

Coeur d'Alene

CITY COUNCIL MEETING

June 20, 2011

MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor

Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy

CONSENT CALENDAR

**MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM**

June 7, 2011

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room June 7, 2011 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

A. J. Al Hassell, III)	Members of Council Present
John Bruning)	
Woody McEvers)	
Mike Kennedy)	
Deanna Goodlander)	
Loren Ron Edinger)	

CALL TO ORDER: The meeting was called to order by Mayor Bloem.

INVOCATION: The invocation was led by Pastor J.O. from Heart of the City Church.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilman McEvers.

PRESENTATION – MINI-MEGALoadS UPDATE: Mike Porcelli from the Idaho Department of Transportation presented an overview of the possible mini-megaloads that would be coming north on US 95 and then onto I-90 on their way to Ft. McMurray in Canada. He noted that the 60 loads would only go through the City during night-time hours to minimize any impact on traffic. They are planning to begin the end of June and last through September. The loads will travel through Cd'A from 10 p.m. and 4 a.m. with only one load a day going through the City.

PUBLIC COMMENTS:

MC EUEN PARK : Frank Orzell, 310 E. Garden Avenue, commented on the May 24th Council meeting. Helen Larsen, 6893 Cd'A Lake Drive, asked about a traffic impact study for the Park.

MINI-MEGALoadS: Terry Harris, Kootenai Environmental Alliance, commented on the impact of the mini-megaloads going through the City and believes that the City does have the opportunity to approve or deny the route through the City.

CONSENT CALENDAR: Motion by Hassell, seconded by Kennedy to approve the Consent Calendar as presented.

1. Approval of minutes for May 17, 24, 2011.
2. Setting the General Services Committee and the Public Works Committee meetings for Monday, June 13th at 12:00 noon and 4:00 p.m. respectively.

3. RESOLUTION 11-019: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING RENEWAL OF AN AGREEMENT WITH HANDSHAKE PRODUCTIONS FOR THE SUMMER CONCERT SERIES; APPROVING A LEASE AGREEMENT WITH THE CHAMBER OF COMMERCE FOR USE OF CITY PARKING LOTS ON THE 4TH OF JULY; APPROVING A MEMORANDUM OF UNDERSTANDING WITH DALTON WATER DISTRICT FOR MAIN UPSIZING; BID AWARD AND APPROVAL OF A CONTRACT WITH S&L UNDERGROUND, INC. FOR THE 2011 OPEN TRENCH SEWER REPLACEMENT PROJECT; APPROVING THE 2011 – 2012 SCHOOL RESOURCE OFFICER AGREEMENT WITH SCHOOL DISTRICT 271; AND AUTHORIZING THE DESTRUCTION OF TEMPORARY RECORDS – LEGAL CIVIL DIVISION.
4. Declaring the City's intention to exchange approx. 1233 sq. ft. of City owned real property contained in Lot 12, Riverstone West First Addition for approx. 1233 sq. ft. of real property contained in Lot 11, Riverstone West First Addition and setting a public hearing on the proposed exchange for July 5, 2011 (also known Boundary Line Adjustments at Riverstone Park).
5. Approval of 2011 Fireworks Stand Permits as presented.
6. Approval of cemetery lots transfers from Ron and Rolaine Brunnell to Marc and Traci Stevenson and from Herald Thom to Donald Thom.
7. Approval of repurchase of cemetery lots from Don Gibbons.
8. Approval of mobile food concession permit for ice cream/snack truck
9. Approval of beer/wine license transfer for The Beverage Shack on 4th Street.
10. Approval of beer/wine license for FIRE at 517 E. Sherman Ave.,.

Motion by McEvers, seconded by Goodlander to pull item 5 (the Fireworks Stand permits) from the Consent Calendar for a separate vote by Council. Motion carried.

DISCUSSION: Councilman McEvers noted that only one city resident will be selling fireworks in Coeur d'Alene and the remaining permit applicants come from outside the city limits.

ROLL CALL ON CONSENT CALENDAR: Goodlander, Aye; McEvers, Aye; Kennedy, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

ROLL CALL ON FIREWORKS STAND PERMITS: Goodlander, No, McEvers, No; Kennedy, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

ADMINISTRATOR'S REPORT: City Administrator Wendy Gabriel announced that Specialized Needs Recreation will hold a volunteer training tomorrow, June 8th, from 5:00 PM until 8:00 PM at the SNR facility, 1323 Sherman Avenue, Suite E. If you would like more information about this training, please call Angie Goucher at 755-6781. Dedication of ArtCurrents is scheduled for Friday, June 10th. For more information on the ArtCurrents project, please call Steve Anthony, Arts Commission liaison, at 769-2249. If you are interested in serving as a student representative or alternate on any of the following committees, please call Victoria Bruno at 769-2204 for an application. The Coeur d'Alene Public Library is introducing

a new program: Teen Knitting Club, designed for ages 12-18 – for girls and boys – the first session will be Monday, June 13th, at 4:00 PM. The City of Coeur d'Alene is currently accepting applications for: Mechanic, Deadline June 17th. For applications and job information, please visit our website at www.cdaid.org or call the Human Resources Department at 769-2205. Specialized Needs Recreation (SNR) is holding Camp All-Stars “Summer Break” Day Camp, from June 13th through August 19th, at 1323 Sherman Avenue, Suite E. Camp runs Monday through Friday, from 9:00 a.m. until 3:00 p.m., for 10 weeks during the summer. If you would like more information about Camp All-Stars, call Angie Goucher at 755-6781. There are two vacancies on the city’s Noise Abatement Board, please contact Susan Weathers at 769-2231 for an application. There are two vacancies on the city’s Natural Open Space Committee, please contact Amy Ferguson, 666-5754, for an application. The winning bid for Phase 1-A of the Education Corridor was submitted by MDM Construction based in Hayden with the low bid of \$3,690,050. There is an easy way to find out the identity of trees currently in bloom – it’s called the “Bloom Report,” which the city provides on a weekly basis throughout the early summer. The Bloom Report appears on CDATV Channel 19 and the Parks Department website at <http://parks.cdaid.org>. Or drop by the Parks Department office in City Hall to pick up free tree information. Always be sure your bike is in good working order before leaving home. If your gears aren’t shifting correctly or your brakes aren’t stopping you quickly enough, a simple tune-up at your local bike shop can help you on your way. Seat pouches that can hold spare inner tubes and bike tools can also be purchased at any bike shop. Coeur d’Alene and the libraries of the Community Library Network are offering “Novel Destinations” for their adult patrons. Each time you visit a participating library and check out a book or other item you can enter to win a Sunday brunch for two at the Dockside at The Coeur d’Alene Resort! Casey Fisher, Chief Operator in the Wastewater Department, received the distinction as Operator of the Year by the Pacific Northwest Clean Water Association and Larry Parsons, Collections Supervisor, received the Wastewater Collections Operator of the Year. Sherman Avenue overlay project continues tomorrow, June 8th, with grinding the mainline from 1st to 7th and starting the side streets. The side streets will be finished on the 9th. On the 9th, the mainline from 1st to 7th will be paved as time allows. The paving will start at 7:00 PM and end at 7:00 AM. Sherman Avenue will be closed with detours during the paving hours. The side streets will be paved on the 13th. The Cat’s Eye will drop steel in 15th for the grind and profile milling starting Monday, the 13th, and 15th will be ground the week of the 13th and paved back. Updates and more specific information on 15th Street will be provided.

ORDINANCE NO. 3408
COUNCIL BILL NO. 11-1009

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, AMENDING SECTION 10.32.220 TO CHANGE THE SPEED LIMIT ON U.S. HIGHWAY 95 THE SOUTHERLY CITY LIMITS AND MILEPOST 431.34 TO 35 MILE AN HOUR; PROVIDING REPEAL OF CONFLICTING ORDINANCES; PROVIDING SEVERABILITY; PROVIDING THE PUBLICATION OF A SUMMARY AND PROVIDING AN EFFECTIVE DATE.

Motion by Kennedy, seconded by Bruning to pass the first reading of Council Bill No. 11-1009.

ROLL CALL: Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

Motion by Edinger, seconded by Kennedy to suspend the rules and to adopt Council Bill no. 11-1009 by its having had one reading by title only.

ROLL CALL: Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

A-1-11 – FINDINGS AND ORDER FOR PUBLIC HEARING ON ANNEXATION OF PROPERTY AT SOUTHEAST CORNER OF 15TH AND BEST: Motion by Hassell, seconded by Bruning to approve the Findings and Order for the annexation of property at the southeast corner of 15th and Best. ROLL CALL: McEvers, Aye; Kennedy, Aye; Goodlander, Aye; Hassell, Aye; McEvers, Aye. Motion carried.

RESOLUTION NO. 11-020

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING AN ANNEXATION AGREEMENT WITH JAY PLECHNER FOR PROPERTY LOCATED AT THE SOUTHEAST CORNER OF 15TH AND BEST.

Motion by Goodlander, seconded by Kennedy to adopt Resolution 11-020.

ROLL CALL: Goodlander, Aye; Hassell, Aye; Bruning, Aye; McEvers, Aye; Edinger, Aye; Kennedy, Aye. Motion carried.

ORDINANCE NO. 3409
COUNCIL BILL NO. 11-1008

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, SPECIFICALLY DESCRIBED PORTIONS OF SECTION 7, TOWNSHIP 50, NORTH, RANGE 3W, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED; CHANGING THE ZONING MAPS OF THE CITY OF COEUR D'ALENE; AMENDING SECTION 1.16.160, COEUR D'ALENE MUNICIPAL CODE, BY DECLARING SUCH PROPERTY TO BE A PART OF PRECINCT #50; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Motion by Edinger, seconded by Kennedy to pass the first reading of Council Bill No. 11-1008.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

Motion by Goodlander, seconded by Kennedy to suspend the rules and to adopt Council Bill no. 11-1008 by its having had one reading by title only.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

ORDINANCE NO. 3410
COUNCIL BILL NO. 11-1007

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, SPECIFICALLY DESCRIBED PORTIONS OF SECTION 10, TOWNSHIP 50, NORTH, RANGE 4W, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED; CHANGING THE ZONING MAPS OF THE CITY OF COEUR D'ALENE; AMENDING SECTION 1.16.030, COEUR D'ALENE MUNICIPAL CODE, BY DECLARING SUCH PROPERTY TO BE A PART OF PRECINCT #35; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Motion by Goodlander, seconded by Hassell to pass the first reading of Council Bill No. 11-1007.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

Motion by Kennedy, seconded by McEvers to suspend the rules and to adopt Council Bill No. 11-1007 by its having had one reading by title only.

ROLL CALL: Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye. Motion carried.

PUBLIC HEARING – V-11-3 – VACATION OF PORTIONS OF UNDEVELOPED RIGHTS-OF-WAY IN THE RIVERSIDE PARK ADDITION: Mayor Bloem announced the rules of order for this public hearing. City Engineer Gordon Dobler gave the staff report.

Mr. Dobler reported that the applicant, North Idaho Centennial Trail Foundation, Inc. is requesting the vacation of undeveloped portions of Fourth Avenue, River Avenue, Abbington Street, Elmwood Street, a portion of the sixteen foot alley adjoining Lots 1, 2 & 3, Bloc, 36, and a portion of the sixteen foot alley adjoining Lots 4 & 5, Block 19, Riverside Park Addition subdivision.

The subdivision was platted in June 1907 and until recently, as a gravel pit with UPRR line running through it. The portions of right-of-way that are being requested for vacation are now, and have always been, undeveloped. Mr. Dobler explained that the vacation of rights-of-way is basically a “housekeeping” item since the remainder of the subdivision was vacated in May

1962. He noted that this vacation would allow Riverstone, LLC and the Trail Foundation to create a defined boundary that is linear instead of sawtooth in shape.

He reported that a total of 13 notices of tonight's public hearing were mailed with no responses being received.

PUBLIC COMMENTS: Mayor Bloem called for public comments with none being received.

MOTION: Motion by Goodlander, seconded by Kennedy to approve the vacation of rights-of-way in favor of the North Idaho Centennial Trail Foundation and to direct staff to prepare the vacation ordinance.

ROLL CALL: Bruning, Aye; Edinger, Aye; Goodlander, Aye; Hassell, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

PUBLIC HEARING – ZC-2-11: ZONE CHANGE AT 1813 N. GOVERNMENT WAY:

Mayor Bloem read the rules of order for this public hearing. No conflicts of interest were declared by any Council member. Tami Stroud, City Planner, gave the staff report.

Mrs. Stroud gave the applicant's name as Scott Poorman, the location as an 11,173 sq. ft. parcel at the SW corner of Government Way and Emma Avenue (1813 N. Government Way) and the request as a zone change from R-12 to C-17L.

She went on to give the staff analyses for land use, zoning, utilities, traffic and streets. She reported that on April 12, 2011 the Planning Commission recommended approval of this zone change by a 5-0 vote.

On May 13, 2011, a total of 27 notices of tonight's public hearing were mailed with 3 responses being received - 3 neutral. Written comments were distributed for Council review.

PUBLIC COMMENTS: Scott Poorman, 8884 Government Way, Hayden, Idaho, spoke on behalf of the owners of the property Jennie and Pedro Marquez. He noted that since 1986 five properties within the area of the subject property have had zone changes approved from residential to commercial.

DISCUSSION: Councilman Bruning believes that the C-17L zoning is a good transition zone between the commercial zoning on the east side of Gov't Way and the residential zoning on the west side of the subject property.

MOTION: Motion by Kennedy, seconded by Edinger to approve the requested zone change from R-12 to C-17-L for the property located at 1813 N. Government Way and to adopt the Findings and Order of the Planning Commission.

ROLL CALL: Goodlander, Aye; McEvers, Aye; Kennedy, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

ADJOURNMENT: Motion by Kennedy, seconded by Hassell that, there being no further business before the Council, this meeting is adjourned. Motion carried.

The meeting adjourned at 7:10 p.m.

Sandi Bloem, Mayor

ATTEST:

Susan Weathers, CMC
City Clerk

RESOLUTION NO. 11-021

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING AMENDING THE DESIGNATED DEPARTMENT RECORDS CUSTODIANS; APPROVING AN AMENDMENT TO THE LEASE AGREEMENT WITH ST. VINCENT DE PAUL FOR 102 HOMESTEAD AVENUE; RATIFICATION OF GRANT FOR PURCHASE OF 12-16 PASSENGER VAN FOR SPECIALIZED NEEDS RECREATION.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "1 through 3" and by reference made a part hereof as summarized as follows:

- 1) Amending the Designated Department Records Custodians;
- 2) Approving an Amendment to the Lease Agreement with St. Vincent de Paul for 102 Homestead Avenue;
- 3) Ratification of Grant for Purchase of 12-16 Passenger Van for Specialized Needs Recreation;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "1 through 3" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 20th day of June, 2011.

Sandi Bloem, Mayor

ATTEST

Susan K. Weathers, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER BRUNING Voted _____

COUNCIL MEMBER GOODLANDER Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER HASSELL Voted _____

COUNCIL MEMBER KENNEDY Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

STAFF REPORT

DATE: June 13, 2011
TO: General Services Committee
FROM: Susan Weathers, City Clerk
RE: Housekeeping Amendments to Designated Municipal Records Custodians

DECISION POINT: Does the City Council approve of the housekeeping amendments to the city department listing of designated records custodians?

HISTORY: In accordance with Idaho Code, the City Clerk shall serve as the Municipal Records Manager for the City of Coeur d'Alene. Each department may designate a department records custodian that reports to the City Clerk. Since the records retention manual was last adopted by Resolution 06-075, there have been some staffing changes and thus amendments to certain departments' designated records managers are needed.

PERFORMANCE ANALYSIS: This is a housekeeping matter that updates the current department designated records custodians.

FINANCIAL ANALYSIS: There is no financial impact with the proposed housekeeping amendment.

DECISION POINT: Staff recommends that the General Services Committee recommends the City Council adopt a resolution approving the amendments to the City Department Records Custodian listings.

The following are the designated municipal records custodians:

Susan K. Weathers, CMC
Official City Municipal Records Manager

Department Records Custodian	Department
Victoria Bruno	Administration
Linda Wilson	Building
Chris Bates	Engineering
Sheri Carroll	Finance
Jamie McDaniel	Fire
Melissa Tosi	Human Resources
Juanita Van Cleave <u>Knight</u>	<i>Legal</i>
Bette Ammon	Library
Alison Palmer	Municipal Services
Jaekie Carbone <u>Candice Bergin</u>	<i>Parks and Cemetery</i>
Shana Stuhlmiller	Planning
Connie Carter	Police
Paula Austin	Recreation
Diana Booth	Streets Maintenance
Sandee Riggs <u>Torri Green</u>	<i>Wastewater</i>
Diane Melchiorre	Water
Warren Wilson, Deputy City Attorney	Legal Counsel

**GENERAL SERVICES COMMITTEE
MEMORANDUM**

DATE: May 31, 2011
FROM: RENATA MCLEOD, PROJECT COORDINATOR
RE: LEASE FOR 102 HOMESTEAD AVENUE

DECISION POINT: To approved the revised lease for 102 Homestead Avenue with St. Vincent de Paul Salvage Bureau, Inc.

HISTORY: On May 3, 2011, the City of Coeur d'Alene approved a lease agreement for property located at 102 Homestead Avenue with St. Vincent de Paul of North Idaho. Thereafter, it was brought to our attention that the name was not the legal corporation name. St. Vincent's is in the process of completing an application for a HUD 811 grant, which will include the lease agreement document, which requires the corporate name to be correct. Therefore, several minor amendments were also made, including the following:

- Section 3, entitled "Purpose," sub section A and B were switch to demonstrate the HUD 811 grant as the first purpose statement.
- Section 6, entitled "Use of Rental Income by St. Vincent," should be amended to target populations of person at or below 50% median income rather than 60%.

Additionally, a clarifying statement that this lease shall supersede the prior lease approved under Resolution 11-017 was added.

FINANCIAL ANALYSIS: No additional costs are associated with this item.

PERFORMANCE ANALYSIS: Approving this Lease Agreement will allow St. Vincent's to submit a clear document with the HUD 811 grant application.

DECISION POINT/RECOMMENDATION: To approved the revised lease for 102 Homestead Avenue with St. Vincent de Paul Salvage Bureau, Inc.

LEASE AGREEMENT

This lease agreement made this 21st day of June, 2011, between the **City of Coeur d'Alene**, Kootenai County, Idaho, a municipal corporation and political subdivision of the state of Idaho ("City") with its principal place of business at 710 East Mullan Avenue, Coeur d'Alene, ID 83814 and **St. Vincent de Paul Salvage Bureau, Inc.** both non-profit corporations organized pursuant to the laws of the State of Idaho ("St. Vincent") with its principal place of business at 201 Harrison, Coeur d'Alene, Idaho 83814.

The Parties hereby agree as follows:

1. Supersedes Existing Lease: This Lease agreement supersedes and replaces the lease agreement entered into between the City and St. Vincent de Paul of North Idaho pursuant to Resolution No. 11-017 on May 3, 2011.
2. PREMISES: The City hereby leases to St. Vincent real property located at **102 Homestead Avenue**, hereinafter referred to as the Premises. The Premises are legally described on Exhibit "A," attached hereto and incorporated herein by this reference.
3. PURPOSE: The purpose of this Lease is to allow St Vincent to:
 - A. Pursue funding, development, construction and maintenance of a Housing and Urban Development ("HUD") Section 811 housing development on the Premises consistent with the provisions of this Lease Agreement;
 - B. Operate and maintain the existing structure located at 102 Homestead Avenue, until demolished in preparation for the Section 811 housing development.

No other use may be made of the Premises without the written permission of the City.

4. TERM OF LEASE:
 - A. Original Term: The Lease will commence May 1, 2011 and will extend for seventy five (75) years, as long as the lease conditions continue to be met.
 - B. Option to Extend: St. Vincent is hereby given the exclusive option to extend the term on all the provisions contained in this Lease for one (1) additional twenty five (25) year period ("extended term") following expiration of the original term, by giving notice of exercise of the option ("extension notice") to the City at least six (6) months before expiration of the original term. Provided, however, that if Tenant is substantially in default on the date of giving the extension notice, or on the date the extended term is to commence, or if Tenant has not substantially and timely complied with the terms of the Lease for the original term, the extension notice shall

be ineffective, the extended term shall not commence and this Lease shall expire at the end of the original term.

- C. Holdover Period: If St. Vincent, with the City's consent, remains in possession of the Premises after expiration or termination of the term, including any extended term, or after the date in any notice given by the City to St. Vincent terminating this Lease, such possession by Tenant shall be deemed to be a year to year tenancy terminable by either party on giving thirty (30) days notice of termination to the other party. All provisions of this Lease except those pertaining to term and option to extend shall apply to the month-to-month tenancy.

5. RENT: Beginning upon commencement of this Lease Agreement, St. Vincent will pay to the City one dollar and no/100 (\$1.00) annually. Payment of the annual rental amount is due and payable to the City Treasurer prior to March 31 annually.

