

## HISTORIC PRESERVATION COMMISSION AGENDA

Virtual Meeting

July 22, 2021

### **\*ZOOM LOGIN INFORMATION\***

THANK YOU FOR JOINING OUR VIRTUAL MEETING. PLEASE FOLLOW THE ZOOM INSTRUCTIONS BELOW TO PARTICIPATE AND MUTE YOUR MICROPHONE/PHONE UPON JOINING.

Join by Computer <https://cdaid-org.zoom.us/j/95511362177?pwd=RTUrdlFuendocUpmNDNqQIRqRE1xUT09>

Join by Phone (Toll Free): 888 475 4499 or 877 853 5257

Meeting ID: 955 1136 2177

Passcode: 246148

### **4:00 P.M. CALL TO ORDER:**

**ROLL CALL:** Walker, Emerson, Straza, Beebe, Burns, Marienau, Miller, Mueller, Singletary

**MINUTES:** **\*\*ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM\*\***

June 24, 2021

### **PUBLIC COMMENTS:**

### **STAFF COMMENTS:**

- Historic Preservation Plan Update, Timeline and Next Steps

**OTHER BUSINESS:** **\*\*ITEMS BELOW ARE CONSIDERED ACTION ITEMS\*\***

### **SUB-COMMITTEE REPORTS / REQUESTED ACTIONS:**

**\*\*ITEMS BELOW ARE CONSIDERED ACTION ITEMS\*\***

- **Historic Preservation Plan Subcommittee:**  
(Lisa Straza, Alexandria Marienau, Walter Burns, Courtney Beebe, and Jon Mueller)
  - **Recommendations for SHPO Grants for FY 20/21**
    - Nominations and Historic District Surveys
    - Forming Local Register for Coeur d'Alene
    - Other?
- **Education Subcommittee:**  
(Lisa Straza, Dave Walker, Annelise Miller, Sandy Emerson)
  - **Street Fair Materials (July 30-August 1)**
    - Historic Preservation Plan public meeting outreach materials
    - Online/In-Person Survey

### **TRACKING TIME:**

### **COMMISSION COMMENTS:**

**FUTURE AGENDA ITEMS:** **\*\*ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM\*\***

### **ADJOURNMENT/CONTINUATION:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_,

to continue meeting to \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ p.m.; motion carried unanimously.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting; motion carried unanimously.

**HISTORIC PRESERVATION COMMISSION  
MINUTES  
JUNE 24, 2021  
"ZOOM MEETING"**

**COMMISSIONERS PRESENT:**

Dave Walker, Chair  
Anneliese Miller, Vice Chair  
Jon Mueller  
Courtney Beebe  
Walter Burns  
Alexandria Marienau  
Lisa Straza, Secretary

**STAFF MEMBERS PRESENT:**

Hilary Anderson, Community Planning Director  
Shana Stuhlmiller, Admin. Assistant

**CITY COUNCIL ABSENT:**

Kiki Miller, City Council

**COMMISSIONERS ABSENT:**

Robert Singletary  
Sandy Emerson

**4:00 p.m. CALL TO ORDER:**

**ROLL CALL:** Walker, Miller, Straza, Beebe, Burns, Emerson, Marienau, Mueller, Singletary

**MINUTES:** **\*\*ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM\*\***

Commissioner Beebe noted that the spelling for the Burke Museum was wrong.

Motion by Straza, seconded by Beebe, to approve the amended minutes for May 6, 2021. Motion approved.

**STAFF COMMENTS:**

Hilary Anderson, Community Planning Director provided the following comments

- She updated the commission on Envision Coeur d'Alene including an update on CDA 2030 vision validation and implementation plan. She explained that we are in the middle of doing a virtual open house that goes through July 2<sup>nd</sup> with two live sessions on Zoom. Information is posted to the Envision Coeur d'Alene home page.
- She thanked Commissioner Burns for attending one of the live sessions who asked some great questions.
- She explained how to attend the hearing using the tools listed on the Envision Coeur d'Alene web page and walked the commissioners through the Virtual Open House items listed on that page.
- She noted that on that website are a couple specific to Historic Preservation that are Action GD4.1.1 to create a Historic Preservation plan, 4.1.2 is Evaluate the benefit of creating overlay districts, 4.1.3 to work with the Historic Preservation Commission including stakeholders and community partners to identify what are the action items in the Historic Preservation Plan to implement.
- She noted in Part 4 on pages 11 -17 we received a comment from a resident missed the Garden District that has been added. She added that we have added place types mentioning historic areas that would allow for districts to opt in, such as the Garden District.
- We are asking to get comments on the draft plan sections. Comments can be emailed to Sean Holm.

