

# Points to Consider When Starting a New Business

## THERE ARE 7 PRIMARY QUESTIONS TO CONSIDER WHEN STARTING A BUSINESS:

- Do you need a sellers permit?
- Do you have employees?
- Are you handling food?
- Are you doing business under another name?
- Do you need an Employer Identification Number for taxes?
- Do you need to be registered when the Idaho State Bureau of Occupational Licensing?
- Do you need a business permit or license from the City of Coeur d'Alene?

### We Issue:

Home Occupation  
Used Merchandise  
Childcare  
Liquor  
Drain Layer  
Massage Facility ONLY  
Private Detective/Agency  
Security Agent/Agency

### Sellers Permit

Idaho State Tax Commission  
9am-4pm Mon-Fri  
1910 Northwest Blvd., Coeur d'Alene  
(208) 769-1500  
(800) 972-7660 Boise Office  
Mail: PO Box 36  
Boise, ID 82722-0410  
[taxrep@tax.idaho.gov](mailto:taxrep@tax.idaho.gov)

### Employees

Idaho Department of labor  
600 N Thornton St  
Post Falls ID 83854  
(208) 457-8789  
9am-5pm Mon-thurs  
9am-Noon Friday  
[kootenaicountymail@labor.idaho.gov](mailto:kootenaicountymail@labor.idaho.gov)

### Food Handling

Panhandle Health  
8500 N Atlas Rd, Hayden ID 83835  
(208) 415-5100

### Business Name

Idaho Secretary of State  
700 W Jefferson, Room E205, Boise ID  
(208) 334-2300  
[www.sos.idaho.gov](http://www.sos.idaho.gov)

### EIN for Taxes

Contact the IRS  
[www.irs.gov](http://www.irs.gov)

### Occupational License

Idaho State Bureau Of Occupational Licensing (IBOL)  
700 W State Street, Boise  
(208)334-3233