

ARTS COMMISSION MINUTES
March 27, 2018

Attendees: Tina Johnson, ~~Trudy Elliot~~, John Bruning, Mark Johnstone, Amy Ferguson, Ashley McCormack, ~~Greg Lewis, David Groth~~, John Bruning, Ali Shute, Deanna Goodlander, Troy Tymesen

Guests: Jason Sanchez

CALL TO ORDER: Chairman Drake called the meeting to order.

CONFLICT OF INTEREST DECLARATION: There were none.

AGENDA AMENDMENTS: Agenda Items #1, Election of Vice Chairman, #2, Recommendation of Arts Commission Member Selection Committee, and #5, Term Limit Limits/Membership Discussion, were combined and moved to end of the agenda.

Agenda Item #6, “Inspired Update,” was brought forward on the agenda.

“INSPIRED” UPDATE: Mr. Tymesen commented that Jason Sanchez has been working hard on the “Inspired” art piece, and is hoping to finish prior to Car d’Lane. Mr. Sanchez said that the project has been challenging, and said that the original sculpture was supposed to be located in the Fort Ground roundabout, with a 12 foot diameter. The subsequent location in Memorial Park had a bigger footprint, and he was advised that they wanted to make it more interactive. Because of that, and the fact that the proposed location in front of the Plaza already had concrete there, Mr. Sanchez took advantage of not having to worry about concrete and adjusted his budget for the additional materials. The location was then changed again to a corner by the tennis courts, with no concrete pad. He commented that he is waiting to see what Mr. Greenwood and the Parks Department comes up with.

Chairman Drake commented that this is the first that she has heard that the sculpture was moved from second Memorial Park location. Mr. Sanchez said that between Bill Greenwood, Cameron Reilly, and Sam Taylor, it was decided that the sculpture should be moved.

Chairman Drake said that the commission voted to approve the Memorial Park site and had not been told that it was moved. Mr. Sanchez reviewed the previous location site, and the two sites where the sculpture had been moved. He agreed that the sculpture was blocking at the previous site in Memorial Park, and that he was fine with the new location. His only issue is the large 100 foot tree that is partially blocking the view of the sculpture. Mr. Tymesen said that Bill Greenwood is working with the concrete people and the City also has concrete people in-house as well.

Mr. Sanchez said that the estimate for a 12’ diameter concrete pad was about \$1,500.00. The estimate for the larger pad that will be required for the new location is about \$3,500.00. Mr.

Sanchez said that Cameron Reilly has already stubbed electrical for the center, and that he would need the concrete pad to be poured well before the piece is installed.

Mr. Sanchez also explained that steel costs have gone through the roof since he bid for the project last May and, at this point, he is not going to make any money on the project. He commented that he just received the second installment a few weeks ago, and it is already gone. He is requesting the third installment, which is normally due upon installation, just to finish the project. Mr. Sanchez provided an update on the construction process.

Commissioner Goodlander asked if the additional costs of increasing the size of the sculpture were discussed with Mr. Taylor. Mr. Sanchez said that he just reallocated his budget for concrete to the additional steel required.

Mr. Sanchez further explained that it is prohibitive to make the heart out of bronze as there is no way to fit a bronze heart into the timeline because the foundries are booked through September. He proposed to create the heart out of steel, which he would rather do because he can get better detail. The heart would be powder-coated and would still have the effect of a bronze heart. It would also lower the cost. The idea for the heart is to keep it somewhat anatomically correct, without being gory.

Mr. Tymesen asked what height the heart would be at on the sculpture. Mr. Sanchez said that the sculpture will be about 20 to 25 feet in total height. Due to the larger footprint, he wanted to go higher, and was hoping for 30 feet. He commented that he would like to have something that when people are coming into downtown Coeur d'Alene, they would see the sculpture coming down Northwest Boulevard and would want to go and see it. He noted that he will be able to light up the letters on the heart at night.

Mr. Sanchez said that he can provide the paperwork showing where he is at financially, and that he is not requesting the installment now, but will need it in the near future.

PUBLIC COMMENTS: There were none.

MINUTES: Commissioner Johnstone mentioned that Commissioner Lewis was not at the last meeting. **Motion by Commissioner Shute, seconded by Commissioner Johnstone, to approve the February 27, 2018 minutes as corrected. Motion carried.**

FINANCIAL REPORT: **Motion by Commissioner Johnstone, seconded by Commissioner Bruning, to approve the February financial report. Motion carried.**

COMMISSIONER COMMENTS:

Commissioner Johnstone said that Jutta Geurtson (Community Development Director for the Idaho Commission on the Arts) will be coming up the week of the 16th. One of her principal reasons for coming is to visit a lot of the different venues that we have, i.e., theatre, etc., to get an overlay of the artists, and visit some of the public art collection. He noted that he and

Commissioner Shute would like to set up a period of time when people can come and meet with her. He will send out an email.

