

## MEMORANDUM

DATE: FEBRUARY 21, 2023

FROM: RENATA MCLEOD, MUNICIPAL SERVICES DIRECTOR/CITY CLERK

RE: FEE INCREASES AND CIVIL PENALTIES

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**DECISION POINT:** To approve fee amendment and civil penalties as proposed within the Parks and Recreation, Planning, and Water Departments.

**HISTORY:** The City is required to hold a public hearing for proposed fee increases in excess of five percent (5%) pursuant to Idaho Code 63-1311A. While some of the fees listed below are increasing less than 5%, are simply being clarified, and/or are removed entirely, and therefore are not required to be included in the public hearing, it is staff's desire to keep all changes together for ease of tracking. In addition, the civil penalties for operating without an STR permit are not "fees" subject to the 5% rule, but are required to be adopted by resolution of Council. Therefore, they are included in this proposed Resolution. The following is an explanation of the changes for each department and the proposed fees. *Please note that crossed out items are being deleted while underlined items are the proposed fees and text.*

**PARKS AND RECREATION:** The department has experienced an increase in costs related to staffing, equipment repair/maintenance and recreational program t-shirt costs. To clarify the change in fee for gazebos and pavilions, the department has changed from renting two times per day to one per day. For example, if the previous fee was \$150.00 per ½ day rental, the new fee would be \$250.00 for a resident and \$300.00 for a non-resident for a whole day rental. This policy has changed due to the difficulty of managing two different groups per day and staffing.

PARKS/RECREATION:

### CEMETERY

#### Cemetery Lots

Adult – Lots	<del>\$1,310.00</del>	<u>1400.00</u>
Adult – Riverview Sections T&U	<del>\$1,050.00</del>	<u>1100.00</u>
Forest Cremains Lot (Single)	<del>\$ 700.00</del>	<u>800.00</u>
Forest Cremains Lot (Double)	<del>\$1,000.00</del>	<u>1200.00</u>

#### Niche

Single - Forest	<del>\$1,050.00</del>	<u>1100.00</u>
Companion - Forest	<del>\$1,900.00</del>	<u>2000.00</u>
Single – Riverview	<del>\$ 700.00</del>	<u>900.00</u>
Companion – Riverview	<del>\$1,000.00</del>	<u>1300.00</u>
Replacement Door – Single	<del>\$ 100.00</del>	<u>150.00</u>
Replacement Door – Double	<del>\$ 200.00</del>	<u>250.00</u>

### Opening and Closing – Casket Interment

#### Adult

Weekdays to 3:00 p.m.	\$ <del>550.00</del>	<u>600.00</u>
Weekdays after 3:00 p.m.	\$ <del>650.00</del>	<u>700.00</u>
Saturdays	\$ <del>750.00</del>	<u>800.00</u>
Holiday	\$ <del>785.00</del>	<u>850.00</u>

### Opening and Closing – Ground Cremain

No Attendance – Weekday	\$ <del>200.00</del>	<u>250.00</u>
With Attendance – Weekday to 3:00 p.m.	\$ <del>350.00</del>	<u>400.00</u>
With Attendance – Weekday after 3:00 p.m.	\$ <del>550.00</del>	<u>600.00</u>
With Attendance – Saturday	\$ <del>700.00</del>	<u>750.00</u>
With Attendance- Holiday	\$ <del>700.00</del>	<u>800.00</u>

### Opening & Closing-Niche Cremain

No Attendance-Weekday	\$200.00
With Attendance-Weekday (to 3 pm)	350.00
With Attendance-Weekday (after 3 pm)	550.00
With Attendance-Saturday	700.00
Adult-Holiday	750.00