6. USE OF RENTAL INCOME BY ST. VINCENT: St. Vincent's agrees to use all rental income it derives from operating the Premises for constructing, operating, and maintaining affordable housing projects within the city limits of Coeur d'Alene (including the Premises), with a target population of persons at or below 50% of the median income for Coeur d'Alene as identified in the applicable fiscal year HUD Income Limits documentation for the Coeur d'Alene, ID MSA area.

7. CONDITION OF PREMISES: The Premises at 102 Homestead Avenue consists of one (1) lot and a single residence constructed thereon in 1940. The City makes no representation regarding the fitness of the Premises for the Lease purpose. St. Vincent has fully inspected the Premises and accepts it in its present condition. The City shall have no obligation to construct any leasehold improvements or otherwise prepare the Premises for St. Vincent's occupancy.

8. COMMENCEMENT OF CONSTRUCTION: It is assumed that St. Vincent will seek grant funding for a future HUD 811 project to be constructed on the premises. St. Vincent agrees that any proposed new construction plans shall be provided to the City for review and input prior to receipt of a building permit.

9. ALTERATIONS/MAINTENANCE AND REPAIR: During the term of this lease, maintenance of all improvements constructed or placed on the Premises shall be the sole responsibility of St. Vincent. St. Vincent shall at all times during the term of this Lease, at its own expense, keep the Premises and all improvements constructed or placed thereon, in good order and repair and will comply with all property management duties contained in the Scope of Work attached hereto as Exhibit "B" and by this reference incorporated herein.

10. FIRE INSURANCE: The City shall maintain fire insurance on the structure currently on the Premises. All new improvements constructed or placed on the Premises must be insured by St. Vincent against loss or damage by fire, flood or other casualty during the term of this Lease. Each party will be solely entitled to receive all payments paid under the terms of fire, flood or casualty insurance policies obtained by the party.

11. DAMAGE OR DESTRUCTION OF PREMISES/IMPROVEMENTS: In case of damage by fire, flood or other casualty to the Premises or any improvement constructed or placed thereon, St. Vincent shall repair the Premises and all improvements as soon as is reasonably possible under the circumstances unless the parties jointly determine that the damage is so extensive as to amount practically to the total destruction of the leased Premises or of the improvements thereon. In the event the parties jointly determine that the Premises, or improvements thereon, have been totally destroyed, St. Vincent shall either reconstruct the improvements to satisfy the Lease purpose or notify the City in writing within twenty (20) days of the joint determination of total destruction of its intention to terminate this Lease. If St. Vincent opts out of this Lease, it must, at its sole cost and expense, remove all structures and improvements from the Premises and leave it as a clean building site ready for future construction unless the City directs otherwise. In determining what constitutes a reasonable time for repair, reasonable consideration shall be given to delays caused by strikes, acts of nature, adjustment of insurance, and other causes beyond St. Vincent's control.

12. PUBLIC LIABILITY INSURANCE: St. Vincent covenants and agrees to procure and maintain at its sole expense throughout the continuance of this Lease, public liability insurance covering personal injury, death, and property damage, with a minimum combined single limit of coverage of One Million Dollars (\$1,000,000.00) per occurrence, from a company or companies approved by the City. Such insurance may not be cancelled or modified without at least thirty (30) days advance written notice to the City, who shall, at its option, be named as an additional insured. Evidence of such insurance shall be furnished to the City upon request.

13. WAIVER OF SUBROGATION: To the extent allowed by law, the parties hereby release each other and their respective authorized representatives from any claims for damage to any person, the Premises and/or any improvements constructed or placed thereon that are caused by or result from risks insured against under any insurance policies carried by the parties and in force at the time of any such damage. Each party shall cause each insurance policy obtained by it to provide that the insurance company waives all right of recovery by way of subrogation against either party in connection with any damage covered by any policy. Neither party shall be liable to the other for any damage caused by fire or any of the risks insured against under any insurance policy required by this Lease. If any insurance policy cannot be obtained with a waiver of subrogation, or if it is obtainable only by the payment of an additional premium charge above that charged by insurance companies issuing policies without waiver of subrogation, the party undertaking to obtain the insurance shall notify the other party of this fact. The other party shall have a period of ten (10) days after receiving the notice either to place the insurance with a company that is reasonably satisfactory to the other party and that will carry the insurance with a waiver of subrogation, or to agree to pay the additional premium if such a policy is obtainable at additional cost. If the insurance cannot be obtained or the party in whose favor a waiver of subrogation is desired refuses to pay the additional premium charged, the other party is relieved of the obligation to obtain a waiver of subrogation rights with respect to the particular insurance involved.

14. REMOVAL OF IMPROVEMENTS: Except as provided in Section 10 above, at the end of the term of the Lease, or upon the termination of this Lease for any reason, all improvements then

situated on the Premises shall become the sole property of the City and are hereby quitclaimed to the City upon the happening of any termination event. St. Vincent agrees to execute any document deemed necessary by the City to transfer all its rights and interest in all of the improvements on the Premises at the time of any termination event. The City may waive the entitlement given it by this paragraph, but only by written notice thereof delivered to St. Vincent within sixty (60) days after the happening of a termination event. If such notice is given, St. Vincent shall, at its expense, remove all such improvements within six (6) months after the City repossesses the Premises. If St. Vincent fails to remove any improvement within the time allowed by this Section, the same shall be conclusively deemed to be abandoned by St. Vincent and shall belong solely to the City without claim or right on the part of St. Vincent.

15. HUD LEASE ADDENDUM 811: HUD lease Addendum 811 (the “Addendum”), attached hereto as exhibit “C” is incorporated into this agreement as if fully set out herein. In the event, that any provision of this Lease Agreement contradicts any provision contained in the Addendum, the provision in the Addendum shall control. If the Secretary of Housing and Urban development elects to take possession of the Premises in accordance with the Addendum, the City will take all steps necessary under Idaho Code 50-1403 (4) to transfer the Premises.

16. COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS: St. Vincent is solely responsible for ensuring compliance with all Federal, State and Local laws and regulations governing the provision of housing on the Premises as contemplated by the Lease purpose including, but not limited to, the Fair Housing Act and Americans with Disabilities Act.

17. INDEMNIFICATION: St. Vincent, as a material part of the consideration to be rendered to the City under this Lease, hereby waives all claims against the City for damages to it improvements on the Premises, or the personal property of any of its tenants or for injuries to persons in or about the Premises from any cause arising at any time for which there is no valid and collectible insurance unless said damages or injuries result from the City’s or the City’s officers’, agents’ or employees’ gross negligence. St. Vincent will also indemnify, defend and hold the City and its officers, agents and employees harmless from any damage or injury to any person, or personal property of any person, arising from St. Vincent’s use of the Premises.

18. NOTICE: All notices and other communications required or permitted under this Lease Agreement shall be in writing and shall be deposited in the United States mail, registered or certified, return receipt requested, or by hand delivery (including by means of a professional messenger service) addressed to the party for whom it is intended at its address as set forth above, or by personal service as allowed by the Idaho Rules of Civil Procedure.

19. QUIET ENJOYMENT: The City covenants that upon payment of the rent herein provided and the performance by St. Vincent of all covenants herein, St. Vincent shall have and hold the Premises, free from any interference from the City, except as otherwise provided for herein.

20. ASSIGNMENT AND SUBLETTING: St. Vincent may not assign, transfer, or encumber this Lease or any interest herein without the prior written consent of the City, which shall not be

unreasonably withheld. St. Vincent may rent or lease existing and newly constructed housing units upon the Premises to tenants as contemplated by the Lease purpose.

21. ATTORNEY FEES: If any action shall be brought to recover any rent under this Lease, or for or on account of any breach of, or to enforce or interpret any of the covenants, terms, or conditions of this Lease, or for the recovery of the possession of the leased Premises, the prevailing party shall be entitled to recover from the other party as part of the prevailing party's costs, reasonable attorney's fees the amount of which shall be fixed by the court and shall be made a part of any judgment or decree rendered.

22. ARBITRATION: Any controversy arising from this Lease or its breach shall be resolved by arbitration in accordance with the then prevailing Rules of the American Arbitration Association, and any judgment upon the award rendered in the arbitration may be entered in any court having jurisdiction.

23. PROMISE OF COOPERATION: Should circumstances change, operational difficulties arise or misunderstandings develop, the parties agree to meet and confer at the request of either party to discuss the issue and proposed solutions. Further, each party agrees not to bring a claim, initiate other legal action or suspend performance without meeting directly with the other party regarding the subject matter of the disagreement.

24. TAXES: St. Vincent will be responsible for any taxes, if any, that are assessed on the real property, which is the subject matter of this lease.

25. TIME OF THE ESSENCE: Time is of the essence of this lease.

26. COMPLETE AGREEMENT: It is hereby mutually agreed and understood that this agreement contains all agreements, promises, and understandings between the City and St. Vincent and that no other agreements, promises, or understandings shall or will be binding on either the City or St. Vincent in any dispute, controversy, or proceeding at law and any addition, variation or modification to this agreement shall be void and ineffective unless in writing and signed by both the parties hereto.

27. VENUE AND CHOICE OF LAW: Should any legal claim or dispute arise between the Lessor and the Lessee, the proper place of venue shall be in the First Judicial District, Kootenai County, Idaho and laws of Idaho shall apply.

28. TERMS BINDING: The terms and provisions hereof shall extend to and be binding upon the heirs, executors, administrators, and assigns of the respective parties.

IN WITNESS WHEREOF, the Lessee has caused this lease to be executed by its Mayor and City Clerk and its corporate seal affixed, and the Lessor has executed the same, the day and year first above written.

CITY OF COEUR D'ALENE,
LESSEE

ST. VINCENT DE PAUL SALVAGE BUREAU,
INC.
LESSOR

By: _____
Sandi Bloem, Mayor

By: _____

ATTEST:

Susan K. Weathers, City Clerk

Exhibit “A”

LEGAL DESCRIPTION

102 Homestead Avenue:

That portion of the Southwest Quarter of the Northwest Quarter of Section 12, Township 50 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, described as follows:

BEGINNING at a point 1306.23 feet North and 2262.10 feet West of the Southeast corner of said Northwest Quarter of Section 12, being a point on the South side of Homestead Avenue; thence

West 100 feet, thence

South 251 feet; thence

East 100 feet; thence

North 251 feet to the PLACE OF BEGINNING

Exhibit “B”

Scope of Work for Property Management

A bi-annual report shall be provided to the City. The report shall include an income and expense report, vacancy rates, maintenance provided and any foreseen future maintenance needs.

Property management duties shall include but are not limited to the following:

- Landscaping
- Accounting of expenses
- Insurance premium payment
- Fair Housing Plan
- Mediation of complaints
- Rent collection
- Damage remediation/collection

EXHIBIT "C"

INSTRUCTION FOR LEASEHOLD 811 PROJECTS

The lease must be on the fee. It must have at least 75 years to run from the date of the capital advance. The annual ground rent and the amount for which HUD may acquire the fee in the case of acquisition of the leasehold by the Department must be approved by HUD. The lease must contain nothing in conflict with Section 811 requirements and otherwise be satisfactory to HUD and must include the following provisions:

LEASE ADDENDUM SECTION 811

(Lessor - Lessee)

Notwithstanding any other provisions of this lease, if and so long as this leasehold is subject to a Section 811 Mortgage held by the Secretary of Housing and Urban Development (HUD), or given to the Secretary of HUD in connection with a resale, or the demised premises are acquired and held by him because of a default under said mortgage:

(1) The Lessee is authorized to obtain a Section 811 Capital Advance from the Secretary of HUD, secured by a mortgage on this leasehold estate. Lessee is further authorized to execute a mortgage on the leasehold and otherwise to comply with the requirements of HUD for obtaining a mortgage.

(2) The Secretary of HUD, or his successors in office, shall have the option in the event that he or his successor in office shall acquire title to the leasehold estate, to purchase good and marketable fee title to the demised premises, free of all liens and encumbrances except such as may be waived or accepted by him or his successor in office, within twelve (12) months after so acquiring the leasehold estate, for the sum of \$_____ payable in cash or by certified or U.S. Treasury check, provided all rents are paid to date of transfer of title, upon first giving sixty (60) days written notice to the Lessor or other person or corporation who may then be the owner of the fee, and the owner of the fee shall thereupon execute and deliver to the Secretary, or his successor in office, a deed of conveyance to the demised premises, containing a covenant against the grantor's acts, but excepting therefrom such acts of the Lessee and those claiming by through or under the holder of the leasehold estate. Nothing in this option shall require the Lessor to pay any taxes or assessments which were due and payable by the Lessee.

(3) If approved by the Secretary of HUD, Lessee may assign, transfer or sell its interest in the demised premises.

(4) (a) Insurance policies shall be in an amount, and by such companies, and in such form, and against such risks and hazards, as shall be required by the mortgagee and/or the Secretary of HUD.

(b) The Lessor shall not take out separate insurance concurrent in form or contributing in the event of loss with that specifically required to be furnished by the Lessee to HUD. The

Lessor may at its own expense, however, take out separate insurance which is not concurrent in form or not contributing in the event of loss with that specifically required to be.

(5) (a) If all or any part of the demised premises shall be taken by condemnation that portion of any award attributable to the improvements, or damage to the improvements, shall be paid to the mortgagee or otherwise disposed of as may be provided in the mortgage. Any portion of the award attributable solely to the taking of the land shall be paid to the Lessor. After the date of taking, the annual ground rent shall be reduced ratably by the proportion which the award paid to the Lessor bears to the total value of the land as established by the amount the Secretary of Housing and Urban Development would be required to pay upon acquisition of the fee.

(b) In the event of a negotiated sale of all or any portion of the demised premises in lieu of condemnation, the proceeds shall be distributed and ground rents reduced as provided in cases of condemnation, but the approval of the Secretary of HUD shall be required as to the amount and division of the payment to be received.

(6) The Lessor agrees that, within ten (10) days after receipt of written request from the Lessee, it will join in any authorizations required by any governmental or other body claiming jurisdiction in connection with any work which the Lessee may do hereunder, and will also join in any grants for easements for electric, telephone, gas, water, sewer and such other public utilities and facilities as may be reasonably necessary in the operation of the demised premises or of any improvements that may be erected thereon, and if at the expiration of such ten (10) day's period, the Lessor shall not have joined in any such application, or grants for easements, the Lessee shall have the right to execute such application and grants in the name of the Lessor, and, for that purpose, the Lessor hereby irrevocably appoints the Lessee as its Attorney-in-fact to execute such papers on behalf of the Lessor.

(7) Nothing in this lease contained shall require the Lessee to pay any franchise, estate, inheritance, succession, capital levy or transfer tax, or any other tax, assessment, charge or levy upon the rent payable by the Lessor under this lease.

(8) Upon any default under this lease which authorizes the cancellation thereof by the Lessor, Lessor shall give notice to the Secretary of HUD, and the Secretary of HUD, his successors and assigns, shall have the right any time within six (6) months from the date of such notice to correct the default and reinstate the lease unless Lessor has first terminated the lease as provided herein.

At any time after two (2) months from the date a notice of default is given to the Secretary of HUD, the Lessor may elect to terminate the lease and acquire possession of the demised premises. Upon acquiring possession of the demised premises, Lessor shall notify the Secretary. The Secretary shall have six (6) months from the date of such notice of acquisition to elect to take a new lease on the demised premises. Such new lease shall have a term equal to the unexpired portion of the term of this lease and shall be on the same terms and conditions as contained in this lease, except that the Secretary's liability for ground rent shall not extend

beyond his occupancy under such lease. The Lessor shall tender such new lease to the Secretary within thirty (30) days after a request for such lease and shall deliver possession of the demised immediately upon execution of the new lease. Upon executing a new lease, the Secretary shall pay to Lessor any unpaid ground rentals due or that would have become due under this lease to the date of execution of the new lease, including any taxes which were liens on demised premises and which were paid by Lessor, less any net rentals or other income which Lessor may have received on account of this property since the date of default under the lease.

(9) All notices, demands and requests which are required to be given by the Lessor, the Lessee, or the Secretary shall be in writing and shall be sent by registered or certified mail, postage prepaid, and addressed to: *(Insert Field Office Address)* unless a request for a change in this address has been sent to the party giving the notice by registered or certified mail prior to the time when such notice is given.

(10) This lease shall not be modified without the consent of the Secretary of Housing and Urban Development.

City Council Staff Report

Date: June 13, 2011
From: Steve Anthony
Subject: Grant from Women's Gift Alliance

DECISION POINT:

Does the City Council want to authorize Special Needs Recreation to accept a Grant from the Women's Gift Alliance for the purchase of a new 12-16 passenger van in the amount of \$22,000.00?

HISTORY:

The City of Coeur d'Alene and SNR have worked together for over 25 years to provide recreation and social activities for the mentally disabled. The city has provided the vehicles and maintenance used for transporting the participants. SNR currently serves over 500 people.

FINANCIAL ANALYSIS:

These programs will not have a large financial affect on the city. The agreement is that SNR will accept the grant for \$22,000.00 and purchase a new van. SNR will then donate the van to the city. The expense to the city will be routine maintenance items. This van will replace the 1989 van that was donated by Pepsi and Rite-Aid.

PERFORMANCE ANALYSIS:

This is a program that will be beneficial to our citizens with special needs. It will give them an opportunity to have transportation to the SNR programs.

RECOMMENDATION:

It is recommended by staff that the Council authorize Special Needs Recreation to accept a Grant from the Women's Gift Alliance for the purchase of a new 12-16 passenger van in the amount of \$22,000.00.

**WOMEN’S GIFT ALLIANCE FUND
GRANT AGREEMENT**

A Fund in the Idaho Community Foundation

Grantee:	Association for Handicapped Recreation, dba Specialized Needs Recreation 1323 Sherman Ave. Suite E Coeur d’Alene, Idaho 83814		
Primary Contact:	Angie Goucher, Executive Director		
Grant Partner:	City of Coeur d’Alene		
Grant Purpose	To implement the Specialized Needs Recreation Transport Project		
Grant Amount:	\$ 22,000.00	Grant Period	July 1, 2011 to July 1, 2012
Funding Source(s):	Women’s Gift Alliance Fund		

All grants are made in accordance with current and applicable laws pursuant to the Internal Revenue code, as amended, and the regulations issued hereunder. The grant to your organization from the Women’s Gift Alliance Fund in the Idaho Community Foundation is for the explicit purpose(s) described below and is subject to your acceptance of the attached grant conditions:

I. Announcing Grants

Any announcements of the grant award made by the grantee, i.e., public announcements, news releases, publications or information concerning the grant or the program it funds will name the “Women’s Gift Alliance Fund in the Idaho Community Foundation” as a source of funding for the program. Please send a copy of any such announcement to the Idaho Community Foundation.

II. Expending of Funds

This grant is to be used only for the purpose described in the grant proposal and in accordance with its budget as outlined in your grant proposal dated February 18, 2011(except where otherwise modified by the Women’s Gift Alliance and the Idaho Community Foundation). All funds should be fully expended within the specified grant period. The program is subject to modification only with the Women’s Gift Alliance’s (in the Idaho Community Foundation) prior written approval.

A. Payment Schedule:

\$ 22,000 on/about 7/1/11: contingent upon receipt of signed agreement.

Funds should be fully expended by July 1, 2012 (one year from grant award date).

- B. Title to the van purchased with the grant funds shall be held by the City of Coeur d'Alene, which agrees to be responsible for insurance, maintenance, repairs and the like. Use of the van is dedicated to the Association for Handicapped Recreation, dba Specialized Needs Recreation, with incidental use by the City of Coeur d'Alene in consideration for the insurance, maintenance, repairs and similar services provided by the City. Such incidental use shall not exceed twenty percent (20%) of the total use of the van in any given year.
- C. The grantee **shall contact** the Women's Gift Alliance or the Idaho Community Foundation for instructions on how to return to the Idaho Community Foundation any unexpended funds:
- At the end of the grant period, or
 - If the Idaho Community Foundation determines that the grantee has not performed in accordance with this agreement and approved program budget, or
 - If the grantee loses its exemption from Federal income taxes under section 501(c) of the Internal Revenue Code (if applicable).
- D. No funds provided by the Women's Gift Alliance Fund in the Idaho Community Foundation may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study and research.
- E. Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purpose and activities of the approved program.
- F. The grantee organization is responsible for the expenditure of funds and for maintaining adequate support records.
- G. Equipment or property purchased with grant funds shall be the property of the grantee organization, so long as it is not diverted from the purposes for which the grant was made. If the purposes of the organization or the use of grant funds is changed, the equipment or property reverts to the Women's Gift Alliance Fund in the Idaho Community Foundation, at its option.
- H. Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization toward the goal of

obtaining the widest dissemination of such reports, material, books, or articles. The Women's Gift Alliance and the Idaho Community Foundation reserve the royalty-free license to use such publications. For projects involving the possibility of patents, the grantee should request further information from the Idaho Community Foundation.