Commissioner Johnstone said that the Northwest Public Art Conference held in Moscow/Pullman will be on the 18th and 19th of September. They still want Coeur d'Alene's name on it, either by possibly sponsoring some scholarships for schools, or sponsoring the keynote speaker, etc. Commissioner Johnstone is still working with them on the plan and will keep everyone updated.

Commissioner Johnstone further noted that his term expires on May 1st, and he will be resigning from the commission.

STAFF COMMENTS:

Mr. Tymesen said that they are starting the budget process in the City of Coeur d'Alene, which is a great time for the commission to look at its upcoming work load. He asked the commissioners that as they look at the commission's partnership with city staff, they try to allocate some type of level way in which to do all of the business.

Mr. Tymesen also said that there is an opportunity for public art on the Downtown parking structure. He would also like the commission to look at the front entrance to City Hall as another possible location for public art, possibly being done next fiscal year.

MOTION: Motion by Commissioner Goodlander, seconded by Commissioner Shute, to move forward with proposals for public art on the Downtown parking garage, and in front of City Hall. Motion carried, with Commissioner Johnstone abstaining.

LIBRARY BIKE RACKS SELECTION COMMITTEE UPDATE:

Commissioner Goodlander said that the selection committee met and were very excited about the opportunity for the bike racks on the upper level of the library by the Dodge's. They did look at the other proposals to see if they could find something that they felt suited the lower level of the library, but they didn't find one that they felt was appropriate for that location. Their recommendation was to go back for proposals again, making a few changes to the Call but for the most part staying local, which is what they did the last time. She also commented that the selection committee agreed to stay together for the second call, and they are hoping that they will get more than four proposals. Commissioner Goodlander said that the bikers on the committee were able to give some good input on how the racks would work.

Councilmember Evans said that the idea was floated to have the Dodge bike racks on both the upper and lower level of the library, but the selection committee thought that it would be best to issue another call. She also noted that Monte McCully, the Pedestrian and Bicycle Advisory liason, also provided input.

Commissioner Johnson asked about possibly doing a second set of bike racks on the upper level on the other side of the library, so that it would look symmetrical. Commissioner Goodlander said that the library requested that they look at something artistic, and the racks that are currently there are standard and not artistic, so the City could purchase them, but not the Arts Commission.

MOTION: Motion by Commissioner Goodlander, seconded by Commissioner Shute, to recommend that council award the contract for the bike rack on the upper level of the Library to Allen and Mary Dee Dodge. Motion carried.

MOTION: Motion by Commissioner Goodlander, seconded by Commissioner Shute, to issue a second call for the bike rack on the lower level of the library. Motion carried.

ARTCURRENTS 2018 BROCHURE:

Ms. Ferguson said that Commissioner Shute has agreed to work with her on creating the ArtCurrents 2018 brochure.

BUDGET DISCUSSION:

Mr. Tymesen discussed some changes to the Art Funds, including reallocating the Mayor's Arts Awards to Fund 074, rather than under the 077 Maintenance Fund.

Mr. Tymesen said that the commission can be provided a history of what they have done, anticipated revenues, and fund balances. The Seltice Way roundabouts are the major art project this year. Chairman Drake said that the commission still has projects that they budgeted for last year that they haven't even started yet. She asked the subcommittees to meet this month to discuss whether to get the projects going, scrap them completely, or add them to next year's budget. She noted that the call for the murals would need to go out quickly so that the murals can be completed before winter.

Mr. Tymesen clarified that the fund money doesn't go away if it is not used. He also noted that the Seltice Way roundabouts project is a big project from a staff standpoint, and he would like to work with the commission on balancing the work load, as well as the dollars being spent.

Commissioner Johnstone commented that his concern is that they are spending money from the maintenance fund that isn't correctly related to maintenance. There have never been any of the items that are described in the first page of the guiding principles on the website, where it says that there is supposed to be an annual report done on the public art collection, status and condition. He commented that that requirement was set in place 18 years ago, and he doesn't think it was ever done. He also noted that a conservation plan is required from any artist that we accept a piece of public art from, and that the repair and maintenance of public art is not the same as the repair and maintenance of an outhouse in the park. You need a different kind of expertise.

Councilmember Evans said that, as the council liaison, she is happy to present any needs or desires of the Arts Commission during the strategic planning and budgeting process.

