

PARKING COMMISSION

February 18, 2020 Meeting Agenda

3:00 p.m., Coeur d'Alene Chamber of Commerce, 105 N. 1st St.

Call to Order- Chairman Chapkis

Roll Call

The following items are considered to be Action Items:

A. APPROVAL OF MINUTES- January 2020

B. AMENDMENTS TO THE AGENDA: Any items added less than forty eight (48) hours prior to the meeting are added by Commission member motion at this time.

C. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the commission on matters that relate to the City's Public Parking System. Please be advised that the Commission can only take official action at this meeting for those items listed on the agenda.)

D. ANNOUNCEMENTS:

1. Commission Comments

2. Staff Comments

a. RFP for Parking Services-Update

E. OLD BUSINESS: (Items previously discussed/ongoing)

1. Parking Lot Revenue Update

F. NEW BUSINESS:

1. Election of Chairman
2. Election of Vice Chairman
3. Introduction of New Diamond Parking Manager
4. Amendment to Secured Garage Minimum Lease
5. Sub-Committee of Parking Commission to address signage

G. ADJOURNMENT

Get information on Coeur d'Alene's Downtown Parking System at: cdaid.org/parking

The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact Emily Boyd at (208) 415-0116 at least 24 hours in advance of the meeting date and time.

Parking Commission
January 14, 2020

Commissioners Present: Pat Murray, Jim Chapkis, Ann Melbourn, Don Walters, Brad Jordan, Tom Messina

Absent: Steve Petersen, Kathleen Tillman

Staff/Advisors present: Terry Cooper (Downtown Association), Brenna Waterbury (Downtown Association), Troy Tymesen (City Administrator), Andrea Pierce (Diamond Parking), Chris LeBlanc (Diamond Parking)

MOTION: Motion by Commissioner Walters, seconded by Commissioner Melbourn to approve the Parking Commission Meeting minutes from December 10, 2019. Motion carried.

Staff Comments: Andrea with Diamond questioned the six-month minimum lease, wondering if this was set or could be changed. Commissioner Brad Jordan motioned make a recommendation to add discussion of the Secured Garage to next month's agenda. Seconded by Commissioner Melbourn. The City working with Diamond is working to sell the residential passes to utilize the downtown parking areas. This information is on The City website as well as Diamond Parking's website.

Parking Lot Revenue Update:

December 2019 total revenue was \$58,510 which was an increase from 2018 by 9,422.

NEW BUSINESS:

2020 Goals: Discussed of improvement of signage throughout downtown to direct the public to the CDA Ave. Garage. Diamond Parking is working on getting the LPR (License Plate Recognition) software running for this year. The Commission discussed formation of a parking sub-committee specially to work toward bettering the signage for parking.

Discussion: The commission discussed having an event price in the CDA Ave. Garage to be added to avoid leaving the gates open losing revenue. Troy Tymesen brought awareness to the previously motioned abolishment of all event pricing aside from the July 4th. This will be further discussed. Brenna Waterbury recommended amendment to the 300 feet rule being added signage.

Meeting adjourned at 3:45 PM.