III. Reports to the Women's Gift Alliance

- A. Interim Report due 10/15/11 (3 months after award date)
Interim Report due 1/15/12 (6 months after award date)
Interim Report due 4/15/12 (9 months after award date)
Final Report due 7/15/12 (12 months after award date)

- B. If there are circumstances that affect the completion of your project or the timely submission of a report, you should contact Grant manager, Bonnie Parden of the Women's Gift Alliance (208-762-2502) or the Idaho Community Foundation (800-657-5357) as soon as possible to discuss possible adjustments.

- C. Grant Performance Report forms and instructions are available from the Women's Gift Alliance Grant manager, Bonnie Parden at 208-762-2502 or bparden@roadrunner.com.

- D. In your Grant Performance Report you may be asked to include the following:
 - A fiscal report listing grant expenditures.
 - Implementation highlights.
 - Unexpected barriers (such as insufficient funds or personnel changes) and how they were overcome or the impact they made on your project.
 - Any leverages resulting from the grant (matching dollars, in-kind contributions, etc.).
 - The actual outcome of the project (were the objectives achieved).
 - The grant's impact on the population served by the project.
 - For general operating expense grants you may be asked to describe your mission, program or board/management changes, recent successes, current fund raising plans, and other relevant information.
 - Pictures of your project are welcome (please label them for identification).

IV. Limit of Commitment

Unless otherwise stipulated in writing, this grant is made with the understanding that the Women's Gift Alliance Fund in the Idaho Community Foundation has no obligation to provide other or additional support to the grantee.

By signing below, I attest that I am authorized to bind the grantee organization by contract and that this organization agrees to the terms of this agreement. I further attest that this organization is currently an established 501(c) organization, a governmental agency or other federally recognized not-for-profit.

On behalf of the Association for Handicapped Recreation, dba Specialized Needs Recreation, the terms of this agreement are accepted by:

(Authorized Signature)

(Date)

(Print Name and Title)

On behalf of the City of Coeur d'Alene, the terms of this agreement are accepted by:

(Authorized Signature)

(Date)

(Print Name and Title)

Please retain a copy of this agreement for records

STAFF REPORT

DATE: June 16, 2011

FROM: Sid Fredrickson, Wastewater Superintendent

SUBJECT: 1979 Ford Backhoe Surplus

DECISION POINT: The Council is requested to decide surplus eligibility of one 1979 Ford Backhoe. Upon approval, this equipment would be sold at Reinland Auction to the highest bidder.

HISTORY: The 1979 Ford Backhoe was transferred from the Water department in 2005. This equipment has exceeded its estimated equipment life.

FINANCIAL ANALYSIS: The cost to maintain this equipment is greater due to the age of the Backhoe. The backhoe was recently replaced with a 1993 Ford Backhoe transferred from the Water department on June 1, 2011

PERFORMANCE ANALYSIS: The costs to continue to maintain the 1979 Ford Backhoe would exceed the value over the next year. Due to the necessity of this equipment, a replacement has already been purchased from the Water department.

DECISION POINT/RECOMMENDATION: Please consider this item for surplus to eliminate the added cost of maintaining and storing it.

**CITY COUNCIL MEETING
STAFF REPORT**

DATE: June 20, 2011
FROM: Steve Anthony
SUBJECT: DECLARING 1993 SONOMA PICKUP AS SURPLUS

DECISION POINT:

The Council is requested to declare a 1993 GMC Sonoma, VIN 1GTCS14A7P8515444, as surplus and authorize staff to send to auction.

HISTORY:

The Recreation Department has a 1993 GMC Sonoma pickup, VIN 1GTCS14A7P8515444, that is no longer being used and is poor condition.

FINANCIAL ANALYSIS/PERFORMANCE ANALYSIS:

Declaring the pickup as surplus and sending to auction would incur no cost to the city, and any proceeds from the auction would be minimal.

DECISION POINT/RECOMMENDATION:

It is recommended that Council declare a 1993 GMC Sonoma, VIN 1GTCS14A7P8515444, as surplus and authorize staff to send to auction.

STAFF REPORT

DATE: October 12, 2009

TO: Mayor and City Council

FROM: Susan Weathers, City Clerk

RE: Request for Approval to Operate Horse-drawn Carriage Rides

DISCUSSION POINT: Would the City Council approve of allowing the Downtown Association to conduct free horse-drawn carriage rides in the downtown area each Sunday August 14, 21, 28 and September 4 from 12:00 noon to 4:00 p.m.?

HISTORY: Attached is a letter from Terry Cooper, representing the Downtown Association, requesting approval to allow the Downtown Association, in association with the Spokane Teacher's Credit Union, to provide free horse-drawn carriage rides in the Downtown area. The route would be begin at the Coeur d'Alene Visitor's Center on 1st and Sherman, east on Sherman to 6th Street, north on 6th Street to Lakeside Avenue and then west on Lakeside Avenue back to 1st Street and the Visitor's Center. The rides will be free of charge and requested to be conducted on each Sunday of August 14, 21, 28 and September 4 from 12:00 noon - 4:00 p.m. Previously, the City Council has approved requests for use of City streets for the operation of horse-drawn carriages. Generally, the restrictions placed upon the horse drawn carriages were the use of a slow moving vehicle sign and directing that the operator obey all traffic rules and regulations in regards to slow moving vehicles.

The Police Department has reviewed this request and is supportive as long as the carriages abide by all slow moving vehicle regulations.

FINANCIAL IMPACT: There is no financial impact for the City.

QUALITY OF LIFE ANALYSIS: As mentioned in Mr. Cooper's letter, the association believes that these carriage rides will enhance the experience of the Downtown Holiday Season for locals and visitors alike.

PERFORMANCE ANALYSIS: While the request describes the route as a loop, in the past the City Council has prohibited the carriages from stopping on Sherman Avenue in the lane of traffic to drop off clients as this could cause a possible traffic hazard.

DECISION POINT: Staff recommends approval including the requirements set out in the Downtown Association's letter of request and including: 1) That the carriage be posted with the appropriate slow-moving vehicle signage; 2) That all rules relating to slow moving vehicles be adhered to; 3) that picking up or dropping off clients will not be allowed in any lanes of traffic; and 4) Carriage rides are not permitted on August 1st due to Sherman Avenue being closed to traffic for the annual Street Fair.



June 9, 2011

Coeur d'Alene City Council

The Coeur d'Alene Downtown Association, in association with the Spokane Teacher's Credit Union (STCU), would like to provide carriage rides in the Downtown area, traveling between 1st Street, East on Sherman to 6th Street, North on 6th Street to Lakeside Avenue, West on Lakeside Avenue back to 1st Street and the circle parking lot.

These rides would be available Sunday August 14, 21 28 and September 4, from 12:00 Noon to 4:00 pm.

The agreement to provide these rides was formed on the following requirements:

- ❖ Both the STCU and the Coeur d'Alene Downtown Association maintain General Liability insurance with coverage limits of at least \$1,000,000.
- ❖ The TnT Muffler parking lot has been allocated for the loading/unloading of the animals and carriages.
- ❖ Any animal wastes to be cleaned up by the carriage operator.
- ❖ The provider/operator of the animals will have final say as to inclement/unsafe conditions for the animals.
- ❖ The carriage rides will be offered FREE of charge.
- ❖ The carriage rides will be promoted in all of the Downtown advertising.
- ❖ The Coeur d'Alene Downtown Association reserves the right to cancel the carriage rides if at any time practices detrimental to the general well being of the Downtown are brought to the notice of, and so voted upon by, the Downtown Board of Directors (or Executive Board).

We believe these carriage rides will enhance the summer season Downtown.

Terry Cooper

A handwritten signature in black ink that reads "Terry Cooper".

General Manager
Coeur d'Alene Downtown Association

CITY COUNCIL STAFF REPORT

DATE: June 21, 2011
FROM: Christopher H. Bates, Engineering Project Manager 
SUBJECT: **Acceptance of River Avenue Right-of-Way Grant Deed for the Education Corridor Reconstruction Project**

DECISION POINT

The City Council is being requested to accept the Grant Deed for additional right-of-way on River Avenue at the southeast corner of Hubbard Street and River Avenue from the Fort Sherman Apartments, Inc., Mike Carper, President. This acquisition (in conjunction w/ two other parcels) will allow for the construction of the roundabout that will be constructed at the intersection.

HISTORY

The Education Corridor is a joint partnership project with the Lake City Development Corporation (LCDC), North Idaho College and the NIC Board, and the City of Coeur d'Alene, that is intended to design and implement the construction of a new network of access to North Idaho College and the surrounding grounds. This new road network will facilitate the current and future expansion needs of the college, and at the same time reduce the congestion that currently exists for traffic entering and leaving the Fort Grounds area.

PERFORMANCE ANALYSIS

The Corridor project is now entering the construction phase of the road network that was designed by J-U-B Engineers, Inc. for the Stimson Mill site and the adjoining roads. The acquisition of portions of additional right-of-way on River Avenue will allow for the construction of a roundabout at the intersection of River Avenue and Hubbard Street. At this time one (1) parcel (Fort Grounds, LLC) on the north side of River Avenue remains outstanding.

FINANCIAL ANALYSIS

Acquisition of the portion of the Fort Sherman Apartments property that was necessary was made possible through North Idaho College which provided the funding for the purchase.

RECOMMENDATION

Accept the right-of-way dedication and direct staff to proceed with the recordation.

**GRANT DEED
FOR RIGHT-OF-WAY PURPOSES**

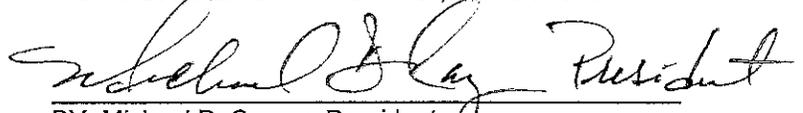
KNOW ALL MEN BY THESE PRESENTS, that FORT SHERMAN APTS. INC, whose address is PO Box 79, Coeur d'Alene, Idaho 83816, with Michael D. Carper, President, herein called GRANTOR, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable consideration, paid by the NORTH IDAHO COLLEGE, whose address is 1000 W. Garden Avenue, Coeur d'Alene, Kootenai County, State of Idaho, receipt of which is acknowledged, does hereby grant, quitclaim and convey unto the CITY OF COEUR D'ALENE, a municipal corporation and political subdivision of the State of Idaho, duly organized and existing pursuant to the laws of the State of Idaho, the GRANTEE, whose address is 710 E. Mullan Avenue, Coeur d'Alene, Idaho 83814-3958, its successors and assigns, the following described property in Kootenai County, to wit:

See attached Exhibit "A" & Exhibit "B" incorporated herein.

TO HAVE AND TO HOLD such property for public right-of-way purposes and incidents thereto, the GRANTOR does hereby dedicate his interest in said strip of land for public use. Said Grant to be appurtenant to and shall run with the land and be binding on the heirs and assigns of the GRANTOR.

IN WITNESS WHEREOF, the GRANTOR has caused this instrument to be executed this _____ day of June, 2011.

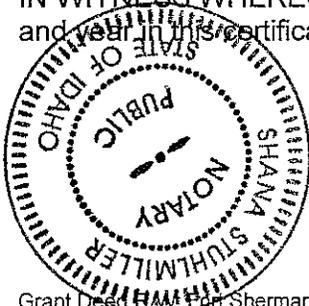
FORT SHERMAN APTS. INC., GRANTOR

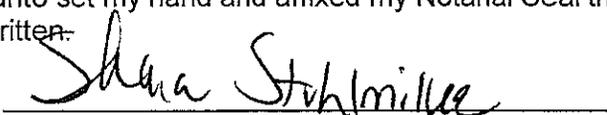

BY: Michael D. Carper, President

STATE OF IDAHO)
) SS
COUNTY OF KOOTENAI)

On this 2 day of June, 2011, before me a Notary Public, personally appeared Michael D. Carper, known or identified to me to be the President of FORT SHERMAN APTS. INC., the person who executed the foregoing instrument, and acknowledged to me that said Corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.




Notary Public for the State of Idaho
Residing at: Coeur d'Alene
My Commission Expires: 6/11/15



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

EXHIBIT ____
LEGAL DESCRIPTION
of
RIGHT-OF-WAY ACQUISITION
for
River Avenue & Hubbard Street Intersection
Fort Sherman Apts. Inc.

Right-of-Way Tract #1

That portion of Lots 5 and 6, Block 35 of Crawford Park, according to the Plat thereof recorded in Book B at Page 93, records of Kootenai County, Idaho, being situated in the SE 1/4 of Section 14, Township 50 North, Range 4 West, Boise Meridian, City of Coeur d'Alene, Kootenai County, Idaho, described as follows:

Commencing at the East 1/4 corner of said Section 14 (from which the Center 1/4 corner of said Section 14 bears North 89°01'10" West, a distance 2,653.44 feet), thence North 89°51'02" West a distance of 2,008.55 feet, more or less, to the northwest corner of said Lot 6, said point being the POINT OF BEGINNING;

thence South 89°05'41" East, along the north line of said Lots 5 & 6, a distance of 50.90 feet;

thence South 00°54'19" West, a distance of 0.50 feet;

thence North 89°05'41" West, a distance of 11.74 feet;

thence 2.42 feet along the arc of a non-tangent curve to the left having a radius of 9.50 feet, through a central angle of 14°35'32", said curve having a long chord which bears South 83°36'32" West a chord distance of 2.41 feet;

thence 28.73 feet along the arc of a compound curve to the left having a radius of 87.00 feet, through a central angle of 18°55'19", said curve having a long chord which bears South 66°51'06" West a chord distance of 28.60 feet;

thence 10.73 feet along the arc of a compound curve to the left having a radius of 27.00 feet, through a central angle of 22°46'03", said curve having a long chord which bears South 46°00'25" West a chord distance of 10.66 feet;

thence 6.44 feet along the arc of a compound curve to the left having a radius of 37.00 feet, through a central angle of 09°58'42", said curve having a long chord which bears South 29°38'03" West a chord distance of 6.44 feet, more or less, to the west line of said Lot 6;

thence North 00°54'03" East, along said west line, a distance of 25.63 feet to the POINT OF BEGINNING.

Containing 347 square feet, more or less.

TOGETHER WITH:

Right-of-Way Tract #2

That portion of Lots 1, Block 35 of Crawford Park, according to the Plat thereof recorded in Book B at Page 93, records of Kootenai County, Idaho, being situated in the SE 1/4 of Section 14, Township 50 North, Range 4 West, Boise Meridian, City of Coeur d'Alene, Kootenai County, Idaho, described as follows:

Commencing at the East 1/4 corner of said Section 14 (from which the Center 1/4 corner of said Section 14 bears North 89°01'10" West, a distance 2,653.44 feet), thence North 89°59'02" West a distance of 1,707.36 feet, more or less, to the northeast corner of said Lot 1, said point being the POINT OF BEGINNING;

thence South 00°49'20" West, along the east line of said Lot 1, a distance of 5.91 feet;

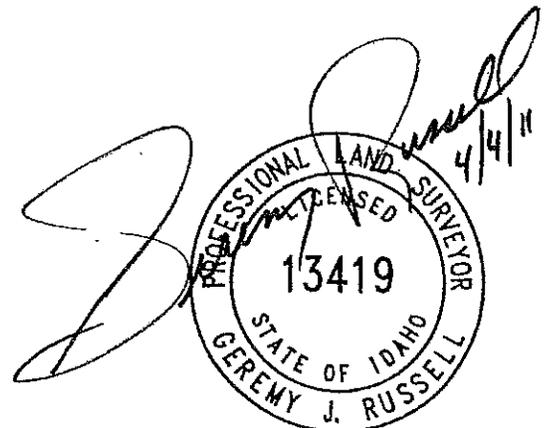
thence North 45°00'00" West, a distance of 8.50 feet, more or less, to the north line of said Lot 1;

thence South 89°05'41" East, along said north line, a distance of 6.09 feet to the POINT OF BEGINNING.

Containing 18 square feet, more or less.

Total Right-of-way Acquisition Area (Right-of-way Tract#1 and Tract#2) 365 square feet, more or less.

SUBJECT TO: Existing right-of-way and easements of record and/or appearing on said above tract.

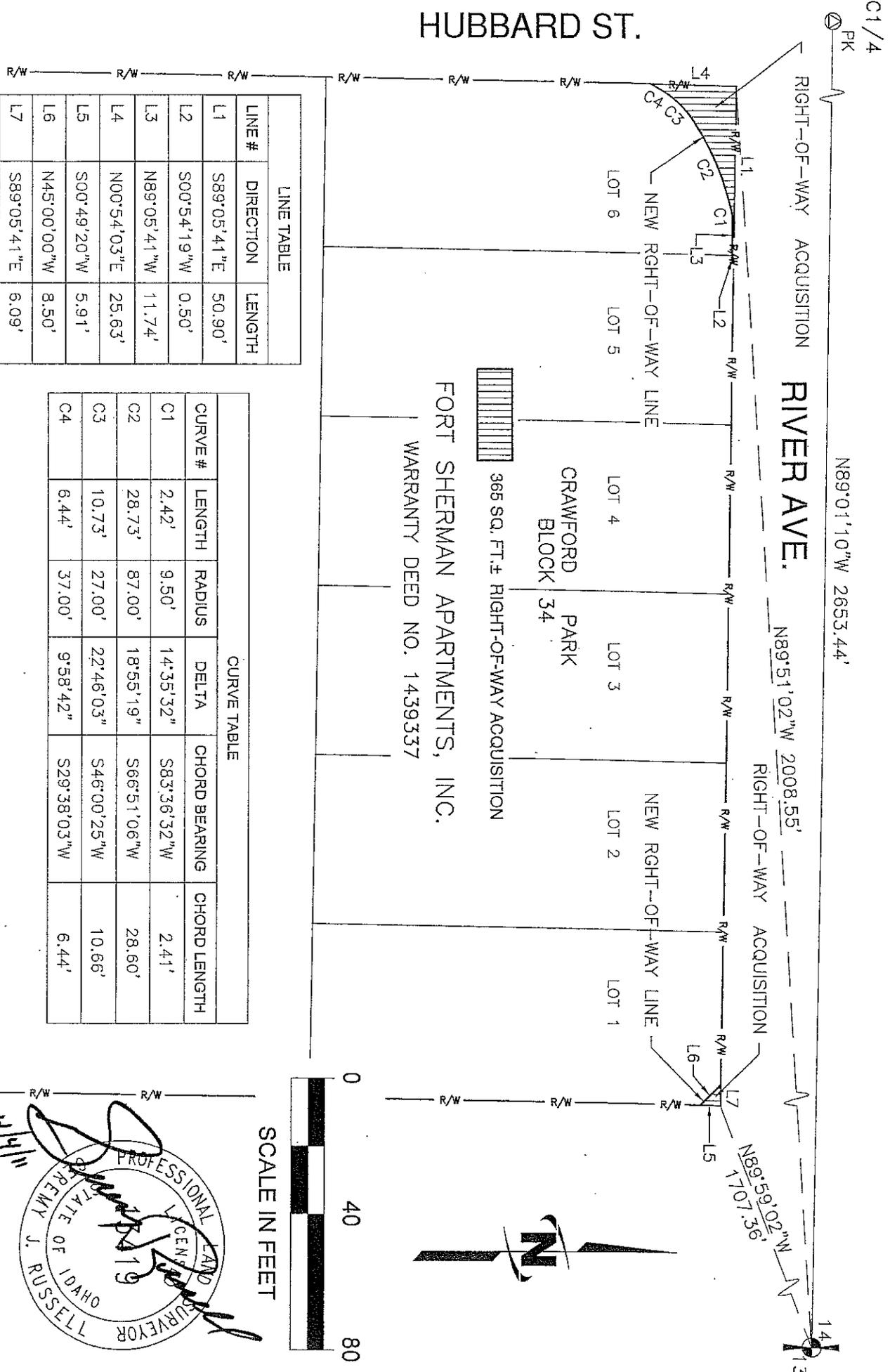


LAST UPDATE: 9/30/2011
 PROJECT DATE: 4/20/11
 FILE: 20-10-016_FT_APTS-LEGAL.dwg



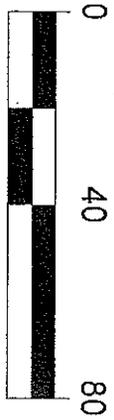
J-U-B ENGINEERS, INC.

EXHIBIT
 RIGHT-OF-WAY ACQUISITION
 FORT SHERMAN APARTMENTS, INC.
 SE 1/4 SEC. 14, T50 N, R4 W, B.M.



