

Parking Commission Minutes

May 14, 2019

Commissioners Present: Mark Rogers, Jim Chapkis, Tom Messina, Don Walters, Ann Melbourn, Steve Petersen, Kathleen Tillman, Brad Jordan

Absent: Pat Murray

Staff/Advisors Present: Salina Simpson, Andrea Pierce, Troy Tymesen, Emily Boyd, Terry Cooper, Tony Berns, Dan Geiger

MOTION: motion by Commissioner Chapkis, seconded by Commissioner Melbourn to approve the Parking Commission meeting minutes for April 9, 2019. Motion carried.

A. Amendments to the Agenda:

- a. Review of Parking Ordinances
 - i. Commissioner Petersen would like to revisit forming a sub-committee to re-work the parking ordinances for enforcement reasons. It was previously discussed 2-3 years ago but did not go anywhere. Chairman Rogers recognizes this is something we looked at but deviated to other tasks. Mr. Tymesen suggested that City staff could make recommendations on ordinances and if there was a major problem administration would have heard about it.
- b. Skatepark Parking
 - i. Commissioner Melbourn expressed concerns regarding the parking by the Skatepark. Vehicles are parking on the private lots as well as on the public streets 3 cars deep. Mr. Tymesen stated the City has installed signage and has code enforcement patrolling the area.

B. Public Comments: None

C. Announcements

- a. **Commission Comments: None**
- b. **Staff Comments:** City Administrator Tymesen stated the City has acquired the space in midtown south of 3rd Street parking lot. 22 ½ ft of parking on the 3rd Street side will be added to the new lot. Currently the parking is free in midtown which is subject to change as the area grows. Midtown residential parking program has not had any issues.

D. OLD BUSINESS:

- a. **Parking Lot Revenue Update**
 - i. April 2019 saw a 5% increase. Increased revenue is going to be used to maintain and update the parks. The lots for the first week of May are up \$6,000 due to the rate changes. Commissioner Jordan would like to know the percentage dedicated to parks and future improvements. Mr. Tymesen will provide this information to the commissioners.
 - ii. The Pay by Plate system which launched May 1 is being received well by the community.
- b. **Secured Parking Garage Rates**
 - i. Currently have sold 14 secured parking passes at the rate of \$75/month with a \$50 deposit and a 6-month lease. The 6-month lease for the initial pass holders

is expiring May 31, 2019. The public area of the garage is averaging 52% full Monday – Friday during business hours. Commission discussed the benefit of having assigned spaces in the secured parking area as well as offering a lower rate.

MOTION: motion by Commissioner Tillman to amend the secured parking rate to \$50/month with \$50 security deposit and a 6-month lease with an assigned space. Second by Commissioner Jordan. Motion Carried.

1. Discussion: Commissioners agree they would like to have the parking pass marketed through public service announcements and signage outside the garage.

E. NEW BUSINESS:

- a. **Public Service Announcement** – Chairman Rogers shared that the Parking Commission can share information on parking on public television. Information on how to pay for parking or about parking passes can be promoted on the City Channel.

Meeting adjourned at 4:15 p.m.

The next meeting is scheduled for June 11 at 3:00 p.m.