DE-ANNEXATION APPLICATION

REQUIRED SUBMITTALS

*Public Hearing with City Council required

A COMPLETE APPLICATION is required at time of application submittal, as determined and accepted by the Planning Department located at http://cdaid.org/1105/departments/planning/application-forms.

☐ Completed application form

☐ Map: Conforming to State of Idaho requirements (see attached example), and legal description of the property for which De-Annexation is requested.

☐ Letter: Addressed to the Mayor and City Council stating the reason you are requesting De-Annexation from the City of Coeur d’Alene.

☐ A legal description: in MS Word compatible format, together with a meets and bounds map stamped by a licensed Surveyor.

☐ A vicinity map: To scale, showing property lines, thoroughfares, existing and proposed zoning, etc.

☐ Record of Survey: showing bearings/distances for the exterior boundaries including any linkages needed for contiguity. The existing city limits, the proposed city limits, city limits of nearby cities, when appropriate and a narrative description of the property boundaries taken for the Record of Survey.

APPLICATION INFORMATION

PROPERTY OWNER:

MAILING ADDRESS:

CITY: 
STATE: 
ZIP: 

PHONE: 
FAX: 
EMAIL: 

APPLICANT OR CONSULTANT: 

STATUS: ENGINEER OTHER

MAILING ADDRESS:

CITY: 
STATE: 
ZIP: 

PHONE: 
FAX: 
EMAIL: 

APPLICATION Fee: $ 700.00 
+ Actual Cost of Surveyor Review**
FILING CAPACITY

☐ Recorded property owner as to of ______________________
☐ Purchasing (under contract) as of ______________________
☐ The Lessee/Renter as of ______________________________
☐ Authorized agent of any of the foregoing, duly authorized in writing. *Written authorization must be attached*

SITE INFORMATION:

<table>
<thead>
<tr>
<th>PROPERTY LOCATION OR ADDRESS OF PROPERTY:</th>
</tr>
</thead>
</table>

EXISTING CITY ZONING (CHECK ALL THAT APPLY):

<table>
<thead>
<tr>
<th>R-1</th>
<th>R-3</th>
<th>R-5</th>
<th>R-8</th>
<th>R-12</th>
<th>R-17</th>
<th>MH-8</th>
<th>NC</th>
<th>C-17</th>
<th>C-17L</th>
<th>DC</th>
<th>LM</th>
<th>M</th>
<th>NW</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>TAX PARCEL #:</th>
<th>EXISTING ZONING:</th>
<th>ADJACENT ZONING:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>GROSS AREA/ACRES:</th>
<th>CURRENT LAND USE:</th>
<th>ADJACENT LAND USE:</th>
</tr>
</thead>
</table>

DESCRIPTION OF PROJECT/REASON FOR REQUEST:

CERTIFICATION OF APPLICANT:

I, _________________________, being duly sworn, attests that he/she is the applicant of this (Insert name of applicant) request and knows the contents thereof to be true to his/her knowledge.

Signed:

________________________
(applicant)

Notary to complete this section for applicant:

Subscribed and sworn to me before this ________day of _____________________, 20__.

Notary Public for Idaho Residing at: ____________________________________________

My commission expires: __________________________

Signed: __________________________
(notary)
CERTIFICATION OF PROPERTY OWNER(S) OF RECORD:

I have read and consent to the filing of this application as the owner of record of the area being considered in this application.

Name: _________________________________ Telephone No.: ____________________________
Address:___________________________________________________________________________

Signed by Owner: _________________________

Notary to complete this section for all owners of record:

Subscribed and sworn to me before this __________day of _____________________, 20____.

Notary Public for Idaho Residing at:______________________________________________________

My commission expires:______________________

Signed:___________________________________

(notary)

*For multiple applicants or owners of record, please submit multiple copies of this page.

NOTIFICATION OF ADDITIONAL FEES:

** A De-Annexation request requires review and verification of the map and legal description by a city-contracted surveyor. Applicant will be responsible for paying the cost of the city-contracted surveyor in addition to the application fee.
DE-ANNEXATION EXHIBIT

TRACTS A AND B OF THE PLAT OF SHEFOOT TOGETHER WITH PORTION OF THE NE 1/4 OF THE SW 1/4 SEC. 6, TWP. 50 N., R. 3 W., B.M., CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO.

CITY OF COEUR D'ALENE ORD. NO. 3608

GRAPHIC SCALE

DE-ANNEXATION EXHIBIT

PORTIONS OF SHEFOOT ADDITION

PROJECT NO.: 18.0058
DRAWN BY: ERN
SCALE: 1" = 150'
CHECKED BY: EMW
DATE: 5/10/18
SHEET NO.: 1
DRAWING: DE-ANNEXATION

Tate Engineering, Inc.
1625 North 4th Street, Ste. 204
Coeur d'Alene, Idaho, 83814
(208) 676-8708 e-mail: info@tate-eng.com

EXHIBIT "B"