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S89°05'41"E	50.90'
L2	S00°54'19"W	0.50'
L3	N89°05'41"W	11.74'
L4	N00°54'03"E	25.63'
L5	S00°49'20"W	5.91'
L6	N45°00'00"W	8.50'
L7	S89°05'41"E	6.09'

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH
C1	2.42'	9.50'	14°35'32"	S83°36'32"W	2.41'
C2	28.73'	87.00'	18°55'19"	S66°51'06"W	28.60'
C3	10.73'	27.00'	22°46'03"	S46°00'25"W	10.66'
C4	6.44'	37.00'	9°58'42"	S29°38'03"W	6.44'



DATE: June 15, 2011
TO: MAYOR AND CITY COUNCIL
FROM: PLANNING DEPARTMENT
RE: SETTING OF PUBLIC HEARING DATE: JULY 19, 2011

Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
0-3-11	Applicant: City of Coeur d'Alene Request: Rear Yard Structure Runoff	Recommended approval	Legislative
O-2-11	Applicant: City of Coeur d'Alene Request: Amending Awning Regulation	Recommended approval	Legislative

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **July 19, 2011**

JS:ss

ANNOUNCEMENTS

OTHER COMMITTEE MINUTES
(Requiring Council Action)

June 13, 2011
**GENERAL SERVICES COMMITTEE
MINUTES**

COMMITTEE MEMBERS PRESENT

Mike Kennedy, Chairperson
Ron Edinger
John Bruning

STAFF PRESENT

Susan Weathers, City Clerk
Renata McLeod, Project Coordinator
Mike Gridley, City Attorney
Troy Tymesen, Finance Director
Juanita Knight, Senior Legal Assistant

**Item 1. Council Bill NO. 11-1006 - CDA TV Committee Attendance Requirements.
(Agenda Item)**

Susan Weathers, City Clerk, is requesting Council adopt CB No. 11-1006 amending Municipal Code Section 2.100.020 CDA TV establishing a requirement for attendance. Ms. Weathers stated that currently there is no provision in the code that requires a minimum meeting attendance. The amendment would include the requirements that if a member does not attend a majority of the meetings, or three consecutive meetings within a 12-month period, they may be replaced pursuant to the provisions of Idaho Code 50-210.

MOTION: by Councilman Bruning, seconded by Councilman Edinger, that Council adopt Council Bill No. 11-1006 amending M.C. Section 2.100.020 establishing a requirement for attendance.

**Item 2. Housekeeping Amendments - Designated Department Records Custodians.
(Consent Resolution No. 11-021)**

Susan Weathers, City Clerk, is requesting Council approve a housekeeping amendment to the City's department listing of designated records custodians. Ms. Weathers noted that in accordance with Idaho Code, the City clerk shall serve as the Municipal Records Manager for the City of Coeur d'Alene. Each department may designate a department records custodian that reports to the City Clerk. Since the records retention manual was last adopted by Resolution No. 06-075, there have been staffing changes and thus amendments are needed.

MOTION: by Councilman Edinger, seconded by Councilman Bruning, that Council adopt Resolution No. 11-021 approving the amendments to the City Department Records Custodian listing.

**Item 3. Contract Amendments – Lease Agreement at 102 Homestead Avenue.
(Consent Resolution No. 11-021)**

Councilman Bruning recused himself from this item.

Renata McLeod, Project Coordinator, said that on May 3, 2011, the City of Coeur d'Alene approved a lease agreement for property located at 102 Homestead Avenue with St. Vincent de Paul of North Idaho. Thereafter, it was brought to our attention that the name was not the legal corporation name. St. Vincent's is in the process of completing an application for a HUD 811 grant, which will include the lease agreement document, which

requires the corporate name to be correct. Ms. McLeod stated that approving the amended lease agreement will allow St. Vincent's to submit a clear document with the HUD 811 grant application.

MOTION: by Councilman Edinger, seconded by Councilman Kennedy, that Council adopt Resolution No. 11-021 approving the revised least for 102 Homestead Avenue with St. Vincent de Paul Salvage Bureau, Inc.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

Juanita Knight

Recording Secretary

STAFF REPORT

DATE: May 9, 2011

TO: General Services Committee

FROM: Susan Weathers, City Clerk on behalf of
CDA TV COMMITTEE

RE: Housekeeping Amendments to Municipal Code 2.100.020

DECISION POINT: The CDA TV Committee is requesting that M.C. Section 2.100.020 be amended to add a Section E establishing a meeting attendance requirement.

HISTORY: Currently there are no provisions in the CDA TV Committee codes that require a minimum meeting attendance requirement. The committee has discussed this and is now requesting that an amendment be made to the existing code to include the requirements that if a member does not attend a majority of the meetings or three consecutive meetings within a 12-month period they may be replaced pursuant to the provisions of Idaho Code 50-210.

PERFORMANCE ANALYSIS: This is a housekeeping matter that further clarifies the intent to maintain an active and engaged CDA TV Committee.

FINANCIAL ANALYSIS: The cost of publication of ordinances each time a fee is amended would be eliminated.

DECISION POINT: Staff recommends that the General Services Committee recommends the City Council adopt a Council Bill No. 11-1006 for the proposed amendments to M.C. 2.100.020 establishing a requirement for attendance.

ORDINANCE NO. _____
COUNCIL BILL NO. 11-1006

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING SECTION 2.100.020 CDA TV COMMITTEE TO PROVIDE FOR MEMBER REMOVAL FOR NON PARTICIPATION; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after recommendation by the General Services Committee, it is deemed by the Mayor and City Council to be in the best interests of the City of Coeur d'Alene that said amendments be adopted; NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. *That Coeur d'Alene Municipal Code Section 2.100.020, is hereby amended to read as follows:*

2.100.020: ESTABLISHED; MEMBERSHIP; TERMS:

- A. There is established a CDATV committee in the city of Coeur d'Alene, which shall consist of eight (8) members who shall receive no salary.
- B. All appointments to the CDATV committee shall be made by the mayor with the advice and approval of the council, and members of the committee may in a like manner be removed. Two (2) members thereof shall be residents at large; of which one member may reside outside city limits but must be a resident of Kootenai County; one member shall be a business owner residing within the city limits; one member shall be a city councilman; one member shall be a high school student, who attends school within the boundary of School District 271; a representative as assigned by North Idaho College; a representative as assigned by the cable franchise; and a representative as assigned by School District 271. The city clerk, or designee, shall serve as liaison to this committee.
- C. The term of office of each member shall be for a term of three (3) years or until his successor is appointed and qualified, whose term shall run for the duration of the existing term except for the high school student whose term shall be for one year. The terms of office of the members shall be staggered in such a manner so that the terms of three (3) of those members shall expire at the end of one year, the terms of two (2) of those members shall expire two (2) years later, and the terms of the two (2) remaining of those members shall expire at the end of three (3) years except for the high school student. The mayor shall determine at the initial appointment to this committee the members' staggered terms. Thereafter, the term of office for each appointed member shall be three (3) years. Vacancies shall be filled by appointment of the mayor with the consent of the city council.
- D. In addition to the members listed in subsection A of this section, any outlying city which enters into an agreement with the city of Coeur d'Alene to participate in using CDATV for their government information channel, shall provide one representative from that city to serve on the CDATV committee for a term of three (3) years and who shall be recommended by their respective city's mayor and confirmed by their council.

E. Any member who does not attend at least a majority of meetings of the Committee within a twelve (12) month period or who fails to attend three (3) consecutive meetings may be removed by following the procedure contained in I.C. 50-210.

SECTION 2. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3. Neither the adoption of this ordinance nor the repeal of any ordinance shall, in any manner, affect the prosecution for violation of such ordinance committed prior to the effective date of this ordinance or be construed as a waiver of any license or penalty due under any such ordinance or in any manner affect the validity of any action heretofore taken by the City of Coeur d'Alene City Council or the validity of any such action to be taken upon matters pending before the City Council on the effective date of this ordinance.

SECTION 4. The provisions of this ordinance are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this ordinance or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid or unconstitutional provision, clause sentence, subsection, word, or part had not been included therein, and if such person or circumstance to which the ordinance or part thereof is held inapplicable had been specifically exempt therefrom.

SECTION 5. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

APPROVED, ADOPTED and SIGNED this 20th day of June, 2011.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. _____
Amending Municipal Code 2.100.020

AMENDING SECTION 2.100.020 CDA TV COMMITTEE TO PROVIDE FOR MEMBER REMOVAL FOR NON PARTICIPATION; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING A SEVERABILITY CLAUSE. THE ORDINANCE SHALL BE EFFECTIVE UPON PUBLICATION OF THIS SUMMARY. THE FULL TEXT OF THE SUMMARIZED ORDINANCE NO. _____ IS AVAILABLE AT COEUR D'ALENE CITY HALL, 710 E. MULLAN AVENUE, COEUR D'ALENE, IDAHO 83814 IN THE OFFICE OF THE CITY CLERK.

Susan K. Weathers, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, am a Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. _____, amending 2.100.010 CDA TV MEMBERSHIP, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 20th day of June, 2011.

Warren J. Wilson, Chief Deputy City Attorney

OTHER BUSINESS

**CITY COUNCIL
MEMORANDUM**

DATE: June 6, 2011

FROM: RENATA MCLEOD, PROJECT COORDINATOR

RE: ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING/HOUSING NEEDS
ASSESSMENT

DECISION POINT: To accept the Analysis of Impediments to Fair Housing and the Fair Housing Action Plan.

HISTORY: On November 2, 2010, the City of Coeur d'Alene entered into a contract with BBC Consulting and Research, Inc. (BBC) to conduct an analysis of impediments to fair housing and update the 2006 housing needs assessment. As a recipient of Federal grants, such as the Community Development Block Grant (CDBG), the City is required to have a Fair Housing Action Plan based on an analysis of impediments. BBC conducted housing surveys and researched City policies and procedures, and did not find any violations of the Fair Housing Act within the City's policies and procedures. The City has many fair housing action items it already performs, which are being recommended to continue. The Fair Housing Action Plan outlines actions to be taken on an annual basis to affirmatively further fair housing (see attached Fair Housing Action Plan Matrix). Some of the action items in the plan include continued education to the community, staff, and elected/appointed officials, continue efforts to bring sidewalks into ADA compliance, and planning for additional accessible parking opportunities downtown.

The housing needs assessment update continues to provide data to help guide the City in its planning efforts. The goals continued from 2006 include continued efforts to bring affordable homeownership opportunities to the City's workforce; develop more deeply subsidized rental units; continue to support and fund the home rehabilitation program (CDBG Emergency Minor Home Repair); and continue to educate residents and mitigate resistance to affordable housing (NIMBYism).

FINANCIAL ANALYSIS: No additional costs are associated with this item.

PERFORMANCE ANALYSIS: Adopting the Analysis of Impediments and Fair Housing Action Plan will allow the City to remain in compliance with grant requirements and provide an action outline for staff for next five years. The DRAFT Plan is available for review on our website.

DECISION POINT/RECOMMENDATION:

To accept the Analysis of Impediments to Fair Housing and the Fair Housing Action Plan.

Fair Housing Action Plan Matrix, Goals and Accomplishments, City of Coeur d'Alene, 2011-2015

FHAP Action Item	Impediments Addressed	Activities	Goals					Accomplishments				
			2011	2012	2013	2014	2015	2011	2012	2013	2014	2015
Increase resident awareness of fair housing laws and the complaint process.	<ul style="list-style-type: none"> ■ Citizens could be better informed about fair housing issues. 	<ul style="list-style-type: none"> ■ City will continue annual sponsorship of free fair housing training, open to the general public 	1	1	1	1	1	1				
	<ul style="list-style-type: none"> ■ Landlords, developers and HOAs would benefit from more education about fair housing laws and ADA. 	<ul style="list-style-type: none"> ■ City will continue to provide valuable housing links on its web page 	1	1	1	1	1	1				
		<ul style="list-style-type: none"> ■ City will continue to provide an annual Fair Housing Month proclamation 	1	1	1	1	1	1				
Continue to educate developers, property owners, landlords and HOAs about ADA and fair housing laws.	<ul style="list-style-type: none"> ■ Citizens could be better informed about fair housing issues. 	<ul style="list-style-type: none"> ■ City will continue to utilize the local PEG channel to air fair housing commercial and education PSA's 	1	1	1	1	1	1				
	<ul style="list-style-type: none"> ■ Landlords, developers and HOAs would benefit from more education about fair housing laws and ADA. 	<ul style="list-style-type: none"> ■ City will work with other agencies to assemble an informational brochure to hand out at meetings and other venues 	0	1	1	1	1	0				
Increase internal knowledge and resources about fair housing law.	<ul style="list-style-type: none"> ■ Citizens could be better informed about fair housing issues. 	<ul style="list-style-type: none"> ■ City to continue to provide PEG channel educational material, brochures, and annual free trainings to the public. 	1	1	1	1	1	1				
	<ul style="list-style-type: none"> ■ Lack of accessible sidewalks. 	<ul style="list-style-type: none"> ■ City will continue its sidewalk enhancement projects and ADA sidewalk improvements annually, geographic locations planned for five years (est. annually 6,500 lineal fee of sidewalk poured/replaced w/associated ped ramps). 	1	1	1	1	1	1				
	<ul style="list-style-type: none"> ■ Lack of accessible parking downtown. 	<ul style="list-style-type: none"> ■ City will have the Parking Commission to review the downtown parking and make recommendations. The City is currently master planning the main City parking lot, which serves the downtown area. 	0	1	1	1	1	0				
Continue to improve sidewalks and parking for persons with physical disabilities.	<ul style="list-style-type: none"> ■ Lack of accessible sidewalks. 	<ul style="list-style-type: none"> ■ City will continue its sidewalk enhancement projects and ADA sidewalk improvements annually, geographic locations planned for five years (est. annually 6,500 lineal fee of sidewalk poured/replaced w/associated ped ramps). 	1	1	1	1	1	1				
	<ul style="list-style-type: none"> ■ Lack of accessible parking downtown. 	<ul style="list-style-type: none"> ■ City will have the Parking Commission to review the downtown parking and make recommendations. The City is currently master planning the main City parking lot, which serves the downtown area. 	0	1	1	1	1	0				
HUD Concern noted in the CDBG Action Plan PY 2011	Impediments Addressed	Activities	2011	2012	2013	2014	2015	2011	2012	2013	2014	2015
Address housing needs of racial and ethnic groups.	<ul style="list-style-type: none"> ■ Citizens could be better informed about fair housing issues. 	<ul style="list-style-type: none"> ■ Continue efforts to construct affordable housing in the City, as discussed in Goals 1 and 2 in Section III of AI 	1	1	1	1	1	1				

MEMORANDUM

TO: MAYOR BLOEM AND THE CITY COUNCIL
DATE: JUNE 16, 2011
FROM: RENATA MCLEOD, PROJECT COORDINATOR
RE: APPROVAL OF ANNUAL CONSOLIDATED PERFORMANCE AND
EVALUATION REPORT (CAPER) FOR THE USE OF COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FOR PLAN YEAR 2010.

DECISION POINT:

- To authorize the Plan Year 2010 Consolidate Performance and Evaluation Report (CAPER) for the use of Community Development Block Grant (CDBG) funds.

HISTORY: The City is required to submit an annual performance report with a thirty-day public comment period. The notice of the public comment period was published on May 14, 2011, and the public hearing notice was published on June 7, 2011, with the public comment period ending June 13, 2011. One comment was received to clarify the age limit of tenants at the Kathy Reed House on Neider Avenue. No other comments have been received.

FINANCIAL: No funds are being requested for this program.

PERFORMANCE ANALYSIS: Authorizing this report will allow staff to submit the report timely, and stay in compliance with the HUD regulations.

DECISION POINT/RECOMMENDATION:

- To authorize the Plan Year 2010 Consolidate Performance and Evaluation Report (CAPER) for the use of Community Development Block Grant (CDBG) funds.



Third Program Year CAPER

The CPMP Third Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the third year.

Plan Year 2010 focused on four major activities: acquire land to increase affordable housing for rent; Community Grant Opportunity projects which assisted low income families faced with foreclosure and providing homeless with counseling services and assistance with finding a suitable living environment; Emergency Minor Repair and Accessibility Program to assist LMI homeowners with safety and sanitation issues; and repair and replacement of sidewalks for accessibility.

Emergency Minor Home Repair & Accessibility Program (EMRAP) is designed to help low-to-moderate income homeowners correct building conditions that threaten the health and safety, or the soundness of their home. Thirteen projects were completed in Plan Year 2008, nine in Plan Year 2009 and nine in Plan Year 2010.

While the City's population and sophistication have reached the echelon of entitlement status, Coeur d'Alene retains the small town "feel" and ability to work with the community for the betterment of its LMI Citizens. The success of the newly established warming centers is a case in point. Agencies, church groups, organizations, businesses and private citizen's work together to provide a safe shelter when temperatures dip to life threatening lows. When, and for how long a shelter may be required cannot be forecast with any certainty, yet when the need is felt, forces mobilize and the resources are made available for as long they are needed.

The City's entitlement allocation, \$309,469 for PY 2009 and \$336,475 for PY 2010 is not large enough to fund substantial housing projects or rehabilitation on a neighborhood size scale. The City is focusing on partnerships and collaborations where their modest funding, may tip the balance toward a successful project. The City of Coeur d'Alene has made a commitment to support and promote activities and programs that benefit LMI residents and all citizens. The City advocates education and outreach to create a strong, involved and aware populous who want to participate in community improvement. The City envisions consistent growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals and North Idaho enthusiasm.

General Questions

1. Assessment of the one-year goals and objectives:

a. Describe the accomplishments in attaining the goals and objectives for the reporting period.

In Plan Year 2010, the City of Coeur d'Alene focused on four activities as identified in the Consolidated Plan.

Acquire land to further the goal of providing affordable housing for rent for the LMI residents. (The Consolidated Plan acknowledges that there is a need for both rental and for sale housing for LMI persons.) The City allocated \$125,000 in the Plan Year budget for this activity. \$100,000 of those funds have been combined with the \$100,000 allocated for affordable housing for Plan Year 2009 and were used toward the purchase of land for the Whitewater Development Mill River Senior Apartments project on Seltice Way. An additional \$40,000 was allocated under the Community Grant Opportunity to fund engineering activities for this project. Construction is progressing; photos are attached as **Attachment "A."** Additionally, the City allocated \$25,000 to assist with the purchase of eight LMI rental units at 102 and 106 Homestead Avenue. It is the City's intent to fund additional reimbursements over the next 3 years.

Community Grant Opportunity projects. The City budgeted \$100,000 to be made available to grant applicants to fund projects which met one of the National Objectives and one of the City's five goals as identified in the Consolidated Plan. Following a formal Request for Proposal, and review by the Ad Hoc Committee, two projects were recommended for funding.

Upon approval by the City Council, the Community Action Partnership was awarded \$46,000 to provide counseling to help people reach housing goals and solve housing problems. Assistance includes providing information regarding foreclosure prevention, reverse mortgages, and managing budgets for homebuyers, renters and the homeless.

The Whitewater Development/Mill River Senior Apartments was awarded \$40,000, which will provide 50 units of rental housing for seniors; 39 units are specific to LMI persons, two units will be CDBG accomplishments. All units are single story, alleviating many potential mobility issues. The project includes tax credit financing and carries substantial state and federal commitments (40 years total). The City's contribution to the project represents 5% of the total project, which provided additional points in the tax credit grant process. Project completion (for the City) would be realized when two 2-bedroom units of the rental apartments are occupied by LMI persons that are 55 years of age or older.

The second amendment to the Program Year 2010 Action Plan approved by the City included allocation of the remaining \$14,000 from the original \$100,000 for community grants, with the addition of \$400.00, was budgeted as follows:

- \$10,000 – Riverstone Apartments engineering fees, which is another tax credit property, which will provide 39 LMI units of family housing.
- \$4,400 – Lake City Senior Center public service project for commercial stove for the Meals-on-Wheels program.

The City continues to build the successful Emergency Minor Repair and Accessibility Program (EMRAP), instituted during the City's first year as an entitlement recipient. This year the City's budget to assist LMI homeowners with safety repairs and sanitation issues was \$40,000. The program provides up to \$6,000 of grant funding to correct problems such as broken sewer lines, leaking roofs, sagging floors, inoperable furnaces or hot water heaters, etc. Nine LMI homeowners have been awarded grants for Plan Year 2010. Word of mouth has become a common and effective marketing tool; however, the City also advertises the program through distribution of brochures, posting information on their website, announcements during (televised) City Council meetings, and networking with area service providers.

Repair and replacement of sidewalks was identified by city residents as a priority during the development of the City's Consolidated Plan, and the sentiment was further reinforced in discussion during the Action Plan public participation. During this plan year, the City allocated \$20,600 toward the 7th Street sidewalk project, which is within LMI Census Tract 14, Block 2 and Track 15, Block 3. A number of factors combine to make sidewalks an issue for consideration under Entitlement funding. Access to business, schools, parks, and/or governmental facilities is vital for the function of everyday commerce and livelihoods. Poor condition, dangerous or nonexistent sidewalks have a strong negative effect on a City's image as a place to live and do business. It is important that residents, tourists and those contemplating business operations are assured of safe access in the downtown and residential areas. Additionally, property owners are responsible for the condition of the abutting sidewalks. Comments by the public were split evenly between mobility and financial issues. The work to be accomplished with these funds will be in an LMI by census tract neighborhood. The area was previously identified as a priority in the City's five-year sidewalk plan by the ad hoc Sidewalk committee.

