MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COEUR D’ALENE, IDAHO, HELD AT THE LIBRARY COMMUNITY ROOM

May 16, 2017

The Mayor and Council of the City of Coeur d’Alene met in a regular session of said Council at the Coeur d’Alene City Library Community Room May 16, 2017 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor
Dan Gookin ) Members of Council Present
Kiki Miller )
Dan English )
Woody McEvers )
Loren Ron Edinger )
Amy Evans )

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Mike Slothower with River of Life Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember McEvers led the pledge of allegiance.

PROCLAMATION FOR SAFE BOATING AWARENESS WEEK – MAY 20-26, 2017 – Mayor Widmyer proclaimed May 20-26, 2017 as Safe Boating Awareness Week and asked residents to be cautious while boating during the upcoming season.

CONSENT CALENDAR: Motion by McEvers, second by Miller to approve the consent calendar.

2. Approval of Bills as submitted and reviewed for accuracy by Finance Department
3. Approval of Financial Report
4. Approval of the General Services Committee Meeting Minutes from the meeting held on May 8, 2017.
5. Setting of General Services and Public Works Committees meetings for May 22, 2017 at 12:00 noon and 4:00 p.m. respectively.
6. Setting of a Public Hearing for June 20, 2017 for ZC-1-17, A proposed zone change from LM (Light Manufacturing) to City C-17 (Commercial at 17 units/acre) zoning district at 505 W. Kathleen Avenue; Applicant: Lake City Engineering LLC.
7. Approval of beer and wine Licenses:
   a. Castaway Cellars, Inc. for 210 Sherman Avenue; Michille and Scot Crawford (new).
   b. Rustic CDA, LLC. For 309 E. Sherman Avenue; Warren S. Heit (new).
c. TWI Company Inc. d/b/a Into the Woods for 509 E. Sherman Avenue; Rebecca Webb (new).

8. Approval of Cemetery Lot transfer from George and Olga Brown to Maria Dawson; Lots 01,02; Block 16; Section B of Forest Cemetery.


ROLL CALL:  Evans Aye; Edinger Aye; English Aye; Miller Aye; McEvers Aye; Gookin Aye. Motion Carried.

ANNOUNCEMENTS

Councilmember English attended last Saturday Firemen’s banquet and really appreciated the emphasis on families and that no one serves alone as a theme for their service as first responders.

APPOINTMENTS: MOTION: Motion by Edinger, seconded by McEvers to approve the appointments of Steve Petersen, Ann Melbourn, Mark Rogers, Brad Jordan, Kathleen Tillman, and Tom Messina to the Parking Commission. Motion carried.

A-3-14 - ANNEXATION AGREEMENT WITH RIVER’S EDGE APARTMENTS, LLC. FOR THE PROPERTY FORMERLY KNOWN AS THE STIMSON OFFICE PROPERTY - PER COUNCIL ACTION MAY 20, 2014

STAFF REPORT: City Attorney Mike Gridley noted that the applicant came before the Council three years ago and asked for a 3.5-acre annexation, which was approved at that time. Once approved, a negotiation of the annexation agreement took place which was never completed. The applicant recently resubmitted their special use permit and desires to finalize the annexation agreement.

DISCUSSION: Councilmember Gookin noted that city annexation agreements generally require frontage improvements to be placed by the developer, and in this area the City is placing the improvements with the Seltice Way project and felt it was not fair. Mr. Gridley noted that the developer is paying for the extra improvements above what is included in the Seltice Way project. Councilmember Gookin noted that the Minutes from the annexation hearing noted that the developer would specifically be required to put in sidewalks or a path that is not included in the annexation agreement. Mr. Gridley explained that in 2014 the Seltice Way project was not in the city’s sight; however, as the Seltice Way project got designed and funded, paths, sidewalks,
curbs, etc. were included in the project. Councilmember Gookin said he believes that the developer should reimburse the city for those improvements and will be opposing the annexation agreement. Mr. Gridley noted that there are properties all along Seltice Way without improvements that will also benefit, and that the ultimate decision was to have ignite cda fund it. Councilmember Miller asked if the developer was granted a special use permit for a higher density based on the improvements. Mr. Gridley noted that they were given a Special Use Permit for apartments, not based on improvements.