Discussion ensued regarding the use of the 077 Maintenance Fund. Commissioner Johnstone said that if that fund ever dries up, there wouldn't be money available for maintenance and conservation. He commented that he doesn't know if there are any issues because he doesn't

know if the collection has ever been physically inspected and that is typically what a staff person would do or a conservator would be paid to do.

Chairman Drake suggested adding a future agenda item for next month, or later, to talk about conservation efforts and funding some sort of professional service to do that. Commissioner Johnstone said that it is a good idea because it is an asset of the city.

Chairman Drake said that in previous years they have had a budget workshop where they have gone over what they have done, what the funding is, and what they expect to happen in the future. It was agreed that the budget workshop would be next month (April). Chairman Drake asked everyone to mentally prepare for the budget meeting. Ms. Ferguson will send out the budget workshop powerpoint from last year's workshop.

Chairman Drake said that the commission is in a bit of turmoil again in regard to how they are being handled by the City and who is helping them out. They are trying to keep things from falling through the cracks as much as possible.

MASTER PLAN DISCUSSION:

Commissioner Johnstone said that he and Commissioner McCormack have been talking about a master plan, and he has also talked to a couple of cities and did a little bit of talking to the Planning Department since they are working on their Comp plan right now. They would like to have somebody from the Arts Commission to identify opportunities for a master plan so they can plan going forward. Commissioner Johnstone said that it is one of the things that has dropped off the radar in terms of their participation as a commission. He noted that, typically, the process takes about 12 to 18 months and even with cooperation from city employees like the Planning Department, Parks & Rec, Building, etc., it is advisable to hire an outside consultant for about \$20-\$70,000. Commissioner Johnstone said that first the consultant gathers information and does a lot of neighborhood workshops, etc. the same way you would do with a comp plan, gathering information from the City, doing an assessment of assets, and identifying where the commission wants to go in the next 10 years. Councilmember Evans said that currently the City is working with Vision 2030 on the Comp plan and asked if this is a piece that could be incorporated in that process. Mr. Tymesen commented that when the Lake District closes in the year 2021, the cash flow for one of the funds will stop. Then it would be the River District, and whatever above-ground projects that the city does, so the cash flow future is not going to be as great as it is today. He said that he thinks the River District will be very solid, and then there is the possibility that the Atlas District could come online. He noted that he thinks the timing is pretty good to look into the future.

Chairman Drake said that they are walking a fine line of wanting to ensure that they have funding in the future and spend their money as wisely as possible, but also the pressure of knowing that the funding that they get from Ignite is only on a yearly basis, and if Ignite sees that they aren't spending the money, they could decide to give 0%. The commission has been walking the tightrope between wanting to spread it out and do as much as they can, but also not saving the money because it is not guaranteed funding.

Commissioner Goodlander said that funding is strictly at the discretion of the Ignite board, but the commission does have to recognize the limitations coming up, and recognize the limitations in each district as far as funding is concerned.

Commissioner McCormack said that her experience is that what a public arts master plan (consultant) brings to the table is an outside view and a lot of expertise. In Athens, (GA), they talked not only to the city, planners, school districts, etc., but they also talked to all of the people in Athens and asked them what they wanted in terms of public art, so it is a way for the whole community to buy into the public art program. The other thing that it does is it gives a guiding document and also provides information from artists about what they need and what they would apply for in regard to public art projects. It really should be done by a public art master planner because they have a whole different set of tools to use. It could also determine what the overall vision will be for the next ten years. Commissioner McCormack said that it is expensive, but she thinks it is valuable. For Athens, the \$70,000 cost came out of three fiscal years. She commented that the City's current master plan is out of date and thinks that it needs to be modernized. She suggested having a conversation with ignite about whether or not they are willing to pay for it.

Commissioner Johnstone said that City staff has been incredibly good to the commission in terms of their flexibility, but if they had had someone from the Arts Commission on the roundabouts planning, they could have at least talked about what kind of public art was going to go in there. Councilmember Evans said that she thought that Mr. Taylor was the representative from the Arts Commission and was involved in those discussions. Commissioner Johnstone said that is part of the problem in that it is a challenge when you have a staff person who doesn't fully understand the needs and abilities of public art and artists. Commissioner McCormack said that the Athens master plan created more of a formal partnership between the city and the commission.

Chairman Drake said that she thinks it would be worth having a discussion with the City and possibly Ignite, and Vision 2030. She thinks it would be worth bringing in the stakeholders to have a discussion on doing a specific art master plan. Commissioner Johnstone said that someone from the commission needs to talk to the Ignite board so that they know that there is maybe a desire for the commission to spend money past the sunset point so they don't feel like the commission is taking their money and not doing what they had said they would do.