The City only allocated 15% of the allowable 20% for administration. They have contracted with Panhandle Area Council to provide professional services and act as supplemental staff for the City's activities. The remaining administrative funds are used to attend and provide training, purchase brochures and other educational materials, provide for legal notices and other requirements of the program process. A portion of the funds will be used to fund a Fair Housing Analysis of Impediments and Fair Housing Needs Assessment.

- b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.**

See **Attachment "B."**

c. If applicable, explain why progress was not made towards meeting the goals and objectives.

All projects and activities for Plan Year 2010 are progressing as anticipated. The only goal in the Consolidated Plan that has not been funded is economic development. The City is open to economic development projects submitted through the Community Opportunity Grant program, or suggestions from businesses or citizens, to date no requests have come forward. The City will continue to encourage proposals and explore economic development ideas when they are presented.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

During the first three years of the City's Entitlement program numerous changes have been made in processes and procedures. The monitoring visit in March 2011 by HUD staff from Portland and Seattle identified some areas where change could be beneficial. The City will work with HUD recommendations to continue improving the program for the benefit of the City's residents.

In the first years of the program changes were primarily focused in areas of planning and communication. Now that the City is more proficient in the development phase of instituting projects, they can devote more resources toward implementation. Specific elements for immediate improvement will concentrate on documentation (expansion of data) and HUD sub-recipient monitoring checklists.

3. Affirmatively Furthering Fair Housing:

a. Provide a summary of impediments to fair housing choice.

The City of Coeur d'Alene has contracted with BBC Research & Consulting (BBC) to update their Fair Housing Needs Assessment and Analysis of Impediments. The City received a draft report in February 2011. Lack of housing stock remains the biggest problem, particularly for renters. Not only are there too few units for the lowest income households, renters with incomes closer to the moderate range are frequently in direct competition with above median income households who wish to keep their housing costs as low as possible. Traditional thinking has been that the higher earning households will buy rather than rent, but that has not been the case, resulting in competition for moderately affordable priced rentals.

Income aside, the survey conducted by BBC indicates few people believe there is a Fair Housing discrimination problem in Coeur d'Alene. Only 7% of respondents polled complained of discrimination that fell under Fair Housing law. The protected classes for those complaints were disability and familial status. Roughly, 10% of those surveyed responded that discrimination may have occurred, but the circumstances, such as not able to own non-service animals, is not a protected class.

Bottom line, income and availability of appropriate housing stock are the biggest impediments to housing choice. Lack of knowledge among residents and small landlords were also identified as barriers through the survey process.

b. Identify actions taken to overcome effects of impediments identified.

Lack of knowledge is something the City can and has addressed. The City of Coeur d'Alene sponsors Fair Housing Training at least once a year, provides education and awareness materials (such as brochures) as requested, and addresses all complaints filed with the City in a responsible and timely manner. The City posts information on their website, airs training on the (local access) CDA TV, channel 19, displays posters on City public bulletin boards at City Hall and Customer Service Center, and when possible attends the Fair Housing Forum meetings via conference call. The City published the annual Notice of Fair Housing Resolution on May 9, 2011. The annual Fair Housing Month Proclamation was presented on April 5, 2011.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

During the course of PY 2010, two substantial amendments were approved. These amendments included funding toward the Lake City Senior center to benefit the meals on wheels program, funding toward housing development such as the Mill River Senior apartments and for land acquisition such as the 8 units acquire on Homestead Avenue. Additionally, the City has contracted with BBC Research & Consulting to update the City's Housing Needs Assessment and complete an Analysis of Impediments in collaboration with the Idaho Department of Commerce, Idaho Housing and Finance Association and other Idaho Entitlement Cities. The City will continue to work with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, the Committee to End Homelessness, IHFA, the Region I Homeless Coalition (aka Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow.

The H.E.L.P. (Helping Empower Local People) Center is an excellent partner in this process. An innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on going and as flexible as possible (within the confines of established regulations) to address the conditions and circumstances relevant to Coeur d'Alene.

Additionally, the City will continue to support warming shelters and the annual Project Homeless Connect events.

5. Leveraging Resources

a. Identify progress in obtaining “other” public and private resources to address needs.

The City has established a Community Grant Opportunity program. Agencies, organizations, businesses, citizens are invited to submit grant applications for projects that meet a National Objective and a goal of the City's Consolidated Plan. These entities, many of whom serve LMI populations, are an excellent source of ideas and options for meeting the needs of the LMI residents. The City has posted a policy to their website regarding the protocol to address situations that are too unique to be included in annual planning. The City accepts, reviews, and considers requests for funding from community members, organizations, developers, businesses, et al regarding the priorities set forth in the Consolidated Plan. The City has an open door policy regarding discussion of large projects and determination of the priority of funding.

b. How Federal resources from HUD leveraged other public and private resources.

The Community Grant Opportunity program is designed to provide federal funds in partnership with other resources to further projects that will benefit LMI persons. For example, the PY 2009 funds awarded to Habitat for Humanity in the amount of \$45,400 for the Hamilton Woods infrastructure were leveraged by an amount of \$550,000. Habitat provided the additional cash for the infrastructure, and the home construction will be funded through a variety of means, including direct donations from businesses and church groups, income from the organization's ReStore, and donated labor and supplies.

The Whitewater Development/Mill River Senior Apartment Project is an excellent example of multi funding collaboration including Tax credits program dollars, IHFA, Lake City Development Corporation (LCDC) and HUD funds through the City's Community Development Block Grant Program. Funds from PY 2009 and PY 2010 were combined to total \$240,000 and were leveraged by \$7,008,281 by the other resources listed above.

Another multi-funded project included the PY 2010 Whitewater Development/Riverstone where \$10,000 of CDBG was leveraged by IHFA, Home Funds, local, and private investments in the amount of \$8,175,000.

The CDBG funds in the amount of \$4,400 to purchase a stove for the Lake City Senior Center's Meals-on-Wheels program are estimated to be leveraged in the amount of \$2,000.

c. How matching requirements were satisfied.

The City of Coeur d'Alene does not require a match for projects under the Community Grant Opportunity program, or for those projects initiated through the City's open door policy. Only projects that demonstrate a complete and reasonable budget are considered for funding.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The City, with the assistance of Panhandle Area Council (PAC) followed the established procedures for each of the program activities conducted during the plan year. The Action Plan for 2010 was advertised to the public for review and comment, beginning in January 2010. A public hearing was conducted February 2, 2010 following the appropriate comment period. The City Council provided final approval. All activities not specifically defined in the action plan were subsequently detailed to the public through the substantial amendment process, which also includes a 30-day Public comment period, public hearing and City Council approval. Substantial amendments in PY 2010 are as follows:

- Amendment 1, PY 2009 Action Plan, July 6, 2010 public hearing
- Amendment 1, PY 2010 Action Plan, July 6, 2010 public hearing
- Amendment 2, PY 2010 Action Plan, March 1, 2011 public hearing

All proposed actions under the Entitlement Program are reviewed for compliance under HUD regulations, specifically that they meet a national objective, constitute an eligible activity and address one of the goals established by the City during the Consolidated Planning process.

Activities which require procurement are conducted in accordance with the City and HUD's guidelines, whether competitive bidding or request for proposal/quote. Sub-recipients whose projects require procurement are assisted through this process by Panhandle Area Council. PAC also prepares the environmental reviews for the City's review and approval.

The City manages the IDIS reporting and financial aspects of the program. Panhandle Area Council process pay requests for the City's use in paying vendors and sub-recipients and maintains an accounting of all expenditures, and budgets for each Plan Year and activities under those individual years.

Citizen Participation

1. Provide a summary of citizen comments.

ANY COMMENTS FROM THE PUBLIC RECEIVED DURING THIS PROCESS WILL BE INCLUDED IN THE FINAL VERSION OF THE REPORT.

- ### 2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure

requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Budget and expenditures for PY2008 and PY2009 are in **ATTACHMENT "B."** Maps pinpointing where projects were located are in **ATTACHMENT "C,"** and IDIS Financial Summary Report PR26, and PR23, is included as **ATTACHMENT "D."**

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Many of the activities to assist low/moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of well-established programs under the direction of established organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Agency. Newer programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program and Emergency shelter Grant Program (ESG) are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who has been acting as the public housing authority for the region for many years, have a well-established, successful and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, will work to integrate City planning, and projects with the related activities of other agencies in the area. The City does not plan to duplicate services or subjugate the authority of other established and successful programs such as the Community Action Partnership weatherization program.

Monitoring

1. Describe how and the frequency with which you monitored your activities.

The City is revising their monitoring protocol to enhance the program and be more in line with HUD's expectations. The City will integrate the appropriate monitoring checklists for the individual projects ensuring that pertinent questions and concerns are addressed and documented.

Monitoring will continue to vary by project and activity. The City communicates with Panhandle Area Council on an almost daily basis regarding program activities, compliance issues and outreach actions. The City and PAC meet on the 4th Thursday of the month (or more frequently) to discuss overall program issues and plan for future activities and requirements. Records maintained at Panhandle Area Council are open to the City, and funding agencies.

While each project is different, and may include specifics not required of all participants, many actions apply to all. Procurement, whether a competitive process to identify new projects and grant recipients, or a project specific activity such as a bid for infrastructure construction, all include a requirement for review (and often assistance) of the entire process by Panhandle Area Council and do not proceed without approval by the City. Contracts, whether between the City and a sub-recipient, or a sub-recipient and vendor receive the same scrutiny and oversight.

The City maintains records of meetings with grantees and sub-recipients, photographic records of projects as they are implemented, and meets with project participants during the planning, implementation, and closeout phases, as well as, on request should partners have questions, concerns or suggestions, and sometimes when a specific milestone or benefit is achieved and should be celebrated. The City feels monitoring is essential for the smooth operation of the program, and can be used as a tool for outreach and public education.

2. Describe the results of your monitoring including any improvements.

Consistent and frequent communication (with documentation) is an element of all projects undertaken through the City of Coeur d'Alene's Entitlement program. Questions and concerns are addressed as they arise, and when a programmatic issue is identified, actions to correct the item are incorporated into the overall communications/monitoring plan. Determining realistic schedules has been the most common issue to be addressed. The City revised the Plan Year 2010/2011 grant applications to reflect the need for more attention to detail and required activities when designing schedules. Planning for environmental reviews, substantial amendments, review and approval of documents, etc. all require time that may not have been included in the original proposal. Panhandle Area Council is always available to answer questions for grant recipients and assist to ensure timelines are realistic in nature, and need the City's expectations for timeliness.

The following represents specific monitoring of the City's subrecipients. Generally, checklists were not used for on-site monitoring; they will be incorporated in the future.

Community Action Partnership-Counseling

- on-site review on 3/16/11

St. Vincent de Paul-Angel Arms

- 4/23/2010 on-site meeting
- 3/23/2011 – review of project and files-during City's monitoring visit by HUD

Whitewater-Mill River Apartments

- 5/7/2010 project initialization (terms)
- 8/10/2010 contract details/coordination

Lake City Senior Center – commercial stove

- 4/18/2011 – pre-award project meeting

EMRAP Program – At a minimum there are (2) two monitoring visits for each project funded; the first monitoring is done at the beginning of the project and the second is performed at the completion of the project. These projects are usually fast paced and short in duration.

Additionally, the City uses a variety of approaches for the selection of projects that include risk analysis. Under the formal process of Competitive RFP, the City receives grant applications that are reviewed by the City's Ad Hoc Committee. The Ad Hoc Committee makes recommendations based on criteria, which at a minimum evaluates staffing, the funding/budget level and the capacity of the potential subrecipient. The informal process, which is a limited application process, is evaluated based on the same basic criteria that is used in the formal process. In all cases, the quality of the project and capacity of the subrecipient to carry out the project are factors.

The City considers a project at or above \$100,000.00, and a history of previous compliance or performance problems, as a high-risk project. These projects will be set up to be monitored at least annually; more often if issues arise that are of concern.

3. Self Evaluation

a. Describe the effect programs have in solving neighborhood and community problems.

Considering the size of the City's allocation and the City's own limited resources, the positive impacts of the CDBG Program have been substantial. Housing issues have been at the top of the list as planning objectives and as projects implemented. While the City did not fund the HUD 202 project, recently constructed abutting Neider Avenue, it benefitted from the HUD 811 facility and abutting Neider Avenue infrastructure improvements. The HUD 202 project has brought in additional subsidized housing into the community, specifically targeting those that are 55 years old and older. Because the HUD 202 facility did not receive CDBG funding, the City cannot claim accomplishment data to HUD, but the community has benefited. In previous years, the City has reported accomplishments from the rental units for special needs persons from the HUD 811 project. This year the City is adding 39 LMI

apartments for seniors through the Whitewater Development/Mill River Senior Apartments project, two units will be a CDBG accomplishment, assisting to house homeless families by supporting the St. Vincent de Paul Angel Arms project, and supporting Community Action Partnership (CAP) in their efforts to assist homeowners through education and counseling. CAP assists at both ends of the spectrum from purchase of a property, to preventing foreclosure to reverse mortgages. Additionally, the homeowners assisted through EMRAP are individuals and families who without that small intervention might now be homeless.

Sidewalks are an issue that frequently illicit public comment. Concerns are divided evenly between safety concerns and apprehension about the cost for repair or replacement to homeowners. The City takes a broader view that well maintained sidewalks provides safe access for anyone using them, creates accessibility, and are instrumental in the City's overall images a destination for new business and economic growth.

The EMRAP program, which provides minor repairs and accessibility to LMI homeowners has corrected code violations and allowed the participants to remain safely in their homes. While the numbers of persons assisted are not large, there are collateral benefits. Additionally the program helps keep some of the affordable housing stock in a livable condition for many more years.

b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.

The City's highest priority needs and objectives as stated in the Consolidated Plan are to promote the increase of housing for sale and rental to LMI persons. Each of the projects the City has collaborated on represents a small step toward ensuring the availability of safe, sanitary, and secure housing for all income levels. The City's entitlement funding is not sufficient to embark on large housing projects on their own; progress will be made in increments, through partnerships.

To address the immediate housing needs of LMI persons, Idaho Housing and Finance Association (IHFA) serves the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 is \$1,649,939, to assist 427 households in the City of Coeur d'Alene; there is currently an approximate three-year waiting list. Region I, (five northern counties including the City of Coeur d'Alene) received \$3,512,628 in rental assistance funding under the Section 8 program, serving 908 households.

c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

The City's CDBG allocation is insufficient to fund the amount of construction/rehabilitation necessary to meet the housing unit need as

identified by BBC Research & Consulting in the Housing Needs Assessment, prepared for the City this year.

The City supports Idaho Housing and Finance Association (IHFA), which serves the LMI housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 was 1,649,939, to assist 427 households in the City of Coeur d'Alene.

Expanding economic opportunity is a major goal for the City, for all citizens. Organizations such as Jobs Plus focus exclusively on this issue, with the support of all the cities and counties in the Panhandle geographic area. The City's support ranges from localized activities such as the maintenance and repair of sidewalks, to area rejuvenation such as the mid-town improvements in conjunction with Lake City Development Corporation (LCDC, Coeur d'Alene's urban renewal agency) to regional participation through representation in Jobs Plus.

d. Indicate any activities falling behind schedule.

The Plan Year 2008 Foster Avenue sidewalk project has been partially delayed due to weather conditions. This seasonal project began in 2009 and will be completed and closed out this summer.

e. Describe how activities and strategies made an impact on identified needs.

Housing units that low and moderate-income residents can afford to rent or purchase have been identified as fundamental needs. What constitutes affordable for a specific section of the public is most often expressed as a percentage of gross income, using a formula that incorporates regional data and household size. The formulas do not take into account an individual household's existing debt load or any inconsistencies in their income. The Housing Counseling project offered by Community Action Partnership helps families determine what they can realistically spend on housing, and perhaps more importantly provides information about how to prepare a budget and manage finances.

Construction of housing units such as the 50-unit (39 LMI units, of of which will be CDBG accomplishments) Mill River Senior Apartments project is a much more direct manner in which to address the problem. Of course, large-scale construction projects of this sort are not a run of the mill occurrence nor are they the final solution. Projects such as this where \$7,008,281 leveraged \$240,000 in CDBG helps ensure that adequate housing stock is available is one of the City's goals.

Attacking the problem from another angle is the EMRAP program. Investing \$6,000 or less, homeowners can safely continue to live in their home, and allow the housing stock to remain viable.

Due to their success in leveraging funding by partnering with the City, Whitewater Development has asked the City to participate in another LMI

housing project, located within the Riverstone development. This project will provide 50 units of multi-family housing, of which, 39 units will be made available to LMI households. The \$10,000 CDBG funds are being leveraged by \$8,175,000 IHFA grants, HOME funds, local funds, and private investors.

f. Identify indicators that would best describe the results.

Continued funding of previous activities would indicate they were successful. EMRAP in particular has benefitted from word of mouth and neighbor-to-neighbor testimonials.

g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

There are so many needs under the community grant program that 99% of the requests were requesting public service funds. There is such a great need for these funds that the 15% cap on public service projects is burdensome. The top priority for the City is to increase LMI housing stock; however, this is a very expensive venture, which is made more difficult with federal budget cuts and lower annual allocations, and cannot be accomplished without additional financing partners.

h. Identify whether major goals are on target and discuss reasons for those that are not on target.

The City continually seeks partners for leveraging funds to meet the major goals, and currently all goals are on target. Those that are difficult to achieve are in economic development and housing. Providing additional rental and for sale housing for LMI persons is a slow process, but one the City will continue to pursue. Creating economic opportunities is a more difficult task. Lack of funding coupled with reductions in federal funding of the CDBG program result is not enough CDBG funds for a healthy economic development-type project. The City is working towards that goal by implementing projects to improve infrastructure and provide a safe and inviting environment to encourage economic development.

i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

The City will continue looking for and supporting economic development opportunities. Our hope is that the economy will soon have an upswing, and partnerships and opportunities for economic development project will surface.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

The City sponsored a Renovate Right Lead class this year for local contractors, non-profit organizations, City and School District personnel. Twenty-one individuals were certified. Lead-based paint hazard information is located on the City's website, and packets are provided to EMRAP recipients.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

The City partnered with Whitewater Development/Mill River Senior Apartments project to provide 50 units of rental housing for seniors; 39 units are specific to LMI persons, two of which will be CDBG accomplishments. All units are single story, alleviating many potential mobility issues. The project includes tax credit financing and carries substantial state and federal commitments (40 years total). The City's contribution to the project represents 5% of the total project. Project completion (for the City) would be realized when two 2-bedroom rental units are occupied by LMI persons. The City will continue involvement, and will use lessons learned during the development and implementation of the project for future planning.

The City supports Idaho Housing and Finance Association (IHFA), which serves the LMI housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received and appreciated within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 is \$1,649,939, to assist 427 households in the City of Coeur d'Alene.

The City also supports North Idaho Housing Coalition (NIHC), the organization implementing Neighborhood Stabilization Funds in the region. NIHC has been very successful in assisting qualifying applicants (most of who are LMI) to purchase homes. In PY 2010 a total of eight families were assisted; seven of which were 80% under the MHI.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City of Coeur has not set specific numeric goals for housing; however, the City utilizes its Housing Needs Assessment to guide its decisions. The assessment notes that there is a need for additional workforce housing for purchase and a dramatic need for rentals for those earning \$12,000 a year or less (1,070-unit gap). The City does support the activities of IHFA to assist all levels of LIM persons with housing needs, as well as St. Vincent de Paul, North Idaho Housing Coalition, and other organizations, agencies or businesses who submit proposals for consideration.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City has not set specific goals for affordable housing under the definition of Section 215. When developing their NSP program, the North Idaho Housing Coalition (NIHC) determined that the greatest need for housing assistance was occurring in the 60-80% of median income group. The result has been a concentrated effort to assist LMI persons, some through the buying process and some with financial counseling geared at improving the individual's ability to purchase a home in the future.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

The recently completed Lynn Peterson house, a St. Vincent de Paul HUD 811 facility is a welcome asset to the City providing 14 units for Special Needs individuals with one onsite manager unit. St. Vincent de Paul also manages transitional housing in the area. The City fully supports their efforts and those of IHFA, the housing authority for North Idaho. EMRAP addressed two worst-case scenarios this year – a home with raw sewage leading into the basement and a broken water line leaking approximately 200,000 gallons a month.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing. Idaho Housing and Finance Association (IHFA) is the public housing authority for the region and administers the Section 8 program in the City of Coeur d'Alene. The amount budgeted to assist households during Plan Year 2009 was \$1,649,939, to assist 427 households in the City of Coeur d'Alene.

North Idaho Housing Coalition reported at least six new homeowners because of their NSP funded program.