- Please take the time to do the survey and spread the word for others to participate.

**OTHER BUSINESS: \*\*ITEMS BELOW ARE CONSIDERED ACTION ITEMS\*\***

1. Historic Preservation Plan Update – Katie Pratt & Spencer Howard, Northwest Vernacular
  - A discussion on comments received from Pete L'Orange regarding the draft Historic Preservation Plan

Ms. Pratt provided the following statements:

- She stated that she doesn't have a formal presentation today but will give feedback on comments we received from Pete L'Orange, SHPO and talk about next steps
- She stated that the comments from SHPO were very good and minimal and that he was excited with our engagement with the Coeur d'Alene Tribe.
- He had some formatting that needs correcting and will be done with the final draft and added that he had a recommendation for a tool for the commission to consider that is a Cost Comparison Calculator with an example from Fort Collins comparing the life span cost of compare and replacement kind with modern replacement projects and that could be applied using COG grant funds to put it together and will help property owners as the city to have a better understanding if it would be more cost effective to repair historic materials or replace them which is an issue that comes up with historic properties is concern with cost and could be helpful especially with the use of a local grant program which is one of the recommendation from us to put this together and take to City Council to help justify a local grant program to show that there is value to this.
- **Next Steps:** Please give us comments on/or before July 4<sup>th</sup> so we can get them into the draft and be ready to share online for the public.

Ms. Anderson inquired if we get comments back to you by mid-July would we schedule the public meeting in August versus July. Ms. Pratt explained that you could advertise when the meeting is going to be include the link, post on social media or newsletters to have people look at the document with a guide to direct them to where they should look and gives them time after the public meeting to address those comments in the final submittal to SHPO

Ms. Anderson inquired if there will be opportunity for public comment at the public meeting. Ms. Pratt explained that she has done this a couple ways and explained the way it was done the first time might be better since a quorum would be present, so it would be called a special meeting held in the evening so we could get more attendance. She stated at the meeting people could ask questions and people sign up if they want to comment and provide an email that people can write in comments and in the past had these meeting during a city council meeting or it's just a work session before the regular meeting.

Ms. Anderson explained that one option for us is to do a workshop before their regular meeting that starts at 6:00 p.m. Ms. Pratt commented that is great and working with another city that is the way they did it and worked great. Ms. Anderson explained that we could do the City Council meeting in September and questioned if the city council approve it first before it goes back to SHPO. Ms. Pratt explained that SHPO would have to sign off first and then you could adopt it.

Ms. Anderson inquired at that public meeting in August would we have the commission make a formal recommendation with a vote to send to SHPO. Ms. Pratt concurred that the commission would want to take action and maybe at a special meeting with the commission with a recommendation to forward the draft to SHPO and then forward to City Council for their consideration. She added at that special meeting if there happens to be some small edits have the motion state that the final draft goes forward with the amended items.

Commissioner Beebe inquired if we have public comment do you take those comments make changes to the plan and would it be a different plan going to SHPO. Ms. Pratt explained that she will be submitting the final draft mid-July and depends on what the public comments will be at the Public Meeting in August and in the past with other projects after a public hearing nothing more than some simple edits that are

easy to send forward with an explanation to SHPO on those changes.

Chairman Walker inquired if there were anymore comments and added that this process has been pleasing to go though this. He inquired if we need to take action.

Ms. Anderson inquired if the commission would like to have the recommendation to SHPO the same night as the public meeting or have the recommendation done at a special meeting. Commissioner Beebe would like to do it the same night. The commission discussed and decided to do the public meeting on Tuesday, August 24<sup>th</sup> with the recommendation to forward the final draft to SHPO following.

Ms. Anderson inquired if the commission would want to skip the regular Historic Preservation Meeting on July 24<sup>th</sup>. The commission can discuss this under Future Agenda Items.

Commissioner Beebe announced that their subcommittee will be meeting on Thursday, July 8<sup>th</sup>.

