

Parking Commission Minutes

March 12, 2019

Called to order at 3:00 p.m.

Commissioners Present: Mark Rogers, Pat Murray, Steve Petersen, Jim Chapkis, Tom Messina, Kathleen Tillman, Don Walters

Absent: Ann Melbourn, Brad Jordan

Staff/Advisors Present: Salina Simpson, Terry Cooper, Emily Boyd, Troy Tymesen

MOTION: Motion by Commissioner Chapkis, seconded by Commissioner Petersen, to approve the Parking Commission meeting minutes for January 8, 2019. Motion carried.

- A. **Amendments to the Agenda:** None
- B. **Public Comments:** None
- C. Announcements
 - 1. **Commission Comments:** None
 - 2. **Staff Comments:** Staff requests review on wording modification on parking ordinances. Staff will email to commissioners. 2 free hours will be removed from McEuen in May. Charging for City Hall Lot has been approved by council but will not be implemented until further notice. A residential parking program is being reviewed for midtown.
- D. Old Business:
 - 1. **Parking Lot Revenue Update:** Total revenue was just over \$2,916 for February 2019 which is historically low. 65 Parking passes have been sold for the CDA Ave Garage without advertising. The long-term software program will launch in March as the sales platform for the CDA Ave. Garage.
- E. New Business:
 - 1. **Election of Chairperson:** A new chairman should be elected at the beginning of each fiscal year. Due to the delay in electing a Chairman, the commission discussed in waiting to re-elect a new official until October 2019. Motion by Commissioner Messina to have Chairman Rogers remain in the position until the next election. Motion seconded by Commissioner Murray. Motion Carried.
 - 2. **Secured Parking Pass Rates:** Only 13 passes have currently been sold. Commission is examining the rate of the passes. Passes are currently \$75 per month with a 6-month lease and a \$50 deposit. Commissioners would like to see more signage posted about purchasing passes and do marketing prior to lowering rates. Secured Parking Pass Rates will be on the May agenda to revisit.

Meeting adjourned at 3:50 p.m. The next meeting is scheduled for April 9 at 3:00 p.m.