The City has various planning codes that provide for PUDs, Pocket Housing, infill development regulations, special use permits, and accessory dwelling units, which provide affordable housing development opportunities. Additionally, staff is working with the Planning Commission to develop affordable housing development incentives, to be presented to the City Council. This has been delayed due to current economic conditions. The City continues to work with the North Idaho Housing Coalition to establish these regulations and will enact at an appropriate time.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Perhaps the greatest barrier facing households and individuals trying to obtain homeownership is high unemployment rate, and limitations regarding home loans for low/moderate income persons. The City has an excellent record of working with local organizations such as Jobs Plus to promote the City as an optimal place to establish a business. North Idaho College and the Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis and Clark State College and Idaho State University to create an education corridor and better opportunities for residents to reach a level of education or expertise that will assist them to achieve living wage employment.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives

a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

The City of Coeur d'Alene does not receive HOME funds.

2. HOME Match Report

a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

The City of Coeur d'Alene does not receive HOME funds.

3. HOME MBE and WBE Report

a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

The City of Coeur d'Alene does not receive HOME funds.

4. Assessments

- a. Detail results of on-site inspections of rental housing.**
- b. Describe the HOME jurisdiction's affirmative marketing actions.**
- c. Describe outreach to minority and women owned businesses.**

The City of Coeur d'Alene does not receive HOME funds.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.

The City receives no funding beyond their CDBG Entitlement for homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Shelter Grant Program (ESG). The amount spent for the Coeur d'Alene area within Plan Year 2010 was \$309,809. Approximately \$854,000 (to be spent over a three year period) HPRP funds were granted to St. Vincent de Paul. Under this grant St. Vincent's has been tracking accomplishments in two categories, under the homeless prevention portion of the program, 349 individuals have been served, under the rapid rehousing portion 209 individuals have been served. Additionally, St. Vincent de Paul operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, financial literacy classes, etc.

The City has awarded \$44,600 to St. Vincent de Paul for a CDBG funded Community Grant project under the 2009 allocation, to be implemented during calendar year 2010, which has provided housing to three families. St. Vincent de Paul will provide transitional housing for three homeless families and intensive weekly case management, which begins with a self-sufficiency plan. Each family will be housed for a year unless they fulfill their goals through the program, at which time a new family could be brought into the program for the duration of the project period. St. Vincent de Paul also plans to furnish the apartments with beds, living room furniture and kitchen items since the clients are homeless, with few if any possessions. The grant will also fund a part-time case manager to assist with the self-sufficiency and progress of the families.

The annual point-in-time count, found there are 559 homeless individuals on the street, in shelters, and transitional housing. There are \$6.5 million in services already being provided in Coeur d'Alene and the surrounding community (from 40 agencies/businesses - data spreadsheet available on request). Approximately 1,300 volunteers assisted in providing services to the homeless, including warming shelters, which open when the temperature falls below 20 degrees. Aggregate statistics are collected for Kootenai County not just Coeur d'Alene, but Coeur d'Alene is coordinating and leading this effort. Housing First, administered by St. Vincent de Paul, is a model that has been promoted by the Federal Government and as implemented will be customized for the local realities in Coeur d'Alene.

The City has worked closely with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, the Committee to End Homelessness, IHFA, the Regional Homeless Coalition (Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living.

The new H.E.L.P. Center is an excellent start to this process. An innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a “one stop shop” so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d’Alene.

3. Identify new Federal resources obtained from Homeless SuperNOFA.

The City of Coeur d’Alene did not apply for funding under the Homeless Super NOFA.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

The City’s 10 Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d’Alene area:

- ▶ Develop better data collection and coordination of agency efforts
- ▶ Identify and increase the inventory of available affordable housing stock
- ▶ Improve economic development opportunities and coordinate the response among local governments
- ▶ Deploy the Housing First model for Permanent Supportive Housing
- ▶ Create a “One-Stop-Shop” to end the practice of having individuals who are struggling and have no transportation, from being “bounced” from one agency (and location) to the next when seeking services.
- ▶ Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

Realistically, homelessness is a chronic problem and will never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting those problems are not quick or easy fixes.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual.

Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person. With more resources being cut from the state budget, it is harder for local service organizations to continue to serve this population.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal.

Coeur d'Alene School District #271 has identified over 290 students that have been determined to be homeless during this past school year, which is up 50 from their last count. Additionally, 3,599 students receive free lunch, with another 948 participating in the reduced lunch program, which is approximately 47% of the students (not including kindergarten). The School District has taken steps to assist families in working with existing community resources and state resource service providers. It is and will continue to be important to work together to surround the families with needed services and long-term housing opportunities. Housing is very important to the child's ability to function in the educational environment.

The Coeur d'Alene School District is continually working toward removing barriers to education caused by homelessness and poverty.

Goals/Benchmarks:

*To end homelessness for children within the School District
Strategies:*

- ▶ The School District will continue to work with existing organizations to seek resources to house families and provide long term needed assistance.

*Break the generational cycle of homelessness and poverty
Strategies:*

- ▶ The School District will work with the homeless coalition and existing organization to establish a job-training program for parents as well as youth.
- ▶ Continue to provide and increase the number of after school programs (i.e., CDA for Kids).

*Educate children and families to look at long-term goals
Strategies:*

- ▶ A financial literacy program would help to educate families to look toward long-term goals.

*Continue to train the staff at SD #271 regarding the needs of homeless students.
Strategies:*

- ▶ Provide training materials and contact information

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

The Emergency Shelter Grant Program (ESG) is managed by St. Vincent de Paul. The 2010 funding for the Coeur d'Alene area for all programs including the Supportive Housing Program (SHP) and Shelter Plus Care Program (S+C) was \$309,809.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives

- a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.**

All of the activities conducted by the City under the Entitlement Program address one of the five goals as identified in the City's Consolidated Plan.

- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.**

With the limited funds available, the City has utilized their ability to support projects and form partnerships to work toward their goals of increasing the supply of for-sale and rental housing for low-and-moderate income persons.

As funding allows the City will continue to encourage future development through the use of CDBG funds for land acquisition.

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.**

All program activities under the City's Entitlement program, except Administration, benefit low-to-moderate income person.

Funds awarded through the Community Grant Opportunity program, \$44,600 to St. Vincent de Paul to house homeless families assists extremely low-income persons (three families have been assisted).

Funds utilized for sidewalk repair/replacement and code enforcement were expended in LMI by census tract neighborhoods, beneficiaries range from extremely low to moderate income.

Funds expended under the EMRAP program assisted low-income homeowners (9 housing units).

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.**

The Community Grant Opportunity encourages participation of local agencies, organizations and businesses and used to seek new ideas to further the City's goals through open competition. The City awarded two years of projects for

pre-planning purposes, which was extremely beneficial in establishing the Plan Year 2011 Action Plan budget.

3. Assessment of Efforts in Carrying Out Planned Actions

a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.

The City identified stakeholders and potential partners during the development of the Consolidated Plan. Attendance at meetings and the program's established public review/hearing process assure communication and cooperation during planning and implementation of projects.

b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

The City of Coeur d'Alene is not a Public Housing Authority and does not provide certification of consistency.

c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

The City utilizes the five goals established in the Consolidated Plan as the basis for development of the annual Action Plan. The Community Grant Opportunity program increases the City's ability to address each of the goals, and better create projects that will address the most pressing needs, and benefit the greatest number of residents. The City utilized volunteer citizen committee members to review the grant applications and make recommendations to the City Council.

4. For Funds Not Used for National Objectives

a. Indicate how use of CDBG funds did not meet national objectives.

All funds expended under the City's Entitlement Program are used to meet a National Objective, 85% directly for the implementation of projects, 15% for administration of the program.

b. Indicate how did not comply with overall benefit certification.

Not applicable.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

There was no displacement resulting from a CDBG assisted activity.

b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and

Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

There was no displacement resulting from a CDBG assisted activity.

- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.**

There was no displacement resulting from a CDBG assisted activity.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons

- a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.**

The City has not identified any specific Job Activity projects, but this remains a high priority.

- b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.**

The City has not identified any specific Job Activity projects, but this remains a high priority.

- c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.**

The City has not identified any specific Job Activity projects, but this remains a high priority.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit

- a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.**

Most of the projects undertaken by the City have been identified as directly benefitting low-to-moderate income persons. One limited clientele project was undertaken with the CAP housing counseling program for those who are homeless or undergoing foreclosure. Additionally, the City is in the process of determining if the Lake City Senior Center grant can qualify as a limited clientele project.

8. Program income received

- a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
- b. Detail the amount repaid on each float-funded activity.
- c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
- d. Detail the amount of income received from the sale of property by parcel.

The City has received no program income; there are no projects planned that would generate program income.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:

- a. The activity name and number as shown in IDIS;
- b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
- c. The amount returned to line-of-credit or program account; and
- d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

The City has not requested reimbursement for a disallowed expenditure.

10. Loans and other receivables

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

The City has not established a loan program, and has received no loan payments.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.

d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

Not applicable

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

a. Identify the type of program and number of projects/units completed for each program.

The City of Coeur d'Alene developed an Emergency Minor Repair and Accessibility Program to help low-to-moderate income homeowners correct building conditions that threaten the health and safety, or the soundness of their home or added needed accessibility features. Examples of assistance include, but are not necessarily limited to the following: inoperable hot water heater, inadequate wiring or plumbing, leaking roof, sagging, and unsupported floors, access ramp, sewer and waterline repair, roof repair, furnace replacement and electrical upgrade to meet City codes. The following chart identifies the number of households receiving assistance to correct conditions:

Program Year	# Households
2008	13
2009	9
2010	9
Total:	31

b. Provide the total CDBG funds involved in the program.

In PY 2008, \$37,519.70 was expended for the EMRAP Program, \$34,912 for PY 2009. The Action Plan for 2010 identified \$40,000 for the program. To date, \$34,365.85 has been spent out of the PY 2010 budget, with one pending project, that will zero out this line item within the next 3 months.

c. Detail other public and private funds involved in the project.

Low-to-Moderate Income homeowners, living within the city limits may be request assistance under the EMRAP program, eligibility is determined during processing of the application. The maximum grant allowed for each project is \$6,000; if the necessary repairs exceed that amount, the homeowner must pay the difference directly to the contractor.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Not applicable

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to a number of strategies to help reduce poverty. Through partnerships with organizations such as Jobs Plus, and improvements to infrastructure including sidewalk repair/replacement, road improvements at Neider and Howard, revitalization of the 4th Street Mid-Town area, the City actively supports economic development efforts.

The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for local residents to four (University of Idaho, North Idaho College, Lewis and Clark State College, Idaho State University) institutions of higher learning. Additionally the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education. The educational corridor is projected to increase jobs available for educators, maintenance staff, and the construction industry throughout its development.

Providing services to at-risk youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening. The Center has a sliding scale for fees, allowing low-moderate income families and individuals to benefit from the Center's many programs at little or no cost.

The City of Coeur d'Alene is a partner (providing an annual contribution of approximately \$50,000) with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, City Link. Mid-size buses, approximately 32 passenger, run established routes from the southern most point of the reservation at US 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. There is no cost to ride City Link buses, which are accessible by ramp for persons who are physically unable to enter by the stairs, and equipped with bicycle racks for those are combining modes of transportation. The City is in the process of establishing a bus stop in close proximity at the H.E.L.P. Center.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

The City used CDBG funds in combination with local funds to purchase property at 102 and 106 Homestead Avenue with the intent to partner with St. Vincent de Paul for another HUD 811 grant. If successful, this will provide 13 units of low-income housing to those with chronic mental illness. The 811 grant request will be submitted in June 2011.

The City attends the quarterly IHFA Housing Roundtable meetings to maintain communication with agencies, organizations, and businesses who provide supportive housing for persons with special needs.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives

Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:

- a. **That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;**
- b. **That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;**
- c. **That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;**
- d. **That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;**
- e. **That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,**
- f. **That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.**

Not applicable, the City does not receive HOPWA funds.

2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
 - ii. Project Accomplishment Overview
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
 - iii. Barriers or Trends Overview
 - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
 - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

Not applicable, the City does not receive HOPWA funds.

- b. Accomplishment Data**
 - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).**
 - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).**

Not applicable, the City does not receive HOPWA funds.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Attachment "E" additionally provides HUD Tables 2A, 3A, 2B, 3B, 1C, 2C.

Attachment "A"

Mill River Senior Apartments



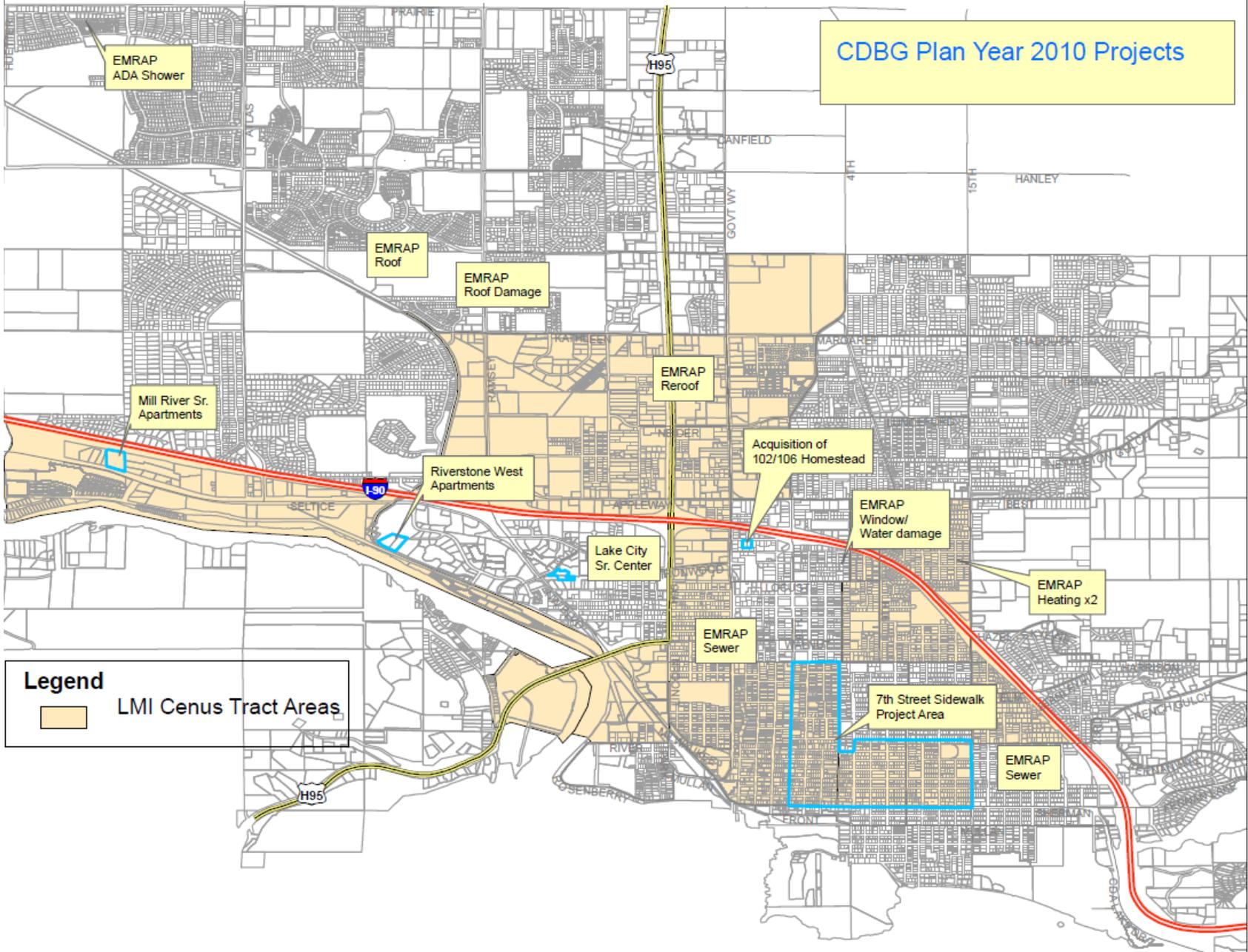
Attachment "B"
City of Coeur d'Alene CDBG Entitlement Program PY10
 Total Project Expenditure Summary

Budget Categories	Budget			TOTAL
	CDBG	% of allocation	City In Kind	
Administration - PAC	40,000.00	12%	0	40,000.12
Administration - City	10,475.00	3%	0	10,475.03
Activity 1 Increase Housing Purchase - Mill River	100,000.00	30%	0	100,000.30
Activity 1 Increase Housing Purchase - Homestead Land Acq	25,000.00	7%	0	25,000.07
Activity 2 Community Project - Comm Action Partnership	46,000.00	14%	0	46,000.14
Activity 2 Community Project - Whitewater Mill River Seniors	40,000.00	12%	0	40,000.12
Activity 2 Community Project - Whitewater Riverstone	10,000.00	3%	0	10,000.03
Activity 2 Community Project - Lake City Senior Ctr-PS	4,400.00	1%	0	4,400.01
Activity 3 Sidewalks	20,600.00	6%	0	20,600.06
Activity 4 EMRAP	40,000.00	12%	0	40,000.12
Activity 5 Economic Development	0	0%	0	0
Audit	0	0%	0	0
Total Line Item:	336,475.00	1	0	336,476.00
Budget Categories	Expenditures to Date			TOTAL
	CDBG	City Cash	City In Kind	
Administration - PAC	40,000.00	0	0	40,000.00
Administration - City	8,457.78	0	0	8,457.78
Activity 1 Increase Housing Purchase - Mill River	100,000.00	0	0	100,000.00
Activity 1 Increase Housing Purchase - Homestead Land Acq	25,000.00	0	0	25,000.00
Activity 2 Community Project - Comm Action Partnership	21,205.00	0	0	21,205.00
Activity 2 Community Project - Whitewater Mill River Seniors	40,000.00	0	0	40,000.00
Activity 2 Community Project - Whitewater Riverstone	0	0	0	0
Activity 2 Community Project - Lake City Senior Ctr-PS	0	0	0	0

Attachment "B" Cont.

Activity 3 Sidewalks	0	0	0	0
	34,365.85	0	0	34,365.85
Activity 4 EMRAP				
Activity 5 Economic Development		0	0	0
Audit	0	0	0	0
Total Line Item:	269,028.63	0	0	269,028.63
	Total Project Dollars Remaining			
Budget Categories	CDBG	City Cash	City In Kind	TOTAL
Administration - PAC	0	0	0	0
Administration - City	2,017.22	0	0	2,017.22
Activity 1 Increase Housing Purchase - Mill River	0	0	0	0
Activity 1 Increase Housing Purchase - Homestead Land Acq	0	0	0	0
Activity 2 Community Project - Comm Action Partnership	24,795.00	0	0	24,795.00
Activity 2 Community Project - Whitewater Mill River Seniors	0	0	0	0
Activity 2 Community Project - Whitewater Riverstone	10,000.00	0	0	10,000.00
Activity 2 Community Project - Lake City Senior Ctr-PS	4,400.00	0	0	4,400.00
Activity 3 Sidewalks	20,600.00	0	0	20,600.00
Activity 4 EMRAP	5,634.15	0	0	5,634.15
Activity 5 Economic Development	0	0	0	0
Audit	0	0	0	0
Total Line Item:	67,446.37	0	0	67,446.37

Attachment "C"



Attachment "D" Cont.

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR 28 - CDBG Financial Summary Report

DATE: 5/12/2011
TIME: 3:45:25 pm
PAGE: 1/2

Grantee	COEUR D'ALENE , ID
Program Year	2010
PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	194,950.99
02 ENTITLEMENT GRANT	336,475.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	531,425.99
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	366,801.05
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	366,801.05
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	49,620.70
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	416,421.75
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	115,004.24
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	366,801.05
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	366,801.05
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	34,300.12

Attachment "D" Cont.

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
 PR 26 - CDBG Financial Summary Report

DATE: 5/12/2011
 TIME: 3:45:25 pm
 PAGE: 2/2

28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	24,795.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	13,095.12
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	48,000.00
32 ENTITLEMENT GRANT	338,475.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	338,475.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.67%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	49,620.70
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	2,017.22
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	1,162.92
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	50,475.00
42 ENTITLEMENT GRANT	338,475.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	338,475.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	15.00%

Attachment "D" Cont.

