Hello Neighbors!

The City of Coeur d’Alene recently adopted a code to allow short-term (vacation) rentals. Section 17.08 of the Municipal Code authorizes the use of residential units for short-term stays as defined in code. This will allow overnight guests on a short-term basis. This use is defined as a stay of 1 to 29 nights.

You are receiving this notice because I will be renting out my residential unit on a short-term basis, and as part of the permit application, I am required to mail or deliver this notice to the adjacent neighbors as illustrated below. I have also included contact information for a responsible party that may be reached at any time the home is occupied by a short-term renter. Please contact the responsible party first if you feel there is a code violation or that renters are creating a nuisance that directly impacts you. If they don’t respond within an hour, then you can call the Police.*

Address of Proposed Short-Term Rental: ______________________________________

Name of Responsible Party: _____________________________________________

Responsible Party Contact Number: _______________________________________

Date Notice Provided to Neighbor: ________________

*Code requires the responsible party to resolve a problem within one hour. If they haven’t responded within one hour, you may contact the Police at (208) 769-2302. Only call 9-1-1 in the event of a life threatening emergency.

This notice is provided as a courtesy and you may contact the City of Coeur d’Alene’s Planning Department during business hours with general questions about the STR code by phone (208) 769-2274, email planningdiv@cdaid.org, or in our office at 710 E. Mullan Ave., Coeur d’Alene, ID 83814.