MOTION: Motion by McEvers, seconded by Evans to approve the Findings and Order for the River’s Edge Apartments, LLC annexation. Motion carried.

RESOLUTION NO. 17-034

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN ANNEXATION AGREEMENT WITH RIVER’S EDGE APARTMENTS, LLC, FOR PROPERTY FORMERLY KNOWN AS THE STIMSON OFFICE PROPERTY.

MOTION: Motion by McEvers, seconded by English to approve Resolution No. 17-034, approving an Annexation Agreement with River’s Edge Apartments, LLC. for the property formerly known as the Stimson office property.

ROLL CALL: Miller Aye; McEvers Aye; Gookin No; English Aye; Edinger No; Evans Aye. Motion carried.

COUNCIL BILL 17-1019

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, SPECIFICALLY DESCRIBED PORTIONS OF SECTION 10, TOWNSHIP 50, NORTH, RANGE 4 WEST, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED AS C-17 COMMERCIAL; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

MOTION: Motion by McEvers, seconded by Evans, to dispense with the rule and read Council Bill No. 17-1019 once by title only.

ROLL CALL: McEvers Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye. Motion carried.

MOTION: Motion by Edinger, seconded by McEvers, to adopt Council Bill 17-1019.

ROLL CALL: McEvers Aye; Gookin No; English Aye; Edinger No; Evans Aye; Miller No. Motion carried with the Mayor voting in the affirmative.

STAFF REPORT: City Attorney Mike Gridley explained that Intermax Networks is a local company based in Coeur d’Alene and they have approached the city to obtain a franchise agreement that would allow them to construct and maintain a fiber optic telecommunications system in the city’s rights-of-way. The requirements of the proposed franchise agreement with Intermax are similar to those in other city franchise agreements with Fatbeam, Avista, and others. The proposed franchise would be for 10 years. The code pertaining to Franchise Agreements requires a public hearing 30 days after the introduction of the agreement. Therefore, Mr. Gridley requested that Council set a public hearing on June 20, 2017. The financial impact would be similar to other franchise agreements. In exchange for the use of the city’s rights of way, Intermax would pay the city five per cent (5%) of its annual gross revenues derived from the operation of the fiber optic telecommunications system to provide telecommunication services in the City.

DISCUSSION: Councilmember Gookin asked if the state cap of 3% should apply to this agreement. Mr. Gridley explained that while the state capped franchise fees, there is a clause that allows for the precedent of prior approved fees, so the city is essentially grandfathered in at 5%. Councilmember Gookin asked if the City could charge less. Mr. Gridley explained that he would like to keep them all consistent so one company does not get a competitive advantage over another.

MOTION: Motion by Edinger, seconded by Miller to set a public hearing for the consideration of a franchise agreement with Newmax, LLC dba Intermax Networks annexation on June 20, 2017. Motion carried.

RESOLUTION NO. 17-035

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ADOPTING THE 2017 TRAILS AND BIKEWAYS MASTER PLAN UPDATE.

STAFF REPORT: Trails Coordinator Monte McCully noted that the Trails and Bikeways Master Plan was last updated in 2010, and there have been many accomplishments and changes since that time. Updates since 2010 include the addition of 8.22 miles of shared use paths, 18 miles of on-street bike lanes, shared roadways, a bicycle boulevard, additional bike racks, corrals, and a bike repair station. The updates provide some new standards and new facility types such as buffered bike lanes, cycle tracks, water trails, and include a mountain bike trail plan.

