS:	1,791,067
GRAND TOTAL OF ALL EXPENDITURES:	\$151,945,475

# Section 3

That a General Levy of \$27,104,507 on all taxable property within the City of Coeur 'Alene be and the same is hereby levied for general revenue purposes for the fiscal year commencing October 1, 2024.

### Section 4

That a Special Levy upon all taxable property within the limits of the City of Coeur d'Alene in the amount of \$3,991,334 is hereby levied for special revenue purposes for the fiscal year commencing October 1, 2025.

#### Section 5

The provisions of this ordinance are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this ordinance or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such person or circumstance to which the ordinance or part thereof is held inapplicable had been specifically exempt there from.

### Section 6

This ordinance shall take effect and be in full force upon its passage, approval and publication in one (1) issue of the Coeur d'Alene Press, a newspaper of general circulation published within the City of Coeur d'Alene and the official newspaper thereof.

Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an Ordinance of the City of Coeur d'Alene at a regular session of the City Council on September 2, 2025.

APPROVED by this Mayor this 2<sup>nd</sup> day of September, 2025.

	Woody McEvers, Mayor
ATTEST:	

#### RESOLUTION NO. 25-047

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, CERTIFYING THE AMOUNT OF FOREGONE INCREASE TO BE BUDGETED FOR THE FISCAL YEAR 2025-2026, SPECIFICALLY ONE PERCENT (1%) EQUAL TO TWO HUNDRED NINETY THOUSAND ONE HUNDRED FORTY-SIX AND NO/100 DOLLARS (\$290,146.00), PURSUANT TO IDAHO CODE §63-802(1)(e), FOR MAINTENANCE AND OPERATIONS.

WHEREAS, the City Council of the City of Coeur d'Alene has provided notice of its intent to budget foregone increase in the amount of Two Hundred Nnety Thousand One Hundred Forty-Six and no/100 Dollars (\$290,146.00); and

WHEREAS, the foregone increase will be budgeted for the purpose of maintenance and operations, and is limited to increasing the budget by no more than one percent (1%); and

WHEREAS, the City held a public hearing regarding the budgeting of foregone increase in conjunction with the annual budget hearing, pursuant to Idaho Code § 63-802(1)(e)(i).

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City hereby recover the amount of Two Hundred Nnety Thousand One Hundred Forty-Six and no/100 Dollars (\$290,146.00) in foregone increase for use in the fiscal year 2025-2026 for maintenance and operations.

DATED this 2nd day of September, 2025.

	Woody McEvers, Mayor
ATTEST:	

Motion by , Seconded by , to adopt the foregoing resolution.

**ROLL CALL:** 

COUNCIL MEMBER EVANS Voted

COUNCIL MEMBER MILLER Voted

COUNCIL MEMBER GOOKIN Voted

COUNCIL MEMBER ENGLISH Voted

COUNCIL MEMBER WOOD Voted

COUNCIL MEMBER GABRIEL Voted

was absent. Motion .