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
 PR23 (1 of 7) - Count of CDBG Activities with Disbursements by Activity Group &
 Matrix Code

DATE: 5/12/2011
 TIME: 6:32:27 pm
 PAGE: 1/1

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	3	\$200,000.00	0	\$0.00	3	\$200,000.00
		3	\$200,000.00	0	\$0.00	3	\$200,000.00
Housing	Rehab; Single-Unit Residential (14A)	0	\$0.00	15	\$44,175.49	15	\$44,175.49
	Lead-Based/Lead Hazard Test/Abate (14I)	0	\$0.00	1	\$0.00	1	\$0.00
		0	\$0.00	16	\$44,175.49	16	\$44,175.49
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	3	\$40,000.00	0	\$0.00	3	\$40,000.00
	Water/Sewer Improvements (03J)	1	\$45,400.00	0	\$0.00	1	\$45,400.00
	Street Improvements (03K)	0	\$0.00	1	\$0.00	1	\$0.00
	Sidewalks (03L)	3	\$2,925.44	0	\$0.00	3	\$2,925.44
		7	\$88,325.44	1	\$0.00	8	\$88,325.44
Public Services	Public Services (General) (05)	2	\$17,898.12	0	\$0.00	2	\$17,898.12
	Housing Counseling (05U)	1	\$16,402.00	0	\$0.00	1	\$16,402.00
		3	\$34,300.12	0	\$0.00	3	\$34,300.12
General Administration and Planning	General Program Administration (21A)	3	\$39,620.70	1	\$10,000.00	4	\$49,620.70
		3	\$39,620.70	1	\$10,000.00	4	\$49,620.70
		16	\$362,246.26	18	\$54,175.49	34	\$416,421.75

Attachment "D" Cont.

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
 PR23 (2 of 7) - CDBG Sum of Actual Accomplishments by Activity Group and
 Accomplishment Type

DATE: 5/12/2011
 TIME: 6:34:08 pm
 PAGE: 1/1

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Housing Units	0	0	0
			0	0	0
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	13	13
			0	13	13
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Persons	0	0	0
		Housing Units	0	0	0
	Water/Sewer Improvements (03J)	Housing Units	0	0	0
	Street Improvements (03K)	Housing Units	0	14	14
	Sidewalks (03L)	Persons	2,046	0	2,046
		Public Facilities	4,185	0	4,185
			6,231	14	6,245
Public Services	Public Services (General) (05)	Persons	5	0	5
	Housing Counseling (05U)	Households	0	0	0
			5	0	5
			6,236	27	6,263

Attachment "D" Cont.

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR23 (3 of 7) - CDBG Beneficiaries by Racial / Ethnic Category

DATE: 5/12/2011
TIME: 6:35:17 pm
PAGE: 1/1

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	13	0
	Total	0	0	13	0
Non Housing	White	5	0	12	1
	American Indian/Alaskan Native	0	0	2	0
	Total	5	0	14	1
Total	White	5	0	25	1
	American Indian/Alaskan Native	0	0	2	0
	Total	5	0	27	1

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR23 (4 of 7) - CDBG Beneficiaries by Income Category

DATE: 5/12/2011
TIME: 6:38:24 pm
PAGE: 1/1

Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	3	0
	Low (>30% and <=50%)	8	0
	Mod (>50% and <=80%)	2	0
	Total Low-Mod	13	0
	Non Low-Mod (>80%)	0	0
	Total Beneficiaries	13	0
Non Housing	Extremely Low (<=30%)	0	5
	Low (>30% and <=50%)	0	0
	Mod (>50% and <=80%)	0	0
	Total Low-Mod	0	5
	Non Low-Mod (>80%)	0	0
	Total Beneficiaries	0	5

Attachment "E"
Priority Housing Needs/Investment Plan Table
 (Table 2A)

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
Renters						
0 - 30 of MFI	0	0	0	0		
31 - 50% of MFI	0	0	0	0		
51 - 80% of MFI	0	0	0	0		
Owners						
0 - 30 of MFI	0	0	0	0		
31 - 50 of MFI	0	0	0	0		
51 - 80% of MFI	0	0	0	0		
Homeless*						
Individuals	0	0	0	0		
Families	0	0	2	0		
Non-Homeless						
Special Needs						
Elderly	0	0	0	0		
Frail Elderly	0	0	0	0		
Severe Mental Illness	0	0	14	0		
Physical Disability	0	0	0	0		
Developmental Disability	0	0	0	0		
Alcohol or Drug Abuse	0	0	0	0		
HIV/AIDS	0	0	0	0		
Victims of Domestic Violence	0	0	0	0		
Total (Sec. 215 and other)						
Total Sec. 215						
215 Renter	N/A	N/A	N/A	N/A		
215 Owner	N/A	N/A	N/A	N/A		

* Homeless individuals and families assisted with transitional and permanent housing

**Attachment "E" Cont.
Priority Housing Activities/Investment Plan Table
(Table 2A)**

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
CDBG						
Acquisition of existing rental units	0	0	0	0		
Production of new rental units	0	0	0	0		
Rehabilitation of existing rental units	0	0	0	0		
Rental assistance	0	0	0	0		
Acquisition of existing owner units	0	0	0	0		
Production of new owner units	0	0	0	0		
Rehabilitation of existing owner units	0	7	6	0		
Homeownership assistance	0	0	0	0		
HOME						
Acquisition of existing rental units	N/A	N/A	N/A	N/A		
Production of new rental units	N/A	N/A	N/A	N/A		
Rehabilitation of existing rental units	N/A	N/A	N/A	N/A		
Rental assistance	N/A	N/A	N/A	N/A		
Acquisition of existing owner units	N/A	N/A	N/A	N/A		
Production of new owner units	N/A	N/A	N/A	N/A		
Rehabilitation of existing owner units	N/A	N/A	N/A	N/A		
Homeownership assistance	N/A	N/A	N/A	N/A		
HOPWA						
Rental assistance	N/A	N/A	N/A	N/A		
Short term rent/mortgage utility payments	N/A	N/A	N/A	N/A		
Facility based housing development	N/A	N/A	N/A	N/A		
Facility based housing operations	N/A	N/A	N/A	N/A		
Supportive services	N/A	N/A	N/A	N/A		
Other						

Attachment "E" Cont.

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Source s of Funds	Performance Indicators	Expecte d Number	Actual Number	Outcome / Objectiv e*
Rental Housing Objectives						
H-2	Increase the supply of rental housing affordable to extremely low income renters/residents with special needs/homeless	CDBG	Land acquisition (LMH) 106 & 102 Homestead Avenue; Mill River Sr. Apt. and Riverstone Apt. Engineering/ Architecture	2010-10	2010-8	DH-2
Owner Housing Objectives						
H-4	Continue neighborhood revitalization efforts including code enforcement and improving the condition of housing for low to moderate-income residents.	CDBG	Emergency Minor Repair Program (LMH)	2010-6	2010-9	SL-3
Homeless Objectives						
Special Needs Objectives						
H-2	Increase the supply of rental housing affordable to extremely low income renters/residents with special needs/homeless	CDBG				
Community Development Objectives						
Infrastructure Objectives						
Public Facilities Objectives						
Public Services Objectives						
H-1	Housing Counseling Services	CDBG	Benefit LMI residents/potentia l and actual homeowners (LMC)	2010-100	2010- 23	DH-3
Economic Development Objectives						
Other Objectives						
CD-3	Improve City Sidewalks to make more accessible to persons with disabilities	CDBG	Repair/Replace sidewalks in LMI neighborhood (LMA)	2010- 51.8% LMI	2010 -0	SL-3

Attachment "E" Cont.

Table 3A
Summary of Specific Annual Objectives
Continued

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Attachment "E" Cont.
Priority Community Development Activities
(Table 2B)**

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
Acquisition of Real Property	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Disposition						
Clearance and Demolition						
Clearance of Contaminated Sites						
Code Enforcement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Public Facility (General)						
Senior Centers						
Handicapped Centers						
Homeless Facilities						
Youth Centers						
Neighborhood Facilities						
Child Care Centers						
Health Facilities						
Mental Health Facilities						
Parks and/or Recreation Facilities						
Parking Facilities						
Tree Planting						
Fire Stations/Equipment						
Abused/Neglected Children Facilities						
Asbestos Removal						
Non-Residential Historic Preservation						
Other Public Facility Needs						
Infrastructure (General)						
Water/Sewer Improvements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Street Improvements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Sidewalks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Solid Waste Disposal Improvements						
Flood Drainage Improvements						
Other Infrastructure						
Public Services (General)						
Senior Services						
Handicapped Services						
Legal Services						
Youth Services						
Child Care Services						
Transportation Services						
Substance Abuse Services						
Employment/Training Services						
Health Services						
Lead Hazard Screening						
Crime Awareness						
Fair Housing Activities						
Tenant Landlord Counseling						
Other Services						
Economic Development (General)						
C/I Land Acquisition/Disposition						
C/I Infrastructure Development						
C/I Building Acq/Const/Rehab						
Other C/I						
ED Assistance to For-Profit						
ED Technical Assistance						
Micro-enterprise Assistance						
Other						

**Attachment "E" Cont.
Annual Housing Completion Goals
(Table 3B)**

Grantee Name: City of Coeur d'Alene, Idaho Program Year: 2010	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	10	9	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	10	9	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

**Attachment "E" Cont.
OUTCOME PERFORMANCE MEASUREMENTS**

**Table 1C
Summary of Specific Homeless/Special Needs Objectives**

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Homeless Objectives	CDBG	N/A			
	Special Needs Objectives	CDBG	N/A			
	Other Objectives	CDBG	N/A			

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Attachment "E" Cont.
OUTCOME PERFORMANCE MEASUREMENTS
Table 2C**

Summary of Specific Housing/Community Development Objectives

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective *
	Rental Housing					
	Increase the supply of rental housing affordable to extremely low income renters/residents with special needs/homeless	CDBG	Land acquisition/ engineering, utility infrastructure	2010-10	20210-8	DH-2
	Code Enforcement					
	Continue neighborhood revitalization efforts including code enforcement and improving the condition of housing for low to moderate-income residents.	CDBG	Emergency Minor Repair Program	2010-6	2010-9	SL-3
	Community Development					
	Infrastructure					
	Public Facilities					
	Public Services					
	Housing Counseling Services	CDBG	Benefit LMI residents/potential and actual homeowners	2010-100	2010-23	DH-3
	Economic Development					
	Neighborhood Revitalization/Other					

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

COUNCIL BILL NO. 11-1010
ORDINANCE NO. 3412

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING PORTIONS OF RIGHT-OF-WAY IN THE RIVERSIDE PARK ADDITION TO COEUR D'ALENE, RECORDED IN BOOK "B" OF PLATS, PAGE 138, RECORDS OF KOOTENAI COUNTY, IDAHO, GENERALLY DESCRIBED AS REMAINDER PORTIONS OF PUBLIC RIGHTS-OF-WAY ADJOINING BLOCKS 18, 19, 35 AND 36; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after public hearing, the City Council finds it to be in the best interests of the City of Coeur d'Alene and the citizens thereof that said portions of streets and alleys be vacated; NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. That the following described property, to wit:

That remainder portion of the Fourth Avenue fifty foot (50') right-of-way adjoining the northerly boundary of Lot 1, Block 18, and, Lot 5, Block 19; that remainder portion of the Elmwood Street fifty foot (50') r/w adjoining the easterly boundary of Lots 1 & 2, Block 18 and the westerly boundary of Lots 5 & 6, Block 19; that remainder portion of the sixteen foot (16') alley lying between Lots 4, 5, 6, & 7, Block 19; that remainder portion of the Fifth Avenue fifty foot (50') right-of-way adjoining the southerly boundary of Lot 6, Block 19 and the northerly boundary of Lot 5, Block 20, easterly to the intersection with the easterly right-of-way line of Abbington Street; that remainder portion of the Abbington Street fifty foot (50') right-of-way adjoining the easterly boundary of Lot 9, Block 36 and westerly boundary of Lot 7, Block 35, northerly to the intersection with the northerly r/w line of Fifth Avenue; and, that remainder portion of the sixteen foot (16') alley between Lots 1,2, 3, 7, 8, & 9, Block 36, of said Riverside Park Addition.

Which property is more fully described in *Exhibit's 1 & 2*, attached hereto and incorporated herein.

be and the same is hereby vacated.

SECTION 2. That said vacated portions of streets and alleys shall revert to the adjoining property owner of record, the North Idaho Centennial Trail Foundation, Inc.

SECTION 3. That the existing rights-of-way, easements, and franchise rights of any lot owners, public utility, or the City of Coeur d'Alene shall not be impaired by this vacation, as provided by law, and that the adjoining property owners shall in no manner pave or place any obstruction over any public utilities.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

APPROVED by the Mayor this 20th day of June, 2011.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. 3412
RIGHT-OF-WAY VACATION

The City of Coeur d'Alene, Idaho hereby gives notice of the adoption of Coeur d'Alene Ordinance No. 3412, vacating portions of street and alley rights-of-way in the Riverside Park Addition to Coeur d'Alene, recorded in Book "B" of Plats, Page 138, Records of Kootenai County, Idaho.

Such right-of-way is more particularly described as follows:

That remainder portion of the Fourth Avenue fifty foot (50') right-of-way adjoining the northerly boundary of Lot 1, Block 18, and, Lot 5, Block 19; that remainder portion of the Elmwood Street fifty foot (50') r/w adjoining the easterly boundary of Lots 1 & 2, Block 18 and the westerly boundary of Lots 5 & 6, Block 19; that remainder portion of the sixteen foot (16') alley lying between Lots 4, 5, 6, & 7, Block 19; that remainder portion of the Fifth Avenue fifty foot (50') right-of-way adjoining the southerly boundary of Lot 6, Block 19 and the northerly boundary of Lot 5, Block 20, easterly to the intersection with the easterly right-of-way line of Abbington Street; that remainder portion of the Abbington Street fifty foot (50') right-of-way adjoining the easterly boundary of Lot 9, Block 36 and westerly boundary of Lot 7, Block 35, northerly to the intersection with the northerly r/w line of Fifth Avenue; and, that remainder portion of the sixteen foot (16') alley between Lots 1,2, 3, 7, 8, & 9, Block 36, of said Riverside Park Addition.

The ordinance further provides that the City of Coeur d'Alene shall retain drainage easements, utility easements and easements for sidewalk/pedestrian access within the rights-of-way hereby vacated and provides that the ordinance shall be effective upon publication of this summary. The full text of the summarized Ordinance No. 3412 is available at Coeur d'Alene City Hall, 710 Mullan Avenue, Coeur d'Alene, Idaho 83814 in the office of the City Clerk.

Susan K. Weathers, City Clerk

STATEMENT OF LEGAL ADVISOR

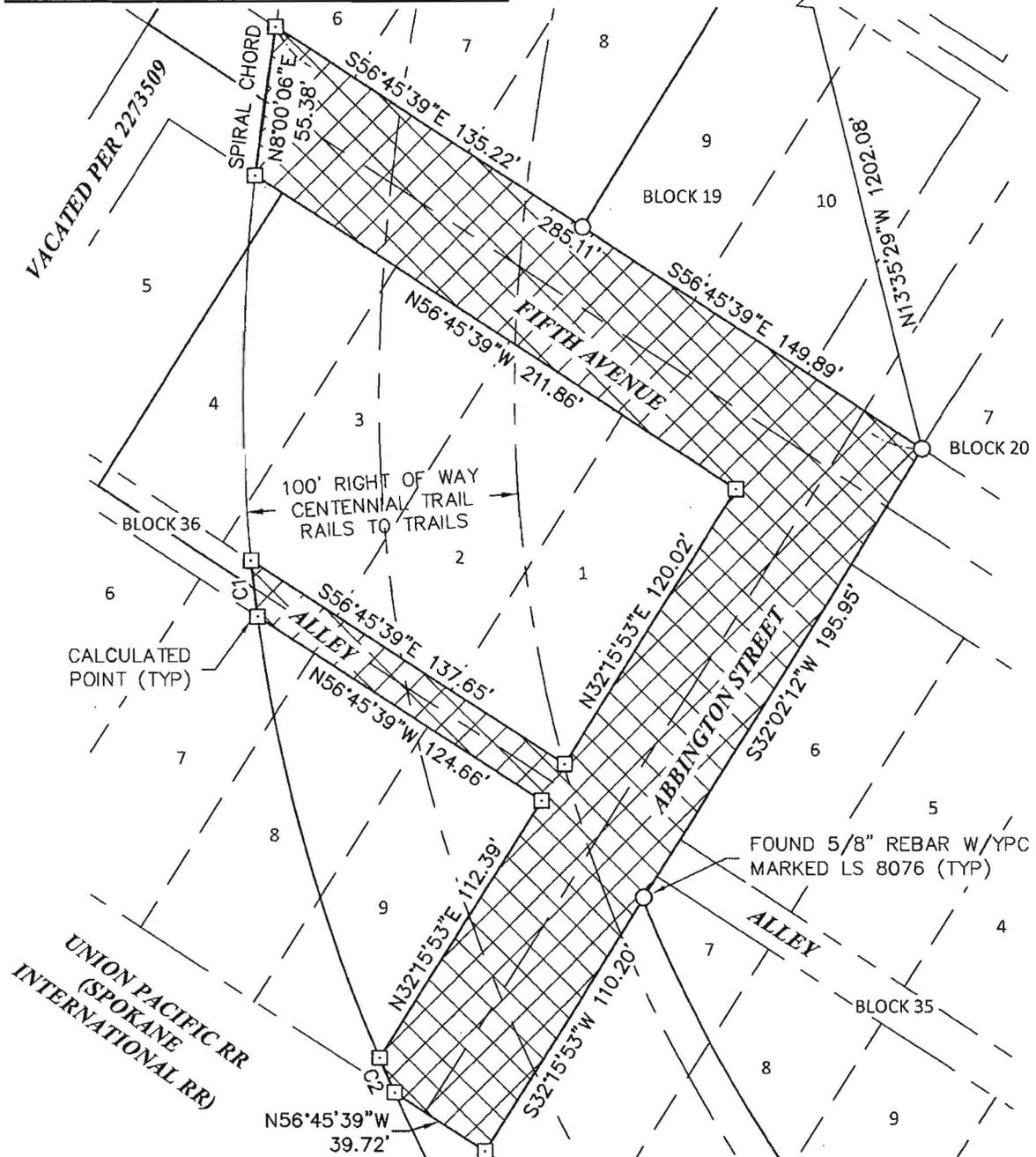
I, Warren J. Wilson, am a Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. 3412, V-11-3 Riverside Park Addition, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 20th day of June, 2011.