DISCUSSION: Councilmember McEvers asked how paths in front of extremely busy areas, such as McDonalds on Appleway, would work. Mr. McCully clarified that placing stripes on-street is for both bike commuters and vehicles to have notice that bikes are on the roadway. Additionally, some of the recommendations are intended to be included when roads are rebuilt, such as Appleway. Councilmember English asked for an example of a bike boulevard. Mr. McCully noted that an example would be Young Avenue to 19th Street, as it does not have a lot
of vehicular traffic and is a route that people use a lot. The city would paint emblems of bikes with arrows and wayfinding signage to demonstrate that road is specifically set out to be a road that is shared equally between bikes and vehicles. Councilmember Evans said that several of the updates were included based on comments received at the public workshop. Mr. McCully noted that there were approximately 50 attendees at the workshop. Comments include bike lanes over the freeway on 4th and Government Way, water trails like Spokane, and a registration program for bicycles. Councilmember Gookin thanked Mr. McCully for putting the goal accomplishment page into the plan. He noted several goals that needed more specific objectives listed to set forth how they would accomplish the goal. Councilmember Gookin asked if there were certain areas that have been identified as high accident locations. Mr. McCully noted that they were not included in the plan but there is a sub-committee that meets to discuss accident areas with Sgt. Turrell. There are ideas being considered such as safety islands, more crosswalks, flashing beacons, and public awareness campaigns. Councilmember Gookin asked for clarity as to why they are recommending the complete streets policy be adopted as an Ordinance. Mr. McCully explained that an ordinance would make it stronger and a code that would need to be followed by all staff rather than it being administratively decided. Councilmember McEvers asked if water trails meant no boats allowed. Mr. McCully explained that it is like a map for kayakers and/or paddle boarders where they can launch and go, but does not include any boat restrictions. Councilmember Miller noted that with the significant number of events that go on in Coeur d’Alene each year, did the Committee consider putting something out to tourists about event traffic and alternative trails. Mr. McCully noted that they had not discussed that but thought it was a good idea. Councilmember Evans thanked the committee and Monte for their hard work and many hours given to update the plan. Mayor Widmyer agreed that the Arts Commission and Pedestrian Bicycle Committee are comprised of members with diverse opinions and it is a great accomplishment to get them into one plan.

**MOTION:** Motion by Evans, seconded by Edinger to approve Resolution No. 17-035, approving the 2017 Trails and Bikeways Master Plan.

**ROLL CALL:** Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye; McEvers Aye. Motion carried.

**COUNCIL BILL 17- 1020**

AN ORDINANCE AMENDING SECTION 10.24.020 OF THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, TO EXTEND THE LIMITED TIME PARKING SPACES AND ZONES ON SHERMAN AVENUE FROM SEVENTH STREET TO EIGHTH STREET; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING THE PUBLICATION OF A SUMMARY; AND PROVIDING AN EFFECTIVE DATE.

**STAFF REPORT:** Deputy City Administrator Sam Taylor noted that for many years the City has provided free two-hour parking in the downtown core. The city’s contractor, Diamond Parking, enforces these two-hour time limits. Ensuring a healthy rotation of vehicles by enforcing two-hour parking allows more residents and visitors to park downtown, thus supporting local small businesses. Diamond Parking’s contract with the City outlines the
downtown core in an expansive swath, which includes all along Sherman Avenue to 8th Street. However, the City’s two hour parking zone ends at 7th Street, per City code section 10.24.020(B). New businesses along Sherman Avenue continue to enhance economic development downtown, but between 7th and 8th Streets there is no time limit, and the City has been made aware this is affecting vehicle turnover – and therefore inhibits local businesses from getting enough customers to be sustainable. Staff believes it was the City Council’s intent when adopting Diamond Parking’s enforcement zone to ensure a two-hour time limit extended along Sherman all the way to 8th Street. As Diamond Parking’s contract already includes this portion of Sherman Avenue for enforcement, there is no modification or increased cost required for enforcement to occur. The City must designate the enforcement areas in order for Diamond to work in this area.

**DISCUSSION:** Councilmember Gookin expressed what a big issue parking is in the downtown. He believes the situation is exacerbated by the city agreeing to waive its own rules regarding parking requirements for developments like McEuen Tower and a development along 8th Street. He does agree that the on-street parking downtown should be two hours.

**MOTION:** Motion by English, seconded by McEvers, to dispense with the rule and read Council Bill No. 17-1020 once by title only.

**ROLL CALL:** English Aye; Edinger Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye. Motion carried.

**MOTION:** Motion by Gookin, seconded by Evans, to adopt Council Bill 17-1020.

**ROLL CALL:** English Aye; Edinger Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye. Motion carried.

**RESOLUTION NO. 17-036**

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, DETERMINING A CERTAIN AREA WITHIN THE CITY OR WITHIN THE CITY’S AREA OF IMPACT TO BE A DETERIORATED AND DETERIORATING AREA AS DEFINED BY IDAHO CODE SECTIONS 50-2018(9) AND 50-2903(8); DIRECTING THE URBAN RENEWAL AGENCY OF COEUR D’ALENE TO COMMENCE AND COMPLETE THE PREPARATION OF AN URBAN RENEWAL PLAN OR AN AMENDED PLAN, WHICH MAY INCLUDE REVENUE ALLOCATION PROVISIONS, FOR ALL OR PART OF THE AREA; AND PROVIDING FOR AN EFFECTIVE DATE.

