

## MEMORANDUM

TO: MAYOR BLOEM AND THE CITY COUNCIL  
DATE: JANUARY 14, 2010  
FROM: RENATA MCLEOD, PROJECT COORDINATOR  
RE: APPROVAL OF AMENDMENTS TO THE COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) 2009 ANNUAL ACTION PLAN.

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### DECISION POINT:

- To authorize the proposed amendments to the CDBG 2009 Annual Action Plan, including the following:
  - Grant award to St. Vincent De Paul for a public services project to include transitional housing through the Angel Arms project, and case management in the amount of \$44,600.
  - Grant award to Habitat for Humanity toward infrastructure to property located at Hazel Avenue (specifically, Lots 3 and 4, Block 11, Roche Park Addition, Coeur d'Alene, Idaho) which will provide up to 5 housing units, in an amount not to exceed \$45,400.

**HISTORY:** The City of Coeur d'Alene conducted a competitive RFP process, that included submittal of a grant application, review by the Ad Hoc Committee (August 4, 2009) and recommendations being made to the City Council on August 18, 2009. Thereafter, it was clarified by our HUD representative, that this process requires a substantial amendment to the CDBG Plan Year 2009 Action Plan. Therefore, this request to City Council will formalize the process, provide an additional public comment opportunity, and allows staff to move forward with sub-recipient agreements with St. Vincent De Paul and Habitat for Humanity. The following is a brief description of the two projects recommended by the CDBG Ad Hoc Committee.

#### **St. Vincent De Paul Project Overview (CDBG Grant Award \$44,600).**

*Rapid Re-housing/Housing First* is designed to help the homeless transition more rapidly out of the shelter system. It includes crisis intervention, re-housing quickly, follow-up case management, and housing support services to prevent the reoccurrence of homelessness. Under the CDBG Entitlement Program grant, they will expand this project to include two family-sized units for homeless families. These families would also receive the intensive weekly case management, develop a self-sufficiency plan, and be connected to the necessary resources to help them successfully complete their self sufficiency plan.

The program will target lower-income families with incomes of 50% or below area median income. Should a family reach self-sufficiency in less time than the grant period allows, another qualifying homeless family may be housed.

### **Habitat for Humanity Project Overview (CDBG Grant Award \$45,400).**

Habitat for Humanity of North Idaho owns a parcel of land within the Coeur d'Alene City limits, specifically Lots, 3 and 4, Block 11, Roche Park Addition, Coeur d'Alene, Idaho. They are proposing up to five (exact number of units to be determined after engineer's report is complete) single-family dwelling units be constructed through the Habitat program on this parcel. The Grant award will provide part of the funding for the public infrastructure required for the project's success, such as water, sewer, electricity, storm water, and roadways. Under the HUD LMI eligibility standards, families with incomes at 80% or below AMI will qualify; however, Habitat will target lower-income families with incomes of 60% -30% AMI.

The City posted this proposed amendment to its web page, according to our citizen participation plan, and solicited public comments for thirty-days (December 1, 2009 – December 31, 2009). No comments were received.

**FINANCIAL:** No additional funding is being requested for this program, dollars allocated to the grant line item will be clarified to be project specific within the CDBG program budget.

**PERFORMANCE ANALYSIS:** Authorizing these changes will allow staff to move forward with the sub-recipient agreements with St. Vincent De Paul and Habitat for Humanity.

#### **DECISION POINT/RECOMMENDATION:**

- To authorize the proposed amendments to the CDBG 2009 Annual Action Plan, including the following:
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