

Parking Commission Minutes

May 1, 2018

Called to order at 3:00 p.m.

Commissioners Present: Ann Melbourn, Jim Chapkis, Steve Petersen, Mark Rogers, Kathleen Tillman, Pat Murray,

Absent: Brad Jordan, Don Walters, Tom Messina

Staff/Advisors Present: Troy Tymesen, Dan English, John Clutter, Andrea Pierce, Terry Cooper, Emily Boyd, Tony Berns

A. Approval of Minutes: M/S/C

B. Amendments to the Agenda: None

C. Public Comments

- a. Terry Cooper, Manager of the Downtown Association explained the value of an on-street parking space to a small business. The Coeur d'Alene Visitor Bureau and DTA spend thousands of dollars to market the good of CDA. The negative press lately regarding parking is counterproductive to the work they do. He said it does damage to their credibility when trying to bring people to CDA. A handout showing each parking space could generate \$20,800 in small business was given out. Mr. Cooper explained turnover is what businesses are after. He reminded the commission when looking at potentially negative aspects of parking, these rules are in place to help this area stay vibrant.

D. Commission Comments:

- a. Jim Chapkis questioned if there is a space requirement on sidewalks - specifically the seating on 5th and Sherman.
 - i. Requirement is 36 inches. Unauthorized sign boards restrict this. Terry Cooper said employees may not think about this for ADA when placing a sign board. New seating was placed on 5th (permitted by the city) without the thought of the bike rack. DTA will work with code enforcement. DTA will also send out an informational letter for the regulations to businesses.

E. Staff Comments

- a. Troy Tymesen said he will be working with the DTA on different pricing models for the parking garage. The ground floor of the garage will be private and the rest public. The city owns the garage and will contract with Diamond to manage it. There are 396 spaces – 300 public. Parking garage to be opened in the Fall. Mr. Tymesen also noted the County is parking in the Memorial lot while their parking lot is under construction, there are currently 35 people utilizing the lot.
 - i. Councilman English asked about bike lockers. There will be bike racks outside of the garage, but the lockers were cut from the plan.

F. Old Business

- a. **Parking Lot Revenue Update:** McEuen is at 368 passes for the month of April (274 for Downtown Employees). Overall revenue is \$31,536 compared to \$24,812 (numbers not final).
- b. **"300 ft. Rule":** Currently the rule applies for a 24-hour period.

- i. Proposal: Two Hour Parking Spaces: No owner or occupier of a vehicle shall occupy a two-hour parking space for more than two hours and, once the vehicle has parked, the owner or occupier of a vehicle may not occupy a two-hour space within three hundred feet (300') of that space for at least three hours after the expiration of initial two-hour period, regardless of how long the vehicle may have been parked in the space.
 - 1. **Discussion:** Kathleen Tillman proposed different terminology on the courtesy voucher and visible on-street signage. Chairman Rogers said the petition against the rule submitted by Shane Greenfield showed that petition was all signed by people who work downtown – he said the commission should be sympathetic to employees, but we are here to support the turnover of parking. Chairman Rogers believes the comments in the petition held little relevance.

Motion/Second/Carried – None opposed.

G. New business

- a. **Annual Reset for Tiered Fines & Courtesy Notice** – Proposal to withdraw. Withdrawn.
- b. **Proposals for Future Agenda Topics:**
 - i. South Parking lot at City Hall – campus at city hall and library is free parking. Potentially make it two-hour parking and a paid lot.

Meeting adjourned at 3:30 PM.

The next meeting is scheduled for July 10th at 3:00 p.m.