

Design Departure

City of Coeur d'Alene



A **COMPLETE APPLICATION** is required at time of application submittal, as determined by the Planning Department.

Please type or print the following required information:

REQUIRED SUBMITTALS

A request for DESIGN DEPARTURE is made by submitting the completed attached form to the Planning Department:

APPLICANT:

Name of Applicant: _____

Mailing Address: _____

Contact Number: _____

E-Mail: _____

Fax: _____

Filing Capacity:

- ____ 1. Recorded Property Owner as of _____ (date)
- ____ 2. Purchasing (under contract) as of _____ (date)
- ____ 3. The Lessee or Renter as of _____ (date)
- ____ 4. The authorized agent of any of the foregoing, duly authorized in writing. (Written authorization must be attached to the application)

Architect / Designer:

Name: _____

Mailing Address: _____

Contact Number: _____

PROPERTY:

Legal Description of the property: _____

Address(es) of property: _____

PROPERTY INFORMATION

1. Gross area: (all land involved): _____ acres, and/or _____ sq.ft.
2. Total Net Area (land area exclusive of proposed or existing public street and other public lands): _____ acres, and/or _____ sq. ft.
3. Total number of lots included: _____
4. Existing land use: _____
5. Existing Zoning (check all that apply): R-12 R-17 C-17 C-17L DC DOE DON MO

APPLICATION DOCUMENTS:

Please provide the following in graphic and/or narrative form:

- A list of the departure(s) being requested:
- How the requested departure meets the intent statements relating to applicable development standards and design guidelines.
- How the departure will not have a detrimental effect on nearby properties or the city as a whole.
- How the project's building(s) exhibits a high degree of craftsmanship, building detail, architectural design, or quality of materials that are not typically found in standard construction. In order to meet this standard, an applicant must demonstrate that the project's design offers a significant improvement over what otherwise could have been built under minimum standards and guidelines.
- How the proposed departure is part of an overall, thoughtful and comprehensive approach to the design of the project as a whole.
- How the project is consistent with the comprehensive plan and any applicable plan.
- A summary of the proposed project.

REQUIRED CERTIFICATIONS

CERTIFICATION OF APPLICANT *

I, _____, being duly sworn, attests that he/she is the applicant of this
(insert name of applicant)
request and knows the contents thereof to be true to his/her knowledge.

Signed: _____
(applicant)

Notary to complete this section for applicant:

Subscribed and sworn to me before this _____ day of _____, 20____

Notary Public for Idaho Residing at: _____ My commission expires: _____

Signed: _____
(notary)

CERTIFICATION OF PROPERTY OWNER(S) OF RECORD *:

I have read and consent to the filing of this application as the owner of record of the area being considered in this application.

Name: _____ Telephone No.: _____

Address: _____

Signed by Owner: _____

Notary to complete this section for all owners of record:

Subscribed and sworn to me before this _____ day of _____, 20____

Notary Public for Idaho Residing at: _____ My commission expires: _____

Signed: _____
(applicant)

** For multiple applicants or owners of record, please submit multiple copies of this page.*

For City use only: Received: City Cashier: _____ Date: _____

Accepted: Planning: _____ Date: _____

Date Stamp here