### Other

#### Door Removal for Nameplate or

or Inscription	\$ <del>80.00</del>	<u>100.00</u>
Plaque Installation	\$ <del>80.00</del>	<u>100.00</u>
Stone Inspection	\$ <del>100.00</del>	<u>125.00</u>
Secondary Use/Headstone fee	\$ <del>250.00</del>	<u>300.00</u>
Liner	\$ <del>470.00</del>	<u>500.00</u>
Niche Vase	\$ <del>120.00</del>	<u>150.00</u>
Flat Headstone Collar Work	\$ <del>235.00</del>	
Winter Rate (Nov. 15-March 15)	\$ <del>75.00</del>	<u>100.00</u>
Niche vases must be approved by Cemetery		
Nameplates		
Standard	\$ <del>210.00</del>	<u>250.00</u>
Large (4"x7")	\$ <del>315.00</del>	<u>355.00</u>
Extra Large (5/12" x 8/12")	\$ <del>420.00</del>	<u>460.00</u>

### **CITY PARK USE AND OTHER CITY PROPERTY**

#### Daily Fees:

Park Gazebo-Cd'A Residents	\$ <del>100.00</del>	<u>150.00</u>
Park Gazebos –Non-Cd'A Residents	\$ <del>150.00</del>	<u>200.00</u>
City Park Bandshell: Cd'A Residents	\$ <del>150.00</del>	<u>250.00</u>
City Park Bandshell: Non-Residents	\$ <del>200.00</del>	<u>350.00</u>
Riverstone Amphitheater: Cd'A Residents	\$ <del>150.00</del>	<u>250.00</u>
Riverstone Amphitheater: Non-Residents	\$ <del>200.00</del>	<u>350.00</u>

McEuen Pavilion: Residents	<del>\$150.00 per time block</del> <u>\$250.00</u>
McEuen Pavilion: Non-Residents	<del>\$200.00 per time block</del> <u>\$350.00</u>
Staff Monitoring —per Event	<del>\$ 35.00/hour</del> <u>\$50.00/hour</u>
Refundable Deposit ( <u>Picnic Shelter, small event</u> )	\$100.00
Refundable Deposit ( <u>Events with tents, canopies, amplification, gate/vehicle access or vendors, or 100+ people</u> )	<u>\$500.00</u>
Permit Cancellation Fee	<u>\$ 25.00</u>

#### Large Events:

Liability Insurance	<del>\$ 500,000.00</del> <u>1 Million</u>
Event Non-food Booth (not to exceed 10x10)	<del>\$ 15.00</del> <u>25.00/ea.</u>
Event Food Booth/ <u>Amusement Equip</u> (not to exceed 10x20)	<del>\$35.00</del> <u>50.00/ea.</u>

#### Tennis Court Rental

Tennis Court Rental ( <del>Non-profit groups</del> )	<del>\$30 per hour/per court</del> <u>\$15.00 per hour/per court</u>
<del>Tennis Court Rental</del>	<del>\$25.00 per hour/per court</del>

#### **JEWETT HOUSE WEDDING FEES**

Wedding and event package	<del>\$850</del> <u>1000.00</u> (4 hrs)
Event per hour	<del>\$250</del> <u>300.00</u>
Event Deposit	<del>\$500</del> <u>1000.00</u>
Porta-Potty Fee	<del>\$ 75</del> <u>105.00</u>