**STAFF REPORT:** Mr. Gridley noted that ignite cda, the City’s urban renewal agency (URA) asked Panhandle Area Council (PAC) to prepare a report analyzing whether or not the former Stimson Atlas Mill Site (Site) is appropriate for inclusion in an Urban Renewal District (URD). The Site is comprised of approximately 70 acres of undeveloped land surrounded by Seltice Way, Mill River, Riverstone and the Spokane River. In order to be eligible for inclusion in an Urban Renewal District, the Site needs to meet the conditions outlined in various Idaho Code Sections. This analysis is a preliminary step and does not expand any existing URD or establish
a new URD. It is an analysis of whether under Idaho law the conditions of the Site render the Site eligible to be included in an expanded URD or a new URD or both. PAC has determined that the property is appropriate for inclusion in a URD. This resolution accepts the PAC report and directs the URA to prepare a URA plan for consideration by the URA board and the City Council. He presented photos of the land demonstrating its qualifications as a deteriorating area.

**DISCUSSION:** Councilmember Gookin said he has been looking at the urban renewal law for a long time and this is a step in the process and supports moving forward with this.

**MOTION:** Motion by Gookin, seconded by Miller to approve Resolution No. 17-036, Acceptance of the Atlas Mill Site Urban Renewal Eligibility Report.

**ROLL CALL:** Edinger Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye. **Motion carried.**

A-1-17 - ANNEXATION OF PROPERTY LOCATED NORTH OF THOMAS LANE AND IS BORDERED BY RESIDENCES OFF OF 22ND STREET ON THE WEST AND RESIDENCES OFF OF MINERS LOOP AND SUTTERS WAY ON THE EAST - PER COUNCIL ACTION FEBRUARY 21, 2017

**MOTION:** Motion by Gookin, seconded by Evans to approve the Findings and Order for Annexation of Property located north of Thomas Lane and bordered by residences off 22nd Street on the west and residences off Miners Loop and Sutters Way on the east. **Motion carried.**

**RESOLUTION NO. 17-037**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN ANNEXATION AGREEMENT WITH ASPEN HOMES AND DEVELOPMENT, LLC, FOR AN AREA NORTH OF THOMAS LANE ALSO KNOWN AS ALPINE POINT.

**MOTION:** Motion by Gookin, seconded by Evans to approve Resolution No. 17-037, Approval of Annexation Agreement with Aspen Homes and Development, LLC for the property located north of Thomas Lane and bordered by residences off of 22nd Street on the west and residences off of Miners Loop and Sutters Way on the east. **Motion carried.**

**COUNCIL BILL 17-1021**

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, SPECIFICALLY DESCRIBED PORTIONS SITUATED IN THE NORTHEAST ¼ OF SECTION 6, TOWNSHIP 50, NORTH, RANGE 3 WEST, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED AS R-3 RESIDENTIAL; REPEALING ALL
ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

MOTION: Motion by Gookin, seconded by McEvers, to dispense with the rule and read Council Bill No. 17-1021 once by title only.

ROLL CALL: Miller Aye; McEvers Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye. Motion carried.

MOTION: Motion by Gookin, seconded by Evans, to adopt Council Bill 17-1021.

ROLL CALL: Miller Aye; McEvers Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye. Motion carried.

RESOLUTION NO. 17-038

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN AGREEMENT FOR FINANCING IMPROVEMENTS FOR THE FOUR CORNERS – MEMORIAL PARK IMPROVEMENT PROJECT WITH THE COEUR D’ALENE URBAN RENEWAL AGENCY D/B/A IGNITE CDA.

