

**COEUR D'ALENE CITY COUNCIL  
ADDENDUM AGENDA NO. 1  
FOR THE APRIL 7, 2020  
COUNCIL MEETING**



**Addition of the following Action item:**

**I. OTHER BUSINESS:**

**5.** Police Department application and acceptance of a Department of Justice Formula Allocation grant for \$103,457 emergency appropriations for coronavirus health response and agency operations.

**This meeting is aired live on CDA TV Spectrum Cable Channel 1301  
and on Facebook live through the City's Facebook page.**

*NOTE: NOTE: A Proclamation by Governor Little, clarified the open meeting laws during this state of emergency, in which no more than 10 people shall physically gather at a time, includes an option for the community to hear the meeting timely through telecommunication devices. Public comment will be taken during that section of the meeting by indicating a raised hand through the Zoom meeting application. Public comments will not be acknowledged during any other time in the meeting.*

*The meeting will be aired on Zoom meeting network with the following options: Call in: US: US: +1 346 248 7799 or +1 646 518 9805 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free) or Meeting URL: <https://zoom.us/j/228979365?pwd=OFhoNjFhVHNKOnlZdDZsekITZE5xZz09>  
Meeting ID: 228 979 365 Password: 021192.*

**PUBLIC WORKS COMMITTEE  
STAFF REPORT**

**DATE:** April 6, 2020  
**FROM:** Chief Lee White  
**SUBJECT:** Apply for and Accept Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation

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**DECISION POINT:** Staff requests that Council allow the Coeur d'Alene Police Department to apply for and accept a Department of Justice Formula Allocation Grant for the amount of \$103,457 to acquire PPE (Personal Protective Equipment) and other consumable items, laptop / tablets for field / home use to replace and add to the existing fleet, and transition from on-premises Microsoft Office products to a cloud-based Office 365 GovCloud solution for field / home use.

**HISTORY:** In late 2019, a novel Coronavirus was discovered. By February the World Health Organization had given it the name of COVID-19 and by March 11, 2020 it spread had been officially classified as a pandemic. The Coronavirus Emergency Supplemental Funding (CESF) program was authorized by Division B of H.R. 748, Pub. L. No. 116- 136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C. DOJ used the Edward Byrne Justice Assistance Grant Program to create a matrix for allocation. The Department has been granted \$103,457 to continue to prevent, prepare for, and respond to the coronavirus threat.

**FINANCIAL ANALYSIS:** Prior to this epidemic, there was a need to have some accessibility to the Department's digital resources but not a need to move personnel to outside locations including their homes. When the need for social distancing grew along with quarantine, the Department was ill-prepared to meet the technological needs. In addition, though some supplies were on hand, the needs of equipping sworn personnel to prevent being infected grew faster than supplies allowed. Using this allocation grant will allow the Department to continue to prevent and prepare for not only the ongoing situation but any other potential waves the virus could create. However, if the move to Office 365 is successful, the Department will have to incur future subscription costs which currently estimated at \$8,000 a year depending on the plan used and personnel given access.

**PERFORMANCE ANALYSIS:** The funding will allow us to purchase PPE including gloves, eye protection, and masks for all personnel. In addition, the funds will allow us to purchase new laptops that are capable of handling the demands of moving personnel from their desks to safer environments like their homes. Finally, the funds will allow us to lighten the need for VPN access and hardware infrastructure by moving the Microsoft Office products from the on-premises solution in effect to a GovCloud CJIS compliant cloud-based solution making the work of first responders and all those that support them more nimble in the field.

**DECISION POINT/RECOMMENDATION:** Staff requests that the Council allow the Police Department apply for and accept the CESF allocation grant of \$103,457 for these purposes.