#### **RIVERSTONE/CITY PARK/MCEUEN/ALCOHOL PERMIT FEES**

Security Permit ( <del>\$25</del> <u>\$30/hr.; 4 hr. min.</u> )	<del>\$100.00</del> <u>120.00 (\$30 per hour)</u>
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Activity	City Resident	Non-Resident
<b>YOUTH:</b>		
Softball	<del>\$ 20.00</del> <u>25.00</u>	<del>\$ 30.00</del> <u>35.00</u>
Basketball	<del>\$ 30.00</del> <u>40.00</u>	<del>\$ 35.00</del> <u>45.00</u>
K/1st/2nd Basketball	<del>\$ 30.00</del> <u>35.00</u>	<del>\$ 35.00</del> <u>40.00</u>
Sr. Boys Basketball	<del>\$ 30.00</del> <u>40.00</u>	<del>\$ 35.00</del> <u>45.00</u>
Baseball	<del>\$ 20.00</del> <u>25.00</u>	<del>\$ 30.00</del> <u>35.00</u>
Flag Football	<del>\$ 20.00</del> <u>25.00</u>	<del>\$ 30.00</del> <u>35.00</u>
Kids Craft Classes	<del>\$ 40.00</del> <u>50.00</u>	<del>\$ 40.00</del> <u>50.00</u>
Golf Lessons	<del>\$ 45.00</del> <u>50.00</u>	<del>\$ 45.00</del> <u>55.00</u>
Soccer	<del>\$ 20.00</del> <u>25.00</u>	<del>\$ 30.00</del> <u>35.00</u>
Swim Lessons (McGrane Center)	<del>\$ 45.00</del> <u>55.00</u>	<del>\$ 45.00</del> <u>55.00</u>
Tennis Lessons	<del>\$ 35.00</del> <u>45.00</u>	<del>\$ 40.00</del> <u>50.00</u>
Basketball Camp	<del>\$ 35.00</del> <u>40.00</u>	<del>\$ 40.00</del> <u>45.00</u>
Volleyball Camp	<del>\$ 35.00</del> <u>40.00</u>	<del>\$ 40.00</del> <u>45.00</u>
Wrestling Camp	<del>\$ 35.00</del> <u>40.00</u>	<del>\$ 35.00</del> <u>45.00</u>
Mini Kickers	<del>\$ 35.00</del> <u>40.00</u>	<del>\$ 40.00</del> <u>45.00</u>

**LEAGUE FEES:**

Leagues	Flat fees
Softball	
Men/Women	<del>\$715.00</del> <u>745.00</u>
Coed	<del>\$715.00</del> <u>745.00</u>
Church/Seniors/Fall Coed	<del>\$560.00</del> <u>590.00</u>
Fall Seniors	<del>\$560.00</del> <u>590.00</u>
Basketball League	
Winter	<del>\$565.00</del> <u>600.00</u>
Spring	<del>\$385.00</del> <u>420.00</u>

**SPONSORSHIP FEES:**

Youth Sponsorship	<del>\$145.00</del> <u>165.00</u>
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**OTHER FEES:**

Field Lighting	<del>\$40.00</del> <u>50.00</u> /hour
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**PLANNING:** The fee for a Short-Term Rental permit renewal should be increased to cover the cost associated with the use of a host compliance agency, all three modules (property owner identification; monitor compliance, and host the 24/7 hotline) in the amount of \$38,093.87.

Short-Term (Vacation) Rental Permits 1st year: \$285  
 Short-Term (Vacation) Rental Permits Renewals: ~~\$96~~ \$180  
 Violations/Civil Penalty (except for operating without a permit): \$100  
Violations/Civil Penalty for operating without a permit:

<u>First Offense</u>	<u>\$1,000/ per violation</u>
<u>Second Offense</u>	<u>\$2,000/ per violation</u>
<u>Third Offense</u>	<u>\$5,000/ per violation</u>

**WATER DEPARTMENT:** The Water Department proposes fees related to water hookup fees at the December meeting. Unfortunately, there was an error in crossing out a 1" or less line fee and the 2" or less fee was reverted to a prior fee schedule. Therefore, this request is to clear up an error made in December to bring the fees back to the prior rate, as previously approved by Resolution No. 21-042, as no changes should have occurred to these items.

**SCHEDULE 3**

**WATER HOOKUP FEES (Only due if City installs Service)**  
 (Labor & Materials)

Standard service hookup fee schedule (by size) complete from main to adjoining property line, including meter, meter box, and setting:

METER SIZE	HOOKUP FEE	ASPHALT CUT
1" or less	<u>\$2895.00</u>	\$1000.00
2" or less	<del>\$5445.00</del> <u>\$6220.00</u>	\$1000.00

**FINANCIAL:** The fees will cover city costs; no revenue is projected.

**DECISION POINT/RECOMMENDATION:** To approve fee amendment as proposed within the Parks and Recreation, Planning, and Water Departments.