Warren J. Wilson, Chief Civil Deputy City Attorney

Curve Table					
Curve #	Length	Radius	Delta	Chord	Direction
C1	20.78	622.96	001°54'40"	20.78	N06°23'57"W
C2	13.95	622.96	001°16'59"	13.95	N23°36'43"W

3 NORTH 1/4
10 CORNER



Z:\2010\10084\DWG\SURVEY\EXHIBIT\VAC XBT.DWG

ISSUE DATE: 3/8/11	DRAWN BY: SMA
PROJ. # 10-084	SCALE: 1:60
DWG FILE: VAC XBT	PLT DATE: 5/4/11

SHEET TITLE:
**RIGHT OF WAY VACATION
SECTION 10, T50N, R4W, B.M.,
CITY OF POST FALLS, K. C., ID**



ENGINEERS • SURVEYORS • PLANNERS
1296 Polston Avenue, Suite B, Post Falls, Idaho 83854
PHONE (208) 773-8370 www.incnorthwest.com FAX (208) 777-2128

EXHIBIT A
RIGHT OF WAY VACATION LEGAL DESCRIPTION

A parcel of land being a portion of Fifth Avenue, Abbingtion Street and the Alley of Block 36 of Riverside Park Addition filed in book B of Plats at page 138, records of Kootenai County, lying in the Northeast Quarter of Section 10, Township 50 North, Range 4 West, Boise Meridian, City of Post Falls, Kootenai County, Idaho and being more particularly described as follows:

Beginning at the Southwestern most corner of Lot 7, Block 20 of said Plat being a 5/8 inch rebar with plastic cap marked PLS 8076 from which the North Quarter corner bears N13°35'29"W a distance of 1202.08 feet;

Thence, S32°02'12"W a distance of 195.95 feet to a 5/8 inch rebar with yellow plastic cap marked PLS 8076 on the Westerly line of Lot 7, Block 35 of said Plat;

Thence, continuing along said Westerly line, S32°15'53"W a distance of 110.20 feet to the Southwest corner of said Lot 7, Block 35;

Thence, N56°45'39"W a distance of 39.72 feet to the Centennial Trail Rails to Trails Westerly right of way;

Thence, along said Westerly right of way, along a non-tangent curve to the right with a radius of 622.96 feet, an arc length of 13.95 feet, a delta of 01°16'59" with a long chord that bears N23°36'43"W a distance of 13.95 feet to the intersection of said Westerly right of way and the Easterly line of Lot 9, Block 36 of said Plat;

Thence, along said Easterly line, N32°15'53"E a distance of 112.39 feet to the Northeast corner of said Lot 9, Block 36;

Thence, along the Northerly line of Lots 7, 8 and 9, Block 36, N56°45'39"W a distance of 124.66 feet to the intersection of said Northerly line and said Centennial Trail Rails to Trails Westerly right of way;

Thence, along said Westerly right of way, along a non-tangent curve to the right with a radius of 622.96 feet, an arc length of 20.78 feet, a delta of 01°54'40" with a long chord that bears N06°23'57"W a distance of 20.78 feet to a point on the Southerly line of Lot 3, Block 36 of said Plat;

Thence, along the Southerly line of Lots 1, 2 and 3, Block 36 of said Plat, S56°45'39"E a distance of 137.65 feet to the Southeast corner of said Lot 1, Block 36;

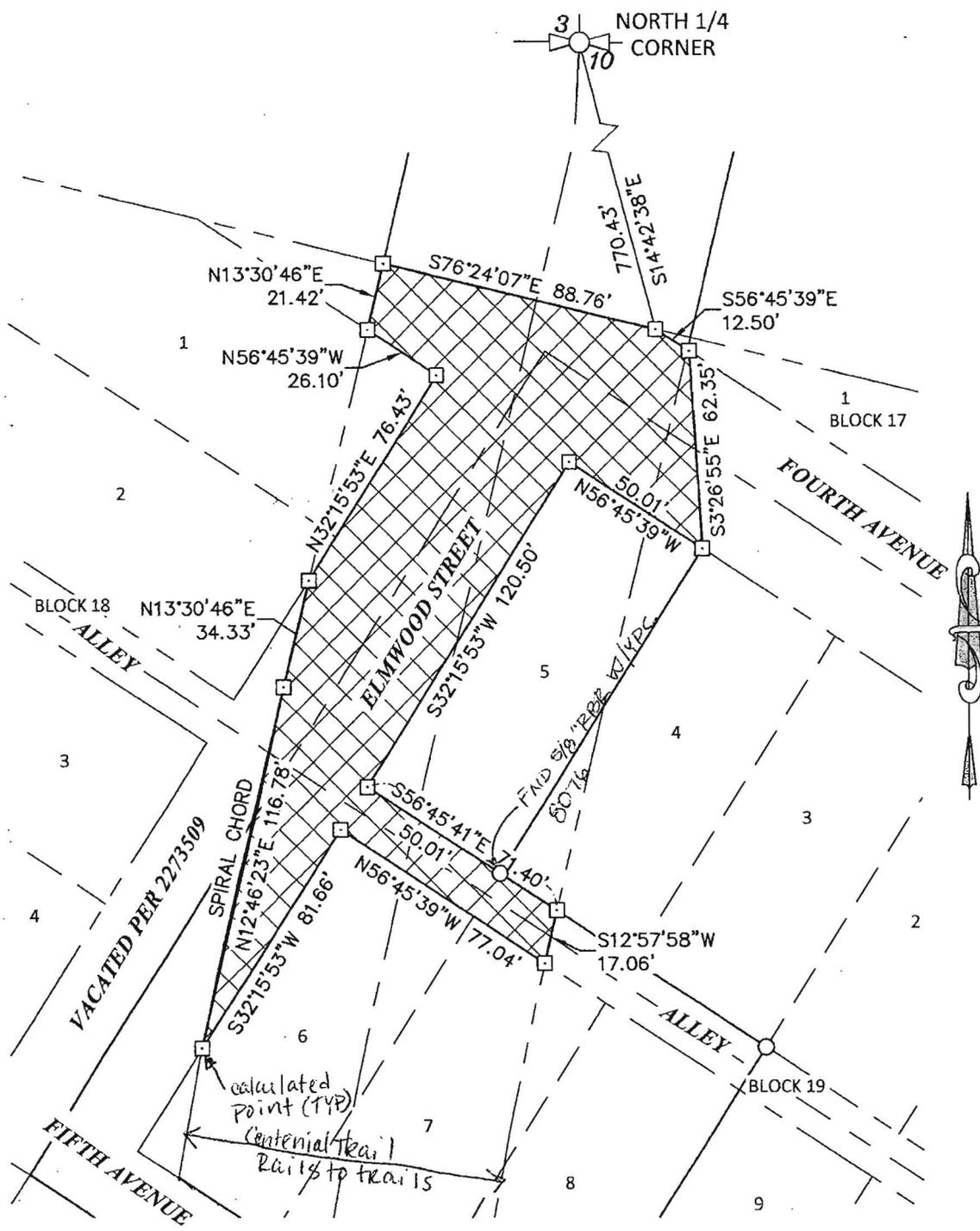
Thence, along the Easterly line of said Lot 1, Block 36, N32°15'53"E a distance of 120.02 feet to the Northeast corner of said Lot 1, Block 36;

Thence, along the Northerly line of Lots 1, 2, 3, 4 and 5, Block 36 of said Plat, N56°45'39"W a distance of 211.86 feet to the intersection of said Northerly line and said Westerly right of way;

Thence, along said Westerly right of way, along a non-tangent spiral curve to the right with a chord that bears $N08^{\circ}00'06''E$ a distance of 55.38 feet to the intersection of said Westerly right of way and the South line of Lot 6, Block 19 of said Plat;

Thence, along the South line of Lots 6, 7, 8, 9 and 10, Block 19 of said Plat, $S56^{\circ}45'39''E$ a distance of 285.11 feet to the True Point of Beginning.

Said parcel containing 28,855 sq. ft. of land, more or less.



Z:\2010\10084\DWG\SURVEY\EXHIBIT\VAC XBT.DWG

ISSUE DATE: 3/8/11	DRAWN BY: SMA
PROJ. # 10-084	SCALE: 1:50
DWG FILE: VAC XBT	PLT DATE: 3/8/11

SHEET TITLE:
**RIGHT OF WAY VACATION
 SECTION 10, T50N, R4W, B.M.,
 CITY OF POST FALLS, K.C., ID**



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EXHIBIT A
RIGHT OF WAY VACATION LEGAL DESCRIPTION

A parcel of land being a portion of Fourth Avenue, Elmwood Street and the Alley of Block 19 of Riverside Park Addition filed in book B of Plats at page 138, records of Kootenai County, lying in the Northeast Quarter of Section 10, Township 50 North, Range 4 West, Boise Meridian, City of Post Falls, Kootenai County, Idaho and being more particularly described as follows:

Beginning at the Northwestern most corner of Lot 1, Block 17 of said Plat from which the North Quarter corner bears $N14^{\circ}42'38''W$ a distance of 770.43 feet;

Thence, along the Southwesterly line of said Lot 1, Block 17, $S56^{\circ}45'39''E$ a distance of 12.50 feet to the intersection with the Centennial Trail Rails to Trails Easterly right of way;

Thence, leaving said Southwesterly line, $S03^{\circ}26'55''E$ a distance of 62.35 feet to the Northeast corner of Lot 5, Block 19 of said Plat;

Thence, along the North line of said Lot 5, Block 19, $N56^{\circ}45'39''W$ a distance of 50.01 feet to the Northwest corner of said Lot 5, Block 19;

Thence, along the West line of said Lot 5, Block 19, $S32^{\circ}15'53''W$ a distance of 120.50 feet to the Southwest corner of said Lot 5, Block 19;

Thence, along the South line of Lots 4 and 5, Block 19 of said Plat, $S56^{\circ}45'41''E$ a distance of 71.40 feet to the intersection of said South line and said Centennial Trail Rails to Trails Easterly right of way;

Thence, along said Easterly right of way, $S12^{\circ}57'58''W$ a distance of 17.06 feet to the intersection of said Easterly right of way and the North line of Lots 6 and 7, Block 19 of said Plat;

Thence, along said North line, $N56^{\circ}45'39''W$ a distance of 77.04 feet to the Northwest corner of said Lot 6, Block 19;

Thence, along the West line of said Lot 6, Block 19, $S32^{\circ}15'53''W$ a distance of 81.66 feet to the intersection of said West line and the Centennial Trail Rails to Trails Westerly right of way;

Thence, along said Westerly right of way, along a non-tangent spiral curve to the right with a chord that bears $N12^{\circ}46'23''E$ a distance of 116.78 feet;

Thence, continuing along said Westerly right of way, $N13^{\circ}30'46''E$ a distance of 34.33 feet to the intersection of said Westerly right of way and the Easterly line of Lot 2, Block 18 of said Plat;

Thence, along the Easterly line of Lots 1 and 2, Block 18 of said Plat, $N32^{\circ}15'53''E$ a distance of 76.43 feet to the Northeast corner of said Lot 1, Block 18;

Thence, along the Northerly line of said Lot 1, Block 18, $N56^{\circ}45'39''W$ a distance of 26.10 feet to the intersection of said Northerly line and said Westerly right of way;

Thence, along said Westerly right of way, N13°30'46"E a distance of 21.42 feet to a point;

Thence, leaving said Westerly right of way, S76°24'07"E a distance of 88.76 feet to the **True Point of Beginning**.

Said parcel containing 12,994 sq. ft. of land, more or less.

ORDINANCE NO. _____
COUNCIL BILL NO. 11-1011

AN ORDINANCE AMENDING THE ZONING ACT OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, KNOWN AS ORDINANCE NO. 1691, ORDINANCES OF THE CITY OF COEUR D'ALENE, BY CHANGING THE FOLLOWING DESCRIBED PROPERTY FROM R-12 (RESIDENTIAL AT 12 UNITS/ACRE) TO C-17L (COMMERCIAL LIMITED AT 17 UNITS/ACRE), SAID PROPERTY BEING DESCRIBED AS A .26 ACRE PARCEL AT 1813 N. GOVERNMENT WAY AND EMMA AVENUE; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after public hearing on the hereinafter provided amendments, and after recommendation by the Planning Commission, it is deemed by the Mayor and City Council to be for the best interests of the City of Coeur d'Alene, Idaho, that said amendments be adopted; NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. That the following described property, to wit:

a .26 acre parcel at 1813 N. Government Way legally described as Lot 1 and the East 40 feet of Lot 2, SHAW'S SUBDIVISION, according to the plat recorded in the office of the County Recorder in Book "C" of Plats at Page 104, records of Kootenai County, Idaho.

is hereby changed and rezoned from R-12 (RESIDENTIAL AT 12 UNITS/ACRE) to C-17L (COMMERCIAL LIMITED AT 17 UNITS/ACRE).

SECTION 2. That there are no conditions placed upon the rezone of the property.

SECTION 3. That the Zoning Act of the City of Coeur d'Alene, known as Ordinance No. 1691, Ordinances of the City of Coeur d'Alene, is hereby amended as set forth in Section 1 hereof.

SECTION 4. That the Planning Director is hereby instructed to make such change and amendment on the three (3) official Zoning Maps of the City of Coeur d'Alene.

SECTION 5. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

APPROVED this 20th day of June, 2011.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. _____

**Zone Change – ZC-2-11
1813 N. Government Way**

AN ORDINANCE AMENDING THE ZONING ACT OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, KNOWN AS ORDINANCE NO. 1691, ORDINANCES OF THE CITY OF COEUR D'ALENE, BY CHANGING THE FOLLOWING DESCRIBED PROPERTY FROM R-12 (RESIDENTIAL AT 12 UNITS/ACRE) TO C-17L (COMMERCIAL LIMITED AT 17 UNITS/ACRE), SAID PROPERTY BEING DESCRIBED AS FOLLOWS, TO WIT: A .26 ACRE PARCEL AT 1813 N. GOVERNMENT WAY LEGALLY DESCRIBED AS LOT 1 AND THE EAST 40 FEET OF LOT 2, SHAW'S SUBDIVISION, ACCORDING TO THE PLAT RECORDED IN THE OFFICE OF THE COUNTY RECORDER IN BOOK "C" OF PLATS AT PAGE 104, RECORDS OF KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING A SEVERABILITY CLAUSE. THE ORDINANCE SHALL BE EFFECTIVE UPON PUBLICATION OF THIS SUMMARY. THE FULL TEXT OF THE SUMMARIZED ORDINANCE NO. _____ IS AVAILABLE AT COEUR D'ALENE CITY HALL, 710 E. MULLAN AVENUE, COEUR D'ALENE, IDAHO 83814 IN THE OFFICE OF THE CITY CLERK.

Susan K. Weathers, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, am a Chief Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. _____, ZC-2-11 at 1813 N. Government Way, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the context thereof.

DATED this 20th day of June, 2011.

Warren J. Wilson, Chief Civil Deputy City Attorney

PUBLIC HEARINGS

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

CITY OF COEUR D'ALENE
Treasurer's Report of Cash and Investment Transactions

FUND	BALANCE 4/30/2011	RECEIPTS	DISBURSE- MENTS	BALANCE 5/31/2011
<u>General-Designated</u>	\$412,617	\$15,552	\$8,636	\$419,533
<u>General-Undesignated</u>	6,167,441	3,645,978	5,306,955	4,506,464
<u>Special Revenue:</u>				
Library	98,393	14,313	95,342	17,364
CDBG	(7,774)	64,463	31,697	24,992
Cemetery	41,051	32,412	23,907	49,556
Parks Capital Improvements	176,618	21,704	6,427	191,895
Impact Fees	2,128,691	187,293	4,437	2,311,547
Annexation Fees	132,477	29		132,506
Insurance	1,347,988	445	20,498	1,327,935
Cemetery P/C	1,804,340	17,954	7,275	1,815,019
Jewett House	13,508	3	1,303	12,208
KCATT	3,419		3,419	-
Reforestation	10,691	418	3,815	7,294
Street Trees	187,991	8,425	14,417	181,999
Community Canopy	409			409
CdA Arts Commission	6	2,580		2,586
Public Art Fund	93,658	1,521	1,500	93,679
Public Art Fund - LCDC	387,549	85	8,000	379,634
Public Art Fund - Maintenance	137,226	30	1,791	135,465
KMPO - Kootenai Metro Planning Org	163,368	7,653	171,613	(592)
<u>Debt Service:</u>				
2000, 2002 & 2006 G.O. Bonds	830,704	8,298		839,002
LID Guarantee	97,050	194	48,000	49,244
LID 124 Northshire/Queen Anne/Indian Meadows	340			340
LID 127 Fairway / Howard Francis	8,040			8,040
LID 129 Septic Tank Abatement	10,261	344		10,605
LID 130 Lakeside / Ramsey / Industrial Park	3,121	48,000		51,121
LID 146 Northwest Boulevard	46,529			46,529
<u>Capital Projects:</u>				
Street Projects	139,061	4,851	192,426	(48,514)
<u>Enterprise:</u>				
Street Lights	24,724	42,190	83,067	(16,153)
Water	1,056,106	203,753	286,963	972,896
Water Capitalization Fees	1,259,843	14,005		1,273,848
Wastewater	7,096,433	463,014	1,604,954	5,954,493
Wastewater-Reserved	1,203,796	27,500		1,231,296
WWTP Capitalization Fees	632,694	23,176		655,870
WW Property Mgmt	60,668			60,668
Sanitation	(198,821)	260,570	246,060	(184,311)
Public Parking	677,263	10,566	22,270	665,559
Stormwater Mgmt	517,958	106,956	176,858	448,056
Wastewater Debt Service	594	536,000	536,555	39
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	176,817	160,766	176,817	160,766
LID Advance Payments	497	40	21	516
Police Retirement	1,362,836	20,574	16,286	1,367,124
Sales Tax	1,119	1,547	1,119	1,547
BID	151,259	4,316		155,575
Homeless Trust Fund	459	353	459	353
GRAND TOTAL	\$28,459,018	\$5,957,871	\$9,102,887	\$25,314,002

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
SEVEN MONTHS ENDED
31-May-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 5/31/2011	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$198,652	\$129,929	65%
	Services/Supplies	11,050	3,349	30%
Administration	Personnel Services	501,014	328,233	66%
	Services/Supplies	5,400	3,309	61%
Finance	Personnel Services	589,909	387,885	66%
	Services/Supplies	95,640	60,818	64%
Municipal Services	Personnel Services	839,218	552,411	66%
	Services/Supplies	434,031	307,985	71%
	Capital Outlay	14,000	13,979	100%
Human Resources	Personnel Services	208,728	139,109	67%
	Services/Supplies	32,000	10,988	34%
Legal	Personnel Services	1,281,435	846,042	66%
	Services/Supplies	92,227	50,919	55%
	Capital Outlay			
Planning	Personnel Services	471,884	319,114	68%
	Services/Supplies	25,900	5,366	21%
Building Maintenance	Personnel Services	279,307	193,266	69%
	Services/Supplies	126,975	87,965	69%
	Capital Outlay		533,362	
Police	Personnel Services	8,439,040	5,542,525	66%
	Services/Supplies	729,980	379,056	52%
	Capital Outlay	227,577	124,680	55%
Fire	Personnel Services	6,733,244	4,490,550	67%
	Services/Supplies	368,777	214,226	58%
	Capital Outlay		253,943	
General Government	Services/Supplies	185,750	185,828	100%
	Capital Outlay		451,429	
Byrne Grant (Federal)	Personnel Services	143,677	90,748	63%
	Services/Supplies	261,369	132,555	51%
COPS Grant	Personnel Services	219,250	121,916	56%
CdA Drug Task Force	Services/Supplies	36,700	14,804	40%
	Capital Outlay			
Streets	Personnel Services	1,647,053	1,084,606	66%
	Services/Supplies	445,200	287,651	65%
ADA Sidewalk Abatement	Personnel Services	171,317	83,294	49%
	Services/Supplies	43,300	11,418	26%

CITY OF COEUR D'ALENE
 BUDGET STATUS REPORT
 SEVEN MONTHS ENDED
 31-May-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 5/31/2011	PERCENT EXPENDED
Engineering Services	Personnel Services	433,372	287,891	66%
	Services/Supplies	728,050	52,935	7%
	Capital Outlay			
Parks	Personnel Services	1,218,463	716,464	59%
	Services/Supplies	419,804	161,420	38%
Recreation	Personnel Services	619,261	342,986	55%
	Services/Supplies	136,250	81,078	60%
Building Inspection	Personnel Services	740,176	494,263	67%
	Services/Supplies	24,350	10,720	44%
Total General Fund		<u>29,179,330</u>	<u>19,591,015</u>	<u>67%</u>
Library	Personnel Services	987,120	622,634	63%
	Services/Supplies	163,900	102,345	62%
	Capital Outlay	80,000	44,699	56%
CDBG	Services/Supplies	336,745	132,253	39%
Cemetery	Personnel Services	187,258	84,283	45%
	Services/Supplies	84,050	53,048	63%
	Capital Outlay			
Impact Fees	Services/Supplies	583,000		
Annexation Fees	Services/Supplies			
Parks Capital Improvements	Capital Outlay	205,000	172,946	84%
Insurance	Services/Supplies	206,925	554,145	268%
Cemetery Perpetual Care	Services/Supplies	98,500	64,756	66%
Jewett House	Services/Supplies	17,050	9,583	56%
Reforestation	Services/Supplies	2,500	44,700	1788%
Street Trees	Services/Supplies	57,000	31,847	56%
Community Canopy	Services/Supplies	1,200	1,354	113%
CdA Arts Commission	Services/Supplies	6,450	208	3%
Public Art Fund	Services/Supplies	80,300	17,256	21%
KMPO	Services/Supplies	650,000	234,860	36%
Total Special Revenue		<u>3,746,998</u>	<u>2,170,917</u>	<u>58%</u>
Debt Service Fund		<u>1,668,878</u>	<u>539,335</u>	<u>32%</u>

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
SEVEN MONTHS ENDED
31-May-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 5/31/2011	PERCENT EXPENDED
Kathleen & Howard signal	Capital Outlay		91	
Govt Way - Dalton to Hanley	Capital Outlay	4,100,000	1,319,079	32%
Govt Way - Hanley to Prairie	Capital Outlay	2,950,000	10,000	
Govt Way - sewer & water LID	Capital Outlay	275,000		
Howard Street - North	Capital Outlay		151,469	
15th Street - Lunceford to Dalton	Capital Outlay	528,000	59,710	11%
15th St & Harrison signal	Capital Outlay		18,346	
Intersection of Hanley & US95	Capital Outlay		2,687	
Total Capital Projects Funds		7,853,000	1,561,382	20%
Street Lights	Services/Supplies	591,321	392,961	66%
Water	Personnel Services	1,454,865	961,939	66%
	Services/Supplies	3,736,407	764,879	20%
	Capital Outlay	1,733,500	508,754	29%
Water Capitalization Fees	Services/Supplies	850,000		
Wastewater	Personnel Services	2,162,045	1,395,598	65%
	Services/Supplies	5,388,738	1,073,462	20%
	Capital Outlay	9,875,500	7,250,274	73%
	Debt Service	1,489,110	1,117,900	75%
WW Capitalization	Services/Supplies	752,580		
Sanitation	Services/Supplies	3,118,772	2,051,163	66%
Public Parking	Services/Supplies	176,957	126,035	71%
	Capital Outlay			
Stormwater Mgmt	Personnel Services	417,723	279,820	67%
	Services/Supplies	650,737	254,802	39%
	Capital Outlay	505,000	163,885	32%
Total Enterprise Funds		32,903,255	16,341,472	50%
Kootenai County Solid Waste		2,200,000	1,248,646	57%
Police Retirement		213,500	130,194	61%
Business Improvement District		142,000	60,200	42%
Homeless Trust Fund		6,500	3,479	54%
Total Fiduciary Funds		2,562,000	1,442,519	56%
TOTALS:		\$77,913,461	\$41,646,640	53%