### **SUB-COMMITTEE REPORTS:**

**Historic Preservation Plan Subcommittee:** Walter Burns provided the following statements:

- Commissioner Burns commented that the Subcommittee met on June 8<sup>th</sup>.
- He stated that the purpose of meeting was to discuss what we might want to do regarding applying for SHPO Grants for FY 20/21 we came up with a number of ideas.
  - The idea of looking at the City Park, cemetery and everything in between including the alphabet streets for a proposed historic district
  - We should also look at the North Government Way area.
- He stated they choose these areas because they are the “Heart of the beginning” of Coeur d’Alene with a lot of resources and history.
- He added maybe add Sanders Beach and East Mullan neighborhoods with the concern whether there has been so much development that they wouldn’t be able to qualify as a Historic District because there isn’t a lot of original housing left to meet the qualifications.
- He commented that Commissioner Mueller suggested to include the Mill Districts which would be pockets of mill housing that is located across the city.
- He stated they discussed just doing Sherman Avenue or Downtown and explained that maybe not because many of the buildings have been modified that SHPO won’t accept them.

Commissioner Beebe commented that another thing we discussed would be to start putting together a local registry and added that we went through the list of recommendations from Ms. Pratt and Mr. Spencer in the Historic Preservation plan and looked at some of the ideas on what to do next and a good “first project” for us and came up with these because they would provide a positive acceptance in the community and that Commissioner Mueller provided a lot of information about these specific things mentioned and have a great “path forward” to apply for our first grant.

Commissioner Burns explained SHPO’s requirements for the National Register can be limiting and as an example if there is a building that is historic with something added on to it might not qualify or if there is a neighborhood which is 50% old/new that might not qualify as a district and to move forward by having the need for a local register of historic spots, buildings, places, places where things happened, etc. The idea would be to promote to tourists who would like to explore the historic neighborhoods of our area. He added to have a local registry and we could promote for tourists.

Commissioner Burns would like to bring this up at our next meeting to discuss.

Commissioner Beebe explained that the subcommittee will meet again on July 8<sup>th</sup> to come up with some recommendations of our priorities as a committee will be and explain why. She concurred that it would be nice to meet in person so we can start bringing something up on the screen to show everyone what we are talking about.

Commissioner Burns added that the local registry was part of the recommendations included in the Historic Preservation Plan would be a natural first step to help promote Coeur d'Alene.

Ms. Anderson concurred working on a local registry would be a great first step and added that a local registry would be less work than doing a neighborhood survey.

Commissioner Burns stated that his goal would be to put something in front of SHPO every year in terms of a grant to keep us visible and to build our presence on the National Registry but we can move forward on a local basis it is a lot of work and that the consultants have suggested contacts that have already done this and something the city would consider and would like to pursue both of those things.

Commissioner Beebe explained the reason why we looked at the City Park and the Forest Cemetery that there is a lot of information on the Fort Grounds area in the National Registry. It's like a corridor being formed that includes North Idaho College and so the next step would be City Park, Fort Sherman and the strip of houses on Government Way.

Commissioner Burns stated that their subcommittee would like to meet in between the regular monthly meetings and asked Commissioner Mueller to join our subcommittee.

#### **TRACKING TIME:**

Commissioner Beebe commented that tracking time has been a challenge for Commissioner Straza and suggested staff give her the dates of the meetings with who was in attendance would be great.

Chairman Walker commented at our last meeting it was discussed do the street fair downtown and would commit three days for that event.

Ms. Anderson replied that would be a great idea to promote our upcoming public meeting on August 24<sup>th</sup> with maybe a flyer.

Commissioner Burns suggested that this would be something the other subcommittee could be working on to put together.

Chairman Walker suggested putting together a flyer to hand out.

Ms. Anderson suggested if they would want to put together a flyer or post card, we could pay for that using funds with our grant.

Commissioner Burns inquired if this could be added to our agenda as an action item.

Ms. Anderson stated that Katie and Spencer might be able to work with us on a design.

The Commission discussed and the two subcommittees will meet on July 8<sup>th</sup> with a report from both subcommittees at the next Historic Preservation meeting on July 24<sup>th</sup>.

#### **ADJOURNMENT:**

Motion by Burns, seconded by Beebe to adjourn the meeting. Motion approved.

The meeting was adjourned at 4:57 p.m.

Submitted by Shana Stuhmiller, Administrative Assistant