STAFF REPORT: Parks and Recreation Director Bill Greenwood explained that at the October 4, 2016 Council Meeting, Council gave staff direction to seek funding for the companion project to the City/County Shared parking. On December 20, 2016 the Council approved the acceptance of $1,019,000 in funding from ignite cda. Then at the December 21, 2016 ignite cda meeting their board opted to fund two more elements for this project bringing the funding to $1,559,100 to construct the Memorial Park companion project, which is above the amount previously accepted by the City. Mr. Greenwood presented a drawing of the updated master plan including the additional elements funded by the additional dollars. He noted a few elements that were moved around to allow elements to flow and create a Central Park feel. Therefore, staff is bringing the update agreement for acceptance to council.

DISCUSSION: Councilmember Evans asked if the ball field would include the addition of locker rooms. Mr. Greenwood noted that it would not include locker rooms, as they are a different project. Additionally, they are looking at the structural integrity of the stands. He also noted that he should find out in June if the city received a grant for the skateboard park. Mayor Widmyer noted that a lot of work was done through the steering committee, and the Parks and Recreation Commission which provided great results. Mr. Greenwood would like to advertise for bids on May 26, 2017 and break ground on July 5, with an October 15, 2017 completion date. Councilmember McEvers asked if the park would be open to the public when construction starts. Mr. Greenwood clarified that Memorial Park will not be open after July 5, when construction starts.
MOTION: Motion by Evans, seconded by Miller to approve Resolution No. 17-038, Agreement for financing improvements for the Four Corners – Memorial Park improvement project with the Coeur d’Alene Urban Renewal Agency d/b/a ignite cda.

ROLL CALL: McEvers Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye. Motion carried.

(LEGISLATIVE HEARING) V-17-3: VACATION OF A PORTION OF S. 23RD STREET AND ALL OF E. ASHTON ROAD RIGHT-OF-WAY LOCATED IN GOVERNMENT LOT 1, SECTION 19, TOWNSHIP 50 NORTH, RANGE 3 WEST, B.M., CITY OF COEUR D’ALENE.

Mayor Widmyer announced that he owns property adjacent to the requested vacation and recused himself from the hearing. He noted that Council President McEvers would lead the rest of the meeting.

COUNCIL BILL NO. 17-1022

AN ORDINANCE OF THE CITY OF COEUR D’ALENE, VACATING A PORTION OF PUBLIC RIGHT-OF-WAY, GENERALLY DESCRIBED AS A PORTION OF S. 23RD STREET LOCATED SOUTH OF MULLAN AND ALL OF E. ASHTON ROAD WEST OF E. COEUR D’ALENE LAKE DRIVE AVENUE, SITUATED IN THE GOVERNMENT LOT 1, SECTION 19, TOWNSHIP 50 NORTH, RANGE 3 WEST, BOISE MERIDIAN, CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

STAFF REPORT: Engineering Project Manager Dennis Grant explained that the applicant, Hagadone Hospitality Co., has requested that a portion of South 23rd Street and all of East Ashton road right-of-way that adjoins their property on all sides be vacated. It is unknown when the requested right-of-way was originally dedicated to the City of Coeur d’Alene. There is no financial impact to the City associated with this action. The purpose behind the request is to realign lots that are currently dissected by the right-of-way for future development. Mr. Grant mailed seven (7) requests for comment and received no responses. He recommends approval of the request.

PUBLIC COMMENTS: Councilmember McEvers called for public comments, and with none being received. Public testimony was closed.

DISCUSSION: Councilmember Miller asked for clarification regarding the new Centennial Trail connection. Mr. Grant explained that the new Ashton Road will connect to 23rd and the trail will connect from there to Coeur d’Alene Lake Drive. Councilmember Evans noted that there are many bicycle conflicts with vehicles entering Coeur d’Alene Lake Drive from 23rd Street. Mr. Grant felt that this design would lessen those conflicts.
MOTION: Motion by Edinger, seconded by Miller, to dispense with the rule and read Council Bill No. 17-1022 once by title only.

ROLL CALL: Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye; McEvers Aye. Motion carried.

MOTION: Motion by Gookin, seconded by Miller, to adopt Council Bill 17-1022.

ROLL CALL: Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye; McEvers Aye. Motion carried.

RECESS: Motion by Gookin, seconded by McEvers, to recess to May 25, 2017 at Noon in the Library Community Room, 702 E. Front Avenue, for a Workshop with ignite cda. Motion carried.

The meeting recessed at 7:18 p.m.

ATTEST: Steve Widmyer, Mayor

Renata McLeod, CMC, City Clerk