ELECTION OF VICE CHAIRMAN, RECOMMENDATION OF ARTS COMMISSIONER MEMBER SELECTION COMMITTEE, AND TERM

LIMITS/MEMBERSHIP DISCUSSION: Chairman Drake said that there is a vacancy on the commission, and the member selection committee interviewed three people for the opening. She discussed that the commission is going through changes that are out of its control and it has a pretty new commission (in terms of member experience). There has been some discussion about how best to move forward in the best interest of the commission with the current vacancy, and one coming in May, and two others coming up after that.

Councilmember Evans said that one of the challenges in staffing in the City. There are a lot of demands on city staff, and then the transition of staff working with the commission is playing a

huge factor in that. Internally, staff-wise, they are working on some solutions and how it best fits within the city. She suggested that the commission extend the term limits of Jennifer Drake and John Bruning for one more year because they have a lot of projects underway and needs to try to keep moving forward.

MOTION: Motion by Commissioner Goodlander, seconded by Commission Shute, to recommend that Council extend the term limits of Jennifer Drake and John Bruning by one year.

DISCUSSION: Commissioner Johnstone said that this was precisely why he talked about a guidebook for commissions to educate commissions and bring on new commissioners. He said that this commission is suffering from not having any young representation and he thinks they needs to hear from those voices. Councilmember Evans encouraged everyone to go out into the community and actively recruit and encourage those who would be a good addition to the commission.

Councilmember Evans said that she would like staff and the commission to look at term limits and what is best for the commission. She noted that the Arts Commission is the only commission in the city that has term limits. Commissioner Johnstone said that he would also like to look at the number of commissioners.

Commissioner Goodlander said that she thinks continuity is important and right now the commission is in a unique situation with all of the commissioners who are in their first term. She noted that the commission has gone through a lot of changes and she likes the continuity of having a continuing chairmanship.

Commissioner Johnstone said that he thinks it is necessary for the commission to do some internal looking at what it means to be on the commission, in service to the city in the best way possible, and that means an understanding the arts.

Mr. Tymesen said that the ordinance reads that the term of office of each member shall be for a term of 3 years or until his successor is appointed and qualified, whose term shall run for the duration of the term of office.

Councilmember Evans said that she talked to the Deputy City Attorney (Randy Adams) regarding those commissioners who have served previously who want to reapply. Mr. Adams said that they could reapply if there is a vacancy. Mr. Tymesen said that he would get legal clarification and that if the one year extension won't work, he will check on adding one more term to the ordinance. Councilmember Evans said that she spoke to the mayor regarding bringing this forward and he was in support.

MOTION: Motion by Commissioner Goodlander, seconded by Commissioner Shute, to extend the terms of Jennifer Drake and John Bruning for a period of one year, and in the meantime to look at opportunities to expand the term limit to three terms as opposed to two terms. Motion carried.

Discussion ensued regarding bringing old board members forward for reappointment. Commissioner Johnstone said that the commission should recruit new people rather than just waiting for them to come to them, as new people bring new ideas. Councilmember Evans said that the commission needs some institutional knowledge to help stabilize it. Councilmember Evans and Chairman Drake will meet and discuss the commission applicants and make an official recommendation. Commissioner Shute said that she suggested that Derek Kahler apply and one of the reasons is because he is younger.

Commissioner Goodlander said that since there was not a very large representation of members at the meeting, she thought it would be appropriate to wait to vote on the election of Vice Chairman until the next meeting.

Subcommittee Updates:

Utility Box Beautification: Ms. Ferguson said that she received the utility box measurements from Tim Martin (Streets & Engineering Director), and will input the measurements into the spreadsheet and finish drafting the call.

Community Arts: Commissioner Shute said that the subcommittee needs to finalize the reporting requirements.

Mural Project: Chairman Drake will work on setting up a meeting with the subcommittee within the next week.

Chief Morris Antelope: Commissioner Bruning said that he has been working with Kim Harrington and city staff regarding the move. Mr. Tymesen said that he thinks that a new site for the sculpture has been located.

Art on the Islands: Mr. Tymesen said that Bill Greenwood (Parks & Recreation Director) has been tasked with looking at an aerial for the best locations that would be out-of-the-way in the winter and less likely to be hit, and most viewable, and to come back with some locations. Commissioner Bruning said that during their last walk through they did find some locations with some trees that would have to be moved.

Seltice Way Roundabout: Mr. Tymesen said that the call to artists went out. Commissioner Johnstone said that the subcommittee is meeting on Thursday [April 5] regarding the selection committee for the project.

ADJOURNMENT: MOTION by Commissioner Bruning, seconded by Commissioner Shute, to adjourn. The meeting adjourned at 5:50 p.m.

Respectfully submitted by:

Amy Ferguson
Executive Assistant